

Dec 2nd Minutes cont^d

instructed to post a notice in the Reading Room and advertise the same in Melbourne papers

The Secretary reported that he had not received any communication from the United Fire Insurance Companies since last meeting

The following a/c's having been examined by the Finance Committee were passed for payment - viz

The Secretary	16-13-4
" Assistant	8-6-8
Gas Company	7-3-0
Mullen	7-18-0
Bailliere	1-0-0
Sydney	1-0-0
Punch	1-4-0
	3-4-0
Petty Cash sundries	2-15-6
Gillard	8-0-0
	<u>£ 54-0-6</u>

Confirmed
Amos J. Shars
President

Jan. 6th 1868

Monday 6th Jan^y 1868

The General Committee of Management met this evening present

- The President in the Chair
The Vice President
Mess^{rs} Edwards Thomas
Rintel Greaves
Biers Harris
Meeks Benjamin
Gillbe Letou
Richardson

Continued

Jan 6th minutes cont^d

The Minutes of the meeting of the General Committee of Management held Dec 2nd were read and confirmed

The Minutes of the Finance - Sub-Committee meeting held Jan. 3. and the Minutes of the Library Sub-Committee held Jan. 4th were read and approved

A Letter from the United Fire Insurance Company respecting the Land at the rear of the Institution was read, the Secretary was instructed to inform the Finance Committee applying for the Land that no reduction from the sum mentioned (viz £50 per annum) could be made, referred to letter of date Nov 21 moved by the Vice President seconded by Mr Biers and carried.

The following a/c's having been examined by the Finance Committee were passed for payment - viz

The Secretary Salary Dec ^r	16-13-4
The Assistant " " "	8-6-8
Gas Company a/c	6-13-2
Feidlers, newspapers to Dec ^r 31/67	7-19-6
Mullen 31 Aug	4-12-0
	<u>£ 44-4-8</u>

The following Books to be added to those recommended by the Library Committee - viz

- Parkyns Abyssinia 2 Vol 2nd hand
Post Office Directory
Melbourne Directory

A letter was read from Mr Leake requesting repayment of his Library Deposit. The Secretary was instructed to refer to former minutes on the subject and also to the Law referring to the same

The following Gentlemen were appointed to draw up the report of the Committee of Management for 1867 and submit the same to a future meeting - viz
The President - The Vice President - and Mr Greaves

Jan 6th 1868 minutes continued

That the recommendation of the Library Committee that shelving be placed over the mantel piece in the Library be agreed to and that the work be carried out under the direction of the House Committee

Confirmed

Henry J. Ross
President

Jan 27/68

Monday Jan. 27th 1868

Special Meeting of the General Committee of Management was held this evening
Present

The President in the Chair
The Vice President
Messrs - Benjamin - Liston
Thomas - Gillbe
Muck - Reitel
Richard - Harris
Biers - Greaves
Edward

The Draft of the Report of the Committee of Management for 1867 was brought up from the subcommittee appointed to prepare it when after several slight alterations and additions it was adopted

It was moved by Mr. Edward seconded by Mr. Liston that the attendance of members at the meetings of the General Committee be printed in the report
carried

a warrant for £75 due to the Bank of New South Wales being the balance of the Trustees acceptance

Minutes Jan 27th cont^d

for £150 dated March 19th 1867 was on the motion of the vice president - seconded by Mr. Edwards passed for payment

Mr. Knight's letter with reference to placing a sign board on the wall of his House adjoining the Institution on the east was postponed to next meeting of the committee, and the subject of this letter to be included in the Business notice for next meeting

Dr. Berrucastle's offer to deliver a Lecture on Snake Bites for the benefit of the Institution was accepted the expenses of announcing the Lecture not to exceed £2.

