

Monday November 16<sup>th</sup> 1857

The General Committee of Management met  
this evening

Present

Dr. Gillbe in the Chair  
Mr. Moulbray  
Mr. Poole  
Mr. Gibbs  
Mr. Terry

The Minutes of previous Meeting were read and  
confirmed

The <sup>Secretary</sup> stated that Mr. Marsh, Painter had nearly  
completed his contract and according to the agreement  
he was to be paid immediately on finishing the same  
A warrant for the sum of £36 was signed for the  
same

Augustus A. Hewson Pres

Monday December 7<sup>th</sup> 1857

The General Committee of Management met  
this evening

Present

Dr. Greaves, President, in the Chair  
" Leades  
" Wilkie  
Mr. Moulbray  
" Gibbs

The Minutes of previous meeting were <sup>read</sup> and confirmed  
the Minutes of the Finance Committee were also read  
and approved showing a Balance in the Bank of  
£73-1-1

The following a/c having been examined and  
recommended for payment by the Finance Committee

were passed in the usual manner

or

The Secretary	£20-16-8
The Assistant	8-6-8
The Porter 4 weeks	6-''-''
Sundries	5-''-6
Marsh, Painter, extra work	9-18-6
Gas Company Oct.	13-6-6
Rev. Mr. Baxter, Bal. of class fee	4-12-''
Mr. Blair, allowed for letters	15-15-''

Augustus A. Hewson Pres

December 16<sup>th</sup> 1857

No Meeting

January 4<sup>th</sup> 1858

The General Committee of Management met  
this evening

Present

A. F. A. Greaves Esq. M.P.  
President in the Chair

Dr. Wilkie  
" Leades  
" Macadam  
" Gillbe  
Mr. Poole

The Minutes of General Committee held Dec. 7 were  
read and confirmed  
The Minutes of Finance Committee were read and  
approved

Jan 7. 4/58

The following a/cs recommended for payment by the Finance Committee were submitted to the meeting and passed.

The Gas Company (Nov a/c)	9-5-9
Jes Robertson	11-15-3
Mason & Forth	8- "
Joyner Bay & Co	6-10-"
Amos & Co	8-4-3
Laundries	4-1-"
Books	3-16-6
The Secretary	20-16-8
" Assistant	8-6-8
" Porter	6- "- "
W. N. Williams	4-5-"
Corporation Rates	20- "- "
Victoria Insurance	11-5-"

The Secretary brought under the notice of the Committee the subject of the Annual Meeting when it was proposed and seconded, - that Professor Keam and Mr. Gibbs be appointed a sub-committee to prepare the Report &c

Dr. Macadam intimated to the Committee that His Excellency the Governor had signified his intention to contribute the sum of £5-5-9 as a prize to be competed for in the Natural Philosophy class

The Secretary was instructed to communicate with Mr. Hoskins and Mr. Brooke with reference to giving Readings from Shakespeare &c

Mr. Moulton's letter of resignation was read. The Committee expressed their deep regret at losing the valuable assistance of Mr. Moulton in the management of the Institution, but trusted on his return to Melbourne he would again connect himself with the Institution

Jan 7. 4/58

Mr. Kearney's application for his Library deposit to be returned. The Committee instructed the Secretary to return the same on getting a receipt

The Secretary stated that the Assistant Lib<sup>ry</sup> Breckton had resigned his appointment but continued his services in the evenings until a successor was appointed. The young man Allan now in the Lib<sup>ry</sup> was there subject to the approval of the Com<sup>tee</sup>. It was resolved that Allan be taken on trial and if approved of to be continued

Jan 7. 22<sup>nd</sup> 1858

No meeting, there not being a quorum

Tuesday Jan<sup>y</sup> 26<sup>th</sup> 1858

The Annual General Meeting  
of the Members of the Institution took place this  
evening at 8 o'clock P.M. in accordance with Rule 15.

The Rev<sup>d</sup> Ab<sup>l</sup>. Morrison in the chair

The Minutes of the Annual General Meeting held  
Jan<sup>y</sup> 27. 1857 having been read and confirmed.  
The Secretary was requested to read the Report of the  
Committee of Management for 1857 and the Treasurer's  
Balance Sheet -

It was moved by W. Blair M.L.A.  
and seconded by Lieut. Aensinck  
That the Report as now read be adopted and  
Printed for circulation. was carried unanimously.

It was moved by D. J. McArthur Esq<sup>r</sup>  
seconded by Mr. Gibbs  
That His Excellency the Governor be added to the list  
of Patrons of the Institution was carried unanimously.

It was moved by D. J. McArthur Esq<sup>r</sup>  
seconded by D. J. McCarthy  
That His Honor the Chief Justice Sir W. Stowell  
be added to the list of Patrons, in the room of Sir W.  
A. Beckwith <sup>who had</sup> left the Colony. was carried unanimously.

It was moved by D. J. McArthur Esq<sup>r</sup>  
seconded by Mr. Gibbs  
That the Right Worshipful the Mayor for the year  
be one of the Patrons was carried.

It was moved by D. J. McCarthy  
seconded by Mr. Baruch  
That A. F. A. Greaves Esq<sup>r</sup> M.L.A. be re-elected the  
President for the ensuing year. was carried unanimously.

Tuesday Jan 26<sup>th</sup> 1858 Minutes of Annual Meeting Cont<sup>d</sup>

It was moved by Mr. Russell  
seconded by Mr. John Allan  
That Robert Clowes Esq<sup>r</sup> be re-elected Vice President  
for the ensuing year was carried unanimously.

It was moved by Rev<sup>d</sup> Wm. Janett  
seconded by Mr. Gould  
That Henry Langland Esq<sup>r</sup> M.L.A., J. G. Totten Esq<sup>r</sup>,  
and Dr. J. Black be re-elected Trustees for  
the ensuing year was carried.

It was moved by Charles Vaughan Esq<sup>r</sup>  
M.L.C. seconded by G. W. Rusden Esq<sup>r</sup>  
That D. Wilkie Esq<sup>r</sup> M.D. be re-elected Treasurer  
for the ensuing year was carried unanimously.

It was moved by Mr. Alston  
seconded by Mr. Joseph Edwards  
That Mr. J. Stoddart and Mr. J. J. Walsh be re-elected  
Auditors for the ensuing year was carried.

It was moved by Mr. Goodcliffe  
seconded by Mr. A. Edwards  
That the Rev<sup>d</sup> Ab<sup>l</sup>. Morrison  
D. Howitt  
D. Macadam  
D. James and  
J. C. Balmain Esq<sup>r</sup>  
be re-elected Curators for the ensuing year  
was carried.

The meeting next proceeded to the election of ~~the~~  
eleven Members in the room of the following gentlemen  
viz Professor Stearn Mess Baruch, Cook, Gibb, Poole,  
Russell & Syme retired by rotation at this meeting  
and Mess Monaghan, Woods, Overton, Irving, resigned.

