

Occupation of the Lecture Hall 1857.

July, '54

Baptist Congregation every Sunday
Building Society, first Tuesday in each month
Diocesan Society — Friday do — do
concert every Thursday

Augt-12

Union Building Society, second Tuesday in each month
Buna Buna Minus. Mondays and Saturdays - for 4 weeks
Amateur Vocal Class - every Monday

Pianos
17 May 1852 Jan. C
12 June 1852 music
16 Oct 1854 Jan Com.

454 persons have constituted themselves
subscribing members from 1 January
to 31 August - of whom 13 paid only
the January quarter and not since, but
may still do so. They are however entitled
to appear as members for 1855.

12 Life members on Record, some
of whom may be dead, whose
names removed from the Roll. —

Melbourne Athenaeum

Minute Book

1857 - 1873

1857. Tuesday January 27th

A Special Meeting of the General Committee of Management took place this evening at half past seven o'clock to make arrangements for the Annual General Meeting of the Members of the Institution to be held at 8 o'clock, when the following resolutions were agreed to viz

That in consequence of the Hon. J. F. Palmer having sent in his resignation as President of the Institution, A. F. A. Green Esq. M. P. be proposed to the meeting and

That Robert Clowes Esq. Alderman be proposed as Vice-President

That the Trustees for the past year be proposed for re-election

That the Treasurer for the past year be proposed for re-election

David Wilkie Esq. M. P. having expressed a wish that his name be withdrawn from the list of Curators the Committee consented, and proposed to submit to the meeting that Dr. Macadam's name be added to the list of Curators

The Secretary read to the meeting a Letter from Mr Reed Architect and one from his solicitors on the same subject declining to accept the terms offered by Mr Smith on behalf of the Committee for a settlement of Mr Reed's claims

Present: Rev. A. Morrison in the Chair
Messrs. Mowbray, Cook, Gibbs, Raworth, Henry
Alderman Clowes

1857 Tuesday January 27th

The Annual General Meeting of the members of the Institution took place this evening at 8 o'clock p.m.

Alderman Clowes in the Chair

The Minutes of the Annual General Meeting held 29th January 1856 having been read and confirmed the Secretary was requested to read the Report of the Committee of Management for 1856 and the Treasurers Balance Sheet

It was moved by Dr. McKinnon seconded by Mr. Guillaume and supported by Rev. Mr. Jarrett and carried unanimously

That the Report now read be adopted and printed

The Report of the Committee of Studies was read by Professor Hearn and ordered to be printed

It was moved by the Rev. A. Morrison and seconded by Professor Hearn and carried unanimously

That Mr. A. F. A. Reeves Esq. M.P. be the President for the current year

It was moved by Mr. Charles Cook and seconded by Dr. Wilkie and carried unanimously that Alderman Clowes be elected Vice-president for the current year

It was moved by Mr. Moubay and seconded by Mr. Russell and carried that Henry Longland Esq. M.P. J. S. Vinton Esq. and Dr. J. Black be re-elected Trustees for the current year

It was moved by Mr. Gibbs and seconded by Dr. Filbee that Dr. Wilkie be re-elected Treasurer for the current year was carried unanimously

It was moved by Mr. Terry and seconded by Mr. Mouritz and carried that Mr. J. J. Walsh and Mr. J. Stodart be elected Auditors for the current year

It was moved by Professor Wilson and seconded by Mr. Moffatt and carried

That Rev. A. Morrison Sodrey Howitt Esq. M.D. John Macarthur Esq. M.D. R. Jades Esq. M.D. and J. Balmain Esq.

be the Curators for the current year

The meeting next proceeded to elect seven members of Committee in room of the following gentlemen who retired viz Messrs Blair, Blackburn, Clowes, McCarthy, Moubay, Overton, Terry.

The Rev. Mr. Jarrett and Mr. Gibbs having been appointed Scrutineers

The following gentlemen were nominated viz Messrs Blair, McCarthy, Blackburn, Moubay, Overton, Terry, Irving, Jones, Terry, Edwards, Moffatt, Mouritz, Wright, Filbee, McKinnon, Jarrett

The Ballot having taken place the following gentlemen were declared duly elected viz

Messrs	Moubay (48)	Terry (45)
	Irving (37)	McCarthy (29)
	Overton (29)	Filbee (27)
	Moors (28)	

The letter from the Hon. J. F. Palmer, President of the Institution for 1856 was read giving in his resignation which was received and the following resolution

was moved by D. Wilkie and seconded by the
Rev. A. Morrison

That this meeting desires to record
a vote of thanks to the late president of this Institution
the Hon. James Frederick Palmer, president of the Legislative
Council, and to express their sense of the valuable services
rendered by him to the Institution during his Presidency
was carried unanimously

The following motion was moved by Mr. Murray
seconded by Mr. Orme and supported by the
Rev. Mr. Jarrett

That it be an instruction from this meeting
to the Committee for the ensuing year that they give
their best attention to increasing the accommodation of
the Institution in the erection of a Hall and classrooms

The following amendment was proposed by Mr. Perry
and seconded by Mr. Joseph Clarke

That this meeting is of opinion that an
additional Hall is most desirable for the further
use of the Members of this Institution, but they having
appointed a Committee of Management for the
ensuing year have every confidence they will do
their utmost for this purpose

The Amendment having been put to the
meeting was carried by a large majority

Alfred Morrison
Chairman

Monday 2nd Feb^y 1857

The General Committee of Management - met this
evening present

Mr. Terry in the Chair
Professors Hearn & Irving
Mess^{rs} Libbs, Poole, Mr. Carthy
Pillbe, Cook, Overton, Moore &
Barwick
D. Wilkie
Rev. A. Morrison