Edw. Gibbs

Tuesday Jan 28th 1868

The Annual General Meeting of the Members of the Melbourne Mechanical Institution and School of Art was held this evening

William Gillbee Esq. M.R.C.S. Edinb. in the Chair

The Chairman drew the attention of the members to the advertisement summoning the meeting after which the Secretary read the Minutes of the last Annual meeting held Jan 29-1867 which were confirmed

The Report of the Committee of Management for 1867 with the Treasurers statement for 1867 the statements of liabilities and assets at 31st Dec 1867 were read when it was moved by Mr. Greaves seconded by Mr. Harris that the Report and financial statements be accepted
carried

It was moved by Mr. Edward seconded by Mr. Liston that the Report and statements as read be adopted
carried

Minutes of Annual Meeting, cont^d

It was moved by Mr. Edwards seconded by Mr. Biers
 "that the Report and ~~to~~ with the Treasurers statements
 which have been received and adopted by this meeting
 be printed" Carried

It was moved by Mr. Edwards seconded by Mr. Liston
 that Mess^{rs} Ramsey and Deupston be elected
 "Scrutineers" Carried

It was moved by Mr. Edwards seconded by Dr. Peenes
 that Edward M. Gibbs Esq^r be "President" for the
 ensuing year Carried

It was moved by Dr. Peenes seconded by Mr. Liston
 that John Edwards Esq^r be the "Vice President" for
 the year 1868 Carried

It was moved by Mr. Biers seconded by Mr. Harris
 that the Hon. N. Melbie M. D., M. L. C. be re-elected
 "Treasurer" for the ensuing year Carried

It was moved by Mr. Edwards seconded by Mr. Benjamin
 that Mess^{rs} S. H. Gibb and R. Seales be re-elected "Auditors"
 for 1868 Carried

It was moved by Mr. Harris seconded by Dr. Peenes
 that Dr. Howitt be re-elected "Curator" for the ensuing
 year Carried

The following Gentlemen were elected members of the
 General Committee of Management for "Two Years"

Mr Benjamin D. 20	Ramsay R. 19	} 7
Melch H. 20	Ritchie Rev. Mr. 19	
Peenes, A. T. A. 19	Richard W. 17	
Biers H. 19		

The following for "One Year"

Christ N. J. in the room of Mr. J. Edwards elected
 Vice President
 Fuge H. R. in the room of Mr. Rollings who had
 vacated his seat through non-attendance

Minutes of Annual Meeting cont^d

Notice of Motion by Mr. A. Harris
 that the title of this Institution be
 The Melbourne Athenaeum in lieu of Mechanics
 Institution and School of Arts
 To be considered at the next special or
 Annual Meeting

It was moved by Mr. Edwards seconded by Mr.
 Harris that a vote of thanks be passed to
 the retiring "President" Henry J. Hart Esq. S. P.
 for his services during the past year
 Carried unanimously

It was moved by Dr. Peenes seconded by Mr. Biers
 that the thank of this meeting be given to the
 chairman Carried unanimously

W. M. Gibbs.

Monday 3rd Feb^r 1868

The General Committee of Management met
 this evening Present, The President in the Chair
 The Vice President

Mess ^{rs} Liston	Biers
Thomas	Melch
Peenes	Richard
Cock	Fuge
Ramsay	Gilber

The Minutes of the Special Meeting of the General
 Committee of Management held Jan 27th were
 read and confirmed

The Minutes of the Annual General Meeting of
 Members held Jan^y 28th were read and approved

Minutes continued

Election of Sub-committees

Finance
Sub Com.

Moved by the vice president - seconded by Mr. Liston - that the following members form the Finance Sub-committee for 1868 viz

The vice president Mr. Harris
Mr. Lock Mr. Richards
D^r. Greaves Mr. Ramsay

Carried

Library
Sub Com.

Moved by the vice president - seconded by Mr. Liston that the following members form the Library Sub-committee for 1868 viz

The president - D^r. Greaves
Mr. Benjamin Mr. Start
D^r. Gilber Mr. Biers

Carried

House
Sub Com.

Moved by the vice president - seconded by Mr. Liston that the following members form the House Sub-committee for 1868 viz

The vice president Mr. Meeks
D^r. Greaves Mr. Thomas
Mr. Liston Mr. Gibbinst

Carried

It was moved by D^r. Greaves seconded by Mr. Meeks that the warrants for payment - of the salaries be passed and signed - Carried

viz the Secretary £16-13-4.
The Assistant 8-6-8

Moved by D^r. Greaves seconded by Mr. Meek that the general ops be referred to the Finance Committee appointed at this meeting Carried

Moved by the vice president - seconded by D^r. Greaves that the Library Committee be instructed to have the additional Catalogue completed and published forthwith in the ordinary form Carried

