

Monday 5th December 1870

The General Committee of Management met this evening
Present -

The President in the Chair
Mess^{rs}: Edwards Thomas
Harris Gillbee
Meeks Tuge
Hart

The Minutes of the Meeting of the General Committee of Management held Dec 1st were read and confirmed

The Minutes of the Meetings of the House Committee held Dec 1st and the Finance Committee held Dec 3rd were read

It was moved by Mr. Meeks seconded by Mr. Harris - that "Holdens" Tender for the alterations in the office occupied by Mr. Bradley, as recommended by the House Committee be accepted, it being the lowest Tender
Carried

Holder	Amount of Tender		Total
	Counter	Fixtures	
	26-0-0	49-0-0	75-0-0

The sum of five pounds for old materials belonging to the Substitution to be deducted from the amount for the fixtures

The following a/cs having been examined and recommended for payment by the Finance Committee were on the Motion of Mr. Harris seconded by Mr. Tuge passed

The Secretary	15-13-4
The Assistant	9-7-6
Geo. Robertson	3-2-6
S. Mullen	3-15-6
Gas Oct	5-10-0
Dumpster	2-14-8
Sundry a/cs	5-18-8
Dikes	6-10-5
City Rates	7-5-0
Dawson & Sons	20-0-0
	<u>80-17-7</u>

It was moved by Mr. Meeks seconded by Mr. Harris, that the Library Committee be empowered to purchase books from Mullen's Catalogue, value not to exceed the sum of - Fifty pounds - Carried
A. W. P. 5/1/71

Thursday
~~Monday~~ 5 Jan^y 1871.

The General Committee of Management met this evening

Present - The President in the Chair
Mess^{rs}: Edwards Barwick
Munro Meek
Thomas Tuge
Harris Benjamin
Dr. Wilkie & Smith

The Minutes of the Meeting of the General Committee of Management held Dec 5th were read and confirmed

The Minutes of the Meeting of the Finance Committee held Jan. 4th were read

The Secretary reported that Holdens contract for alterations in the office occupied by Mr. Bradley has been signed by the Contractor and Bradley

The President informed the Committee that in accordance with the Minutes of last meeting with reference to the purchase of Books from Mullen's clearance Catalogue - a selection had been made and the Books added to the Library. It was moved by Mr. Meeks seconded by Mr. Edwards - that the action of the Library Committee be approved of and the a/c paid - Carried.

Resolved - That the President, Vice President, Mr. Harris and Mr. Edwards be appointed a sub-committee for drawing up the Report for 1870.

Resolved - That the General Committee meet on the evening of the 23rd Jan. to receive the Draft Report of the Committee of the Committee of Management for 1870

A. W. P.
Pres.
6. 2. 71

Monday 23rd Jan^y 1871

The Subcommittee appointed by the General Committee on the evening of Dec 8th to draw up the Report of the Committee of Management for 1870 met this evening present

The President and
The Vice President

The Draft Report was read and after a short discussion was agreed on and ordered to be presented to the Meeting of the General Committee to be held on Monday 30th at 8 p.m.

Monday 30th Jan^y 1871

Special Meeting of the General Committee of Management met this evening to receive the Draft Report for 1870 present

The President in the chair

Messrs Edwards	Mauvo
Weeks	Harris
Benjamin	Thomas
Barwick	D ^r Wilkie
D ^r Smith	10

The Draft Report having been read by the Chairman Mr Harris suggested that something should be mentioned in the Report with reference to improvement in the Report Reading Room - which is embodied in paragraph 8 of the Report

It was moved by Mr Weeks seconded by Mr Mauvo "that the Report as read with the additions suggested by Mr Harris be adopted" Carried unanimously

Tuesday 31st Jan^y 1871

The Annual General Meeting of the Members of the Melbourne Mechanics Institution was held this evening

H. Biers Esq in the Chair

The Chairman read the adv^{ce} calling the meeting

The Minutes of the Annual General Meeting held Jan^y 25th 1870 were read and confirmed

The Report of the Committee of Management for 1870 was read "It was moved by Mr Harris seconded by Mr Sinclair "that the Report read be adopted" Carried Unanimously

Scrutineers

Mess^{rs} Geo. Lusk and J. Templeton were duly elected

"Scrutineers"

President

"Moved by Mr Edwards seconded by Mr Weeks "that H. Biers Esq be re-elected President for 1871" Carried Unanimously

Vice President

Moved by D^r Smith seconded by Mr Fuge "that Mr H. Weeks be elected Vice President for 1871" Carried Unanimously

Treasurer

Moved by Mr Carson seconded by Mr Sinclair "that the Hon. D^r Wilkie be re-elected Treasurer for 1871" Carried Unanimously

Auditors

Moved by Mr Weeks seconded by Mr Fuge "that Mess^{rs} Geo. Lusk and P. S. Sinclair be re-elected "Auditors" for 1871" Carried

Committee for Management
Curator

Moved by Mr. Benjamin and seconded by
Mr. Miller
"That Mr. Howells be re-elected Curator for
1871" Carried

Committee

Names of the seven members who retire by rotation
viz Messrs - Tuge, Gilchrist, Gilbee, Harris, Hart, Munro
Thomas. —
Messrs Richards and Rintel retire in consequence of
non-attendance. —

In Mr. Meeks having been elected Vice President
another vacancy ^{was} therefore created making in all
10 vacancies to be filled up in the Committee viz
7 for two years and 3 for one year

The following were nominated; to which is added
the numbers of votes for each as given by the
Scrutineers were

Harris H.	✓ 23
Scupleton J. M.	✓ 23
Wigg H.	✓ 22
Gilbee H.	✓ 21
Tuge, H. R.	✓ 20
Richardson H.	✓ 19
Thomas Henry	✓ 18
MacKenzie H.	
MacKenzie A.	18 ✓
Thomas H.	
Munro D.	17 ✓
Edwards John	15 -
Swift W.	13
Orcutt H.	12

The "seven" first on the list were elected for two years and
viz Messrs Harris, Scupleton, Wigg, Gilbee, Tuge
Richardson, Thomas. and the next three for one year
viz Messrs MacKenzie, Munro, Edwards. in room of Messrs
Meeks, Richards, Rintel

The following resolution was moved by Mr. Biers
seconded by Mr. Thomas

"That it is desirable that the valuable plot of
land at the rear of the Institution should be
utilised; that this can best be done by the erection
of an Assembly Hall for the use of the Institution
and the public, and this meeting requests the Committee
for the present year, at the earliest opportunity, to
take the necessary steps to carry this resolution
into effect." passed nem. con.

It was moved by Mr. Benjamin seconded by Mr.
Edwards "That a vote of thanks be passed by this
meeting to the President - H. Biers Esq; for his
services to the Institution during the past year and
for his conduct in the chair this evening"

Carried Unanimously

H. Biers
Jan. 30. 1. 72

Monday 6th Feb^y 1871

The General Committee of Management met this evening

present. The President in the chair
Mess^{rs}: Edward Munro
Barwick Meek
Harris Fage
Templeton Gibbs
Mackenzie
Dr Wigg

The Minutes of the meeting of the General Committee of Management held Jan 5th were read and confirmed.

