

Monday 3<sup>rd</sup> Dec<sup>r</sup> 1866

The General Committee of Management met this evening

Present -

The President in the Chair

The Vice President

Mr Liston Mr Edwards

" Burt " Godfrey

" Gibb " Meek

" Biers " Benjamin

" Reitel " Cook

The Minutes of the Meeting of the General Committee of Management held Nov. 19. were read and confirmed

The Minutes of the Meeting of the Finance Committee held Dec. 3. were read and approved

The following a/c, having been <sup>examined and</sup> recommended for payment were passed unanimously

The Secretary Nov	✓	16-18-4
The Assistant "	✓	7-10-0
" Gas Company Oct.	✓	5-14-5
Power by Tending	✓	9-3-6
Mining Record	✓	1-6-0
Advertising in Age	✓	4-18-0
Stationers charges for engraving copy of Rules	✓	1-16-0
	✓	43-1-3

It was moved by Mr Edwards seconded by Mr Cook and carried

"That the House Committee be instructed to meet on an early day and examine the Building outside and inside and report as to the repairs requisite to be attended to during the summer months"

Confirmed

Amos J. Hart President

Dec. 14/66

Monday 17 Dec<sup>r</sup> 1866

The General Committee of Management met this evening

Present - The President in the Chair

Mr Biers Mr Rollings

" Gibb " Burt

" Liston Dr Gilber

The Minutes of the meeting of the General Committee of Management held Dec. 3. were read and confirmed

House Committee - The Secretary reported that he had consulted with Mr Rollings with reference to the minute of the previous meeting respecting the repairs and arranged to hold a meeting ~~some~~ about the first of January

Confirmed  
Amos J. Hart  
President

Jan. 4<sup>th</sup> 1867

Monday 7 Jan<sup>y</sup> 1867

The General Committee of Management met this evening

Present -

The President in the Chair

Rev Mr Reitel Dr Grever

Mr Cook Mr Edwards

" Liston " Burt

" Meek " Rollings

" Dr Benjamin

The Minutes of the meeting of the General Committee of Management held Dec 17. were read and confirmed

The Minutes of the House Subcommittee meeting held Jan 3. were read and approved

The Minutes of the Finance Subcommittee <sup>meeting</sup> held Jan. 4. 7. were read and approved

Minutes Jan 7/67

The amount to the credit of the Institution in the Bank as shown by the Bank Pass-Book was £91-6-7.

The following a/c having been examined by the Finance Sub-committee and recommended for payment were passed on being submitted to the meeting, - viz

The Secretary salary Dec.	16-13-4
" Assistant - "	7-10-0
" Gas Comp? Nov?	4-14-8
Robertson, Books	2-17-3
Mullen "	6-13-10
Jenders Newspapers	3-14-6
Punch to Dec	1-4-0
Beauchamp "	8-0
Graham "	4-6
Detmold to Dec	1-16-6
Lo of Commerce to Dec	10-6-
Barbiers	2--"
Blundell & Ford to Dec	4-11-
Smith Bookseller	--14-
Economist for 1866	--15-
Australasian Alliance Assurance Company	1--"
Webb Architect	1-10-
Guillaume to Dec 31	3-3-
	£ 34--"
	£ 101-19-1

On the motion of Mr. Cook seconded by Mr. Liston the following members were elected a sub-committee to draw up the report for the Annual meeting to be held on Tuesday Jan 29<sup>th</sup> 8 pm. viz The President, Mr. Edwards, Mr. Gibb, Dr. Gilber, Mr. Burt

The House sub-committee's report was taken into consideration when it was moved by Mr. Cook seconded by Mr. Edwards and carried

That Mr. Webb be instructed to prepare specifications of the repairs recommended by the sub-committee and that an estimate of the cost of the said repairs be given for consideration of the Committee that the estimate be made out for the various portions

Minutes Jan. 7/67

separate viz For the repairs to the roof, For painting and papering the Hall, For the approaches to the Hall and Lobby, For the Reading Room and Library

Mr. Rollings enquired as to the payment Mr. Webb a/c when after an explanation from the Secretary the Committee consented to the payment settlement of the a/c

Mr. Godfrey and the Law Times - A Member of the Committee having brought under the notice of the Committee the conduct of Mr. Godfrey in removing from the Institution the "Law Times" for Oct. 20. 27. Nov 3. 10. 17. early on the evening of the day of the parcels arrival of the parcel <sup>viz on the 28<sup>th</sup> Dec</sup> and that other Members were thereby prevented from having the privilege of reading <sup>the same</sup>

The case having been duly considered by the Committee it was unanimously Resolved - That the Secretary be instructed to write to Mr. Godfrey on the subject informing him of the decision of the Committee in expressing their disapproval of ~~his conduct in removing the Law Times~~ <sup>from the impropriety of his conduct in taking away the "Law Times" from the Institution on the 28<sup>th</sup> Dec.</sup>

Confirmed  
Henry J. Clark  
President

Jan 21/67

Monday 21<sup>st</sup> Jan<sup>y</sup> 1867

The General Committee of management met this evening

Present The President in the Chair  
Mr. Edwards Mr. Liston  
" Burt " Benjamin  
" Rollings " Biers  
" Cook " Godfrey  
" Meek " Gibb  
Dr. Green 12

Minutes Jan 21<sup>st</sup> cont<sup>d</sup>

The Minutes of the meeting of the General Committee of Management held Jan 7<sup>th</sup> were read and confirmed

House Committee Report - In consequence of Mr. Webb's absence from town, the House Committee were unable to bring up their progress Report - on the subject of the Repairs to the Building - postponed to a future meeting

The Secretary reported that he had written to Mr. Godfrey as instructed by last meeting - but had received no ~~answer~~ reply