Senders for printing Report 12 pages	300. 9	500.
Mason & Co	4-10-0	5-6-0
Sullivan & Knight	4-16-0	5-0-0
Thomas	3-10-0	4-10-0
Clarson & Co	3-15-0	4-7-6

Minutes continued

Moved by D^r. Greaves seconded by D^r. Gilber that Clarson & Co Senders for 500 copies for £4-7-6. be accepted Carried

A letter from Mr. Sleight of which the following is a copy (the original being placed in the Institution Box in the Bank) was read

83 Collier Street - East
Melbourne 27 Jan^y 1868

To
The Committee of the
Mechanics Institute
Gentlemen

I beg your permission to remove the board now blocking up my window I wish to place a sign board up where your board now stands and am willing to pay a nominal rental for the use thereof and further willing to block up the window at my own expense at any time you may direct

I am
Gentlemen
Yours obediently
Signed John Sleight

This letter was
considered at a Com^{tee}
meeting held
this 3rd day of February 1868
Signed
Edw^d M. Gibb
President

It was moved by D^r. Greaves seconded by Mr. Liston that the Committee are disposed to consider Mr. Sleight application to place a signboard on the wall adjoining the Institution provided Mr. Sleight build up the window now existing in his wall - previously

An Amendment was moved by Mr. Biers seconded by Mr. Lock that the Institution board be repaired and painted with a suitable inscription as a sign for the Institution The Amendment on being put to the meeting was carried 7 voting for and 3 against -

continued

Copy of Letter sent to Mr. Slight being answer
to his application

Melbourn Mechanics Institution
81 Collier Street East
5 Feb. 1868

Sir

I beg respectfully to inform you that your
application for permission to take down the sign-
board belonging to the Institution from ^{the wall adjoining}
the front offices of the Institution and place your
own signboard thereon could not be permitted by
the Committee

I have the honor to be

Sir

Your Obt. Servant

signed

W. Thompson

Secretary

Mr. John Slight

83 Collier Street East

A Letter from Mr. Edward Cunnell composer of upwards
of 12,800 Airds 4¹/₂ 7¹/₂ was read

The Secretary was instructed to reply and say -
that the subject does not come within the scope of
the Institution

A Letter from Mr. Alcock requesting an advertisement
for his Almanack Moved by Mr. Edward seconded
by Mr. Cook that the application be declined
Carried

Repairs &c in the Secretary's Office be referred to
the House Committee to report thereon to a future
meeting of this Committee Carried

The Annual revision of Magazine List referred to
the Library Committee to report thereon as to any
additions or alterations Carried

W. M. Mills
Chairman

Monday 2nd March 1868

The General Committee of Management met
this evening

Present - The President in the Chair
The Vice President -
Messrs: Fuge Lock
Meeks Ramsay
Liston Hart
Biers Gilbee
Benjamin Harris
Thomas Freer
14

The Minutes of the meeting of the General Committee of
Management held Feb. 3. were read and confirmed

The Minutes of the meeting of the Finance sub-Committee
held Feb. 28 were read and approved

The Minutes of the House sub-Committee Feb. 11.
also the Minutes of the Library sub-Committee
Feb. 13. 29. were read

The following a/cs having been examined and
recommended for payment - by the Finance
Committee were on the motion of Mr. Harris
seconded by Mr. Benjamin passed for
payment

The Secretary	16-13-4	The Assistant	8-6-8
Gas Company	11-6-8	General Papers	7-14-0
Nov. Dec		Sum to order	
Drill Room	35-0-0	Dike	2-4-4
on Apr. 1867			6-8-0
Petty Cash	Dec. Jan. Feb. and Laundry a/c	Corporation	7-10-0
Dumpster	7-9-11		
Mining Co.	1-10-0		

£ 104-8-4

The Secretary placed on the table the printed report
of the Committee of Management for 1867 as ordered
by the Committee at their last meeting

The Secretary reported that he had not received any

March 2nd 1868. Minutes continued
reply to his letter of Feb. 11 sent to Mr. Sleight
by order of the House Committee

Repairs and additions to the Secretary's Office as
referred to the House Committee by the General
Committee of Feb. 3. Dr. Greaves read the report
after which it was moved by Dr. Greaves seconded by
Mr. D. Benjamin "that with reference to the repairs
and alterations of the Secretary's Office the House
Committee be instructed to consult the Architect
Mr. Webb as to the ^{probable} cost of the works and to
report the same with his specification thereof
carried

Melpur.