The Minutes of the ~~meeting~~ special meeting of the General Committee for receiving the Report were also read

The Minutes of the Annual General Meeting of the members held Jan 3rd were read and approved

Correspondence

Sam. Gordon, Newcastle, New S. Wales. offers to deliver a course of Lectures under engagement by the Committee. The Committee declines to engage Mr Gordon to deliver the course of Lectures, but arrangements may be made to let the Hall to him so that he may deliver them on his own account

Mr Leahy's application for a portion of the amount he had expended in repairs and new fittings in the office occupied by him belonging to the Institution referred to the House Committee

The following a/cs were on the motion of Mr Edward seconded by Mr Gibbs - ordered to be paid

The Secretary 16-13-4
" Assistant 9-7-6
Gas Jan. 3-14-10
£ 29-15-8

6th Feb 1871

Three tenders for printing the Annual Report were opened viz

Claxson & Co 4-15-0 for 500 Copies
Stillwell & Co 4-17-6 " "
Mason & Co 5-7-6 " "

Moved by Mr Harris seconded by Mr Barwick
" That Claxson & Co's being the lowest tender be accepted and that it be printed in the style of last report for 1869" Carried

Sub-Committees for 1871.

"House" subcommittee	"Library" subcommittee	"Finance" subcommittee
The President	The President	The President
Vice President	Dr Gibbs	Mr Edward
Mr Barwick	" Smith	" Thomas
" Benjamin	" Richardson	" Fage
" Gibbs	" Wigg	" Mackenzie
" Harris	Mr Munro	" Templeton

Hall Committee

The President
Dr Gibbs
Mr Benjamin
" Edward
" Harris
" Mackenzie

The list of Magazines and Newspapers for 1871 was revised and the following additions were made viz

La Liberte 1 Jan/71 to
Illustrirte Zeitung 1 Jan/71 to
Revue des deux Mondes 1 Jan/71 to
Popular Science Review part 1 to

Moved by the Vice president - and seconded by Mr Edward
" That the list of Magazines and Newspapers as revised with the above additions be adopted for 1871" Carried

6th Feb^y 1871.

The Resolution passed at the Annual General Meeting with reference to the additions to the present building - was read when after a few remarks from the President It was moved by Mr Edwards seconded by Mr Gibbs -

"That a subcommittee be appointed to consider the best plan to carry & into effect the above resolution and report to next meeting of committee. The following to form the subcommittee, to be called the Hall Committee the President, Dr Gillbee, Messrs Benjamin, Edwards, Harris, & Mackenzie,"

F. Gibbs
Pres
6. 3. 71

Monday 6th March 1871

The General Committee of Management - met this evening

Present -
The President - in the Chair
Messrs Barwick - Harris
Munro - Templeton
Weeks - Fuge
Mackenzie - Gibbs
and Benjamin
Dr Gillbee - P. Smith
and Wigg

The Minutes of the Meeting of the General Committee of Management held Feb 6th 1871 were read and confirmed

Report of Hall Com^{tee} read at end of Special General Meeting.

The Minutes of the Meeting of the Finance subcommittee held March 3 also the Minutes of the Hall Committee of March 3. and the Library Committee of March 4th were read

Letter from Mr S. J. Thomas being an application for the use of the Reading room on Sundays and one evening during the week referred to House Committee

March 6th 1871

"Report of the Hall Committee"

not in wrong place. repeated on next page.

The Hall Committee appointed at last meeting had as instructed prepared a report on the subject of the erection of a new Hall and rooms at the rear of the Institution - which was read.

The adoption of the Report - was moved by Mr Harris - seconded by Mr Munro and Carried

not in wrong place. repeated on next page.

It was moved by Mr Barwick seconded by Mr S. H. Gibbs "That a Special Meeting of the Members of the Institution be held on Wednesday March 22nd at 8 O'clock p.m. (in accordance with Rule 17th) to place before them the above report - and if adopted to procure the necessary power for the Trustees to carry out the resolution passed at the Annual General Meeting of the Members held on the 31st January/71"

The following a/cs having been examined and recommended for payment by the Finance Committee were passed

Powesby to Dec 31/70	4-0-0
Whitehead "	4-0-0
Mullen "	19-11-0
Geo Robertson "	3-1-6
Dawson & Sons "	22-4-9
Sundry a/cs	4-5-0
The Assistant Feb	9-7-6
The Secretary "	16-13-4
Armstrong, Publ: newspapers	8-11-0
	<u>91-14-1</u>

"New Books"

Moved by Mr Benjamin seconded by Mr Gibbs "That the following New Books recommended by the Library Committee as given" Robertson's Service Jan. 28 and March 4 } - 10/3
do " " March 4 } - 3/4/0
Mullen " March 4 20th be received and added to the Library Carried

Moved by Mr Mackenzie seconded by Mr Weeks - That the Library sub-committee be empowered to select & purchase works from the clearance catalogues of Mullen or Barber

Library to an amount not to exceed £15-0-0.
Carried

New Trustee in Room of Mr. Heape

Moved by Mr. Benjamin seconded by Mr. Barwick
That Edward Maddox Gibbs Esq. be nominated to
act as Trustee in Room of Charles Heape Esq. who has
left the Colony Carried

Report of the Hall Committee

The Hall Committee appointed at last meeting had
as instructed prepared a report on the subject of the erection
of a new Hall and rooms at the rear of the Institution.
which was read

The adoption of the report was moved by Mr. Harris
seconded by Mr. Mauro and Carried

It was moved by Mr. James Barwick seconded by Mr.
S. H. Gibbs "That a special Meeting of the Members
of the Institution be held on Wednesday March 22nd at
8 p.m. in accordance with Rule 17 to place before them
the above report and if adopted to procure the necessary
power to enable the Trustees to carry out the resolution
passed at the Annual General Meeting held on the
31st January /71 Carried

Mode of raising the money for the above

Moved by Mr. Tompston seconded by Mr. Benjamin
That the money for the erection of the Hall and rooms

at the rear of the Institution be raised by Debentures
to the extent of £5000
Half at £10 each and ^{half} at £50 each viz

250 @ £10 £2500

50 @ £50 £2500
£5000

Carried

[Signature]
Car.

Special General Meeting of the

Members of the Institution

March 22nd 1871

The President - (Henry Biers Esq) in the Chair

The President read the notice calling the Meeting
dated March 7/71 which had been posted in the
Reading Room in accordance with Rule 17.

The Meeting had also been advertised in the

"Argus" 14th and 22nd

"Age" 16th and 22nd

Telegraph 17th and 22nd

Copy of notice

Notice

A special meeting of the Members of the Melbourne
Mechanics Institution will be held in the Hall of the
Institution on Wednesday the 22nd inst. at 8 o'clock in
the evening to transact the following business

1st To remove from the office of Trustee Mr. Charles
Heape who has left the Colony

2nd To elect a Trustee in the place of the said Mr.
Charles Heape.

3rd To receive the Report of the Committee respecting the
erection of a Hall and Rooms at the rear of the
Institution

4th Should the said report be adopted to empower the
Trustees to provide the necessary funds for such purpose
and to do and perform all acts and deeds in relation
thereto

By order of the Committee
Walter Thompson, Secretary

7th March 1871.

It was moved by Mr. Andrew Tompston seconded by
Mr. Thomas Jackson "That Mr. Charles Heape who has
left the Colony be and is hereby removed from the office
"over"

Special General Meeting of Members, March 22/71

of Trustees of this Institution.