It was moved by Mr. Gibb seconded by Mr. Meek that the Resolutions now exhibited for the approval of the Committee be passed Carried

The Report of the General Committee of Management with the Treasurers Abstract of the ~~acc~~ current for 1866 and the statement of Liabilities and Assets to Dec 31 were ~~being~~ submitted for discussion each paragraph was taken seriatim and several alterations were made after which the Committee agreed to adopt the Report as corrected with the understanding that Mr. Green read it over and any slight alteration that he might perceive to be necessary without effecting the sense and facts as stated in the Report as adopted - that he do so previous to the meeting

Confirmed

Henry J. Hart  
President

Feb. 4<sup>th</sup> 1867

Tuesday 29<sup>th</sup> Jan<sup>y</sup> 1867

The Annual General Meeting of the Members of the Melbourne Mechanics Institution and School of Arts was held this evening - present

The President, Henry J. Hart Esq. J.P. in the Chair

The President read the Advertisement - summoning the meeting - after which

The Secretary read the Minutes of the Annual General Meeting held Jan 30<sup>th</sup> 1866 and the Minutes of the Special Meeting of Members held Aug 20<sup>th</sup> which were confirmed

The Secretary read the Report of the Committee of Management for 1866

It was moved by the President - seconded by Mr. Edwards - that the Report as read be received and adopted, on being put to the meeting was carried unanimously

It was moved by Mr. Edwards seconded by Mr. Benjamin - that Mess<sup>rs</sup> Biers and Meeks be elected "Scrutineers" Carried

It was moved by Mr. Lock seconded by Mr. Edwards - that Henry J. Hart Esq. be re-elected President - for the year 1867. Carried unanimously

It was moved by Mr. Gilbee seconded by Mr. Muir - that Edward M. Gibb Esq. be elected Vice President - for 1867 Carried

Mr. Gibb moved and Mr. Muir seconded - that - the Hon. David S. Wilkie M.D. M.C. be re-elected "Treasurer" for the ensuing year Carried

Minutes of Annual Meeting cont<sup>d</sup>, Jan 29/67

Moved by Mr. Edward seconded by Mr. Benjamin that - Godfrey Howett M. D. be re-elected - "Curator" for 1867 Carried

The following were elected members of Committee for Two years - viz

Mr. Charles Lock Mr. John Edward  
Dr. Gieber Mr. J. Leston  
Mr. H. Harris Mr. H. Thomas  
Mr. W. Rollings ~~Mr. Thomas~~

The following for One year - viz  
Mr. W. Richards in room of Mr. Alston who in consequence of non-attendance was held to have vacated his seat

Mr. Benjamin moved and Mr. Edward seconded the election of Messrs Richard Heales Sen: and J. H. Gibb as "Auditors" for the ensuing year Carried

Moved by Mr. Edward seconded by Mr. Gibb that the Report of the Committee of Management for 1865 be printed and circulated. (11 voting for the motion and 6 against) Carried

Moved by Mr. Edward seconded by Mr. Biers that the thanks of the Meeting be given to Henry J. Hart Esq: L.P. President for his valuable services during ~~the~~ the past year Carried unanimously

William Gibb

Monday 4<sup>th</sup> Feb<sup>y</sup> 1867

The General Committee of Management met this evening  
Present - The president in the Chair  
Mr. Leston Mr. Meeks  
" Edward " Benjamin  
" Harris " Burt  
" Rollings " Lock  
The Vice president (Gibb) " Richards  
" Thomas " Biers  
Rev. Mr. Rintel, Dr. Greaves (15)

The Minutes of the Meeting of the General Committee of Management held Jan. 21<sup>st</sup> were read and confirmed

The Minutes of the Annual General Meeting of the members were read and approved

The following apts were passed on being submitted to the meeting

The Secretary salary Jan 16-13-4  
The Assistant " " 7-10-0  
The Gas Company for Dec 5-4-6  
£ 29-7-10

The following "Sub Committees" were elected for 1867

Moved by Mr. Biers seconded by Rev. Mr. Rintel, - that - the following members act as "Library Sub Committee" for the ensuing year viz  
The President - The Vice President - Dr. Gibb Dr. Greaves  
Mr. Thomas Biers Rev. Mr. Rintel Carried

Moved by Mr. Rollings seconded by Mr. Thomas - that - the following form the "House Sub Committee" for the ensuing year viz

Mr. Edward, Mr. Leston, Dr. Greaves, Mr. Harris  
Mr. Rollings, Mr. Thomas Carried

Continued

Minutes Feb. 4<sup>th</sup> 1867 continued

Moved by Mr. Edwards seconded by Mr. Rollings - That the following be the "Finance subcommittee" for 1867 viz,

The Vice President, Mr. Lock, Mr. Burt, Mr. Edwards, Mr. Richard, Dr. Greaves  
Carried

The Library subcommittee to report to the next meeting of the General Committee as to the necessity or otherwise of any alteration in the list of newspapers and periodicals for 1867

Moved by Mr. Benjamin seconded by Mr. Gibb - That a complete list of Honorary, Life, and subscribing members be printed at the end of the Report for 1866  
Carried

117. Moved by Mr. Gibb and Mr. Burt seconded by Mr. Burt seconded by Mr. Burt  
That during the present year the ordinary meeting of the Committee of Management be held on the 1<sup>st</sup> Monday of each month. ~~That the bi-monthly meeting of the Committee be discontinued~~  
Carried

118. Notice of motion - by Mr. Meeks and Mr. Benjamin  
That a subcommittee be appointed to bring up a report as to the best means of bringing the Institution more prominently before the public by means of Lectures or otherwise

Confirmed  
March 4/67  
Lewis J. Star  
President

Monday - 11<sup>th</sup> Feb<sup>y</sup> 1867

A "Special" meeting of the Committee of Management met this evening  
Present - The President -