The Rev<sup>d</sup> Wm. Janett and Mr. Joseph Edwards having  
been chosen scrutineers the following gentlemen were



Tuesday Jan 26<sup>th</sup> 1858

Nominated viz Professor Hearn, Messrs Ebb, Poole, Barwick, Alston, Blair, Edwards, Sill, Ferris, Kerr, Lusk, & Milkie, Poole, Dr McKenna, Leut-Auswick

The Ballot having taken place the following gentlemen were declared duly elected

Professor Hearn  
Messrs: Gibbs, Kerr, Blair, Alston, Lusk, Poole, }  
for 2 years  
Messrs: Edwards, Ferris, Barwick, Milkie,  
for one year in room of those four gentlemen who had resigned

A vote of thanks was to the Chairman was proposed by D. C. McArthur & seconded by D. W. Carthy and carried unanimously after which the meeting separated

Joseph Willie  
Chairman -

Monday Feb 2<sup>nd</sup> 1<sup>st</sup> 1858.

The General Committee of Management met this evening  
Present -

The President in the Chair  
Dr Milkie  
D. Pillsbury  
Messrs: Ferris, Lusk, Alston  
Edwards, Gibbs.

The Minutes of the Annual Meeting having been read over the sub-committees were formed as follows

Lecture & Library subcommittee  
Messrs Hearn, Blair, Poole, Edwards, Ferris, D. W. Carthy and Pillsbury

General Business subcommittee  
Messrs Pillsbury, Kerr, Alston, Lusk, Barwick, Ferris & Milkie

The Secretary stated that it was the custom for the General Business Committee to meet every Saturday evening. That Finance business would be transacted on the last Saturday of each month, a notice would be sent to each member intimating the same.

The following a/cs were passed for payment -

Pollaxe Guardian	2-12-	"
Adelaide Register	3-10-	"
Sydney Herald	4-	"
New Zealander	6-	"
Gas Company	9-10-3	
Franklyn Herald	7-14-6	
Sydney Age	15-12-6	
M. Murrah	9-11-2	
Mortimer Books	2-15-	"
Journal of Commerce	1-18-	"
Wilson & McKinnon	2-	"
Morton	1-17-	"
Private Box Post Office	8-	"
Gas Advt.	1-	"
Baker, Books	1-17-	"
	12-2-	"
Dumpster	5-16-6	
The Porter	6-	"
Assistant	8-6-8	
Secretary	20-16-8	
Sundries due the Secretary	4-14-6	
Blundell	4-2-6	
Walsh & Co	4-11-6	

Three tenders for the printing the Report - were opened

	500	750
Mason & Firth	7-15-0	9-15-0
Williams	8-0-0	9-15-0
Fairfax	7-0-0	9-

Fairfax to Print 750 for 9/0/0.

Monday Feb. 1<sup>st</sup> 1858.

The Secretary stated that he had been obliged to pay the Assistant weekly instead of monthly and at the rate of £2 per week, which was more than the Committee allowed and as the General Committee had fixed the sum of £80 for a Porter and the person now occupying that situation at present was receiving £1.10.0 per week, he requested the Committee to sanction the payments viz

The Assistant £2 - - - per week

The Porter £1-10-0 " "

Mr. Terry moved and Mr. Edwards seconded a proposition that the above arrangement be adopted was carried

The Secretary was instructed to communicate with the Publisher of the Portland Guardian as to furnishing that paper gratis

The Secretary was instructed to communicate with the Hon. the Postmaster requesting a Free Box at the Post Office

A Letter from Mr. Foxton was received claiming a sum of £40 said to have been contracted about the year 1857. The Committee before going into the subject requested full particulars from Mr. Foxton respecting the above and a copy of the document said to have been furnished as an acknowledgment of the loan

Notice of Motion by Mr. John Edwards that the salary of the Secretary be increased to the sum of three hundred pounds per annum to commence from 1<sup>st</sup> March 1858

Augustus T. Pearson

Monday Feb<sup>y</sup> 15<sup>th</sup> 1858

The Committee of Management met this afternoon evening

present

The President in the Chair

Dr. Wilkie Dr. Gilber

Mr. Edwards Mr. Lush

" Gibbs " Traes

" Dr. Blair " Wilkie

The Minutes of previous meeting of General Committee were read and confirmed

The Minutes of the Sub-Committee for General Business was read

The Secretary read a letter from the Publisher of the Portland Guardian offering that paper for £1.4-0 per annum

It was moved by Mr. Edwards and seconded by Mr. Lush and carried

That the offer be accepted

The Minutes of the Sub-Committee with reference to increased accommodations was postponed until next meeting

The Secretary produced a letter from Mr. Foxton in answer to the queries of last Committee and giving 1849 as the date when he had advanced the sum of £40 to the Music Class and which sum he now claimed as due to him on the Provisional Note in his hands

The Secretary ~~also~~ produced the Treasurer's <sup>of the Association</sup> a/c for 1849 which showed that Mr. Foxton as Treasurer for that year had taken credit for the said sum of £40 which was advanced to the Music class

The Secretary stated that the "Rules of the Institution" printed in 1854 were now nearly out of print only a few copies remaining he was instructed to ascertain the lowest estimate, and get them reprinted

Monday Feb. 16/58

An Application from Mr. Vitelli for the Hall on Monday and Saturday evening in each week for a month for cheap Concerts, and offering the sum of £6. a week

It was moved by Mr. Gibbs seconded by Mr. Edwards and carried

That the offer be accepted

It was moved by Mr. Wilkie seconded by Mr. Lush and carried

That in future the rate of Charges for the Hall for <sup>Evening</sup> Meetings of Charitable Societies should be £2-2-0 for each meeting

The Secretary stated that the ~~books~~ Printed Rules of the Institution were nearly out of print; he was instructed to procure tenders for having the same reprinted

The notice of Motion by Mr. Edwards with reference to the Secretary's salary was next taken up when the following resolution was unanimously adopted

The Committee having taken into consideration the long continued ~~services~~ assiduity of Mr. Thompson in the discharge of his duties as Secretary and the now favorable position of the finances of the Institution which the Committee consider in great part due to Mr. Thompson's exertions, are of opinion that the time has arrived when they can justly fulfill the intentions of the Committee on Mr. Thompson's appointment - by making an addition to his salary

Resolved that the salary of the Secretary be at the rate of £300 per Annum from the 1st Jan. inst. on the same terms in other respects as at present

Thomas Astor  
Chairman

Monday March 1<sup>st</sup> 1858

The Committee of Management met this evening

Present

Mr. Alston in the Chair  
" Edwards Mr. Terry  
" Gibbs " Barwick  
Dr. Macadam " Poole

The Minutes of previous meeting were read and confirmed

The Minutes of the Finance Committee were read

The following a/cs recommended for payment by the Finance Committee were read over and passed

John Mot. Smith a/c charge in - the case Reed v. Just. "	36-11-2
J. J. Blundell & Co	11-12-
Gas Company (Jan a/c)	8-14-6
Sundry small a/c	
Robert Campbell	1-9-9
Williams	2-9-
Ray & Co	7-
Clothes (Sept 4 <sup>th</sup> )	3-
John Room -	" 15 "
Slater	" 19 "
Caerries & Co	" 19 "
Ad. J. in School " News	1 13 6
Sundries	2 2 "
The Secretary	29 3 4
" Assistant - 4 weeks	8 " "
" Porter - 5 weeks	7 10 "
Facillanme	20 " "

The Secretary was instructed to procure from Mr. Foster a letter acknowledging the payment of the sum of £40 for the Piano purchased in 1849



Monday March 1<sup>st</sup> 1858

Mr. Terry gave notice of motion for the appointment of the sub-committee of studies and to consider Dr. Macadam's offer to conduct the Institution classes in Natural Science in his own establishment at the Eastern Hill