The Minutes of the Annual General Meeting were
read and approved

The Secretary laid on the table tenders for the printing
the Report for 1856 as ordered by the Annual Meeting
the Lowest tender was from Mess. Fairfax & Co, they
engaging to print 500 Copies of the said report for
the sum of £7-10-0 to be stitched into printed wrappers

It was moved by Professor Hearn
seconded by Mr. Overton and Carried

That the tender from Mess. Fairfax & Co be
accepted

It was moved by Mr. McCarthy and
seconded by D. Wilkie and Carried

That the following be the arrangements for the
Sub-Committees for the 1857

The Library and Lecture } Mess^{rs} Libbs, Pillbe, Hearn
Committee } Irving, Mr. Carthy,
Squire, Poole

The Finance & House } Mess^{rs} Barwick, Cook, Moore
Committee } Monbray, Overton, Redden
Terry

2nd Feb 9 1857

Committee of Studies

Professors Stearn and Irving
and Rev. A. Morrison

It was moved by Mr Overton and
seconded by Mr. Gibbs and carried
that the rpts for the past month as now read
be examined by the Finance Committee and certified
if correct and the present Chairman to sign the same
without referring them to another General Committee

It was moved by Professor Stearn and
seconded by D. Wilkie and carried

That the Secretary be directed to write to the
Philharmonic Society stating that this Committee -
adheres to its original resolution respecting the -
occupations of the Hall, and that with reference to their
application for the use of the Committee room, this Committee
regrets that it cannot at present comply with the request -
but hope that in a short time if certain contemplated -
alterations are completed, it will be in its power to accom-
modate them it will gladly do so

It was moved by Mr Overton and
seconded by Mr. Gibbs & Carried

That Mr. Cook, Alderman Flower and D. Pillsbury
be appointed a sub-committee to consult with
John M. Smith Esq. Solicitor and to decide what
course should be adopted in reference to the claim of
Mr. Reed

Alexander Morrison
Chairman

Feb 9th 5th 1857

Special Meeting of General Committee of Management
met this afternoon

Present

Alderman Flower in the Chair
Rev. A. Morrison
D. Gales
Mr. Gibbs
Mr. Russell

The Secretary stated that the deputation appointed by
the Finance Committee to wait on the Manager of
the Bank of New South Wales to arrange for an
advance of £300. the sum recommended by Mr. Smith
to be procured in the event of Counsel advising that
that amount be paid into Court in the case of Reed ~~of~~ against
the Institution, had consulted with the Manager on
the subject and the following arrangement was
made that the Trustees should sign a promissory
note for the amount @ 6 mos. and that the rent be paid
into the Bank weekly as on former occasions when an
advance was made

The Chairman put the following resolution to the
meeting and was adopted unanimously

That the arrangements with the Bank of New
South Wales with the Trustees for an advance of
£300. be approved and carried into effect

Alexander Morrison
Chairman

Monday Feb^y 19th 1857

The Committee of Management met this evening

Present Rev^d A. Morrison in the Chair
Dr Gilbey
Alderman Flower
Mr Moore
Mr Terry
Mr Gibbs

The Minutes of former meeting were read and confirmed

The Minutes of the Finance Committee were ^{read} and adopted

The Secretary stated that the sum of £300 had been paid over to Mr Smith, Solicitor in order that the same might be paid into court in the case of Reed v. Institution and the receipt he now laid on the table

The letter from Michael Walsh a late member of the Institution informing the Committee that the deposit receipt which he had received from the Secretary had been lost and requesting the Committee to instruct the Secretary to pay to him the one pound left as a deposit.

It was moved by Mr Gibbs and seconded by Mr. Moore and carried

That the one pound left as a deposit by Mr. Walsh be returned to him on his applying for the same

The Notice of Motion standing in Mr. Poole's name lapsed in consequence of his not being present - to support the same and no member present being disposed to move in the matter

J. M. Moubrey

Chairman

Monday 2nd March 1857

The Committee of Management met this evening

Present

Mr Moubrey in the Chair
Dr. Gades
Mr Gibbs
Mr Poole
Mr Moore
Mr Barwick

The Minutes of last General Meeting were read and confirmed

The Minutes of last Finance Meeting were read and approved

The following a/cs were ordered for payment -

The Secretary Month's allowance	£35-8-4
" " Laundering Jan.	2-15-7 1/2
" " Feb.	2-8--
Parke for Binding	10--" "
Adelaide Register to Dec/56	2-1-6
Prandy & Cooke	2-2--
Sydney & Co	5-18--
Laundry a/c	12-18--
via Poston	£1-6-4
Faxton & Allen	1--" "
Williams	--15--
Slater	2-19--
Free Press	1-1--
Franklyn	2-17--
Sydney Herald	3--" "
	£12-18--

A letter was read from the Philharmonic Society agreeing to the terms stated by this committee for the use of the Hall for their weekly meetings

An application from Messrs Punday & Cooke and Mr. Rogers for a reduction in the rent of the Office.

It was moved by D. M. Carthy and seconded by Mr. Poole and carried that the rent of the Office be not reduced and that the Secretary be instructed to communicate the same to the various occupiers of the Office.

Notice of the motion standing in the Rev. Mr. Morrison's name was in consequence of his absence postponed on the motion of Mr. Poole seconded by Mr. Woods and carried.

The Secretary laid on the table the printed report for 1886 as ordered by the Annual General Meeting held 27th day of January last.