Carried

Moved by Mr. Henry Meeks (Vice President) seconded by Mr. David Benjamin - "That Mr. Edward Maddox Gibbs be and is hereby elected a Trustee of this Institution in the room and place of Mr. Charles Heape as removed"

Carried

J. W. Smith
30.1.71

The President read the report of the Hall Committee

It was moved by Mr. W. H. Williams seconded by Mr. F. J. Bellair "That the Report of the Committee respecting the erection of a Hall and rooms at the rear of the Institution be adopted." Carried Unanimously

It was moved by Mr. James Wisewould seconded by Mr. John Withins "That the sum to be expended in the erection of such buildings shall not exceed £5,500, to be raised by debentures or in such other manner as the Committee may deem best"

Carried Unanimously

Moved by Mr. Ausinch, Capt. R. N. seconded by Mr. P. H. Sinclair - "That the Trustees be empowered to provide the necessary funds for the erection of the intended buildings, and to give or take such security as may be respectively required, and to do and perform all acts and deeds in relation thereto"

Carried Unanimously

It was moved by Mr. Edward M. Gibbs seconded by Mr. Jos. Horsfall "That a vote of thanks be passed by this meeting to Mr. Charles Heape, late Trustee, who has left the Colony, for his services to the Institution" Carried

Moved by Capt. Ausinch R. N. seconded by Mr. Withins "That the thanks of this meeting be given to the President for the interest ^{he has taken} in promoting the scheme of the new Hall &c" Carried Unanimously

March 22nd 1871

The following members of Committee were present at the meeting viz

- The President
- The Vice President
- Mr. P. Smith
- Mr. Richardson
- Mr. D. Benjamin
- Mr. St. Thomas
- Mr. Fuge

50 Members were present

Report of Hall Committee read at this Special Meeting

The Sub-Committee appointed to consider the subject of the proposed Hall had held two meetings, the first on the 9th of Feb^r, the second on the 3rd March.

Present Feb 9 The President and Mr. Gibbs
" March 3 The President and Mr. Mackenzie

It was decided that the first step to be taken should be to issue a circular letter to the Members requesting them to state the amount of support they would be likely to give to the undertaking if the Committee decided that the funds required should be raised by debentures

A copy of the circular attached to this report was forwarded to each member

Answers were received from the following gentlemen against whose names are placed the amounts of debentures they would be ~~likely~~ willing to take up

Mr. A. J. Agg	£200.	Mr. Moody	£50.	Mr. Horsfall	£50
"	Roads	"	Turner	"	Stato
"	Clason	"	Coates	"	Williamson
"	Taylor	"		"	

Mr. Agg stated his belief that he should have little trouble in distributing £300 more among his friends, and other gentlemen would take up £1000 in smaller amounts, making a total promised of £2000

Your Committee have no doubt that the other moiety of the amount mentioned in the circular would be very quickly

Report of Hall Committee cont.
 absorbed as soon as the scheme was matured, and the debentures ready for allotment.

Two gentlemen Messrs Miller and J. H. Ross each expressed themselves willing to loan the entire amount.

The representatives of the following bodies have been verbally communicated with and they estimate that their support to the Hall in the shape of Rent would be as follows:-

Philharmonic Society £100 Melbourne Private Assemblies £600
 German Society £50 and the Early Closing Assn £72; the interest on £4000 at 7 percent would thus be provided among these four societies, and it is not anticipated that there would be the least difficulty in the general fittings of the Hall - providing the amount of £500 per annum for the building maintenance.

At the opening of the Hall a Bazaar and Concert in aid of the building would doubtless provide a handsome contribution towards the first years payment - irrespective of any other income.

The President has been in frequent communication with Mr. Smith the Architect, who has taken great pains in planning the necessary accommodation, and who has made an appropriate estimate of the cost, vide his Report attached.

The £500 extra over the original rough estimate is incurred by the proposal of a basement story lowering the mode of access to the Hall from the Street; these are both of great importance and your Committee would strongly recommend their adoption.

Signed H. Biers, Chairman
 3. 3. 71

Monday 3rd April 1871

The General Committee of Management met this evening present - The President in the Chair

Messrs Edwards Harris
 Barwick Weeks
 Emplton Munro
 Fuge Mackenzie
 Thomas Benjamin
 Wm Richardson Wilkie
 Wigg Smith
 Messrs Moubray & Febb.
 Imster
 17.

Minutes of the General Committee Meeting held March 6th were read and confirmed.

Minutes of the Finance Committee meeting held March 31st and the minutes of the House Committee meeting held March 31st were read.

Minutes of the Special General Meeting of Members held March 22nd were also read.

The following a/cs having been examined and recommended for payment - were passed - viz

Sundries	4-15-7	The Secretary (Salary)	15-13-4
Water Supply	4-2-6	Gordon & Gotch	11-4-0
Charles Webb	1-1-0	Clarson & Co	7-2-6
Gas Company	9-4-10	Alfred Smith, Architect	8-12-3
Feb. March	9-4-10	Bradley	8-19--
The Secretary	14-13-0		
The Commission	9-7-6		
The Assistant Salary	9-7-6		
			£ 95-16-6

Recommendations from the House Committee
 Moved by Mr. Munro seconded by Mr. Harris that Mr. Leaky be allowed the sum of £5. on account of the improvements he had made in the office occupied by him. Carried.

Moved by Mr. Barwick seconded by Mr. Richardson that the Plymouth Brethren be allowed the use of the Reading Room on Sundays Morning and Evening.

Minutes April 3rd 1871

for the sum of £30 per annum, subject to arrangement with the Secretary for attendance in the evening. Carried

The arrangement entered into with the Secretary of the Starr-Bowkett Building Society for £18. per annum for the use of the Hall once a month and a small room for occasional Committee meetings. was agreed to

The Secretary reported that ^{steps} were being taken to have the name of Mr Gibbs inserted in the Certificate ^{of title} in the place of Mr Heape who had left the Colony

The Committee was requested to name the day on which the Second Meeting in accordance with Rule 58. should be held, empowering the Trustees to provide the necessary funds to enable the Committee to carry out the ^{recommendations} of the Members as expressed at the Annual General Meeting in Nov^r last and at the special General Meeting on the 22nd March last

A discussion ~~was~~ took place respecting the wording of the notice calling the second meeting. The following was unanimously agreed to

Notice - That a second special meeting of the Members of the Melbourne Mechanics Institution will be held on Thursday the 20th day of April inst., in the Hall of the Institution, at eight o'clock in the evening to authorize the raising and expenditure of the sum of £5500 for the building of the proposed hall &c.

Such sum to be raised either by debentures or a mortgage, the property in either case being made liable for the same.

It was moved by Mr Gibbs seconded by Mr Mackenzie that the second special meeting ^{of members} be held on the 20th inst. Carried unanimously

[Signature]

Second Special General Meeting of Members 20th April 1871

The President in the Chair
The following Members of Committee were present -

Mr A Meeks J.P.	D. Smith
" J Barwick	D. Munro
H. Harris	J. M. Templeton
D. Benjamin	H. Thomas
A Mackenzie	J. Edwards
D. Gilberd	D. Wigg
Messrs J. Moubrey & E. M. Gibbs	Trustees

15

The president read the notice which had been posted in the Reading Room from the morning of the 4th inst. till the evening of the 20th. the date of the meeting and also referred to the notices of the meeting which appeared as advertisements in the "Argus" and "Age" newspapers of the 5th inst. in accordance with Rules 16 and 17.

By desire of the Meeting the president repeated his statement of the Institution Income and from the New Hall and other statistics with reference thereto.

Messrs L. Cook, J. Alston, J. M. Smith, and D. Greener spoke against the scheme for building the proposed hall &c.

The president replied to certain remarks made by the previous speakers and particularly to Mr J. M. Smith with reference to the power to borrow money on mortgage, the same rule being in force now which enabled the then Trustees to ~~be~~ give a conveyance by way of mortgage in fee simple in possession and the following gentlemen were consenting parties thereto - viz Messrs L. Cook, J. M. Smith, John Edwards, Thomas Mouchay &c &c

Mr E. M. Gibbs spoke to the same effect as to the power of the Trustees to borrow money sanctioned by the members according to rule 58.