Annual revision of the Magazine list. —
The Library sub-committee report that they recom-
mend the list of 1867 to be continued for 1868.
The General Committee after considering the subject
resolved — that the following be added
Quarterly Journal of Sacred Literature
"Organ" daily newspaper (1 copy additional)

It was moved by Dr. Greaves seconded by Mr. Biers
"that the new books recommended by the Library
Committee be approved and passed Carried
List of Books given in the Library Committee
viz: Feb 13 Jan 1-1-0 purchased by the Secretary
" 13 Jan 1-9-4 from Mullen
Feb. 13. 2-12-0 " Mullen
" 13 4-8-0 " Buzzard
" 29 2-11-0 " Robertson

Melp.

The Secretary was instructed to procure the following
if possible viz,
The Duke of Edinburgh's Visit to the Colonies
The Old Colonist, address to the Duke of Edinburgh

Philharmonic Society letter was read — complaint —
against the Secretary for refusing to light the Gas on
the evening of Feb. 4. until sufficient arrangement was
made for cash payment of the whole or part of debt
due After an explanation from the Secretary with
reference to the above the Committee expressed their

March 2/68

approval of the action taken by the Secretary in
this matter

The Finance Committee reported that there was
still due £20 by the Philharmonic Society and
that at the end of the present month there would
be a further sum of £12-10-0

It was moved by Mr. Meeks seconded by Mr. Leston
"that the sum of £20. be paid by the Philhar-
monic Society on or before the 31st March 1868.
or the use of the room will not be allowed"
Carried

It was moved by Mr. Hart seconded by Mr. Ramsay
"that the Secretary be instructed to draw the
attention of members to Rule 10, and see to the
proper carrying out of the same particularly in
reference to non-members, and to report to the
General Committee any who persist in acting
contrary to the said rule Carried

M. W. Gibbs.
Chairman

Monday 6th April 1868

The General Committee of Management met
this evening Present The President in the chair

The Vice President
Messrs. Richard Biers
Greaves Gilchrist
Juge Leston
Thomas Cook
Meeks Gilber

The Minutes of the meeting of the General Committee
of Management held March 2nd were read and
confirmed "proci"

March 2nd April 6.

The Minutes of the meeting of the Finance Sub-Committee held Apr. 3. were read and approved.

The Minutes of the Meeting of the House Sub-Com. were read.

The Secretary reported that the Philharmonic Socy had the sum of £20 being the Balance of Rent due Dec 31 as instructed by the Committee at their last meeting.

The following a/c's having been examined by the Finance Sub-Committee and recommended for payment - were on the motion of the Vice President seconded by Mr. Gilchrist - passed.

Sundry a/c's	4-1-0
Robertson	6-3-0
Water Supply	4-5-0
Detmold	8-19-0
Mullen (Books)	8-16-4
Assistant	8-6-8
Secretary	16-13-4
Gas Company Jan	5-16-8
	<hr/>
	£ 63 - 1 - 1

Report of the House Committee with reference to the additions to the Secretary's Office was explained by Dr. Greaves and the plan and specification prepared by Mr. Webb were laid on the Table.

It was moved by Dr. Greaves and seconded by Mr. Liston - That the plan and specifications as submitted be approved Carried

Moved by Dr. Greaves seconded by Mr. Liston "That tenders be called for by advertisement and that the Committee do not bind themselves to accept the lowest or any tender that tenders be received until noon on the 20th instant.

Carried

March 2nd

Resolved - That a special meeting of the General Committee be held on Monday evening the 20th instant - to open the tenders.

Moved by the Vice President - seconded by Mr. Gilchrist - That the desirability of instituting a course of popular readings be referred to a sub-committee consisting of the President - the Vice President - Messrs Gilchrist, Cook, Thomas, and Biers, the sub-committee to bring up a report - at the next meeting of the General Committee.

Carried

W. Webb

April 20th 1868

Special meeting of the General Committee of Management was held this evening.

Present

The President in the Chair
Messrs Gilchrist - Biers
Greaves - Meeks
Page - Gilchrist
Liston - Thomas.