A. M. Moulbray
Chairman,

Monday 16th March 1887

The Committee of Management met this evening

Present— Mr. Moulbray in the Chair
" Poole
" Woods
" Barwick
" Gibbs
D. J. Gillies

The Minutes of former meeting were read and approved.

The motion standing in the name of the Rev. Mr. Morrison's lapsed in consequence of his absence.

A letter was read from Mr. Wilkie, Music seller in Collins Street East in which he complained of his

name having been neglected to be inserted in the printed list of Life members.

The Secretary stated that Mr. Wilkie's name appeared in the list of payments in April 1886 and that the omission was in the first printed list for that year. The Secretary was instructed to communicate to Mr. Wilkie that the correction ~~should~~ would be made in the next printed list.

A letter was handed in from Mr. S. Veyley requesting the Committee to instruct the Secretary to pay over to him the Library deposit, as he was about to leave town, and he having lost the printed receipt. The Committee instructed the Secretary to pay the same on Mr. Veyley signing for it.

It was proposed by D. J. Gillies and by Mr. Barwick and carried that Messrs Auld's acc^{ts} of £38- -- be paid in full.

The Secretary's leave of absence for two days was granted.

Inquiry was made respecting the Social, Rec. V. The Institution. The Secretary stated that no official information had been received from Mr. Smith on the subject; but he informed the Committee that Mr. Reed had been unsuccessful in the action.

A. M. Moulbray
Chairman

Monday April 6th 1856

Committee of Management met this evening

present Professor Hearn, in the chair
" Irving
Alderman Cowes
Mr. Barwick
" Russell
" Woods
" Gibbs
D. M^cCarthy
D. Macadam

The Minutes of last meeting were read and confirmed
The Minutes of Committee of Studies were also read and confirmed by this meeting
The Minutes of the Finance Committee were read and approved

The following a/c were brought up from the Finance Committee recommended for payment and passed

The Secretary for Management	£35-8-4
Staircase	1-2--
Binding	6----
Gas Jan. Feb.	13-4-6
Guillaume	50--
	£ 105-14-10

A lengthened discussion took place in reference to the proposal of D^r Macadam as given in the Minutes of the Committee of Studies
The General Committee supported the view held by the sub-committee and were of opinion that any extra expense for the Natural Science class should be borne by defrayed by the members of the class
It was then with the concurrence of D^r Macadam fixed at £2-2-0 and that the members of the class be solicited to contribute a sum not to exceed 8/- each member, toward defraying the Lecturers extra expenses

Several members drew the attention of the Committee to the dissatisfaction expressed both separately and in the Newspapers respecting the Mathematical class

The sub-committee were however of opinion that the Rev^d J. P. Tanner had not had a fair trial and they recommended that he should be engaged for the session 1857 and should it appear at the close of the session that his services were not acceptable to the students that his connection with the Institution should then cease

A letter was read from His Excellency Sir Henry Barkly informing the Committee of his willingness to become one of the Patrons of the Institution and at the same time presenting a cheque for £10-10-0 for as a life members contribution

The Secretary ~~also~~ placed on the table a copy of the Act of Council by Occasion, 24th 8th Half Bounce in Law Coll, which had been presented to the Institution by the Executive

The Secretary drew the attention ^{of the Committee} to the supply of New Books just received from Mr. Guillaume of London
Thomas V. P.
Chairman

Monday April 15th 1857

A Special meeting of the General Committee was held this evening at the request of the Committee of Studies

Present Professor Hearn in the Chair
Messrs Mowbray, Moore,
Sibbs, Poole,
Barwick, Cook.

When the following resolution was moved by Mr Mowbray and seconded by Mr Poole and carried

That the Committee of Studies be authorized to incur whatever expense may be necessary for lighting any room outside of the Institution which they may think it expedient to procure for the use of the classes

Monday April 20th 1857.

The usual Half Monthly meeting took place this evening present

Robert Clowes Esq, V. President
in the Chair
Messrs Russell, Symp
Cory, Hearn
Morrison, Sibbs
Barwick, Moore
Overton, Mowbray
Poole

It was moved by Mr Sibbs and seconded by Mr Russell and carried that the Minutes of the Meetings April 6 & 15 as they now stand be confirmed

The Secretary informed the Committee that Messrs Bright Bros had presented to the Institution the following newspapers of late dates by the steamer "Great Britain"

European Times Feb. 16. Northern Daily Times Feb. 9.
Daily Post Feb. 11. Morning Post Feb. 7. 12.
The Times Feb. 5.

It was moved by Mr Poole and seconded by Mr Mowbray and carried

That the thanks of the Committee of the Mechanics Institution be given to Messrs Bright Bros for their kindness in forwarding the above newspapers of such late dates, to the Institution, per the "Great Britain",

C. M. Mearns
Chairman

April 28th 1857

Special Meeting of Committee summoned for this evening to confirm or otherwise the recommendations of the Committee of Studies viz

That Mr F. L. Allen be appointed Master of the Music Class

and Mr Adolphus Bogach master of the French class

and also to fix the Fees for the Music Class

There being only three members present - the meeting was not constituted (viz Mr Overton, Mr Cook, Mr Sibbs)

The Secretary submitted to the Gentlemen present the following scale of Fees for the Music class, which met with their approval viz

10/6 for Members for Cantata one lesson a week
7/6 for Ladies and children
15/- for Young persons not connected with members of the Institution

Monday May 4th 1856

The Committee of Management met this evening

Present

D. Mc Carthy in the Chair
Mr. Poole Mr. Woods
Mr. Cook Mr. Gibbs
Rev. A. Morrison
Professors Hearn & Irving
D. Gilbee

The Minutes of previous meeting were read and confirmed. The Minutes of the Sub-Committee of Studies of 18.23. May 4th were also read and adopted.