April 20/41 Minutes Special Meeting

Capt Anusich R. W. addressed the meeting in favour of the scheme after which

It was moved by Mr. S. J. Burt seconded by Mr. J. Egan "that the following resolution be adopted by this meeting as advertised & in accordance with the Rules - viz

"that this meeting authorise the raising and expenditure of the sum of £5500 for the building of the proposed new Hall &

"such sum to be raised either by debentures or a mortgage, the property of the Institution in either case being made liable for the same"

The following members spoke to the resolution

- Mr. Mowbray against the resolution
- Dr. Gillbe in favour of the "
- Mr. Jas. Dickson in favour
- Dr. Greener against
- Mr. J. Andrew against
- Mr. S. J. Burt in favour
- Mr. Jas. Oulton against
- Mr. G. Lock against
- Mr. John Edwards against
- Mr. W. H. Williams in favour

Mr. G. Lock and Mr. W. H. Williams were appointed tellers the tellers reported that 135 voted in favour of the Resolution and 11 voted against the Resolution present 146

This Majority being sufficient according to Rule 58 the Chairman declared the motion to be Carried

The following are the names of those who voted against the Resolution

- Germain Nicholson Life Member
- J. M. Smith do
- G. H. Lock do
- Jas. Mowbray do
- Dr. F. A. Greener do

forwards

April 20/41

- John Edwards Annual Member
- John Andrew "
- John Linton "
- A. J. Hodgson "
- J. W. Oakley "
- Rev. Mr. Higginson "
- " "

A vote of thanks to the Chairman was passed unanimously

Chairman

For report of the meeting see "Argus" April 21/41

Monday 1st May 1871

The General Committee of Management met this evening

Present - The President in the Chair
 Messrs D. Benjamin, H. Harris
 " H. R. Sage H. Thomas
 " Mackenzie, Templeton
 D^r Wigg and
 The Vice President

The Minutes of the General Committee Meeting held Apr. 3. were read and confirmed

The Minutes of the Special General Meeting of Members held April 20th were read

The Minutes of the Finance Meeting held April 28 and the Library Committee held April 29th were read

The Secretary reported that he had ~~received~~ received the Certificate of the Title of the real property of the Institution containing the Names of Messrs Gibb, Mowbray and Sumner as Trustees and deposited the same in the Bank of New South Wales

The New and second hand Books recommended by the Library sub-committee were passed unanimously

The Gold Fields Registry 15/-
 Mrs Marshall's Christobel Kingslot 5/-
 were passed on the Motion of Mr Thomas seconded by Mr Sage

The following a/cs having been examined and recommended for payment were passed

Sundry a/cs	4-2-6	Mullen 2 nd hand Books	10-3-0
Leahy	5-0-0	Geo Robertson	4-4-0
Stalwell Knight	2-5-0	Assistant	9-7-6
Saunders & MacDougal	6-7-6	Secretary	16-13-4
S. of Commerce	2-0-0	Sawson & Sons	25-0-0
Mullen Periodicals	14-7-0		£ 102-2-4
Cash of Transferring			
Property of the Inst ⁿ	2-12-6		

May 1/71

A Letter from Mr John Edwards was read when it was moved by Mr Harris seconded by the Vice President

"That a reply be sent to Mr Edwards acknowledging the receipt of his letter - regretting that he should have been misled as to the report of the Special General Meeting of Members held on the 20th ulto and referring him to the "Argus" of the 21st for a correct report of the same" Carried

Business from the Special Meeting

Moved by Mr Biers seconded by Mr Harris

Hall Committee

"That the following members of Committee be appointed a Hall ~~and~~ sub-committee to deal specially with the business connected with it - creation to consist of the President Messrs Sage, Barwick, Benjamin, Harris, McKenzie, and Templeton with power to add to their number" Carried

"Letter to the Trustees"

Moved by Mr Harris seconded by Mr Benjamin

"That the Trustees be communicated with and informed that the necessary steps having been taken to comply with the rules of the Institution, it has been duly resolved by the required number of Members that the sum of £5,500 shall be borrowed on the security of the property of the Institution, to be expended in the erection of a Hall and other buildings on the land belonging to the Institution; and to require whether they will be prepared, when requested by the Committee, to sign a mortgage, debentures or such other documents as may be deemed necessary" Carried

Moved by Mr Meeks seconded by Mr Templeton

a/sv.

Designs

"That designs for the new Hall be advertised for, that the cost shall not exceed the sum of £5000. The Architect of the chosen design to have the carrying out of the work, a premium of £20 to be paid for the second best design." "That plans be sent in not later than the 1st June next" Carried

A. New.
 5. 6. 71

Hall Sub-Committee

3rd May 1871

Present-

The President,
Messrs Harris, Mackenzie
Templeton, Benjamin
Tage

The President suggested that a document should be drawn up giving all the necessary information and conditions with reference to designs for the additions to the Institution to be advertised for as instructed by the General Committee at their meeting held on the 1st inst.

A draft was read over and approved

50 Copies of the above document ordered to be lithographed

The Advertisement to Architects to appear in the "Argus" "Age", "Telegraph", in one insertion in each (to appear on the 5th May)

Second Meeting of the Hall Committee

June 1st 1871

Present

The President
Messrs Benjamin Harris
Templeton Mackenzie

The Secretary read the minutes of the previous meeting of the Hall Sub-Committee

The Secretary reported that several of the designs had been received between the hours of 12.30 and 2.45

It was moved by Mr. Benjamin seconded by Mr. Templeton "That all designs received this 1st day of June 1871 be eligible for competition" Carried

The following designs were opened on

No.	Hall Sub-Committee			
2	2 Drawings and Report	"Bona Fide"	scalia	Letter
3	4 " " no Report	"Spes"		do
1	2 " " and Report	"Experience"		do
5	4 " " Report	"Qua Pute Perfeci"		do
6	4 " " Report	"Pro Bono Publico"		do
4	6 " " Report	"Video"		do
6	3 " " Report	"Praesidium Praestem"		do

Moved by Mr. Harris seconded by Mr. Benjamin "That the designs now sent in for competition be exhibited in the Secretary's room for the inspection of the Members of the Committee of Management - Only until the Meeting of the General Committee on the evening Commenced of Monday June 5th and that the selection of the 1st and 2nd prizes designs be remitted to the General Committee." Carried

Monday 5 June 1871

The General Committee of Management met this evening Present The President in the Chair

Mrs. Gillbee Wigg
Richardson Smith
Messrs Benjamin Tage
Thomas Harris
Barwick Templeton
Meeks and
Mr. J. W. Gibbs, Treasurer

The Minutes of the Meeting of the General Committee of Management held 1st May were read and Confirmed

The Minutes of the Meeting of the Finance Sub-Committee held June 2nd were read and Approved

The Minutes of the Hall Sub-Committee meetings held May 3 and June 1 were read

Minutes June 5.