In accordance with the resolution passed at last meeting of the General Committee - The Chairman proceeded to open the tenders for the additions to the Secretary's Office which were as follows.

Pleasor	£ 93 - 0 - 0
James & Co	88 - 10 - 0
X Hall & Son	86 - 14 - 0

It was moved by Mr. Meeks seconded by Mr. Thomas "That Messrs Dalls tender being the lowest be accepted." Carried

Resolved - That the subject of the ways and means for carrying out the above contract be referred to the Finance Committee.

W. Webb

Monday 4th May 1868

The General Committee of Management met this evening

Present - The President in the Chair
The Vice President -
Messrs Greenes Meeks
Liston Benjamin
Biers Thomas
Tage Gilchrist
Phillips

The Minutes of the meeting of the General Committee of Management - held on the 6th April and the Special meeting held on the 20th April were read and confirmed

The Minutes of the meeting of the Finance Committee held May 1 and also the Minutes of the Library Committee were read

Moved by Mr Biers seconded by Mr Liston "that the Trustees or any one of them be requested to give an acceptance at three months date for a sum not exceeding £86. amount of tender for alterations to Secretary's room, this acceptance to be dated the day the cheque is required" Carried

In accordance with Rule 26th Mr Gilchrist moved and Mr Benjamin seconded the following resolution viz "that the sum of Eighty six pounds for extension of Secretary's Office be paid when required on receipt of the Architect's Certificate" Carried

Messrs Gilchrist and Benjamin, gave notice that they would move, at the next meeting of the General Committee, for the second time "that the sum of Eighty six pounds for the extension of the Secretary's office be paid when required on receipt of the Architect's certificate"

4 May 1868

Resolved - that the alterations and additions to the Secretary's Office for which Messrs Dall, Under has been accepted be proceeded with immediately under the superintendance of the Architect (Mr Webb)

Mr Liston moved and Mr Meek seconded "that the following ~~the~~ after having been examined by the Finance Committee and recommended for payment - be passed

	Carried
The Secretary	16-13-4
The Assistant -	8-6-8
Clarson	4-19-6
Gas Company	7-15-2
Mullen	10-18-0
Gordon & Potch	3-17-0
Bailliere	3-3-0
Deupster	1-4-6
Graham	1-5-0
	£58-2-2

The Books as submitted by the Library Committee for approval were passed on the motion of the Vice President seconded by Mr Liston, Carried with Instructions that History of France 2 Vol 8^o and Oliver & Boyd Edinburgh Alk be added to the list

That the Secretary be instructed to procure a copy of the "Evening Star" newspaper printed on the paper manufactured by Mr. Rowden in the Colony

Letter from the Philharmonic Sy was read, when Mr Biers moved and Mr Liston seconded the following resolution "that if the Philharmonic Sy pay the amount of rent viz £12-10-0, due on the 31st March last within 10 days hereof the rent in future will be charged at the rate of £10 per Quarter from the 1st day of April" Carried

Edw M. Gilchrist
President

Monday 1st June 1868

The General Committee of Management met this evening

Present - The President in the Chair
 The Vice President -
 Messrs. Liston, Benjamin
 Biers Harris
 Fage Thomas
 Dr. Greaves.
 Rev. Mr. Rintel
 10

The Minutes of the meeting of the General Committee of Management held 4th May were read and confirmed.

The Minutes of the meeting of the Finance Committee held May 29th were read and approved.

The following a/c's recommended for payment by the Finance Committee were on the motion of the Rev. Mr. Rintel seconded by Mr. Biers passed for payment -

by The Secretary	16-13-4
The Assistant	8-6-8
Co of Commerce	2-0-0
Burgard to March 9.	4-18-0
Sundry a/c's	2-19-0
Greaves	7-13-6
Mullew	5-7-0
Gas Company	6-1-0
Guillaume	43-4-5
	£ 97-2-11

Moved by Mr. Benjamin seconded by Mr. Harris
 "That the Appropriation of the sum of £ 86. passed at last meeting be now assented to and that a Warrant be signed for the same or any part thereof on presentation of the Architects Certificate"
 Carried

Minutes continued June 1/68

The Secretary reported that the Philharmonic Society had paid £20 on the 13th May

Moved by Mr. Liston seconded by Mr. Harris that the House Committee be instructed to ascertain the cost of newspaper stands for the reading room and report to this Committee.