The Minutes of the sub-committee for General Business with reference to the extension of the premises was taken into consideration when the following gentlemen were appointed a sub-committee to consider the matter and report to the General Committee

- D. C. McArthur Esqr
- A. F. A. Reeves Esqr M. L. A.
- Henry Langbeens Esqr M. L. A.
- D<sup>r</sup>. Wilkie
- D<sup>r</sup>. Macadam
- Mr. Edwards
- Mr. Alston
- Mr. Wharton, Architect

Alexander Morrison  
Chairman 15 March

Monday March 15<sup>th</sup> 1858

The General Committee of Management met this evening

Present

- Rev<sup>d</sup>. Alex. Morrison, in the Chair
- Mr. Alston Mr. Gibbs
- " Edwards " Wilkie
- " Jones
- Professor Hearn
- D<sup>r</sup>. Gilbee
- D<sup>r</sup>. Macadam
- D<sup>r</sup>. M<sup>c</sup>. Carthy

March 15<sup>th</sup> 1858

The Secretary stated that in accordance with the minutes of last meeting he requested Mr. Foxton to furnish a letter acknowledging the settlement of his claim for £40 advanced to the music class in 1849 and which sum Mr. Foxton as Treasurer of the Institution had taken <sup>credit</sup> for in his yearly statement for 1849

J.M.

The minutes of last meeting respecting the classes was taken into consideration when the following members were appointed a sub-committee of studies for the general management of the classes for the session 1858 on the motion of Mr. Alston seconded by Mr. Gibbs and carried

vs Prof. Hearn, Rev<sup>d</sup>. A. Morrison, D<sup>r</sup>. Wilkie, D<sup>r</sup>. Gilbee

The offer of D<sup>r</sup>. Macadam to conduct ~~the~~ the Natural Science classes at his private lecture room was considered when it was moved by Mr. Alston seconded by D<sup>r</sup>. Gilbee

that it be an instruction from this Committee to the Committee of Studies to accept D<sup>r</sup>. Macadam's offer and arrange accordingly, was carried

Alexander Morrison Pres

Monday March 29<sup>th</sup> 1858

Special Meeting of the General Committee of Management met to receive the Report of the sub-committee  
App<sup>d</sup>. March 1<sup>st</sup> Present

- A. F. A. Reeves Esqr M. L. A. in the Chair
- Mr. Edwards
- " Barwick
- " Lush
- " Alston
- D<sup>r</sup>. Gilbee
- " Wilkie
- " Jones & Professor Hearn

March 29<sup>th</sup> 1858

The subcommittee appointed March 1<sup>st</sup> to take into consideration the necessity of erecting a Hall and Class Rooms at the rear of the present Building met 25<sup>th</sup> day of March present

A. F. A. Reeves Esq M. L. C.  
in the Chair

D. C. W. Arthur Esq

D<sup>r</sup> Milkie

Mr. Edwards

Mr. Wharton, Architect - having been

called in gave his advice on the subject to the subcommittee the following report having been read it was moved by Mr. Edwards seconded by D<sup>r</sup> Milkie and carried and that the same be presented to the General Committee viz

### Report

That this subcommittee admit the advantage of enlargement of accommodation and the necessity of improved arrangements in the Building with respect to the Reading Room, Library, Class Rooms and Domestic accommodation

Considering the financial prospects of the Institution and the implied pledge to the public on obtaining the grant of £5000 to pay off the then existing mortgage the subcommittee strongly recommend that nothing be done to risk the Institution on any account whatever

Regarding however the strong opinions which have been expressed as to the urgency of the proposed additions to the Building and the profits to arise therefrom the subcommittee recommend that means be forthwith taken to ascertain the practicability of raising by Debentures of moderate amount say £20 each a sufficient sum to effect the object

They therefore recommend that prior to the subject being brought before a general meeting a plan be drawn up showing the probable proceeds of a large Hall & upon the security of which the money should be raised without involving the Freehold and that the members and others should be invited to subscribe for such amount of Debentures as they may see fit

Should it be found that this plan is impracticable, the subcommittee consider that certain alterations of the present Building with some small additions all of which are within the ~~reach~~ compass of the Institutions means, should then be proceeded with without further delay so as to provide one or two Class rooms a better arrangement of the reading rooms and Library and improvement of the Domestic portions of the Building

The above report having been read and the matter fully discussed the following Resolutions founded on the Report were put to the meeting

Special Meeting of the Committee to Consider the Report of the New Buildings Committee

1<sup>st</sup> That this Committee approve of that part of the Report which recommends that nothing shall be borrowed in any way to involve the Freehold  
Moved by Mr. Edwards seconded by Mr. Barwick and Carried

2<sup>nd</sup> That the money be raised by way of Debentures secured as a first charge out the gross proceeds of the Hall  
Moved by Mr. Barwick seconded by Mr. Alston and Carried

3<sup>rd</sup> That the repayment of the Debentures extend over a term of eight years  
Moved by Mr. Edwards seconded by Professor Hearn and Carried

4<sup>th</sup> That the interest be at the rate of 8 per cent per annum  
Moved by Mr. Barwick seconded by D<sup>r</sup> Milkie and Carried

5<sup>th</sup> That the amount be six thousand pounds as stated by the Architect  
Moved by Professor Hearn seconded by D<sup>r</sup> Milkie and Carried

6<sup>th</sup> That a prospectus framed on the above resolutions be drawn up and submitted to a meeting of members  
Carried unanimously by

7<sup>th</sup> That the meeting of members be convened on Monday April 19<sup>th</sup> at 8 pm.  
Carried unanimously  
Augustus Reeves Pres.



Monday April 5<sup>th</sup> 1858

The General Committee of Management met this evening

Present -

A. F. A. Greaves Esq M. L. A.  
in the Chair

Mr. Gibbs

" Alston

" Kerr

" Edwards

D<sup>r</sup>. M. C. Carthy

The Minutes of previous meetings were read and confirmed

The Minutes of the Finance Committee were read and approved

The following a/c recommended for payment by the Finance Committee were approved and passed

To J. D. Ryne	6-4-0	
Sundry a/c		
Lempence Times	1-18-0	
Edgar Roy	1-10-0	
Paxton + Allan	2-10-0	
Wilson + Mackin	2-0-0	6-18-0
Detwiler		23-2-6
Robert Mackay		2-2-"
A. J. Smith		1-18-"
W. H. Williams		3-1-6
Franklyn Sub <sup>a</sup> to Herald		8-0-0
The Porter		6-0-0
The Assistant		8-0-0
The Secretary		25-0-0
Sundries		6-18-10
Gas a/c Feb		10-6-"
"My Note Book" advertising		9-14-"
Large Table for Reading Room		5-"-"
J. Pullaumer		45-"-"

April 5/58

It was moved by Mr. Alston seconded by Mr. Gibbs and carried

That a special meeting of the general Committee be summoned for Monday April 12<sup>th</sup> to arrange for the public meeting of members to be held on Monday April 19<sup>th</sup> and that the president be solicited to attend the meeting and state the nature of the scheme

Signatures J. D. Ryne J. D.