Correspondence

Letter from Mr. J. A. Clark, Melbourne was read offering the following maps for the sum of £19-8-6 viz

- Victoria on Cairns
- New South Wales
- Queensland
- South Australia
- New Zealand

On the motion of Mr. D. G. Gilbee seconded by Mr. Richardson the Committee declined to purchase the said maps
Carried

A letter was read from an architect - signed Competitor with reference to the designs for the new buildings there being no name attached to the letter, the Committee passed on to the next business

The following a/cs having been examined by the Finance Committee and recommended for payment - were passed

Stationery	£2-14-3
Armstrong, Melb. Newspapers	8-1-6
Gas April, May	13-12-10
Assistant - May	9-7-6
Secretary "	16-13-4

Gas Barriers recommended for trial by the Finance Committee were on the motion of Mr. Fudge seconded by Mr. Meek referred to the House Committee

Business in connexion with the New Hall

The President read the correspondence between the Committee and the Trustees after which it was recommended that the whole should be printed and placed in the hands of the Members
agreed

Moved by Mr. Meek seconded by Mr. Barwick
That in accordance with the wish of the Trustees, a Special Meeting of Members of the Institution be held on the evening of the 21st June to submit the same resolution for approval as was passed at the meeting of Members held on the evening of

20th day of April viz "That this meeting authorize the raising and expenditure of the sum of £5,500 for the building of the proposed New Hall & such sum to be raised either by debentures or a mortgage, the property of the Institution in either case being made liable for the same"
Carried

Moved by Mr. Meek seconded by Mr. Barwick

"That in the event of the above resolution being passed at the said meeting to be held on the 21st day of June, a second special meeting of Members be held on the 19th day of July to confirm the same
Carried

Moved by Mr. Benjamin seconded by Mr. Fudge

"That the selection of designs stand over until after the expenditure of the money is authorized by the Members as required by the Trustees"
Carried

Moved by Mr. Benjamin seconded by Mr. Harris

"That the designs be opened for the inspection of Members three days prior to the first meeting"
Carried

J. P. King
Clk = 3.7.71

Special Meeting of Members

June 21st 1871

The President in the Chair

The President read the written notice which had been posted in the Reading Room since the 5th day of June inst. calling the meeting also the advertisements in two daily papers in accordance with Rules 16. & 17.

The following motion was submitted by to the meeting by Mr. J. A. Murray seconded by Mr. Thomas Dickson

"That the sum of £5,500 be raised by Debentures or a Mortgage, the property of the Institution in either case being made liable for the same; the said sum to be expended in the erection of a stall and other necessary buildings on the land belonging to the Institution"

considerable discussion arose on the subject - when the following gentlemen spoke

Mr. Lock	against.	Left Ausinch for
Mr. J. Andrew	"	D. Gilbee
Mr. Peter Davis	"	"
Mr. Rusden	"	"
Mr. Thos. Murray	"	"

Messrs Thos. Dickson and Mr. Charles Lock were appointed Tellers who on counting the members gave as follows

121 for the Motion	121
12 against the Motion	12
<u>133</u>	133

The Motion was declared carried

Members of Committee present Mr. Mack, Mr. Benjamin, Messrs Thomas Luge Mackenzie, D. Gilbee, Smith, Wigg

See Appendix
for names of members

Special Meeting of Members

June 21st 1871

The President in the Chair

The Chairman read the written notice which had been posted in the Reading Room since the 5th day of June inst. calling the meeting; also the advertisements in two daily newspapers in accordance with Rules 16. & 17

The following motion was submitted to the Meeting by Mr. J. A. Murray - seconded by Mr. Thos. Dickson

"That the sum of £5,500 be raised by Debentures or a Mortgage, the property of the Institution in either case being made liable for the same; the said sum to be expended in the erection of a stall and other necessary buildings on the land belonging to the Institution"

An Amendment was moved by Mr. Lock seconded by Mr. J. Andrew

"That in the opinion of this Meeting the sum asked to be voted in the resolution submitted is uncalled for - the amendment was put and lost by a considerable majority after considerable discussion on the subject"

Messrs Thomas Dickson and Mr. Charles Lock were appointed Tellers who on counting the members present gave as follows after the division had taken place

122 for the Amendment motion	122
22 against the Amendment	22
<u>144</u>	144

The Motion was therefore declared carried - there being more than nine-tenths in favour of the Motion in accordance with Rule 5th.

J. A. Wis.

10. 7. 71.

Monday 3rd July 1871

The General Committee of Management met this evening.

Present

The President in the Chair
 Dr P. Smith Dr Wigg
 Messrs Barwick Thomas
 Fuge Benjamin
 Mackenzie
 Mr Meek, V. P. Mr Gilbee

The Minutes of the meeting of the General Committee of Management held June 5th were read and confirmed

The Minutes of the meeting the Library Sub-Committee held July 3 were read also the Finance Sub-Committee Meeting held July 3 were read

Moved by Mr Thomas seconded by Mr Meek and carried "that the following a/c having been examined by the Finance Committee and found correct be passed for payment"

The Secretary - salary 1 Month	16-13-4
" Assistant "	9-7-6
Stephen (Counsel's Opinion)	3-5-6
Laundry a/c	5-17-6
Geo Robertson	2-3-6
Dike	1-12-3
Mullen	6-9-3
Dewson & Son	25--
Powceby	16-5-6
Corporation ^{Lighting Rate} _{City Rate} ^{San - du}	12-1-8
Insurance	4-10--
	£ 103-6--

The following New Books as recommended by the Library Sub-Committee were submitted and passed

Mullen Invoice June 5. 8/	Robertson Invoice June 12 7/6
" " July 3 1-13-6	" " July 3, 2-14-4
" " " 2-1-6	" " " 3-2-3

forward

2nd hand Books from Mullen's Clearance Catalogue
 Balance of Grant (March 6. of £15.) } 5-15-0
 as per Invoice }

The above were submitted and approved

The following were submitted for the approval of the General Committee and passed

Helps Spanish America 40.80	1-12-6
Invoice of 84 novels	1-16-6
	9-4--
	18-6
less 10 p/c	8-5-6
Huish on Bees Vol 120 cloth	1-3-6
	8-9--

A letter from S. D. Nathan complaining of the Secretary stopping his supply of Library Books
 The Secretary stated that Mr Nathan had not paid his subscription for 1871 it being now 6 mos overdue
 moved by Mr Benjamin seconded by Dr Wigg
 "that Mr Nathan's letter be acknowledged and that his attention be called to Rule 5 which Rule the Secretary in the exercise of his duty had a right to enforce"
 Carried

A letter from Mr J. H. Gibbs of informing the Committee that in consequence of his removal to Brighton he will no longer be able to continue his position as member of Committee and requesting the Committee to accept his resignation
 Agreed

Letter from Mr Lauster with reference to the Ventilation of the Hall moved by Mr Meek seconded by Mr Thomas
 that the letter be acknowledged and steps be taken to remedy the defect complained of
 Carried

Mr James Swift, member of the Institution was nominated to fill the vacancy in the Committee caused by the resignation of Mr J. H. Gibbs

J. H. Gibbs
 Secy
 7/3/71

Special General Meeting of Members July 10th 1871

The President in the Chair

The Chairman read the notice which had been exhibited in the Reading Room since the 22nd day of June and the advertisements in two Daily Newspapers in accordance with Rules 16. 17.

At the request of several individuals in the meeting the President read extracts from his report giving the Estimated Cost and probable revenue of the proposed new buildings

Mr. Greaves moved and Mr. Peter Davis seconded the following Resolution

"That this meeting do not approve of mortgaging the freehold of the Institution by Debentures or otherwise"

Mr. Greaves and Mr. Davis spoke at considerable length to the subject of the Resolution after which it was Withdrawn

Mr. Thos. Dickson moved and Mr. Henry J. Hart seconded "that ^{the} following resolution passed at last meeting be now confirmed

"That the sum of £5,500 be raised by Debentures or a Mortgage; the property of the Institution in either case being made liable for the same; the said sum to be expended in the erection of a Hall and other necessary buildings on the land belonging to the Institution

Mr. Cook and Mr. Mackenzie were appointed Tellers

They reported 170 for the Motion
34 ~~for~~ Against

There not being nine-tenths ^{of} the motion was lost

A vote of thank to the Chairman after which the meeting separated

34
170
306

170
136
306

Special Meeting of the General Committee of Management July 13th

Special Meeting of the Committee was summoned for 7.30 this evening

To consider if any, and what, steps should be taken to carry out the wishes of the majority of the Members as expressed at the recent Special General Meetings

Present

The President (in the Chair)

The Vice President

Messrs Thomas, Benjamin

+ Judge

The Chairman read the above notice calling the meeting

Moved by Mr. Benjamin seconded by Mr. Thomas

"That it is expedient that the Rules should be revised, that the President, Vice President Mr. Judge Mr. Thomas and Mr. P. Smith be a sub-committee for that purpose and that they report to the General Committee at its next monthly meeting"

Carried

The sub-committee to meet on Monday evening next at 7.30. (July 14th)

J. P. Smith
Ch = 7/13/71

Sub-Committee
for Revising the Rules of the Institution
met this evening present The President
July 17-1871 The Vice President
Mr. Thomas

The Chairman read over the various alterations suggested in the present Rules, after which the Committee adjourned to a future day

Sub-Committee for Revising
the Rules met this evening
July 24 1871

present
The President
Mr. Thomas
Mr. Fuge
W. P. Smith

The Committee further considered the alterations
in the present Rules after which they adjourned to meet
on Friday 7 p.m.