It was moved by Mr. Poole and seconded by Mr. Cook that the a/c recommended for payment by the Finance Committee be now passed by ~~the~~ the Chairman's signature in the usual form was carried.

The following are the a/c of

The Secretary	£35-8-4
" Auditors	3-9-6
Trunk a/c	4-0-0
Binding a/c	6-0-0
Gas a/c March	9-13-10
Guillanme	20-0-0

The Secretary stated that Mr. Terry had had an interview with Mr. P. V. Brooke and solicited him to give an Entertainment for the Benefit of the Institution which he had promised to do on an early day. The Secretary was instructed to summon the Lecture Committee to make arrangements for Mr. Brooke.

The Sub-Committee of Studies announced that they had recommended the appointment of Robert Wilson Brown B.A. as Mathematical Lecturer.

It was moved by Mr. Poole and seconded by D. Gilbee that the recommendation of the sub-Committee be confirmed was carried. *Algebraic Mission (Mission)*

Monday May 18th 1857

The Committee of Management met this day

Present

Rev. A. Morrison in the Chair
Professors Irving
D. Gilbee
Mr. Poole
Mr. Barwick
D. Mc Carthy
Mr. Terry

The Minutes of last meeting were read and confirmed.

The Minutes of the Library Committee of May 12th were read, but in consequence of the small number of members being present it was moved by Mr. Poole and seconded by Professor Irving that the Library Committee be again summoned to revise the list of Periodicals and Newspapers ~~and that on Monday May 25th at 7.30 p.m.~~ was carried.

The Secretary stated that he waited on Mr. P. V. Brooke with reference to the Entertainment promised for the benefit of the Institution but was unable to come to any arrangement on the subject until Mr. Brooke's engagement with Mr. Cullen had expired.

Mr. Bennett's a/c for registering in the conveyance of the Institution Building from Collyer to the Trustees Messrs. Black, Foster, & Langlands was referred to the Finance Committee.

It was moved by Mr. Barwick and seconded by Mr. Poole that a sub-Committee be appointed to examine the Deed now returned from the Mortgagees and to ascertain whether a conveyance had been received from Mr. Cook for the Land purchased by the Trustees at the back of the Institution was carried.

The following members were appointed a sub-committee
in accordance with the above resolution viz
Messrs Barwick, Terry & Poole

The Secretary laid on the table the spec of expenses
against the Institution in the action brought by
Mr. Reed, Architect

W. Brown L.P.

Monday June 1st 1859

The Committee of Management met this evening

Present Alderman Jones V.P. in the Chair
Rev. Mr. Morrison
Mr. Mowbray
Mr. Poole
Mr. Barwick
Dr. Silbee
Mr. Syme

The Minutes of last meeting of Committee were
read and confirmed

The Minutes of the Finance Committee were read
and the a/c's recommended for payment were approved
and passed.

The Secretary's monthly allowance	35-8-4
" for Sundries	3-5-"
Bennett & Taylor	5-16-8
Wages for Binding	8-"
Victoria Insurance	11-16-"
Gas Company	10-8-3
Class Fees	
Mr. L. L. Allan (Music)	15-""-"
Mr. Bagot (French)	10-""-"

The Minutes of the Library and Lecture Committee
were read

The Secretary stated that the sub-committee appointed
at last meeting to examine the deeds connected
with the property of the Institution met as directed
and found all the documents correct as far as
regards the original purchase but there had
been no deed of conveyance received from Mr. Cook
for the piece of land purchased from him by the
Committee of the Institution in 1853

On the motion of Mr. Barwick seconded by Mr. Mowbray
and carried

That the Secretary be instructed to request
Mr. J. M. Smith, Solicitor to procure the conveyance
from Mr. Cook

The Secretary requested instructions from the Committee
in reference to an application from the Committee
of the Land League for the use of the Hall for a
public meeting on Friday evening next

Permission was given to let the Hall for the above
object at the usual rate £5-3-"

The Secretary drew the attention of the Committee to the
necessity of a complete system of Drainage for the
Building so that the water might be carried off from
the Front Offices

The Secretary was instructed to see the Contractor for the
Front Buildings and report to next meeting

The Secretary informed the Committee that Mr. Pascoe
the proprietor of the adjoining Buildings had applied to
the Corporation for to have the Right-of-way into which
Collier St. formed 1-6- and that the Committee would
be called on to pay a portion of the cost of the same

W. Brown L.P.

Monday June 15th 1857

The Committee of Management met this evening
Present

Alderman Flower. V. P. in the Chair
Rev^d A. Morrison
D^r M^r Carthy
Mr Poole
Mr Barwick
D^r Gilbee
Mr Overtow
Mr Gibbs

The Minutes of the previous meeting were read and
conformed.

The Minutes of the Finance and Library Committees
were also read.

The Secretary stated that he had in accordance with
the instructions of last Committee meeting requested
Mr Smith, solicitor to prepare a conveyance of the land
purchased from Mr Cook and to have it executed without
delay.

The following a/cs were passed for payment on a/c of Glass Fees
The Rev^d Mr Baxter £50 - - -
D^r Macadam 20 - - -

The following presentations were brought under
the notice of the Committee

98 Volumes various Works from Mrs James Simpson

Simpson's views of the seat of War in the East, from
Mess^{rs} Stubbs & Son

It was moved by the Rev^d A. Morrison and seconded by
D^r M^r Carthy and carried that the thanks of this
Committee be given to Mrs James Simpson and
Mess^{rs} Stubbs & Son for their presentations to the Institution.