Mr. Benjamin Mr. Liston  
Rev. Mr. Rantel Mr. Biers  
Mr. Burt Mr. Rollings  
Mr. Meeks Mr. Thomas  
Dr. Greaves

Expunged The Committee having been summoned to consider what course should be adopted with reference to the repairs and give instructions as to the tenders for the same  
See Minutes March 4/67

It was moved by Mr. Biers seconded by Mr. Liston that the consideration of the business on which this Special meeting was called be postponed until the tenders and the specifications on which they were based are before the Committee  
Carried

Monday 18<sup>th</sup> Feb<sup>y</sup> 1867

A Special meeting of the Committee of Management met this evening  
Present

The Vice President in the Chair  
Mr. Liston Mr. Thomas  
" Burt " Biers  
" Meeks " Harris  
" Benjamin " Richard  
" Edwards " Rollings  
Dr. Gilber

The Minutes of the Special Meeting of the General Committee of Management - held Feb. 11 were read

The Minutes of the Library subcommittee meeting

Minutes Feb. 18/67 continued

It was moved by ~~Mr.~~ Mr. Biers seconded by Mr. Meek,  
 "That the Report of the Library Sub-committee as now  
 read referring to the Newspapers and Periodicals for  
 1867 be received and adopted Carried

It was moved by Mr. Edwards seconded by Mr. Richards  
 "That the Dublin Review, Quarterly, be added to  
 the List for 1867 Carried

The Secretary laid on the table 2 volumes of the Diplomatic  
 Correspondence of the U. S. of America presented by Henri  
 J. Hart Esq. Lt. Consul for the U. S. of A.

It was moved by Mr. Harris seconded by Mr. Liston  
 "That the thanks of the Committee be given to Mr. Hart  
 for his presentation of the volumes now submitted Carried

The Specifications and <sup>for the repairs</sup> Tenders having been received from  
 Mr. Webb, Architect were examined and ordered to be  
 entered in the Minutes - viz

	Roof	Inside work	Total
James Ho	65-15-0.	98-0-0.	£ 163-15-0.
Waldie Ho			195-0-0
Bell, F. & S.	104-0-0	137-7-0	241-7-0
Marsha Ho	150-0-0	97-0-0	247-0-0
Dempster	100-0-0		

It was moved by Mr. Harris seconded by Mr. Benjamin  
 "That Mr. James' tender be accepted for £163-15-0 to be  
 accepted subject to the approval of the Architect"

An Amendment was moved by Mr. Liston seconded by  
 Mr. Burt "That Mr. James' tender for £163-15-0 be  
 accepted"

The Amendment on being put to the meeting was declared  
 "Lost" 4 votes for and 5 against

The motion was put to the meeting and Carried

Confirmed  
 Henri J. Hart  
 President

March 4<sup>th</sup> 67

Monday 4 March 1867

The General Committee of Management met this  
 evening

Present-

The President - in the chair

The Vice President -

Mr. Edwards Mr. Rollings

" Burt " Benjamin

" Biers " Meeks

" Harris " Liston

" Cook " Thomas

The Minutes of the Meetings of the General Committee  
 of Management - held Feb. 4<sup>th</sup> and 18<sup>th</sup> were read ~~and approved~~

It was moved by Mr. Cook seconded by Mr. Cook  
 That the Meeting of the 11<sup>th</sup> of Feb. not having been  
~~called~~ convened in accordance with the Rules, the 11<sup>th</sup>  
 thereof be expunged Carried

The Minutes of the Finance Committee were read  
 showing a Balance in the Bank to the credit of the  
 Institution of £138-19-10 The Sub-committee recom-  
 mended the payment of the following a/c - viz  
 "1866" 1867

Gordon & Petch	9-18-0	The Secretary (Feb)	16-13-4
Sydney	9-4-6	The Assistant (Feb)	7-10-0
Thomas	2-10-0	Sundry a/c	7-3-10
Mullen	2-19-9	Worcesters Dicty	2-2-0
Wilson & Mackinnon	3-0-0	Repairing Book	1-6-10
Powells	4-4-6	adv. in argus	19-6
White	3-8-4	Beakamp	6
Stephens & Gate	11-7-5	new balance sheet	1-10-6
Sundry Petty Cash	4-14-6	Herald Sub. to Am	1-19-0
	57-7-0		7-3-10
		Genders Newspapers	4-14-
		Gas Company (Jan)	4-5-10
		Water Rate Jan to June	4-5-0
		Williams	2-10-0
		Gullams	40-0-0
			87-2-0
		amt. for 1866	51-7-0
			£ 138-4-0

The above a/c having been put to the  
 meeting were passed for payment in the usual manner

Mar 4/67 Minutes continued

Mr. Meek in accordance with his previous notice of motion now moved that the following ~~from a~~ ~~list viz~~ the President  
Mr. Edwards  
" Benjamin  
" Thomas  
" Burt  
" Harris  
" Meek from a subcommittee  
to report as to the best means of bringing the Institution more prominently before the public by Lectures or otherwise seconded by Mr. Benjamin  
Carried

The Secretary reported that the Wall and Ceiling papers for the Hall, Lobby and Reading Room were ready for the inspection of the members of Committee

Referred to the House Committee

The Secretary informed the Committee that the Architect had found it necessary to over a portion of the West parapet wall on the roof to be taken down it being in a dangerous state and a new wall built erected which will cost about £12-

The following arrangements were made to pay the Contractors the instalments when due -

On the Secretary receiving the Architect's Certificate, the Finance Committee to be summoned and the Chairman of the Meeting to sign the Warrant recommending the ~~payment~~ ~~the President~~ payment of the amount required after which the signature of the President must be procured before applying to the Treasurer for the Cheques