Sub-Committee for Revising the Rules
met this evening July 28th 1871

present The President
The Vice President
Mr. Thomas
Mr. Fuge

The Draft of the proposed 2 new Rules with reference
to the mortgaging the Real property of the Institution
were read over when on the motion of Mr. Fuge seconded
by Mr. Meeks the said proposed Rules were passed

The Committee instructed the Secretary to ~~print~~ prepare
senders for printing 1000 copies of the Rules

The Secretary was instructed to have the Draft of the
proposed new Rules posted in the Reading Room on
the 31st day of July and to attach to said Draft
the requisition to the Committee for the alteration of the
present Rules

W. P. Smith

July 31st 1871

I hereby certify that the Draft-copy of the proposed new
Rules ~~was~~ with the requisition to the Committee attached
thereto were posted in the Reading Room this evening
Walter Thompson, Secretary

Monday 7th August 1871

The General Committee of Management met this
evening

present - The President in the Chair
The Vice President
Mess Benjamin Bonarick
Mess Harris
Templeton Thomas
Fuge
W. P. Smith
W. Richardson

The Minutes of the Meeting of the General Committee of
held July 3rd were read and confirmed

The Minutes of the Special Meeting of the General Committee
of Management held July 10 were read and confirmed

The Minutes of the Sub-Committee appointed to Revise the
Rules, held July 17. 24. 28. were read

The Minutes of the Finance Sub-Committee held Aug. 4
and the Minutes of the Library Sub-Committee held Aug 7
were also read

Election of Mr. James Swift in room of Mr. J. H. Gibbs resigned
The Secretary reported that he posted in the Reading Room
on the 15th day of July the notification in compliance with
Rule 32, of the resignation of Mr. J. H. Gibbs and the nomination
of Mr. James Swift

It was moved by Mr. Harris seconded by W. P. Smith
that Mr. James Swift be elected Member of the Committee
of Management in room of Mr. J. H. Gibbs resigned
Carried

It was moved by Mr. Harris seconded by W. Richardson
that the following a/c having been examined by the Finance
Committee, found correct and recommended for payment be
now passed

Carried

"over"

Armstrong Newspapers	7-11-6
Gas Company June 8-6-2	16-12-4
July 8-6-2	
Mullen 2 nd hand Book	8-0-0
M ^c Lellan, Rightman	4-4-0
Ketty Castle Disbursements	4-2-10
Secretary Salary July	16-13-4
Assistant " "	9-7-6
Dawson & Sons	13-12-5
	<u>80-3-11</u>

A letter from Mr. W. H. Williams was read in behalf of himself and other members who had signed a requisition to the Committee for a revision of the Rules of the Institution and requesting the Committee to name a day for a special General Meeting of the Members to be convened for that purpose

It was moved by Mr. Thomas seconded by Mr. Harris -
 "That the special General Meeting referred to above be held on Wednesday September 6th at eight o'clock p.m." Carried

The alterations and additions to the Rules as recommended were read over and adopted with the addition of the following motion by Mr. Scupleton

Moved by Mr. Scupleton seconded by Mr. Mackenzie -
 "That in the opinion of this Committee the true construction of the 57th Rule read with the 57th rule allows of the passing of an entirely new rule or Rules" Carried

New Rules

That 250 Copies of the New Rules in slips be provided for circulation among the Members at the Meeting Carried

The following tenders for printing 1000 Copies of the New Rules, Stiches to 1-

Dawson & Sons	6-17-0
Ferguson & Moore	6-10-0
Williams	6-0-0
Mason & Firth	5-18-0
Stillwell & Knight	4-15-0
Thomas	4-15-0

Moved by Mr. Richardson seconded by Mr. Manso "That Mr. Thomas tender for £4-15-0 for 1000 Copies of the New Rules be accepted" Carried

Moved by Mr. Smith seconded by Mr. Manso
 "That the New Books now submitted for the approval of the Committee amounting to £9-1-4 be passed" Carried

Mullen Aug 7.	3-15-0
" Aug 7	~ 17-6
Robertson Aug 7	3-6-6
Dawson & Sons	1-2-4
	<u>£ 9-1-4</u>

Mr. John Edwards having been absent from four consecutive meetings of the General Committee of the Management his place was declared vacant

The following Members were nominated and the election to take place at the next meeting of the General Committee

Mr. Benjamin and Mr. Meek nominated Mr. Samuel Gardner Warehouseman, Elizabeth St.

Mr. Mackenzie and Mr. Smith nominated Mr. R. Arent, Surgeon

The President exhibited 7 Views of Melbourne presented by the Surveyor General ~~and the thanks of~~ received with thanks

Resolved that the above Views of Melbourne be framed at a cost not exceeding £2-0-0. and the thanks of the Committee be tendered to the Surveyor General for his kindness in presenting them

Moved by Mr. Harris seconded by Mr. Thomas
 "That 8 Gas Burners as recommended by the House Sub-Committee be procured and a trial made of them in the Reading Room" Carried

[Signature]
 4.9.71

Monday 4th Sep: 1871

The General Committee of Management met this evening

present
The President
The Vice President
D: Gilbee D: Smith
D: Richardson
Mess: Thomas Barwich
Munro Harris
Templeton Benjamin

The Minutes of the General Committee Meeting held August 7th were read and confirmed

The Minutes of the Finance Sub Committee were read

* The following apcs having been examined by the Finance Sub Committee and found correct were passed

The New Books recommended by the Library Committee were submitted and passed

Amount of Gas etc for August	7-7-5
Secretary Salary	16-13-4
Assistant "	9-7-6
Dumpster repairs	2-7-
Clarson & Co	4-5-
Smith, Coals	1-11-6
Ferguson & Moore	1-5-
Mullan Magt to Dec:	14-16-9
Detwold	13-17-6
Petty Cash Disbursements	4-15-6

Should have been entered after the above minute marked *

The Secretary at the request of the Chairman produced from the Reading Room the requisition of Members of the Institution to the Committee for a Revision of the present Rules and a Draft copy of the proposed new Rules. The above documents having been posted in the Reading room from the evening of the 31st day of July to this evening the 4th day of Sept:

4 Sep: 1871

It was moved by the Vice President seconded by Mr. St. Thomas "that in the event of the proposed Rules being passed at the meeting to be held on Wednesday next 6th Sep: a special meeting of the Members be held on Monday Sep: 18 to give power to the Committee to proceed with the alterations and additions to the present Building and that the second meeting be called for Wednesday Sep 27 to confirm the same"

Carried

The Secretary reported that there had been printed, as recommended by the committee at their last meeting, 250 copies of the proposed New Rules to be distributed to the Members on the evening of the meeting

The Secretary reported that the notification in compliance with Rule 32 to fill up the vacancy in the committee caused by the non attendance of Mr. Edwards, had been posted in the Reading Room since the 16th day of August