It was moved by Mr Poole and seconded by
D^r Gilbee and carried
that the presentation from Mr Stubbs be
taken and placed in the Library

That the Library Committee be requested to enquire
respecting the arrangements with Mr Pullarney and
as to whether the Newspapers and Periodicals could
be had on better terms

Augustus J. Sheehan
Pres^t

Wednesday June 24th 1857

A Special Meeting of General Committee was
summoned for this evening at the request of
the Lecture Committee to consider their recommendation
for a course of Lectures as only one member attended
no business could be done

Present Mr Gibbs

Monday June 29th 1857

A Special Meeting of General Committee met
this evening to consider the arrangements of the
Lecture Committee

Present

Alderman Flower. V. P. in the Chair
Mr Mombay Mr Poole
Mr Morris Mr Barwick
D^r Gilbee Mr Gibbs
Mr Terry

The Secretary read the Minutes of the Lecture Com-
mittee recommending a course of six Lectures from
D^r Macadam on New Subjects -

It was moved by Mr Terry and seconded by Mr Barwick and carried

That the offer of Dr Macadam for six lectures as recommended by the Lecture Committee to the consideration of this Committee, be postponed and that the Secretary be requested to obtain a list of available Lecturers and their terms

The Lecture Committee to be summoned for Friday evening to arrange a course of miscellaneous Lectures
Augustus Freeman
Pres

Monday July 6th 1857

Monthly Meeting of the Committee of Management

Present

D. Reeves, President, in the Chair

Mr Overton

Mr Terry

Mr Moutrey

Mr Poole

Mr Barwick

Mr Moore

D. M. Cuthbert

Professor Harris

Professor Irving

Mr Gibb

Mr Syme

The Minutes of previous meeting of Committee were read and confirmed

The Minutes of the Finance Committee were read and approved also the Minutes of the Lecture Committee

The Committee after considerable discussion in reference to the Lectures proposed by Dr Macadam resolved on accepting the first proposal viz That this Committee pay Dr Macadam £63. for six lectures as proposer and any surplus over £103 to be given to Dr Macadam ~~less~~

The expenses for the Printing and advertising

Resolved - That the charges for admission be 5/6 members 10/- to non members of single admissions

Resolved - That the Lectures to commence if arrangements can be made with the class, on Monday evening July 20th at 1/2 past 7 o'clock or if not, then on Friday the 17th

Resolved - That ^{Sir Henry Barkley} this Gallantry the Patron be invited to preside at the first lecture

The following a/c have been examined and recommended for payment by the Finance Committee were passed, in the usual manner

Mr Printing	£16-11-
" Gullakeme	61-4-6
Foot Company (May)	12-8-9
The Secretary Monthly Allowance	35-8-4
Handis	7-18-
Bogot. Fresh class	£10- - -
Macadam	20- - -
Allow (Multi class)	15- - -
Brown (Mathematical)	15- - -
	60- - -
	£193-10-7

The Secretary stated that he had seen the Rentier who put up the front Offices with reference to the Drainage and he promised to give in an estimate of the expenses

John Russell

Monday July 20th 1857

The Committee of Management met this evening

Present - Mr. John Russell, in the chair
Mr. Terry Mr. Overton
Dr. Silbee Mr. Poole
Mr. Barwick Mr. Gibbs

The minutes of last meeting were read and confirmed

On the motion of Mr. Overton seconded by Mr. Gibbs
It was resolved that the lectures by Dr. Macadam
should commence on Monday July 27th at 8 o'clock p.m.
was carried

The Secretary laid on the table a letter from the private
Secretary informing the Committee that His Excellency
the Governor would have much pleasure in being present
at the opening lecture of the course to be given by
Dr. Macadam on Monday July 27 at 8 o'clock

A letter from Mr. Cunningham respecting the drainage
of the Building was read

On the motion of Mr. Gibbs seconded by Mr. Terry
It was resolved that Messrs Overton and Barwick be
appointed a sub-committee to carry out the above
object

A letter from Mr. Megson was received suggesting the
establishing cheap concerts

The Secretary was instructed to communicate with
Mr. Megson on the subject and prepare a plan to be
submitted to this Committee

J. Blossell

Monday Aug^t 3rd 1857

The members of the General Committee were summoned
for the usual monthly meeting this evening at 7 o'clock
but there not being a quorum at 7.30 an adjournment took
place until Wednesday evening

Present Alderman Howes
Professor Hearn
Mr. Gibbs
Mr. Moore

Wednesday 5th Aug^t 1857

The adjourned meeting of the General Committee
met this evening

Present - Alderman Howes, Vice Pres^t
in the chair

Professor Irving
Mr. Gibbs
Dr. Wilkie
Dr. Macadam
Mr. Moore

The minutes of last meeting were read and confirmed
The minutes of Finance Committee were read and
approved

The following a/c recommended for payment by the
Finance Committee were duly passed viz

The Secretary for Management	£35-8-4
Expenses classes	5-0-0
Rev Robertson	29-0-0
Incubaries	5-17-0
Gas (same)	14-9-3
Dr. Macadam on a/c of lectures	21- " - "

August 5, 1857

In the absence of the members of the Sub Committee appointed at last meeting to have if possible the proper drainage of the Building executed. The Secretary stated that tenders had been received but it was found the cost would be more than double what was stated at the meeting. It was therefore thought advisable to delay the excavation for a few weeks, the weather being now fine and the walls of the Offices drying fast.