Cancelled see below

It was moved by Mr. Benjamin seconded by Mr. Gibb that conditionally upon the Architect's certificate being produced the Finance Committee have power to pass the necessary Warrant which the President is then authorized to sign  
Carried

March 4/67 Minutes continued

The Secretary was instructed to prepare a list of all surplus papers which were unfit for Reading but might be useful to the inmates of the Hospital the Benevolent Asylum and other Institutions

Notice of Motion by Mr. Edwards

That the Salary of the Assistant Librarian be increased from £90. to £100 per annum such increase to commence from 1<sup>st</sup> March 1867

Carried *Amos J. Har*  
President

1/4/67

Monday 25<sup>th</sup> March 1867

Special Meeting of the General Committee of Management

Present - The President in the Chair  
The Vice President  
Mr. Edwards Mr. Liston  
Rev. Mr. Kitch Mr. Thomas  
Mr. Rollings Mr. Benjamin  
Mr. Lock Mr. Biers  
Dr. Reeves

The Meeting having been summoned by the President at the request of the House Committee to take into consideration a recommendation for certain repairs to the Building as specified in Memo<sup>m</sup> with the estimated prices, to each item and numbered

1.	2.	3.	4.		
				viz	
				1. Papering 4 <sup>th</sup> New Committee Room	4-10-0
				2. Painting 2 coats all windows, doors 4 <sup>th</sup> at the rear of the Building	3-10-0
				3. New Gates (the Iron on the Old Gates to be used)	7-0-0
				4. Covering with Lead the front steps 6th lead for	6-0-0
					£ 21-0-0

It was moved by Mr. Biers seconded by Dr. Reeves that the Recommendation of the House Committee

Minutes March 25. continued

with reference to No. 2. and 4. be adopted and carried out - Carried

It was moved by <sup>the Vice President</sup> Mr. Gibb seconded by Mr. Biers "That the Books now exhibited and recommended by the Library Committee be received" Carried

That the following New Books be procured on approval and submitted to next meeting of the General Committee  
Bourne's English miscellany  
Moseley's Rob Roy in the Ballis  
Lady Herbert's Suspension in Spain  
Wells's Florence

A copy of the Catalogue of the Parliamentary Library presented by James Smith Esq. Librarian, was laid on the table

The Rev. Mr. Rintel moved and ~~Mr. Biers seconded~~ the Vice President seconded "That the thanks of the Committee of the Institution be given to the Parliamentary Library Catalogue Committee for their Library Catalogue presented to the Institution" Carried

Confirmed

Henry J. Har  
President

April 1<sup>st</sup> 1867

Monday 1<sup>st</sup> April 1867

The General Committee of management met this evening present

The President in the Chair  
The Vice President -  
Messrs Liston Edward  
Richard Rollings  
Benjamin Harris  
Meeks Biers  
Thomas

The Minutes of the meetings of the General Committee of Management held March 4<sup>th</sup> and 25<sup>th</sup> were read and confirmed

forward

Minutes April 1/67 continued

The Minutes of the Finance Committee were read showing that a Balance in the Bank of the sum of £254-1-8 on the 28<sup>th</sup> March

The following a/c recommended for payment by the Finance Committee were passed unanimously

The Gas Company Feb. 5-0-2  
The Secretary March 16-13-4  
The Assistant - March 7-10-0  
James To Contractors  
Amount of Contract - £ 163-15-0

£ 192-18-6

Mr. Edward's notice of Motion as given at last meeting  
It was moved by Mr. Edward seconded by Mr. Richard "That the Salary of the Assistant Librarian be increased from £90 to £100 per Annum such increase to commence from 1<sup>st</sup> March 1867" Carried unanimously

The New Books ordered at last meeting to be procured on approval and submitted this evening could not be had in town

Illustrated papers ordered at last meeting to be collected together and the number of each reported to this meeting  
The Secretary reported that a large quantity of London Illustrated News, London Punch and Family Herald, not worth the expense of binding, had been accumulating for the past 10 years

It was moved by the Vice President seconded by Mr. Benjamin "That the above mentioned periodicals be divided equally among the following Institutions viz the Hospital, the Benevolent Asylum, the Sailors Home, the Immigrants Home" Carried

Mr. L.A. Hart's letter to be referred to the Vice President and Mr. Biers to answer

Mr. Sullidges letter

That the Secretary be instructed to furnish reply



Minutes April 1. 1867 continued  
 to the Committee a reply in explanation of Mr. Tullidge's  
 letter. The Secretary to inform Mr. Vallage that  
 his letter had been received and the charges would be fully investigated.  
 Mr. Harris notice of motion - That the name  
 of the Institution be changed, from the Melbourne  
 Mechanics Institution, to the Melbourne  
 Athenaeum

Mr. Edwards to move at next meeting <sup>that</sup> the English  
 newspaper be ordered for the reading room

Confirmed  
 Approved  
 May 6<sup>th</sup> 1867  
 President

Monday 6<sup>th</sup> May 1867

The General Committee of Management met this  
 evening

Present -  
 The President - in the Chair  
 Mr. Edwards Mr. Leston  
 " Thomas " Richards  
 " Harris " Meeks  
 " Biers Dr. Gilbee

The Minutes of the General Committee meeting held  
 April 1<sup>st</sup> were read and confirmed

The Minutes of the House sub-committee, the  
 Finance sub-committee, and the Lecture sub-  
 committee were read

The Secretary reported that in accordance with the  
 minutes of previous meeting of the former General  
 Committee held April 1. The Illustration papers &  
 had been forwarded to the Hospital, Convalescent  
 Asylum, Sailors Home, and Emigrant House.

applies acknowledgements - thanking the Committee for  
 the donations were laid on the table  
 (To be entered on the minutes)