Monday April 12<sup>th</sup> 1858

Special Meeting of the Committee of Management took place this evening

present Mr. Alston in the Chair

" Gibbs Mr. Ferris

" Edwards " Kerr

" Lusk " Barwick

The Secretary read the minutes of last meeting which instructed him to summon the present meeting. The following arrangements were then made for the public meeting of the members to be held on Monday April 19<sup>th</sup> in accordance with advertisement -

The President, A. F. A. Greaves Esq M. L. A. to be requested to explain the object for which the meeting is called and to state the favourable position of the

1<sup>st</sup> Resolution. That it is desirable for the interest of Institution that a large hall and class rooms should be erected at the cost of the present building

2<sup>nd</sup> Resolution That a sum not exceeding £6000 being the amount required for that object be raised by way of debentures of £10. each secured as a first charge on the gross proceeds of the new buildings

April 12<sup>th</sup> 1858

3<sup>rd</sup> Resolution That the debentures bear interest at the rate of 8 per cent per annum

4<sup>th</sup> Resolution That the repayment of the debentures extend over a period of eight years

Monday April 19<sup>th</sup> 1858

The General Committee of Management met this evening present

The President in the Chair	
Professor Hearn	Mr. Pebbles
D. Pillsbury	" Kerr
D. M <sup>c</sup> Carthy	" Ferris
D. C. M <sup>c</sup> Arthur Esq.	" Edwards
Mr. Alston	" Lusk
" Blair M.L.A.	" Wilkie M.L.A.

The minutes of the meeting held April 5<sup>th</sup> were read and confirmed after which the Committee adjourned to the Lecture Hall to hold the special meeting of the members advertised for this evening at 8 o'clock

Alexander Harris  
Chairman 4 May 1858

Special Meeting of the Members  
Monday April 19<sup>th</sup> 1858

The President - A. F. A. Peeres Esq. M.L.A.  
presided

The following members of the General Committee were also present - viz

Professor Hearn, D. Pillsbury, D. Wilkie, D. M<sup>c</sup>Carthy, Messrs Edwards, Alston, Blair, Wilkie, Lusk, Pebbles, Ferris, Kerr and D. C. M<sup>c</sup>Arthur Esq.

The Chairman commenced the business of the evening by stating the object for which the meeting had been summoned after which the following Resolutions of the Committee were put to the meeting

1<sup>st</sup> Resolution Moved by Professor Hearn seconded by Rev<sup>d</sup> W<sup>m</sup> Janette and carried unanimously  
That it is desirable for the interest of the Institution that a large Hall and Class Rooms should be erected at the rear of the present building

Special Meeting of Members to sanction the Borrowing £4,000

2<sup>nd</sup> Resolution Moved by Mr. Blair seconded by Mr. Alston and carried unanimously  
That debentures of ten pounds each for a sum not exceeding £4,000 being the amount estimated to be required for this object be issued by the Committee of Management. Such debentures to be a first charge on the gross proceeds of the new buildings and on the surplus of the general revenue of the Institution

3<sup>rd</sup> Resolution Moved by Lieut. Aensinch seconded by Mr. Joseph Wilkie M.L.A. and carried  
That the debentures bear interest at the rate of eight per cent per annum

4<sup>th</sup> Resolution Moved by Mr. John Edwards seconded by D. Pillsbury and carried  
That the repayment of the debentures extend over a period of eight years

Joseph Wilkie  
Chairman Annual Gen. Meeting Jan 25<sup>th</sup> 1859  
Alexander Harris  
Chairman 4 May 1858

Tuesday May 4<sup>th</sup> 1858

The Committee of Management met this evening

Present-

Rev. A. Morrison in the chair

Mr. Edwards

D. Gillies

Mr. J. M. Gibbs

D. Bades

The President, A. J. A. Reeves Esq M.L.A.

The Minutes of former meetings were read and confirmed

The Minutes of the Finance Committee of May 1<sup>st</sup> were read and adopted

The following ~~was~~ accounts recommended for payment by the Finance Committee were passed in the usual manner

The Secretary months salary	£-25-0-0
" Assistant 5 weeks wages	10-0-0
" Porter 5 weeks "	7-10-0
Books as per list	5-11-6
Pithey 1-7-0	" " "
Bradshaw 1-0-0	2-7-6
Ray & Co	5-0-0
Blunell & Co	10-13-2
Gas Comp <sup>y</sup> (March)	11-8-6
Sundries	6-4-4

The Secretary reported that the sum of £2910 was subscribed towards the Building Fund for the new Buildings

The Letter from Mr. John Edwards jun<sup>r</sup> offering his services as solicitor to the Institution, gratuitously.

The consideration of the said letter was deferred to a future meeting

The application from the Publisher of Banner of Belfast

May 4<sup>th</sup> 1858

for payment of the postage of that paper. The Secretary was instructed to ascertain whether or not the paper was to be furnished gratis

D. Gillies represented to the Committee the necessity of procuring a Bookbinders press so that the Library Books might be more efficiently bound. The Committee unanimously voted the sum £25 for that object

Allypaul Union

Union 17 May 1858

Monday May 17<sup>th</sup> 1858

The Committee of Management met this evening

Present

Rev. A. Morrison in the Chair

Mr. Edwards

" Ferris

" Wilkie M.L.A.

" Alston

D. Gillies

D. McCarty

Mr. Henry Langland M.L.A.

Mr. Gibbs

D. Bades

Mr. Poole

The Minutes of previous meeting were read and confirmed

The Letter from Mr. Edwards the 4<sup>th</sup> which was read at last meeting and the consideration of which was postponed, was again read and submitted at last to the meeting when it was moved by D. McCarty and seconded by Mr. Gibbs and carried that Mr. Edwards offer be accepted and

that the Secretary be instructed to communicate the same to Mr. Edwards. The Secretary stated that the Debentures on account of the Building Fund had <sup>been</sup> subscribed for to the extent of £3000 and that it was expected before the next meeting



of this Committee it would reach over £4,000

The Committee took into consideration the favorable prospects of the Building Scheme and with the view of the furthering the object - The following Gentlemen were proposed by Mr Gibb, seconded by Mr Wilkie and carried viz

D. Greaves M.L.A., Mr. Geo. Balmain, Mr James Balmain Mr James Blackburn, Mr Geo. Warton, Mr John Alston, and D. Macadam

That they be styled a Consultative Committee to report as to the New Building &c. to the next Committee meeting to be held 7<sup>th</sup> June

It was moved by D. Gillbee seconded by Mr. Edwards and carried that the Finance Committee be instructed to prepare a form of Debiture and to submit the same to next meeting of the General Committee

Thomas M. Stow  
Chairman

Monday June 7<sup>th</sup> 1858

The General Committee of Management met this evening

Present Mr. Alston in the Chair  
" Edwards  
" Barwick  
" Gibb  
" Poole  
" Wilkie M.L.A.

The Minutes of last meeting of General Committee were read and confirmed

The Minutes of the Finance Committee were read and approved

The Minutes of the Lecture Committee were read and approved

June 7/58

A Letter from Mr R. R. Rogers soliciting a reduction in the rent of the Office which he occupies The Secretary was instructed to intimate to Mr Rogers that the Committee could not make any alteration in the rent while he continued to pay weekly, but they would reduce the rent to £2-10-0 per week if paid 13 weeks in advance, the same terms as Office No. 2.

The Committee appointed at last meeting to consider and report as to the proposed New Buildings having sent in their report which was now read, when it was resolved to postpone the consideration of the same to a special meeting to be summoned for Friday June 11<sup>th</sup> at 7.30 p.m.