The Secretary stated that with reference to the concert mentioned at last meeting he had sent a message to Mr. Meyson to prepare a plan of the scheme showing the probable expense of each concert and then to meet the Committee. No answer had been received from him.

It was moved by Mr. Gibbs and seconded by Professor Irving and carried.

That the arrangements connected with the above concert be referred to the Lecture Committee.

A letter received from Mr. Kentish was read referring to his failure in getting an audience on the evening of July 22 and soliciting permission to have the use of the Hall another evening free of charge.

It was resolved that he should have the Hall only on paying 10/- for the lighting of the same and Mr. Kentish be given to understand that should he wish it again that he pay the usual rate.

A letter from the Secretary was read respectfully requesting the Committee to take into consideration his application for his salary to be increased to £500 per annum the same as recommended by the Sub Committee appointed to investigate the affairs of the Institution in 1855.

It was moved by Professor Irving and seconded by Mr. Gibbs and carried that the pursues be out.

to the Secretary have not been and ought to be fulfilled. That the Finance Committee be requested to report how far it is possible to do so.
David Wilkie M.D.

Monday 17th August 1857

The General Committee of Management met this evening.

Present

- Dr. Wilkie in the Chair
- Mr. Terry
- " Gibbs
- " Moors
- " Pool
- Dr. Gades

The Minutes of last meeting were read and confirmed. The Minutes of Finance Committee were also read.

In consequence of the Chairman being called away it was resolved to adjourn the meeting until Wednesday evening.

J. H. Snowbray

Wednesday 19 August 1857

The adjourned meeting of the Committee of Management took place this evening.

Present

- Alberrnan Clowes, Vice Presi. in the Chair
- Mr. Terry
- Mr. Gibbs
- Mr. Barwick
- Professor Steam
- Professor Irving
- Dr. Wilkie
- Dr. M. Carter
- Dr. Gades
- Dr. Macdonald

The letter from the Secretary for an increase of

19th August 1859

Salary was read and taken into consideration
The Minutes of the Finance Committee in reference to
the above letter were read after which ~~it was~~ the
following resolutions on the subject were passed

1 It was moved by Professor Hearn seconded by D. Bades
and carried

That the salary of the Secretary and other sums
payable for the management of the Institution shall be
separated

2 It was moved by Professor Hearn seconded by D.
Macaulam and carried

That the salary of the Secretary be £250 per annum
with such House accommodations, as the Institution possesses,
Fuel, Water & Light

3 It was moved by Professor Hearn seconded by Professor
Stoving and carried

That an Assistant Librarian be appointed
by the Committee at a salary of £100 per annum

4 It was moved by Professor Hearn seconded by
D. Bades and carried

That a Porter be appointed at a salary of
£80 per annum

That these resolutions take effect from the 1st September

That the Library be kept open the following hours
viz 1/4 before 9 to 10 am. 4 to 6 & 7 to 9 pm. 1 was proposed
by D. McCarthy seconded by Professor Stoving and carried

It was moved by Professor Stoving seconded by D. McCarthy
and carried

That two members of the Committee taken in rotation
alphabetically exercise a general supervision over the
Institution during a fortnight

J. W. M. [Signature]

Friday 28th August 1859

Special Meeting of the General Committee met
this evening to consider the arrangements of the
Lecture Committee for a second course of Lectures

Present

Alderman Howes, Vice P. in the chair
Mr. Monahan
Mr. Terry
Mr. Sibbs
Mr. O'Connell
Mr. Poole

The Secretary read the list of names of those gentlemen
who had engaged to lecture at the Institution

- 1 viz J. Henning Webb Esq.
- 2 Rev. W. R. Fletcher M. A.
- 3 Professor Hearn
- 4 James South Esq.
- 5 Rev. A. Morrison
- 6 G. W. Rusden Esq.

The above names with the subject of each lecture having
been submitted to the meeting were approved

That the Lectures be delivered on Monday evenings and
to commence on September 7th at 8 o'clock

Fees for admissions, Members 2/6 for the course
Non members 5/- on
Single admissions 4/-

That a Special Meeting be summoned for Thursday
Sep 3rd at 7.30 to give instructions to the Secretary
respecting the change in the Management of the Institution
and other business

J. W. M. [Signature]

Thursday September 3rd 1857

A Special Meeting of General Committee summoned for this evening. There being only four members present at 8.15. The business for which the meeting was called could not be entered on

Members Present
Rev. W. Morrison
Mr. Poole
Mr. Barwick
Mr. Gibbs

Monday September 7th 1857

The General Committee of Management met this evening

Present
Mr. Mowbray in the Chair
D. Wilkie
D. Macadam
Rev. W. Morrison
Mr. Gibbs
Mr. Cook
Mr. Terry
Mr. Poole
D. Gillbee
Alderman Flowers

Minutes of Meetings August 17. 19. 28. were read and confirmed

Minutes of the Finance Committee were read

It was moved by Mr. Cook and seconded by Mr. Poole and carried, that the sum of £260 be paid to the Bank of New South Wales as part payment of the Promissory Note to the Bank given by the Trustees 7 Feb^y 1857 for £302-10-0 @ 6 mos. to enable the Committee to pay W. Reed Architect the sum of £300.