Mr. L. A. Hart's letter had been replied to as directed  
 by the Committee at their last meeting

Mr. Tullidge's letter - The Secretary read his reply  
 in explanation of the charges in said letter and had  
 forwarded a copy to Mr. Tullidge, no answer had  
 been received, the subject was allowed to drop

Mr. Harris notice of motion was postponed to next  
 meeting of Committee, the Secretary was instructed  
 to state the particulars of this notice of motion in  
 the notes for the next meeting of Committee

It was moved by Mr. Leston seconded by Mr. Harris  
 that the recommendations of the House <sup>Committee</sup> to have  
 matting in the passage and in the Reading Room also  
 a Gas Picnic at the Front entrance, be adopted  
 Carried

That the following a/cs recommended for payment  
 by the Finance Committee were on the motion of  
 Mr. Biers seconded by Mr. Leston, passed

The Secretary	16-18-4		
The Assistant	9-3-4	Genners	4-14-0
Sundry a/cs	2-14-6	Mullen	13-1-2
Clarson & Co	6-19-	Robertson	3-12-0
Richols	2-12-6	Publishers "Age"	2-6-6
Gas Company	4-17-11	Co. of Commerce	2-0-0
The Secretary for extra assistance	4-18-0	Punch	1-4-0
		Continued Daily Rep.	1-6-0
		postage	76-2-3

The Report of the Lecture Committee, It was moved by  
 Mr. Leston seconded by Mr. Biers - that the consideration  
 of the said Report - stand over to next meeting  
 Carried

Letter from Mr. Arnold for a reduction of rent -  
 It was moved by Mr. Biers seconded by Mr. Leston

May 6/67 Minutes continued

That the application cannot be entertained  
Carried

Letter for Mr. J. P. Hill - application for the Hall for  
a ~~Lectur~~ Lecture at the reduced charge of 2/-  
Moved by Mr. Biers seconded by Mr. Thomas - That the  
Hall be Let to Mr. Hill for 2/- on Members being -  
admitted free Carried

New Books recommended by the Library Committee  
and now exhibited for the approval of the General -  
Committee were passed

Notice of motion by Mr. Edwards  
That the following newspapers and periodicals be -  
added to the list for 1867 viz  
The Inquirer  
The Pall Mall Gazette  
The Westminster Gazette

It was moved by Mr. Lister  
That Oliver & Boyd's Almanack for 1867 be purchased  
for 5/- lapsed for want of a seconder

Copies of Letters acknowledging contributions of  
newspapers and periodicals  
Melbourne Hospital  
17 April 1867

Sir  
I am directed by the Committee of Management of  
the Melbourne Hospital to beg that you will convey to  
the Committee of your Institute their cordial acknowledg-  
ment for the acceptable present of newspapers and periodicals,  
for the use of the patients

I have the honor to be  
Sir  
your most obt. servant  
Signed J. Williams  
Secretary

Mr. Thompson  
Secretary

Benevolent Asylum  
23 April 1867

Sir  
I am directed by the Committee of the Asylum  
to tender their thanks to the Committee of Management  
of the Mechanics Institution for their donation of Maga-  
zines &c for the use of the inmates

I am Sir  
Your obt. servant  
W. R. Mance  
Secretary

W. W. Thompson

Sailors' Home  
Spicers Street  
May 3<sup>rd</sup> 1867

To the Committee of Management  
Mechanics Institution  
Gentlemen

I am directed by the Committee of Manage-  
ment of the Melbourne Sailors Home to acknowledge  
with their best thanks the acceptable present of  
newspapers and periodicals you were kind enough to  
present to them for the use of the inmates of this  
Institution

I have the honor to be  
Gentlemen  
your most obt. servant  
John G. Albury  
Superintendent

Emigrants Home, Princes Bridge  
May 3 - 1867

Sir  
I am desired by the Committee of Management to acknow-  
ledge the receipt of a parcel of periodicals & sent  
for the use of the inmates of the Home and to tender their  
best thanks through you to the Committee of the Mechanics  
Institution for the same

To Mr. Thompson  
Secy Mechanics Institution  
Melbourne } I have the honor to be  
your obt. servant  
S. S. Peig, Resident Secy

Confirmed Henry J. New President  
June 3<sup>rd</sup> 1867

Monday 3<sup>rd</sup> June 1867

The General Committee of management met  
this evening

Present—

The President in the Chair

The Vice President—

Mess<sup>rs</sup> Leston Edwards

Benjamin Rollings

Harris Thomas

Piers Burtt

W<sup>o</sup> Reeves W<sup>o</sup> Gilbert

Rev<sup>o</sup> Moses Rintel

The Minutes of the meeting of the General Committee  
of Management held May 8. were read and confirmed

The Minutes of the Finance Subcommittee were  
read

The following a/cs having been examined and recom-  
mended by the Finance Subcommittee were passed  
for payment— viz

The Secretary for May	16-13-4
" Assistant "	8-6-8
Gas Company April	6-14-3
Detmold	<del>7-17-6</del>
	39-11-9

The Secretary presented a Warrant for the  
sum of £50 towards redeeming the Trustee's  
acceptance for £160 and discounted by the  
Bank of New South Wales, for the payment  
of James' contract for Repairs

It was moved by the Vice President— and seconded  
by Mr Leston— that the sum of £50 be paid to  
the Bank of N. S. W. to reduce the acceptance, due  
on the 14<sup>th</sup> instant, by the Trustee on a/c of repairs  
of Rebuilding  
Carried

It was moved by Mr Benjamin seconded by Mr  
Leston that the recommendation of the sub-

Minutes— 3 June, continued  
Committee be confirmed with reference to the  
~~Transfer~~ of Mr Potts Library deposit to his  
subscription for 1867  
Carried

It was moved by W<sup>o</sup> Reeves seconded by the  
Rev<sup>o</sup> Moses Rintel

that no deposit-money shall be returned  
or transferred without return of the deposit—  
receipt in accordance with Rule 42.