That the form of Debiture and mode of issuing the same should be discussed at the special meeting

The following a/cs having been examined by the Finance Committee and found correct were recommended for payment were read over and passed in the usual manner

D. Murray for	£ 5-0-0
Re Mr Baxter, class fees	£ 42-0-0
Wagar Ray & Co	2-4-0
Geo Robertson current a/c	10-7-0
do New Books	13-9-6
Gas Company (April & May)	25-8-9
Langwell & Co	2-6-0
Murray & Co	2-8-0
Tanfay & Co	12-3-0
Lyne & Co	5-1-0
Mowitz & Poole	5-10-0
The Secretary	25-0-0
" Assistant	8-0-0
" Porter (5 weeks to June 5 <sup>th</sup> )	7-10-0
Sundries, the Classes	1-1-0
" Current Expenses	3-1-6
" Library & Reading Books	5-3-7
	175-13-6

June 7<sup>th</sup> 1858

The Secretary's Monthly Statement - was examined and found correct showing a Balance in the Bank in favour of the Institution of £175-16-3

Augustus D. Speer

### Special Meeting

June 11<sup>th</sup> 1858.

The General Committee of Management met this evening in accordance with the minutes of the meeting June 7<sup>th</sup>

present -

The President in the Chair

Mr. Edwards

" Jones

" Kerr

" Gibbs

The Minutes of last meeting authorizing this meeting was read

The report of Committee appointed to consider the proposed New Building, was read and after a short conversation of the subject of the report it was postponed until next meeting

The mode of issuing the Debentures was next brought under the notice of the Committee when it was ordered to stand over until legal advice could be procured the President and Mr. Edwards promising to attend to the same

Mr. Edwards stated that it would be necessary to have a New Trust Deed embodying the present Rules

This was also ordered to stand over until next meeting of Augustus D. Speer Pres

Monday June 21<sup>st</sup> 1858

The General Committee of Management met this evening present

The President in the Chair

Mr. Edwards

" Kerr Mr. Lusk

" Alston " Gibbs

" Barwick Dr. M. C. Carthy

Rev. Mr. Morison

The Minutes of meetings held June 7<sup>th</sup> and 11<sup>th</sup> were read and confirmed

The Report of the Committee for considering the New Building was again brought forward and postponed until next meeting

The Registration of the Rules of the Institution was again brought under discussion when it was moved by Dr. M. C. Carthy seconded by Mr. Alston and carried

" That the Opinion of Mr. Bennett the Barrister be taken respecting the possibility of amending the Rules in accordance with the act and that the usual fee be given for the same. Mr. Edwards to be prepared with the said opinion for next meeting of this Committee"

Annual Fee

£2-4-6

The Trust Deed was again the subject of Consideration by the Committee after which it was moved by Rev. Alex. Morison seconded by Mr. Alston and carried

That in accordance with the suggestion of Mr. Edwards as set forth in his letter of June 11<sup>th</sup> be immediately acted on viz

" That a Declaration of Trust be at once prepared and executed by the Trustees and incorporated therein the Laws of the Institution so as to make it answer for a Deed of Settlement as well"

Alexander Morison  
Chairman 5 July 58

July 5<sup>th</sup> 1858  
Monday

The Committee of Management met this evening

Present

Rev. Alex. Morrison in the Chair  
Mr. Terry Mr. Edwards  
" Lusk " Alston  
" Gibbs Dr. Gillbee

The minutes of previous meeting were read and confirmed

The minutes of Finance Committee were read and approved

The following a/c recommended for payment by the Finance Committee were passed in the usual manner viz

Mr. David Blair (for Lectures)	21 - - -
" James Smith "	10 - 10 - "
" John McKeith (Law)	8 - 8 - "
" Printing binding	15 - - -
Insurance (£3000) @ 7/6	11 - 5 - "
The Secretary	25 - - -
" Assistant	8 - - -
" Messenger	6 - - -
Dr. Brett (for Lectures)	5 - 5 - "
Gas Company (June a/c)	15 - 9 - 6
Sundries	6 - 15 - 6
Printings (Newspapers <u>£5 to Nov</u> )	45 - - -
in a/c	}
A/c of Temperance Times 18	
Supper Herald <u>Nov - Dec</u> 20	
Mason & Firth 18/-	2 - 16 - "

Mr. Edwards stated that he had not yet rec<sup>d</sup> from Mr. Bunn, his opinion respecting the Rules of the Institution, ~~which state~~ it was however promised in a day or two

Mr. Edwards stated that the Draft of the new Trust Deed was being proceeded with

The Secretary brought again the report of the Building Committee before the meeting when after considerable discussion it was moved by Mr. Edwards seconded by Mr. Gibbs and carried

"That the Report now read respecting the new Buildings be received"

It was suggested by several members that should Mr. Bunn's opinion be favorable and Mr. Edwards have his business completed towards the close of this week a special meeting be called on as early as day as the Secretary can fix and on the notice papers the following to be the Business of the meeting

"For the special consideration of the Report of the Committee on New Buildings"

Augustus J. Reeves

Monday July 19<sup>th</sup> 1858

The General Committee of Management met this evening

Present

The President in the Chair  
Mr. Gibbs  
" Tred  
Dr. Gillbee  
Mr. Alston  
" Lusk

The minutes of the previous meeting were read and confirmed

The opinion from Mr. Bunn respecting the enrollment of the rules of the Institution and also as to whether the Committee



would be personally liable for the Debentures.  
 The Committee finding that the Opinion was unsatisfactory and indefinite recommended Mr. Edwards to apply to him again or to the Attorney-General previous to next meeting

Augustus J. Freeman  
 Pres

Monday August 2<sup>nd</sup> 1858

The General Committee of Management met this evening

present

The President in the Chair

Mr. Edwards

" Lush

" Kerr

" Blain

" Gibbs

Dr. Gilbee

The Minutes of previous Meeting were read and confirmed  
 The Minutes of Finance Committee were read and approved  
 The following a/c having been examined and recommended for payment were passed in the usual manner

viz

The Secretary one month 25- - -

" Assistant 6 weeks 10- - -

" Messenger 4 weeks 6- - -

Sundries

Adv. of 9<sup>th</sup> Lectures

Current Expenses

Library & R. Room

8- 11- -

Sundry a/c

Adv. Herald 1- - -

Adv. in Bradshaw 1- - -

Co. of Commerce 2- 15- -

Mr. Edwards 3- 15- 6

Armstrong & Russell 4- 10- -

cont<sup>in</sup>

August 2/58

a/c bro<sup>rd</sup> forward  
 Gordon and Petch 1- 18- -  
 Ainos & Co 10- 18- -  
 Ray & Co 6- - -  
 Williams 9- 15- -  
 Mason & Forth 6- - -  
 Sympson 8- 14- -  
 £ 103- 16- 6

A Letter from Mr. Edwards was read giving the opinion of the Attorney-General with reference to the Debentures, intimating that the Institution could not be enrolled under the Friendly Society's act. That the Form of Debenture prepared would do, and that the persons signing the same will alone be liable

The Chairman recommended that in consequence of the above a Special Meeting of the General Committee should be convened to which the Trustees should be respectfully requested to attend or forward in writing to the Committee their approval of the form of Debenture and their willingness to sign the same

The consideration of the new Buildings Committee's Report was postponed until the sanction of the Trustees had been received for the issuing the Debentures

A Letter was read from Mr. Poole intimating his resignation as member of Committee of the Institution the resignation having been received

Mr. Gibbs moved and Mr. Kerr seconded a notice of motion for next meeting

That Mr. John Langland be elected a member of Committee in the room of Mr. Poole

A Letter from Mr. Flower was received informing the Committee of his departure for England and resigning his office as Vice President of the Institution in consequence

Mr. Rogers application for payment of 30/- incurred by

August 2/58

him in repairing the fireplace in the Office and in  
the purchase of the stone now in use therein  
The sum of 30/- was unanimously granted on condition  
that the said <sup>stone</sup> be left the property of the Institution

W.J.