Carried
 M. Rintel
 President

Monday 6th July 1868

The General Committee of Management met this evening

Present -
 The President in the Chair
 The Vice President -
 Messrs Liston Fage
 Ramsay Harris
 Biers Benjamin
 Thomas Hart
 Dr. Greaves
 Rev. Mr. Rintel
 12

The Minutes of the meeting of the General Committee of Management held June 1/68. were read and confirmed.

The Minutes of the Finance Sub Committee held June 5 - 1868 were read and approved.

The following a/c's were on the motion of Mr. Harris seconded by Mr. Liston passed for payment -

Dall & Son	57-16-0	Sundry and petty tasks	93-5-8
The Assistant	8-6-8		
" Secretary	16-13-4		
Gas a/c's	6-2-2		
Dike	3-15-6		
Sides	2-0-0		
Lambeth	4-10-0		
			£ 97-10-2

July 6/68, minutes continued

It was moved by Mr. Liston seconded by Mr. Gillbee that the motion respecting the Newspaper Reading stands & referred to the House sub-committee at last meeting, be postponed to the meeting of the General Committee to be held on the 3rd day of Aug. and that the House Committee bring up a report as to the cost of said stands &c. Carried

The Secretary reported that the proceeds of the Lecture delivered by Mr. Lang on 1st July were £4-11-0 and the expenses 20/6 leaving a balance to the credit of the Institution of £3-10-6

It was moved by the President - seconded by Mr. Biers "that the Secretary be instructed to write to Mr. Lang conveying the thanks of the Committee for the Lecture delivered by him for the benefit of the Institution".

Carried

The Secretary reported that the policy of Insurance in the Victoria for £3000 on the Building of the Institution, would fall due in a few days and requested instructions as to continuing the same

It was moved by Mr. Ramsay seconded by Mr. Benjamin "that the Insurance be continued in the Victoria at the old rate namely 3/ per cent and 15 p.c. allowed for commission"

Carried

A letter from the Philharmonic Sy. was read, asking the Committee to allow the sum of £2-10-0 being the balance of a/c due for rent to June 30th

"It was moved by Mr. Biers seconded by Mr. Liston that as the Philh. Sy had not attended to the conditions proposed by the Committee, the said £2-10-0 could not be allowed"

Carried

[Handwritten signature]

Monday Aug⁵ 3rd 1868.

The General Committee of Management met - this evening

Present - The President in the Chair

Miss Greaves Cook
Meeks Fuge
Thomas Biers
Liston

The Minutes of the ^{meeting of the} General Committee of Management held July 3rd were read and confirmed.

The Secretary reported that the Philharmonic Sy Committee had paid the sum of £2-10-0 as ordered at last meeting

The Books recommended by the Library Committee were submitted for the approval of the General Committee

It was moved by Mr. Greaves seconded by Mr. Cook "that the Books as named in Buzzard's List to ^{July 21, Aug 3.} be approved and added to the Library" Carried

It was moved by Mr. Biers seconded by Mr. Thomas "that the Books named in Muller lists (June 5. July 11 Aug 1.) be approved and added to the Library"

The Minutes of the Finance Committee held July 31st were read and approved

It was moved by Mr. Cook seconded by Mr. Biers "that the a/c as recommended for payment by the Finance Committee be paid in the usual manner" Carried

List of a/c

Gas Company (May)	7-8-6
Buzzard (June 4)	8-12-6
Corporation (Jan to June)	12-1-0
Assistant (July 1)	8-6-0
Secretary (July 1)	16-13-4
Thomas (Printing &c. Cat. 9 th)	10-17-0

periodicals and newspapers which he is in the habit of supplying

Carried

It was moved by Mr. Lock seconded by Mr. Benjamin "that all the words after the word 'ascertained' be added to the original motion as added to the above minutes" was Carried

It was moved by Mr. Biers seconded by ~~Mr. Biers~~ the Vice President

"that the question of the future supply of periodicals and newspapers to the Institution be referred to the Library Committee, and that the Secretary be instructed to lay before that Committee the particulars of the contract with Mr. Guillaume and all matters referring thereto" Carried

A letter from Joseph Godby, 10 Cornhill St, Fitchburg was read, Mr. Godby offering several valuable works in the Chinese Language to the Committee, provided the Committee made him a life member of the Institution.