Carried

Report of the Lecture Committee

It was moved by the Vice President— seconded  
by Mr Leston "that the report of the Committee  
now before the meeting is deemed impracticable  
and not advisable in the present circumstances  
of the Institution  
Carried

Philharmonic Society— The Secretary reported  
that the Philharmonic Society was in arrears for  
rent to the amount of ~~the~~ £37-10-0. that he  
had made repeated applications to the Honorary  
Secretary but could get no satisfactory reply

It was moved by Mr Piers seconded by the Rev<sup>o</sup>  
Mr Rintel that the Secretary be directed to inform  
the Philharmonic Society by letter that he is instructed  
to discontinue for the rent due unless satisfactory security  
be given for its payment  
Carried

Mr Harris "notice of motion" for the alteration  
to alter the name of the Institution, was at the  
request of Mr Harris and Mr Edwards the Secretary  
withdrawn

Mr Edwards in accordance with his notice of motion  
seconded by Mr Leston— moved— that the following  
be added to the list of periodicals & viz—  
"The Inquirer" "The Pall Mall Gazette" & the  
"Westminster Gazette"  
Carried

It was moved by Mr Thomas seconded by Mr Leston

Minutes 3 June - continued

That a second copy of the Australasian be added to the list of newspapers for 1867

W. M. Gibbs  
Chairman

Monday 15<sup>th</sup> July 1867

(Monday July 1<sup>st</sup> being a Holiday the monthly meeting of the Committee was by order of the President - postponed until this day the 15<sup>th</sup> July)

The General Committee of Management met this evening  
Present - The Vice President - in the Chair  
Mr. Burt Mr. Richard  
Mr. Rollings Mr. Lock  
Mr. Leston Mr. Thomas  
Mr. Benjamin D. Edden

The Minutes of the Meeting of the General Committee of Management held June 3<sup>rd</sup> were read and confirmed

The Minutes of the Finance Committee meeting held July 3<sup>rd</sup> were read

The Minutes of the Library Committee meetings held June 16<sup>th</sup> and July 13<sup>th</sup> were read

It was moved by Mr. Burt seconded by Mr. Rollings "That the action of the Secretary with reference to the Philharmonic by, in taking two thirds of the amount due on a/c be confirmed and ~~carried~~ that the matter be left in the hands of the President and Secretary to arrange for the payment of the Balance due to the Institution carried

It was moved by Mr. Benjamin seconded by Mr. Rollings "That the a/c as now read over be passed for payment - carried  
The a/c as follows

Minutes July 15<sup>th</sup> continued

The Assesant (June)	8-6-8
The Secretary	16-13-4
Insurance	4-10-0
Gas Company	6-16-5
Wilson & Mackinnon	5-10-0
Charles Webb	11-5-6
Geo. Robertson	4-11-2
Mullen	6- " "
Whitehead	12/- " "
Gillespie's Land Surveying 14/6	1-6-6
	£ 64-19-7

New Books selected by the Library Committee at their meeting June 13. a list of which was read over and many of <sup>the Books</sup> submitted for the inspection of the Committee. It was moved by Mr. Burt seconded by Mr. Rollings "That the said Books be admitted" Carried

New Books selected by the Library Committee at their meeting July 15. were submitted for the approval of the General Committee. It was moved by Mr. Lock seconded by Mr. Leston "That the following be admitted viz  
Our Cousins in Australia 10.  
Miss Majoribanks 10  
Essays on Reform 10  
Carried

The Secretary placed on the Table the following presentations

Diplomatic Correspondence U. S. of America  
1865 4 Vols 80 each

from Henri J. Hart Esq. J. P. acting U. S. Consul  
Official Record Intercolonial Exhibition 1866-7  
from the Commissioners

The Secretary was instructed to acknowledge the receipt of the above with the thanks of the Committee

W. M. Gibbs  
The President

Monday 5<sup>th</sup> August 1867.

The General Committee of Management met this evening

Present - The Vice President -

in the Chair  
 Mr. Edwards Mr. Liston  
 " Rollings " Harris  
 " Thomas " Biers  
 " Burt  
 Rev. Mr. Rintel  
 The President

The Minutes of the meeting of the General Committee held July 15 were read and confirmed

The Minutes of the meeting of the Finance Committee held Aug. 2<sup>nd</sup> were read


The following a/c. having been examined and recommended for payment on being submitted to the Committee were passed

Billard repairing books	2-5-9
Water Rate July to Dec	4-5-0
Geo Robertson Books to July	1-15-6
Kasselden "Age & Leader" Apr to June	2-6-6
Powceby to June	14-3-9
Gas June	8-13-10
Mowitz June	2-2-6
City Rates to June	12-10-0
Williams N. H. to June	2-18-6
Assistant July	8-6-8
Secretary "	16-13-4
Dike to June	7-7-
	£ 83-8-

Mr. Dike's a/c, the amount altered from 5/4" to 7/4" and the two pounds allowed, to be entered in list of subscriptions and that for such reduction Mr Dike be entitled to membership  
 The Secretary read a letter from the Hon. Secretary of the Philharmonic Society applying for a reduction in the amount charged the Society for the use of the Hall on the Tuesday evenings It was moved by the