William Gilbee

Special Meeting  
of the  
General Committee of Management  
August 11<sup>th</sup> 1858

present Henry Langland M. L. A. and  
J. G. Foster Trustees  
Rev. A. Morrison  
Dr. Gilbee  
Dr. Macadam  
Mr Kerr  
" Barwick  
" Gibbs

Henry Langland M. L. A. having been voted to the Chair  
the Minutes of previous meeting was read  
authorizing the Secretary to summon the present meeting

The Chairman instructed the Secretary to read the document  
describing the mode by which it was proposed to raise  
the amount for Building the New Hall and also the form  
of proposed Debiture

The Trustees suggested that the words "and the rent of the  
front Offices" be inserted in the proposed Debiture after the  
word "proceeds of the New Buildings of the Institution, which  
was unanimously approved of subject to the approval of  
Dr. Tho Black, the Trustees,

The Trustees proposed that a separate a/c should be  
immediately opened at the Bank of New South Wales  
to which all the present surplus in hand and the rent of

the fall due, be paid, in a/c of the New Building scheme

The Trustees considered that as about £4000 had  
been subscribed towards the scheme steps should be  
immediately be taken to proceed with the works and  
the first call made payable on the 1<sup>st</sup> October next

The Chairman suggested that the Secretary wait on  
Dr. Black as early as possible so as to be prepared  
with any other objections or otherwise respecting  
the scheme <sup>by that gentleman</sup> previous to next meeting

William Gilbee

Monday August 16<sup>th</sup> 1858

The General Committee of Management met this  
evening

present

Dr. Gilbee in the Chair  
Mr Terry Mr Alston  
" Edwards " Gibbs  
" Kerr Dr. Bades  
" Wilkie Dr. Wilkie

The Minutes of previous Meetings were read and  
confirmed

The motion standing in the name of Mr Gibbs, that  
Mr John Langland be elected a member of the Committee  
of Management of the Institution in the room of Mr Poole  
resigned was put to the meeting and no amendment  
being on that motion being made, Mr Langland was  
declared duly elected in accordance with Rule 32.

It was moved by Mr Terry seconded by Mr Kerr that the  
Finance Committee be instructed to pass warrants for the  
transfer of the surplus at the General a/c in the Bank to the  
a/c opened for the New Buildings and also that the rent of the

August 16/58

post Offices be carried to the same age as they fall due was carried unanimously

The Secretary brought forward the Report of the New Buildings Committee when after considerable discussion as to the proper dimensions of the proposed New Hall It was moved by Mr. Terry seconded by Mr. Kerr and carried that the report be referred back to the Committee and that the following Gentlemen be deputed to meet the members of the said Committee so that the whole arrangement may be fully considered previous to deciding upon the working plans viz Messrs. Edwards, Wilkie & Gibbs

Mr. Edwards suggested that the Secretary be instructed to have the alterations printed as speedily as possible the Secretary laid on the table a blank printed form as a specimen what the Institution alterations should be which was agreed to

Augustus 2<sup>d</sup> 1858

Monday August 23-1858

Special Meeting of the General Committee of Management met this evening present

Rev<sup>d</sup> A. Morrison in the Chair  
Mr. Edwards  
" Barwick  
Dr. Gillies  
Mr. Wilkie M. L. A.  
" Gibbs  
" Kerr

This meeting having been called to receive the Report of the Deputation appointed at last meeting to meet the New Buildings Board Mr. Wilkie gave at considerable length a report of the interview with the said Board after which the Secretary read the recommendation of the Board with reference to their report and

the appointment of an Architect - as follows

"The Board recommended the General Committee to appoint an Architect to prepare plans and carry out the Buildings in accordance with the Report already submitted by them" and

"In answer to the remarks of Mr. Gibbs respecting the height of the New Hall the Board consented to recommend that it should be 40ft. instead of 57ft. as in the Report the dimensions would therefore be 100 ft. long 50 ft. broad and 40ft. high."

After considerable discussion on the recommendations of the Board, in which each member present took a part

It was moved by Mr. Wilkie seconded by Mr. Barwick that Messrs. Wharton and Blackburn be appointed architects for the proposed New Buildings and be instructed to submit their plans to the General Committee

an Amendment was proposed as follows.

Moved by Dr. Gillies seconded by Mr. Kerr

"That plans of the New Hall be called for and the cost of the New Buildings not to exceed £5000, and to be open to all Architects"

The amendment was put to the meeting three members voted for and three against and the Chairman declining to give the casting vote the subject was postponed for an other special meeting to be called on an early day as possible to meet the convenience of those members now absent

Augustus 2<sup>d</sup> 1858



Monday August 30<sup>th</sup> 1858

Special Meeting of the general Committee of management took place this evening

Present

The President	in the Chair
Mr. Terry	Rev. A. Morrison
Professor Hearn	Dr. Gilbee
Mr. Jones	Dr. Macadam
Mr. Milke	Mr. Gibb
Mr. Kerr	Mr. Langland

The Secretary read the Minutes of former meetings referring to the present Special Meeting after which the Chairman stated the Business which the Committee were called to consider

The recommendations of the Board of Advice on the new Buildings as entered in Minutes of meeting August 23<sup>rd</sup> and also the report as a whole was the subject of discussion for nearly two hours, when the following resolutions were agreed to

Moved by Dr. Gilbee seconded by Mr. Kerr and carried  
That plans for the new Hall be called for, the cost of the Building not to exceed £6,000 (six thousand pounds) the competition to be open to all architects  
2<sup>nd</sup>

That the Committee are not to be bound to employ the Author of the design adopted, to erect the Building but will in that case pay a premium of fifty pounds  
carried unanimously  
3<sup>rd</sup>

Moved by Mr. Langland seconded by Mr. Kerr and carried  
That the size of the Hall and number of rooms be as the Board has recommended in their report  
4<sup>th</sup>

Moved by Mr. Langland seconded by Mr. Kerr and carried  
That this Committee desire to express their approbation of and their thanks to the Board of Advice for their valuable

August 30<sup>th</sup> 1858  
Services.

The following draft of an advertisement as a notice to Architects was read to the Meeting by the Chairman and adopted unanimously The Secretary to embody such of the Resolutions already passed by the Meeting as did not appear in the said draft

Plans with motto and sealed letter containing the authors name and address to be forwarded to the Secy on or before Oct 1. 1858

See printed adv below

The premium will not be paid nor will the building be proceeded with unless tenders can be obtained to execute the work within the amount of £6,000 (six thousand) from responsible builders

The designs will be publicly exhibited in the Hall of Institution prior to selection

No plan will be eligible for competition if accompanied by perspective drawings and all the drawings must be in accordance with the rules of the Institute of Architects

Abraham Morrison  
Chairman 6 Sep. 1858

See advertisement in "Argus" Sep 2<sup>nd</sup> and 4<sup>th</sup> and also in the "Herald" and "Age"

NOTICE. - TO ARCHITECTS.