The following Members having been duly nominated viz Mr. E. Arent and Mr. S. Gardiner, the votes of the members present were taken with the following result

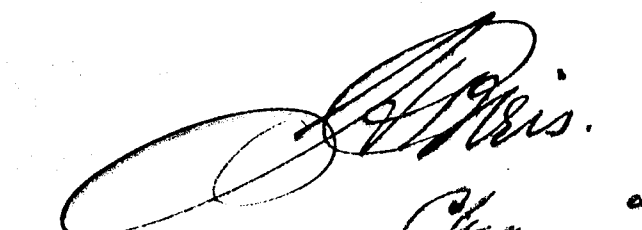
Mr. Arent 2
Mr. Gardiner 5

Mr. Samuel Gardiner was declared elected member of Committee in room of Mr. John Edwards

Moved by Mr. Harris seconded by Mr. Barwich

"that the following publications recommended by the Library Sub Committee be procured viz
Sydney Bells Life - weekly newspaper
The Field do
The Era do
London Bells Life do
Baileys Sporting Magazine Monthly
The Harrier a weekly Illustrated publication

Carried


J. P. Harris
Chm 2/10/71

Wednesday 6th Sept. 1871
 Special Meeting of the Members
 of the Melbourne Mechanics Institution
 was held this evening

The President in the Chair
 The following Members of General Committee were present
 Mr. Geo. Moutray (Trustee) Mr. Henry Meek (V.P.) Messrs
 Fuge, Benjamin, Harris, Swift, Gardiner, Barwick, Thomas
 & B. Smith

The Chairman read the following notice concerning the
 Meeting

Notice - A Special General Meeting of the Members of the
 Melbourne Mechanics Institution will be held in the Hall of
 the Institution at 8 o'clock on the evening of Wednesday Sep. 6th
 for the purpose of Revising the Rules of the Institution

By order of the Committee
 W. Thompson, Secretary

21 August 1871

The above notice having been posted in the Reading Room
 from the 21st day of August to the day of Meeting and
 also advertised in two daily newspapers published in Melbourne
 in accordance with Rules 6 and 7.

The Chairman stated that the Meeting had been called in
 consequence of a ~~large~~ numerous signed requisition to the
 Committee requesting that the Rules of the Institution be
 revised - the said requisition, with a Draft Copy of the proposed
 Rules, showing the alterations and additions suggested, attached
 thereto, dated 28th day of July, were posted in the Reading Room
 on 31st day of July and continued there over one month
 prior to the day of Meeting in accordance with Rule 57

Letter to the Committee read

Melbourne Mechanics Institution
 July 28th 1871

To the
 General Committee of Management of the
 Melbourne Mechanics Institution
 Gentlemen
 You are respectfully requested by the Members whose

6th Sep 1871

names are attached to the accompanying requisition to
 convene a General Meeting of the Members on as early
 a day as possible, for the purpose set forth in the said
 requisition

I am Gentlemen

Yours faithfully

signed W. H. Williams.

one of the Requisitionists

Requisition read

To the General Committee of Management of the
 Melbourne Mechanics Institution
 Gentlemen

We the undermentioned Members of the Melbourne
 Mechanics Institution, hereby give notice that it is our
 intention at a General Meeting of the Members of the Institution
 to be held in the Hall of the Institution on the day of
 1871 to propose certain Amendments and Alterations of,
 and additions to, the present Rules of the Institution, as shown
 by the Draft hereto annexed.

Dated this 28th day of July, 1871

"signed"

Frederick Walsh

Life Member

George Turner

"

L. A. Moody

"

A. J. Ogg

"

John Colgrave

"

or or or

Total
 the number of Signatures

15 Life Members

84 Members of Institution from 5 years to 27 years

46 do under 5 years

145

The requisition before being posted on the 31st July, was signed
 by 40 Members and in course of a few days thereafter the number
 reached 145 classified as above

It was moved by Mr Henry J. Hart - seconded by Mr R. S. Sinclair
 "that each be allowed only 5 minutes to address the Meeting"
 over

Special Meeting Sep 6th

after a few remarks by several members the motion was with consent withdrawn

Moved by Mr. J. Dickson seconded by Mr. R. L. J. Ellery.
"That all the Old Rules to which no alteration was proposed should pass in Globes being nos. 1. 2. 3. 7. 10. 11. 12. 14. 19. 20. 22. 23. 24. 26. 28. 30. 31. 32. 33. 34. 35. 38. 40. 42. 46. 48. 49. 51. 52. 55" passed unanimously

Proposed new Rules

- Moved by Mr. J. Dickson seconded by Mr. A. Jamieson
That no 4. as altered pass carried
- " by Capt. Ausnich seconded by Mr. J. Park
That no 5 as alter^d pass carried
- " by Mr. J. Dickson seconded by Mr. A. Jamieson
That no 6. as alter^d pass carried
- " by J. Dickson seconded by P. S. Sinclair
That no 8. as alter^d pass carried
- " by D. Greenes seconded by H. Meeks
That no 9. as alter^d pass carried
- " by D. Greenes seconded by J. Dickson
That no 13 as alter^d pass carried
- " by H. Meek seconded by P. S. Sinclair
That no 15 as alter^d pass carried
- " by J. Dickson seconded by Geo. Brown
That no 16 as alter^d pass carried
- " by J. Dickson seconded by Joseph Wall
That no 17. as alter^d pass carried
- " by J. Dickson seconded by Capt. Ausnich
That no 18. as alter^d pass carried
- " by J. Dickson seconded by Joseph Wall
That no 21. as alt^d pass carried
- " by J. Dickson seconded by P. S. Sinclair
That no 26 as alt^d pass carried
- " by J. Dickson seconded by W. J. Dickson
That no 27 as alter^d pass carried
- " by J. Dickson seconded by A. Jamieson
That no 29 as alter^d pass carried

- Moved by D. Greenes seconded by A. Jamieson
That in no. 32. the word elect stand part of the new Rule (as in old Rule) and as thus alter^d pass Car^d
 - Moved by J. Dickson seconded by W. J. Gilchrist
That no 36 as alt^d pass carried
 - Moved by J. Dickson seconded by S. De Beer
That no 37 as alter^d pass carried
 - " J. Dickson seconded by Henri J. Hart
That no 39 as alter^d pass carried
 - " by R. L. J. Ellery seconded by Capt. Ausnich
That no 41 as alter^d pass carried
 - " by W. J. Gilchrist seconded by D. Greenes
That no 43 of the Old Rules be inserted instead of the proposed new Rule carried
 - " by J. Dickson seconded by R. L. J. Ellery
That no 44 as alter^d pass carried
 - " by J. Dickson seconded by R. L. J. Ellery
That no 45 as alter^d pass carried
 - " by J. Dickson seconded by P. S. Sinclair
That no 47 as alt^d pass carried
 - " by J. Dickson & H. Meeks - seconded by J. Dickson
That no 50 as alter^d pass carried
 - " by H. Meek seconded by J. Dickson
That no 53 as alter^d pass carried
 - " by H. Meek seconded by J. Dickson
That no 54 as alter^d pass carried
 - " by H. Meek seconded by D. Benjamin
That no 56 as alter^d pass carried
 - " by J. Dickson seconded by James Wilson
That no 67 as alter^d pass carried
 - " by H. Meek seconded by Capt. Ausnich
That no 58 as alter^d pass carried
 - " by J. Dickson seconded by Capt. Ausnich
That no 59 Old Rule stand as one of the new instead of that proposed carried
 - Moved by J. Dickson seconded by P. S. Sinclair
"That the proposed new Rule marked A. shall become one of the new Rules carried
- 152 voting for
3 " against
"over"

Special Meeting Sep^r 6/71

Moved by N. Benjamin seconded by Henry J. Hart
"That the proposed new Rule marked B shall become
one of the new Rules carried

152 voting for
3 " against

The meeting closed with a vote of thanks to the
Chairman which was passed unanimously

About 170 Members were present

J. P. [Signature]
Ch^m 30.1.72

Monday 18th Sep^r 1871

A Special General Meeting of the Members of the Melbourne Mechanics Institution

was held this evening
The President in the Chair.