Minutes Court 5<sup>th</sup> Aug. 1867

Rev. Mr. Rintel seconded by Mr. Biers  
 "that, provided, the rent due by the Philharmonic Society to the 30<sup>th</sup> June be paid during the current month, the rent charged from that date be at the rate of £40 per annum

carried  
  
 Chairman

Monday 2<sup>nd</sup> Sep<sup>r</sup> 1867

The General Committee of Management met this evening

Present -

The Vice President - in the Chair  
 Mr. Edwards Mr. Biers  
 " Meech Dr. Gilber  
 " Liston Mr. Thomas  
 " Richards " Benjamin  
 " Rollins " Lock  
 The President - (the President came in late and did not take the chair)

The Minutes of the meeting of the General Committee held August 5<sup>th</sup> were read and confirmed

The Minutes of the Finance Committee meeting held August 30<sup>th</sup> were read and approved

The following a/c. were on the motion of Mr. Meech, seconded by Mr. Benjamin passed for payment

The Secretary	16-13-4
" Assistant	8-6-8
Sumaries petty Cash June to June	5-13-6
Guillaume	40-0-0
	£ 70-13-6

The Secretary drew attention to the Trustees acceptance to the Bank of New South Wales which would fall due,

Minutes Sep 2/67 continued —  
on the 19<sup>th</sup> and which would require to be renewed  
Resolved — That the same be referred to the Finance  
Committee to arrange for a renewal for a reduced  
amount.

The Secretary reported that the Philharmonic Society  
had not replied to the resolution passed at last  
meeting of the Committee with reference to a reduction in the  
rent paid for the use of the Hall.

It was moved by Mr Edward seconded by Mr Biers  
"That the Philharmonic Society not having complied  
with the suggestions and conditions offered by the Committee  
it is understood that the rent remain as heretofore"  
Carried

The list of Books selected by the Library Committee  
was read over and passed. (The list ent. in the Minute  
Book of the Library Sub Committee).

It was moved by Mr Edward seconded by Mr Rollings  
"That if a copy of Dixons New America could be had at  
half price viz 15/- the same to be purchased by the Library"  
Carried

It was moved by Mr Biers seconded by Mr Thomas  
"That a list of the books which have been obtained during  
the preceding three months be posted in the Hall and that  
in future a similar list be posted monthly"  
Carried

Album for photographs }  
Guard Book } The Secretary to enquire as to  
the cost of such books and report to the Committee at their  
next meeting

It was moved by Mr Edward seconded by Mr Biers  
"That in future all letters emanating from and relating  
to the Business of the Institution be entered in a letter  
book which shall be before the Committee at each  
meeting"  
Carried

The Committee resolved that an addendum to the  
Catalogue be made up to the end of the present  
year be prepared by the Secretary

Minutes Sep 2<sup>nd</sup> 1867 continued  
Resolved — That the Secretary be instructed to forward  
the Secretary a copy of the Report for 1866 to each of the  
Newspapers published in Auckland New Zealand  
and respectfully request that the publishers send to  
the Institution a copy of their respective papers for  
the Reading Room, the Committee agreeing to pay  
the postage of the same if required

The President drew the attention of the Committee  
to the proposed visit of the Prince to Melbourne  
Resolved — That the arrangement for the same be  
referred to the House Committee

Confirmed  
Oct 7<sup>th</sup> 1867  
Hewitt J. Har  
President

Monday 7<sup>th</sup> October 1867

The General Committee of Management met this  
evening

Present The President in the Chair  
Mr Edwards, Mr Leston  
Mr Richards, Mr Meeks  
Mr Benjamin, Mr Toart  
Mr Biers, Mr Harris  
W. Gilber

The Minutes of the Meeting of the General Committee  
held Sep 2<sup>nd</sup> were read and confirmed

The Minutes of the Meetings of the Finance Sub Committee  
held Sep 17 and Oct 4 were read and approved

The Minutes of the Meeting of the House Sub Committee  
held Sep 8<sup>th</sup> were read and approved

The Letter from the Philharmonic Society addressed to the  
Finance Committee was read when it was moved  
by Mr Meeks seconded by Mr Leston "That the Secretary  
write to the Treasurer of the Philharmonic Society informing

him that unless the Rent now overdue be paid on or before the 14<sup>th</sup> steps will be taken to recover the same and that it be an instruction to the Finance Committee to take action upon this resolution

Carried

The Committee resolved that no action be taken for the present on the Minute of former meeting with reference to an Album and Guard Book

Mr. Biers moved and Mr. Liston seconded a resolution - that the Secretary be instructed to ascertain the cost of 50 or 100 covers for the periodicals

A letter from the Kingston Mechanics Institution was read asking for assistance in Books or in any way the Committee might think proper resolved that the same be referred to the Library Committee

Application from Mr. Rolfe for the use of the Committee room for an afternoon meeting of the Committee of the Society for the Relief of Educated persons on Thursday next

Granted

The following a/c having been examined and recommended for payment by the Finance Committee were passed viz

The Secretary	16-13-4
The Assistant	8-6-8
Gas July to Sep	8-1-6
Gas July	9-7-0
Mullen magazines July to Dec	7-19-3
Insurance	5-0-0
Summers	2-18-7
	<u>£ 58-6-4</u>

Confirmed  
 Henry J. Harb  
 President

Nov. 4/67

Monday 4<sup>th</sup> Nov 1867

The General Committee of management met this evening.