The Committee of the Melbourne Mechanics' Institution and School of Arts invite competition plans for the new building to be erected at the rear of the Institution, on the following conditions:-

Plans, with motto and sealed letter, containing the author's name and address, to be forwarded to the Secretary on or before the 1st day of October next.

The committee will not be bound to employ the author of the design adopted to erect the building, but will in that case pay a premium of fifty pounds.

The premium will not be paid, nor will the building be proceeded with, unless tenders can be obtained to execute the work within the amount of £6,000 (six thousand pounds) from responsible builders.

The designs will be publicly exhibited in the Hall of the Institution prior to selection.

No plan will be eligible for competition if accompanied by perspective drawings, and all drawings must be in accordance with the rules of the Institute of Architects.

The nature and extent of the building and other particulars can be ascertained of the Secretary.

44 036

Monday Sep<sup>r</sup> 6<sup>th</sup> 1858

The Monthly Meeting of the General Committee of Management took place this evening

Present - Rev<sup>d</sup> Alex. Morrison in the Chair  
 Mess<sup>rs</sup> Jerry Gibbs  
 Alston Kerr  
 Howard Lusk  
 & Wilkie M. L. O.  
 Dr<sup>s</sup> McCarthy, Bades.  
 Macadam, Gilbee.

The Minutes of previous meeting were read and confirmed

The Minutes of previous Finance Committee meeting held Sep 4<sup>th</sup> was read showing a Balance in the Bank on Sep 2<sup>nd</sup> £152-1-10

The following a/c having been examined and recommended for payment were passed in the usual manner

the Secretary	£25-0-0
" Assistant	8-0-0
" Porter	6-0-0
Sundries a/c	2-0-0
Sundries	4-1-6
Gas a/c "July"	13-4-3
Williams	4-4-0
Detinola	18-1-6
	<hr/> £79-11-3
	79-11-3
	72-12-7
	152-1-10

Dr<sup>r</sup> McCarthy gave the following as a notice of motion for next meeting

That this Committee issue no debentures nor incur any liability to the Architect or Builder until debentures are applied for in the Applicant's own hand writing to the amount of three fourths of the estimated cost of the Building

Augustus Gilbee

Monday Sep<sup>r</sup> 20<sup>th</sup> 1858

The Halfmonthly meeting of the General Committee met this evening

Present -

The President in the Chair  
 Mr. Kerr Dr<sup>r</sup> McCarthy  
 " Jones Mr. Langland  
 " Howard " Alston  
 " Jerry Rev<sup>d</sup> A. Morrison

The Minutes of previous meeting were read and confirmed

The Chairman stated that the first business before the meeting was Dr<sup>r</sup> McCarthy's notice of motion. The Doctor at considerable length explained his reasons for bringing forward the motion as read from the Minutes of last meeting after which the Chairman but the motion not having been seconded was withdrawn

The following motions were put to the meeting

Moved by Mr. Langland seconded by Dr<sup>r</sup> McCarthy and carried that no further liability be incurred towards the erection of a new Hall & until debentures to the amount of £6000 have been applied for

Moved by Mr. Langland seconded by Mr. Kerr and carried that no debentures be issued until the whole number has been subscribed for <sup>and</sup> the whole amount paid up, from which last date interest is to commence

Resolved that a letter be prepared and forwarded to the subscribers to the Building Fund, with the usual form for their signatures, the same to be prepared and issued under the sanction of the President

That the President and Mr. Kerr be appointed a sub Com<sup>tee</sup> to meet on the evening of Oct 1<sup>st</sup> to open the designs for the new Building and give directions for exhibiting the same in the Hall of the Institution

William Gilbee



Monday October 4<sup>th</sup> 1858

The General Committee of Management met this evening

Present Mr. Gibber in the Chair  
 Mr. Jones  
 " Kerr  
 " Lusk  
 " Terry  
 " Sibbs

The Minutes of previous meeting were read and confirmed

The Minutes of the Finance Committee were approved the Minutes showing a Balance in the Bank of £194-5-5 at this date

The following a/c's having been examined and recommended for payment were passed on the motion of Mr. Terry seconded by Mr. Jones


Franklyn	£9-9-6
Gotch & Gordon	3-8-"
Sundry a/c's	3-7-6
Victorian Assurance Comp <sup>y</sup>	7-0-0
For Comp & Sep	11-13-"
" Aug	13-15-9
The Porter Sweets	7-10-"
" Assistant Sweets	10-0-0
" Secretary	25-"-"
Sundries	2-16-"
	<u>£93-19-9</u>

The Secretary states that a letter and form have been printed in accordance with the resolution of last meeting, and forwarded to each of the subscribers to the Building Fund and that 92 forms had been returned filled up representing £24.20

October 4/58

The Secretary

In accordance with a Minute of last meeting the Sub-Committee consisting of the President and Mr. Haen. Kerr, met on the evening of Oct. 1<sup>st</sup> and opened the competition designs for the proposed new Buildings at the rear of the Institution, when there appeared six bearing the following mottoes

- x Trust
- 3 Honor Alet Artes
- 3  (Compass and Square in Circle)
- 4 Utile
- 5 Waste
- 6 Nil Incepte

It was moved by Mr. Terry seconded by Mr. Sibbs and carried

that the Secretary communicate with the President of Institute of Architects and solicit his advice to enable the Committee to decide as to the most suitable design for the proposed additions to the Institution

Moved by Mr. Terry and seconded by Mr. Jones that Mr. Sibbs be ~~app~~ name be added to the list of members as Library Committee in room of Mr. Poole resigned

Moved by Mr. Sibbs seconded by Mr. Terry and carried that it be an instruction to the Library Committee that they from time to time do purchase such popular new works as may be deemed desirable or are engaged for by the members

Moved by Mr. Sibbs seconded by Mr. Terry and carried that the sub-committees meet at least monthly and that they be summoned in the usual way

Augustus Stephens T<sup>r</sup>



Monday October 18<sup>th</sup> 1858

The General Committee of Management met this evening

Present

The President in the Chair  
Mr. Edwards      Mr. H. Kerr  
" Barwick      " Gibbs  
" Alston      " Lush  
Dr. H. Carthy

The Minutes of previous meeting were read and confirmed

The members of Committee proceeded to the Lecture Hall to examine the designs for the proposed new Buildings at the rear of the Institution, after discussing the merits of the various designs, the members returned to the Committee room when it was decided that the selection should be made by ballot

The Ballot having been taken the design marked "Utile" was first on the list - having 7 (seven) votes

The Chairman next proceeded to open the letter from the president of the Institute of Architects when it was found that the design marked "Utile" stood first on the list furnished, for Architectural Merit

It was moved by Mr. Gibbs seconded by Mr. Alston and carried unanimously

That this Committee is of opinion that tenders be invited, for the plan marked "Utile", immediately

The Committee resolved that the letter containing the name and address of the Architect of the above design be now opened when it was found that it belonged to Mr. J. Webb 102 Collins St. Boston

Previous to the Committee taking further steps with respect to the designs the President be instructed to see Mr. Webb, with reference to what he considered the "internal finishings of the Hall", after which a special meeting to be called