The letter was referred to the Library Committee with power to act in the matter as they might think of most advantage to the Institution.

Wm. Mc Gibb.
President.

Monday 5th October 1868

The General Committee of Management met this evening

Present: The President in the Chair
The Vice President
Mr. Hart Mr. Leston
Mr. Harris Mr. Meeks
Mr. Thomas Mr. Fuge
Mr. Lock Mr. Bier
Mr. Richards

The Minutes of the meeting of the General Committee of Management held Sept 7. were read and confirmed

The Minutes of the Finance Subcommittee meeting held Oct. 2 were read and on the motion of Mr. Hart seconded by Mr. Thomas confirmed with the exception of the Minute referring to the Trustees acceptance

The following a/c were passed for payment

The Secretary 1 Months Salary	16-13-4
The Assistant "	8-6-8
Mullen Mags July to Dec	10-18-0
Sundry small a/c	3-14-2
Buzzance Mags July to Dec	7-3-6
General Newspapers July to Sep	8-4-6
Victoria Insurance, prem on £2000	3-0-0
Mouritz	3-7-6
	to 60-7-8

The Minutes of the House Committee meeting held Oct. 2. were read and approved

It was moved by the Vice President and seconded by Mr. Leston, that the Water Bill to ^{contain} 520/- to cost 28/- as recommended by the Subcommittee be Carried

The Minutes of the Library Committee were read. It was moved by Mr. ~~Hart~~ Biers seconded by Mr. Hart that the Report of the Subcommittee with reference to the arrangement for the supply of newspapers and periodicals

to the Institution he received and adopted
Carried

It was moved by the Vice President seconded by Mr. Biers "that the work in English and Chinese offered by Mr. Godby on condition he be admitted as a Life Member" be received Carried and an invoice of the value of the Books to be made out and handed to the Committee previous to receiving the ticket of Membership Carried

J.
see below
J.

The Secretary reported that the interest acceptance to the Bank of New South Wales for £86. would fall due on the 12th and recommended that it be renewed for 3 mos. for the same amount Carried

It was moved by Mr. Thomas seconded by Mr. Biers that the Gentleman's Magazine New Series commencing with No. 1. be ordered Carried

It was moved by Mr. Biers seconded by Mr. Harris "that the London Post Office Directory for 1869 be ordered and the following work Carried now submitted for the approval of the Committee be received viz
Lynch's Intellectual Man, 1 vol post 8^o
Ecco Homo cheap 10^o Carried

That the English and Chinese Book offered by Mr. Godby be purchased for the sum of £10-10-0 on the understanding that that Gentleman become a life member the receipt for the amount of purchase to be exchanged for the ticket of Life Membership Carried
John Edwards
V. President

Monday 2nd Nov^r 1868

The General Committee of Management met this evening

Present
The Vice President in the Chair
Mr. Greaves Mr. Lister
Mr. Richard " Cook
" Fuge " Biers
" Hart " Thomas

The Minutes of the Meeting of the General Committee of Management - held Oct. 5th were read and confirmed

The Minutes of the meeting of the Finance Sub-Committee were read

The Secretary reported that the amount in the Bank to the credit of the Institution at this date is £50-16-6.

The following a/c amounting to £51-19-1 were submitted to the meeting and passed for payment - viz

Mason & Firth
Mining Journal 1-10-0
So. of Commerce 2-0-0 3-10-0
Water Supply to Secy 4-5-0
The Assistant- Oct. 8-6-8
The Secretary " 16-13-4
Gas Company July 7-19-6
Aug 7-17-4 15-16-10
Sundries 3-7-3
£ 51-19-1

Mr. Jacobs application for the use of the Hall for a Lecture, was on the motion of Mr. Greaves seconded by Mr. Cook. declined

On Guillaume's letter asking payment of balance

due to his brother in London was on the Motion of Mr Biers seconded by Mr Thomas - referred to the Finance Committee for report to next meeting

Moved by Mr Cook seconded by Mr Greene that the House Committee be requested to provide a Wash stand and Towel for the use of the Members of the Institution *Carried*
Henry Harris

Monday 7 Dec^r 1868.