7 Sep^r 1857

It was moved by Alderman Flowers seconded by Mr. Terry and carried

That the following accounts recommended for payment by the Finance Committee be passed in the usual manner

The Secretary Monthly allowance	£35-8-4	
" for Stencils	1-15-6	
Survey of viz. Slater	2-5-0	
Mason & Co.	1-2-0	
Blakewell	2-10-0	
Press Cloves	1-10-6	7-7-6
Gas Company July acct		18-2-3
Fairfax & Co.		26-14-"
D. Macadam, Balance of Lectures acct		48-13-6
Detractions		18-6-6
		£ 151-7-7

It was moved by Mr. Cook seconded by Mr. Poole and carried

That the chairman be requested to inform the Secretary of the agreement on the part of this Committee to increase his salary to £250 and also of the alterations in the management of the Institution and to request the House Committee to prepare an agreement in accordance therewith

It was moved by Mr. Charles Cook seconded by Mr. Terry and carried

That if the present occupant of the office of Librarian be willing to accept the office he be retained at a salary of £100 per annum

It was moved by Alderman Flowers seconded by Mr. Cook and carried

That the Library Committee be requested to prepare an agreement with the new Librarian based upon the alterations agreed to by the General Committee and submit the same to General Committee at its next meeting

It was moved by Mr. Terry seconded by Mr. Barwick and carried that an advertisement be inserted in the "Argus" for

7th Sept 1857.

a light porter at £80 per annum and that the selection be left to the House Committee

David I. Wilkie M.D.

Wednesday Sep^r 23rd 1857

The Committee of Management met this evening

Present

D^r Wilkie in the Chair

Mr Moubrey

" Overton

D^r Gades

D^r Macadam

The Minutes of previous meeting were read and confirmed

The Minutes of the Library and Finance Committee were ^{read} and approved

It was moved by Mr Moubrey and seconded by D^r Macadam and carried

That the Agreement between this Committee and the Secretary of ~~the~~ the Institution now read be approved and entered in the Minutes

Agreement and Duties of the Secretary

1st To conduct all the correspondence of the Institution under the direction of the Committee

2nd To collect receive and pay all the monies on behalf of the Institution in accordance with the Rules

and to keep a correct account of the Receipt and Disbursement and lay before each monthly Meeting of the Committee a balanced and classified account of Receipt and payment

3rd To convene all meetings connected with the business of the Institution by circular or otherwise according to the Rules

4th To attend Committee or other meetings of the Members and record minutes of all resolutions and proceedings of such meetings in books provided for that purpose and to suggest for the consideration of the Committee any matter or business he may think for the Benefit and furtherance of the object of the Institution

5th To keep a list of the attendance and non-attendance of the Members of the various Committees and to report to the Committee the names of any of the Members who may have been absent from three Committee meetings

6th To bring before the General Committee for approval or otherwise all resolutions passed by the Sub-committees and Classes of the Institution and see to the enforcement of the last clause of Rule 53.

7th That the Secretary be personally present each day from 8 to 10 o'clock A.M. 12 to 3 P.M. and 5 to 9 P.M.

8th To see to the regulating of the Reading Room, such as the regular filing of Newspapers and arranging them and the periodicals so as to be of easy reference

9th To act as general Curator and as responsible Guardian of the whole property of the Institution and to see to the proper cleansing, lighting, (outside and inside), seating and keeping in repair of the same and also to the preparation of the Lecture or other Rooms for all Meetings of the Members

10th To let the Lecture Hall or other rooms of the Building, under the direction of the Committee and to collect the rent of the same

11th To be ever ready to afford to Members information upon any point relating to the Management, objects & of the Institution, and to give to such enquirers every facility consistent with the Rules

12th To receive visitors and strangers, to introduce them to the various departments of the Institution and furnish them with the Committees printed report and every possible information

14th Generally to interest himself in all the departments of the Institution and to devote his individual attention and efforts to the furtherance of the objects of every branch thereof

15th The salary of the Secretary to be at the rate of £250 per annum from the 1st day of September 1857 to be paid monthly with such house accommodation as the Institution possesses with fuel water and light

16th That one month's notice from either party shall terminate this agreement

That I have examined the above instructions and I do agree to observe the same for the salary and on the conditions above named

Walter Thompson

It was moved by Mr. Moulton seconded by Mr. Overton and carried

That the appointment of Porter, ^{by the Finance Committee} be confirmed and that the instructions or duties as now read be entered

in the Minutes

Hours of attendance from 7 to 9 am. 10 am. to 1 pm. 4 to 6 pm. and 7 to 10 pm.

The Reading Room to be washed out once a week either early in the morning or after the Members have retired after 10 pm. The windows to be cleaned when required. The Lecture Room, stairs and passage to be washed once a week during the day. Salary 80/- a week paid weekly.

One week's notice from either party to terminate this agreement

James John Parke

Witness

W. Thompson

It was moved by Mr. Moulton seconded by J. Macdonald and carried

That the appointment of Assistant Librarian by the Library Committee be confirmed

It was moved by Mr. Moulton seconded by Mr. Overton and carried

That an agreement to be signed by the Assistant Librarian be drawn up by the Secretary on behalf of this Committee

That a list of attendance at the sub-committee be prepared and laid before next Committee

James M. Parke M.D.