Present -  
 The President in the chair  
 Mr. J. Edwards  
 " H. Thomas  
 " W. Rollings  
 " H. Harris  
 " H. Biers  
 " H. Meek  
 Rev. Mr. Rintel  
 Mr. J. S. Burt  
 " J. Liston  
 " W. Richards  
 " A. J. A. Reeves  
 " L. Lock  
 Mr. Fisher

The Minutes of the <sup>meeting of the</sup> General Committee of Management held Oct. 7. were read and confirmed

The Minutes of the meetings of the House Sub-Committee held Oct. 30 and the Finance sub-Committee held Nov. 1. were read

The Secretary reported that the Philharmonic Society had paid £20 on a/c of rent due by them to the Institution, that £5 more should be paid in a few days

It was moved by Mr. Burt seconded by Mr. Biers that the Secretary be instructed to procure 50 or not more than 100 covers for periodicals not to exceed 4 each

Carried

The following a/c having been examined and recommended for payment by the Finance Committee were on being submitted to the Committee passed

Mason & Lenth	3-9-0
Movings	1-13-0
Dunlopster	5-12-6
Nichols	3-7-3
Gas Company	8-11-8
The Assistant	8-6-8
The Secretary	16-13-4
Steward & Knight	1-5-"
Alston & Brown	3-17-10
	<u>£ 52-16-3</u>

Minutes Nov. 4. continued

The Report of the House Subcommittee on the subject of the Illuminations was considered when it was resolved "that the subject be referred back to the House Committee with power to carry out the Illumination of the Building at a cost not exceeding £5."

Notice of Motion by the Vice President

"that all Lady members of the Institution or Ladies becoming members shall have the same use of the Reading Room as that enjoyed by Gentlemen members of the Institution"

Confirmed

Amos J. Sears  
President

Dec. 2<sup>nd</sup> 1867

November 19<sup>th</sup> 1867

Special meeting of the General Committee of Management held this evening present

- The President
- The Vice President
- Mr. Liston Mr. Benjamin
- " Richards " Thomas
- " Lock " Biers
- D<sup>r</sup>. Gillbee

The Committee of Management met this evening to consider an application by letter from the United Fire Insurance Companies for a lease for three years of the piece of Land, enclosed at the bottom of the yard for the purpose of erecting a Tower for the Fire Brigade

Motion by the Vice President - seconded by Mr. Liston "that the piece of Land be offered for three years at £50 per annum subject to the consent of the General body of subscribers" - Carried

New Books moved by the Vice President - seconded

Minutes cont<sup>d</sup> Nov 19<sup>th</sup> - by Mr. Biers "that the Books now exhibited be approved and admitted into the Library"

Carried

Mr. Thomas informed the Committee that Mr. John W. Burt had a large Transparency which he wished to present to the Institution to be used on the evening of the Illumination provided the Committee would be at the expense of the Frame which would be required and also the lighting up of the same

The Secretary was instructed to inform Mr. Burt that arrangements had been made for the Illumination

Confirmed Dec. 2<sup>nd</sup> 1867

Amos J. Sears  
President

December 2<sup>nd</sup> 1867

The General Committee of Management met this evening present

- The President in the Chair
- The Vice President
- Mr. Edwards Mr. Liston
- " Benjamin " Thomas
- " Harris " Biers
- " Meeks W<sup>r</sup>. Gillbee

The Minutes of the meeting of the General Committee held Nov. 4<sup>th</sup> and the Special meeting of the General Committee held Nov 19 were read and confirmed

The Minutes of the meetings of the House Subcommittee held Nov. 7. and the Finance Subcommittee held Nov. 29<sup>th</sup> were read and approved

The Vice President's notice of Motion - viz It is intimated that Ladies can have the use of the Reading Room as well as all the other privileges of the Institution on becoming members, was again introduced for consideration when the Secretary was



Dec 2<sup>nd</sup> Minutes cont<sup>d</sup>

instructed to post a notice in the Reading Room and advertise the same in Melbourne papers

The Secretary reported that he had not received any communication from the United Fire Insurance Companies since last meeting

The following a/c's having been examined by the Finance Committee were passed for payment - viz

The Secretary	16-13-4
" Assistant	8-6-8
Gas Company	7-3-0
Mullen	7-18-0
Bailliere	1-0-0
Syue	1-0-0
Punch	1-4-0
	3-4-0
Petty Cash sundries	2-15-6
Gillard	8-0-0
	<u>£ 54-0-6</u>

Confirmed  
Amos J. Shaw  
President

Jan. 6<sup>th</sup> 1868

Monday 6<sup>th</sup> Jan<sup>y</sup> 1868

The General Committee of Management met this evening present

- The President in the Chair  
The Vice President  
Mess<sup>rs</sup> Edwards Thomas  
Rintel Greaves  
Biers Harris  
Meeks Benjamin  
Gillbe Letou  
Richardson

Continued

Jan 6<sup>th</sup> minutes cont<sup>d</sup>

The Minutes of the meeting of the General Committee of Management held Dec 2<sup>nd</sup> were read and confirmed

The Minutes of the Finance - Sub-Committee meeting held Jan. 3. and the Minutes of the Library Sub-Committee held Jan. 4<sup>th</sup> were read and approved

A Letter from the United Fire Insurance Company respecting the Land at the rear of the Institution was read, the Secretary was instructed to inform the Finance Committee applying for the Land that no reduction from the sum mentioned (viz £50 per annum) could be made, referred to letter of date Nov 21 moved by the Vice President seconded by Mr Biers and carried.

The following a/c's having been examined by the Finance Committee were passed for payment - viz

The Secretary Salary Dec <sup>r</sup>	16-13-4
The Assistant " " "	8-6-8
Gas Company a/c	6-13-2
Feidlers, newspapers to Dec <sup>r</sup> 31/67	7-19-6
Mullen 31 Aug	4-12-0
	<u>£ 44-4-8</u>

The following Books to be added to those recommended by the Library Committee - viz

- Parkyns Abyssinia 2 Vol 2<sup>nd</sup> hand  
Post Office Directory  
Melbourne Directory

A letter was read from Mr Leake requesting repayment of his Library Deposit. The Secretary was instructed to refer to former minutes on the subject and also to the Law referring to the same

The following Gentlemen were appointed to draw up the report of the Committee of Management for 1867 and submit the same to a future meeting - viz  
The President - The Vice President - and Mr Greaves