The General Committee of Management met this evening

present -
 Mr Harris in the Chair
 Mess^{rs} Liston Richards
 Meeks Hart
 Fuge ~~Benjamin~~
 The Vice President
 Mr Gilber

The Minutes of the Meeting of the General Committee of Management held Nov. 2. were read and confirmed

The Minutes of the Meeting of the House-Subcommittee, held Dec 7. were read and approved

The Minutes of the Finance Subcommittee meeting held Dec 5. were read showing amount in the Bank to the credit of the Institution £60-17-1 -

The following a/c's amounting to £58. 5. 5. examined by the Finance Committee found correct and recommended for payment were passed.

a/cs	The Secretary	16-13-4
	The assistant	8-6-8
	Buywill & Co	2-19-3
	Butzard	6-6-0
	Gas Company	7-9-8
	Coopers	7-16-6
	Laundry a/c	4-1-6
	Webb	5-2-6
		£ 58-5-5

7th Dec^r 1868

The Secretary reported that Mr Geo. Guillaume had handed in the statement of the Balance said to be due to his Brother Mr F. Guillaume of London the Committee declined to take any action in the matter in consequence of the Minute of the meeting held Sep^r 7/68

It was moved by Mr Hart seconded by Mr Gilber that the Map of Ballarat as recommended by Mr Harris be purchased for the Institution

Henry Harris
Wm Meeks
 President

Monday 4th Jan^r 1869

The General Committee of Management met this evening

present - The President in the Chair
 The Vice President
 Mess^{rs} Fitchest Liston
 Benjamin Meeks
 Thomas Fuge
 Biers Harris

The Minutes of the meeting of the General Committee of Management held Dec 7 were read and confirmed

The Minutes of the meeting of the Finance Committee held Jan 2nd were read

It was moved by Mr Benjamin seconded by Mr Fitchest that the following a/c's recommended for payment by the Finance Committee be paid *Carried*

"over"

Minutes Jan 4th

The Secretary Du	16-13-4
The Assistant "	8-6-8
Gas Company	4-19-0
Dempter -	5-6-4
Corporation	7-5-0
Smith, J. C. Coal	2-4-3
Dike	6-2-10
	<u>£ 50-17-5</u>

The Secretary reported that the Balance in the Bank to the credit of the Institution is £54-12-11 at this date viz Jan 4th

It was moved by the Vice President - seconded by Mr. Gibchrist, "that the Trustees sign acceptance to the Bank of New South Wales for £86-0-0 to fall due on the 14 Jan^y be renewed by New Bill for the sum of £56-0-0 Carried

The Secretary laid on the Table the New Map of Ballarat as ordered by the Committee at their last meeting

It was moved by the Vice President - seconded by Mr. Gibchrist "that the President, Vice President and Mr. Biers be appointed a sub-committee to draw up the Report for 1868 and submit a draft of the same to a Special meeting of the General Committee to be summoned previous to the Annual General Meeting to be held on Tuesday Jan 26th at 8 p.m. Carried

That the Secretary be instructed to advertise that Annual General Meeting of Members and to post the notices of the same in the Reading Room in accordance with Rule 16.

John Edwards
President

Monday Jan^y 25th 1868

Special Meeting of the General Committee of Management - met this evening present

The President in the Chair
 The Vice President -
 Messrs Hart, Biers
 " Benjamin, Harris
 " Liston Luge
 " Thomas Meeks
 Mrs. Greaves and Gillbee

The Committee met to receive the Draft report of the Committee of Management for 1868

The President read the Report after which the clauses were taken ^{disputed amendments} seriatim and passed as the report for 1868

John Edwards
President

Tuesday Jan^y 26th 1869

The Annual General Meeting of the Members of the Melb: Mechanics Institution was held this evening

Edward M. Gibbs Esq. President for 1868 occupied the Chair

The Chairman drew the attention of the meeting to the advertisements and notice which had been posted in the Reading Room, calling this meeting

The Minutes of the Annual Meeting held Jan 28/68 were read and on the motion of the Vice President ^{Mr. Edwards} seconded by Mr. Liston the Minutes were confirmed

The Secretary read the report of the Committee