Wednesday October 7th 1857

The Committee of Management met this evening

Present - Dr. Wilkie in the Chair
Rev. C. Morrison
Mr. Mowbray
Mr. Gibbs
Mr. Lyne
D. Macadam

Minutes of previous Meeting were read and confirmed

The Minutes of the Library Committee were read and approved

The Minutes of the Monthly Meeting of the Finance Committee were read showing a Balance at the general a/c in the Bank of £83-11-8 and at the Rent a/c in the Bank £41-13-2

The following a/cs having been examined by the Finance Committee and recommended for payment were submitted in the usual manner and passed by the meeting

J. Allair, balance of Fees for Nurses Class	£2-17-6
Lush & Co	6-0-0
Bayst ^{or a/c} balance of Fees French Class	6-0-0
Expenses, advertising &c	5-10-6
The Secretary (Monthly Salary)	20-16-8
Assistant	8-6-8
Porter (4 weeks)	6-0-0
Williams Printer	18-5-6
Gas August a/c	14-18-3
Hangreaves (No. of Commence)	1-19-"

The Secretary stated that the Hall had been engaged by Mr. Blair for a Lecture on the evening of September 9th but the attendance being so small the Lecture was adjourned and he wished to know whether he was to enforce the payment

The Committee instructed the Secretary to remit the amount of the a/c against Mr. Blair

A Letter from Mr. Robert Rogers soliciting a reduction of Rent. The Committee declined to accede to the application and instructed the Secretary to inform Mr. Rogers of their decision

The Secretary requested instructions respecting an a/c from Mr. F. L. Clay which had been sent in by Mr. J. W. Smith. The Committee before ordering payment wished to know whether Mr. Clay had authority from the Official Assignee to collect the same

The Secretary brought under the notice of the Committee the necessity there was for the front of the Building being painted and the front staircase ~~be~~ colored &c
The Committee instructed the Secretary to request Mr. Blackburn to draw up a specification for same and advertise for tenders

The Committee took into consideration a minute of the Library Committee recommending that a sum of money be voted for the purpose of procuring additions to the Library
It was moved by Mr. Gibbs seconded by D. Macadam and carried

That the Library Committee be empowered to purchase books to the amount of £25; and also that they send an order to England for other works to the amount of say £50.

That the Library Committee meet on Monday at 4 P.M.

A. W. Mowbray
Chairman

Wednesday October 21st 1857

The Members of Committee having been duly summoned for this evening only four Members attended

Mr Professor Hearn
Mr Gibb
Dr Milkie
Dr Gilbee

also Mr Blackburn
present to examine the
Tenders for painting

The Tenders 13 in number were opened

The lowest was £35.

The Secretary was instructed to select the four lowest Tenders and request the parties tendering to send in Testimonials

Monday Nov^r 2nd 1857

The General Committee of Management met this evening present

Mr Moubray in the Chair
Professor Hearn Dr Gilbee
Mr Gibb Mr Moore
Dr Mc Carthy

The Minutes of previous Meeting were read and confirmed

The list of Tenders for painting the front of the Building was submitted to the meeting

It was moved by Dr Mc Carthy and seconded by Mr Gibb and carried that Mr Watson's tender for the sum of £56 be accepted

The Secretary was instructed to see Mr Blackburn with reference to having an additional step at the front entrance

Mr Moore's letter intimating his resignation as a member of Committee was read and accepted

Professor Hearn moved and Dr Mc Carthy second a proposition that the sum of £15. be placed at the disposal of the Committee of Studies for Prizes for the classes was carried

The offer of Mr Blair was accepted that he should deliver his four Lectures of the four Georges, in connection with the Institution for the sum of £20. or any less sum as may be agreed upon according to the proceeds the Institution in no case to lose by the transaction
Ticket of Admission, reserved seats - Members 2/6 for the course
" " Nonmembers 5/1
" " Single admission back seats

Minutes of Finance Committee were read and approved showing a balance in the Bank of £132-6-3

The following a/cs were passed for payment -

Victoria Assurance (Premium on £1000/27)	7-0-0
Clay, solicitor's payment in full	5-8-0
Gas Company Sep a/c	11-10-9
Age 2 copies for 1857	8-0-0
Porter 6 weeks	7-10-0
Assistant - one month	8-6-8
Secretary "	20-16-8
Surveys	5-16-3
Reason & Feather	7-1-"
Pilley	6-6-"
Dr Macadam, Balance of Class Fees	25-"
Mr Brown	14-"

M. Gilwell

Monday November 16th 1857

The General Committee of Management met
this evening

Present

Dr. Gillbe in the Chair
Mr. Moulbray
Mr. Poole
Mr. Gibbs
Mr. Terry

The Minutes of previous Meeting were read and
confirmed

The ^{Secretary} stated that Mr. Marsh, Painter had nearly
completed his contract and according to the agreement
he was to be paid immediately on finishing the Labors
A warrant for the sum of £36 was signed for the
same
Augustus A. Hewson Pres

Monday December 7th 1857

The General Committee of Management met
this evening

Present

Dr. Greaves, President, in the Chair
" Leades
" Wilkie
Mr. Moulbray
" Gibbs

The Minutes of previous meeting were ^{read} and confirmed
the Minutes of the Finance Committee were also read
and approved showing a Balance in the Bank of
£73-1-1

The following a/c having been examined and
recommended for payment by the Finance Committee

were passed in the usual manner

vs

The Secretary	£20-16-8
The Assistant	8-6-8
The Porter 4 weeks	6-''-''
Sundries	5-''-6
Marsh, Painter, extra work	9-18-6
Gas Company Oct.	13-6-6
Rev. Mr. Baxter, Bal. of class fee	4-12-''
Mr. Blair, allowed for Lectures	15-15-''

Augustus A. Hewson Pres

December 16th 1857

No Meeting

January 4th 1858

The General Committee of Management met
this evening

Present

A. F. A. Greaves Esq. M.P.
President in the Chair

Dr. Wilkie
" Leades
" Macadam
" Gillbe
Mr. Poole

The Minutes of General Committee held Dec. 7 were
read and confirmed
The Minutes of Finance Committee were read and
approved