Abraham Kimball (Chairman)  
1 Nov. 1858

Special Meeting

October 25<sup>th</sup> 1858

A Special Meeting of General Committee of Management was held this evening in accordance with the above minutes to take into consideration Mr. Webb's letter with reference to the words "internal finishings of the Hall"

Present

Rev. Mr. Morison  
Mr. Edwards      Mr. Lush  
" Barwick      " Alston  
" Gibbs      " Langlands  
" Kerr      Dr. Gilbee  
" Terry

The letter having been read to the meeting was after considerable discussion rejected as not a sufficiently definite answer to the Question when the following resolution was proposed

Moved by Mr. Langlands seconded by Mr. Gibbs & Carried  
That the Secretary be requested to communicate with Mr. Webb that in accordance with their advertisement the Committee cannot give Mr. Webb instructions to call for tenders, unless he is confident that the cost including plastering, but without seats and furniture, will not exceed £4000

Abraham Kimball (Chairman)  
1 Nov. 1858

Monday November 1<sup>st</sup> 1858

The General Committee of Management met this evening  
present

Rev. Alex Morrison in the Chair  
Mr. John Edwards  
" Geo. Terry  
" J. Alston  
" E. M. Gibbs  
" Wm. Kerr  
Dr. Gilbee

The Minutes of former meeting were read and confirmed  
The Minutes of Finance Committee held Oct. 30<sup>th</sup> were read and approved showing a Balance in the Bank of £166-19-8

The following a/c were examined and recommended for payment by the Finance Committee were passed in the usual manner on the motion of Mr. Terry & seconded by Mr. Gibbs and carried

Surveys	3-3-9	The Secretary	25- --
Robertson	9-14- "	" Assistant	8- --
Ray & Co	6- --	" Messengers	6- --
Sundry a/c	8-2-6	Gas Company	11-8-6
Pullman	46-4-5		

£123-13-2

The Secretary stated that Mr. Webb had decided on advertising for tenders for the New Buildings in accordance with his design believing that was the best plan way of ascertaining the sum which the Buildings could be erected for and as soon as he had received the tenders he would communicate with the Committee

Augustus J. Spence Pres<sup>r</sup>

Monday November 15<sup>th</sup> 1858

The General Committee of Management met this evening  
present the president in the chair

Mr. Edwards  
" Barwick  
" Kerr  
" Lusk  
" Langland

The Minutes of last meeting were read and confirmed

The Secretary stated that he had received a letter from Mr. Webb, which he handed to the Chairman, informing the Committee that the time for receiving tenders had been extended to the 20<sup>th</sup> inst. in consequence of the time first advertised being too short to accommodate the several Builders desirous of tendering

Augustus J. Spence

Monday November 22<sup>nd</sup> 1858

Special meeting of the General Committee of Management met this evening  
present the President in the Chair

Mr. Barwick  
" Gibbs  
" Langland  
Dr. Mc. Carthy  
Mr. Edwards  
" Lusk  
" Alston  
Dr. Gilbee

The Minutes of last meeting were read and confirmed

The letter from Mr. Charles Webb (Nov 22<sup>nd</sup>) was read in which he referred to the tenders received by him for the additions to the Building

The list of tenders was also read over, after which the following motion was put to the meeting  
Moved by Mr. Langland seconded by Mr. Gibbs and carried that the Secretary request Mr. Webb to make

enquiries concerning the eligibility of the lowest Contractor to carry out the work and report on the same to the General Committee

Augustus A. Hewes Pres

Monday Nov<sup>r</sup> 29<sup>th</sup> 1858

Special Meeting of the General Committee of Management met this evening

Present, The President in the Chair  
Mr Lusk Mr Langlands jun.  
" Alston " Gibbs  
" Ferris

The Minutes of previous meeting were read and confirmed

A letter from Mr Webb was read of Nov 27<sup>th</sup> in which he states that Mr Cliff the lowest tenderer had failed to give the necessary letter of recommendation and also that Mr Cliff has intimated that he had made a mistake in his calculations and handed in a second tender, under such circumstances he did not consider Mr Cliff an eligible person to undertake the contract

Mr Webb stated that Messrs Tenley and Mason the next on the list - had expressed their willingness to enter into the contract on the usual terms and had presented satisfactory testimonials their tender was as follows

All the work exclusive of the Finishings £5370  
The Finishings £1280  
£6850

The Committee after duly considering Mr Webb's letter resolved to appoint the President and Mr John Langlands a deputation to wait on Mr Webb and see whether the design could be reduced so as to come within the means the Committee had at command and report to next meeting

The Committee instructed the Secretary to communicate with the Trustees respecting the window in the adjoining property overlooking the front offices and request that the said window be closed up immediately

Albion Morrison  
Chairman 6<sup>th</sup> Decr 1858

Monday Dec<sup>r</sup> 6<sup>th</sup> 1858

The General Committee of Management met this evening

Present Rev<sup>d</sup> Alex. Morrison in Chair  
Mr Barwick  
Dr Gilbee  
Mr Gibbs  
Dr M<sup>r</sup> Carthy

The Minutes of last meeting were read and confirmed

The Minutes of last meeting of Finance Committee were read and approved

The following a/c having been examined and recommended for payment by the Finance Committee were passed in the usual manner

Sundries	£2-0-9
Printing	6-5-"
Classical (Lighting Lab Room)	3-5-"
Secretary	25-4-"
Assistant	8-4-"
Messenger	6-4-"
Gas Company	10-3-9
Sundry a/c	7-4-6
Corporation rate	22-10-"
Gas & Jotik	1-7-0
Blackburn	3-3-"
	£94-15-"

Over



The Sub-Committee appointed at last meeting to wait on Mr. Webb to ascertain whether he could modify his design according to the wish of the Committee, not being present, the subject was postponed

A Letter from Mr. Robert Rogers was read; ~~although~~ <sup>and</sup> requesting that the Committee would take into consideration his application for a reduction of rent

The Committee after duly considering the said application decided that no reduction could be made at present but that Mr. Rogers might be permitted to pay his rent weekly instead of Quarterly in advance at the rate of £2-10-0 per week

Signature of Heaver  
A.H.

Friday Dec: 10/58

A Special Meeting of the General Committee of Management was summoned for 4 o'clock this afternoon only three members attended

Mr J. E. Foster  
Professor Heaver  
Mr. Gibbs

A.H.

Monday Dec: 20<sup>th</sup> 1858

The Committee of Management met this evening present

The President in the Chair  
Mr. Hayward Mr. Alston  
" Jones " Gibbs  
" Kern " Terry  
Mr. Gilber

The Secretary read Mr. Webb's letter respecting the modified design for the proposed new Buildings. The Committee after duly considering the above resolved to postpone the whole matter until the public meeting of the Members in Jan: next

David Milkie  
Chairman

Monday Jan: 3<sup>rd</sup> 1859

The General Committee of Management met this evening present

The Hon. David Milkie M.D., M.L.C.  
Treasurer, in the Chair  
Mr. Hayward  
" Jones  
" Alston  
" Langland (John)

A.H. + " ~~\_\_\_\_\_~~

The Minutes of previous meeting were read and confirmed. The minutes of the Finance Committee held on the evening Jan 1<sup>st</sup> were read and approved.

The statement shewing a Balance at the 31<sup>st</sup> Dec: 1858 of the sum of £164-14-0 to the credit of the Institution in the Bank of New South Wales