The Chairman read the following notice concerning the
Meeting

Notice - A Special General Meeting of the Members of the
Melbourne Mechanics Institution will be held in the Hall of
Institution on Monday September 18. at eight o'clock in the
evening.

" To consider the desirability of improving and adding to
the present buildings of the Institution by the erection
of a Hall and other accommodation; and, should such
course be decided on to authorize the Trustees to borrow
on Mortgage of the real property of the Institution such
sum as the Meeting may deem necessary "

8th Sep^r 1871

By order

W. Thompson, Secretary

Posted in the Reading Room at the hour of six o'clock
in the evening of the 8th Sep^r 1871 W. Thompson

Sep^r 18/71 Special Meeting of Members

The said notice had been posted in the reading room on
the evening of the 8th Sep^r instant - and also advertised
in two daily newspapers published in Melbourne, in accordance
with Rule 17.

The following Members spoke in reference to the proposed
alterations and additions - viz Mess^{rs} F. H. Wilson, ---
J. A. Mowbray, D. Moffatt, - D. Gannon, W. J. Gilchrist, ---
R. Sinclair, after which the following motion was submitted
to the Meeting

Moved by Mr. Robert Reid, seconded by Mr. P. S. Sinclair
" That the sum of £5000 be borrowed for the purpose of
creating a Hall and other buildings together with such
other improvements as may be considered necessary by
the Committee and that the Trustees be empowered to
borrow such sum on Mortgage of the real property of
the Institution "

Carried Unanimously

A vote of thanks to the Chairman was carried
unanimously

Members of Committee present
Mess^{rs} Gilbee, Benjamin, Thomas, Meek, Page, Smith, Wigg, Swift,
and Gardner

About 150 Members present

J. P. [Signature]
Chairman
28th September 1871.

Thursday September 28th 1871

A Special General Meeting
of the Members of the
Melbourne Mechanics Institution

was held this evening

The President in the Chair
The Chairman read the following notice concerning
the Meeting

Notice - A Special General Meeting of the Members of the
Melbourne Mechanics Institution will be held in the Hall
of the Institution on Thursday September 28th at eight o'clock
in the evening to confirm the following Resolution which
was passed unanimously at the Special General Meeting
held on Monday the 18th Sept: inst.

"That the sum of £5000 be borrowed for the purpose
of erecting a Hall and other buildings together with
such other improvements as may be considered
necessary by the Committee and that the Trustees
be empowered to borrow such sum on Mortgage
of the real property of the Institution"

By order

19th day of Sep: 1871

W. Thompson, Secretary

The printed above notice having been posted in the
Reading Room and advertised in two daily newspapers
published in Melbourne in accordance with Rule 17.

The Minutes of the Special General Meeting of Members
held on the 18th Sept: inst. were read and confirmed

Moved by Mr. Thos. Dickson seconded by Mr. Oswald

That the resolution passed at last Meeting - viz.

"That the sum of £5000 be borrowed for the purpose
of erecting a Hall and other buildings together
with such other improvements as may be considered
necessary by the Committee and that the Trustees be
empowered to borrow such sum on Mortgage of the
real property of the Institution - be now confirmed.

Carried Unanimously with the exception of One Absent

September 28th Special Meeting of Members

About 160 voting for the Motion and 1 voting against
it (S. M. Smith)

The Meeting closed with a vote of thanks to the Chairman
which was carried unanimously

Members of Committee present - viz Mess^{rs} Barwick,
Benjamin, Harris, Meeks, Richardson, Smith, Swift, Thomas
Templeton, Wigg,

S. M. Smith. Ch^m
30. 1. 71

Monday Oct: 2nd 1871

The General Committee of Management met this evening
Present

The President in the Chair
The Vice President -
Mess^{rs} Benjamin Barwick
Harris Gardiner
Thomas Fuge
Templeton Gilbee
Richardson

The Minutes of the Meeting of the General Committee of
Management held Sep. 4. were read and confirmed

The Minutes of the following Special Meetings of the Members
were read and considered correct - viz

Sep 6th For the Revision of the Rules
" 18 For the borrowing of £5000 for the ^{erection of the} new Buildings
" 28 For the confirmation of the resolution passed at the meeting

Correspondence

Letters from Mr. Swift and Mr. Mackenzie explaining
the reason of their absence from the meeting of the Committee
Letter from Mess^{rs} S. B. Lyne accompanying them of

2nd Oct. 1871

Melbourne in frame. The Secretary instructed ^{to acknowledge} the same with thanks of the Committee

Letter from Mr. Dinwood of Ballarat accompanying 2 Copies of his System of Bookkeeping The Secretary to acknowledge the same with thanks

The following a/c's having been examined and recommended for payment, on being submitted were passed

Farcluer, Frame-maker	2-0-0
Corporation rates to Dec ^r	7-5-0
Thomas printing bills as per Tender	7-7-0
Victoria Insurance	3-0-0
William's printing	2-8-0
Water Supply	4-2-6
The Assistant Salary Sept.	9-7-6
The Secretary " "	16-13-4
Petty Cash Disbursements	1-19-6
Dawson & Sons on a/c July to Dec	25-0-0
	<u>£ 79-2-10</u>

The Bank pass Book showed a Balance in the Bank to the Credit of the Institution on the 29th Sept of £134-9-11

New Books were submitted and passed ~~and~~ amounting to £4-12-6

From Mullen, Invoice Oct. 2.	1-14-6
" Geo. Robertson "	2-14-0
" Smith " printer	4-12-6
	<u>£ 4-12-6</u>

Moved by Mr. Harris seconded by Mr. Barwick

That the sum of £10 be granted to the Library sub-committee to be expended in the purchase of second hand books from the clearance Catalogues before the end of the year
Carried

The attention of the Committee was drawn to the resolution passed at the meetings Sept. 18. 28th when it was

Moved by J. Gilheie seconded by Mr. D. Benjamin

That the Hall Committee be requested to examine the competition designs sent in in answer to the advertisement and that they bring up a report to the next meeting of the General Committee recommending the two best designs for the approval of the General Committee at a special or ordinary meeting

2nd Oct. 1871

Moved by Mr. Thomas seconded by Mr. Harris that a letter be sent to the Trustees informing them of the resolution passed by the Meeting on 18th 28th and enquiring when and where whether they would be prepared to sign a Mortgage or other documents that might be required in carrying out the wishes of the Members as expressed at said meetings
Carried

The Hall Committee to meet Tuesday 3rd Oct. 1871 at 4.30 pm

Moved by Mr. Thomas seconded by Mr. Fuge

That the following periodicals be added to the usual monthly supply - viz 1 English Mechanic 1 Sunday Belgovia 1 London Eq, 1 Argosy, 1 Cassell, 1 Macmillan, 1 St Pauls 1 Home News 1 European Mail,
Carried

J. Harris
Oct 4/71

Hall Sub-committee

3 October 1871

Present

- The President
- Mr Barwick
- Mr. Templeton
- Mr. Benjamin
- Mr. Harris

The Committee having carefully examined each of the seven designs. It was moved by Mr. Harris seconded by Mr. Templeton Design no 5 (Quod Potius Perfecti) be recommended as the Best design. Carried unanimously

The Committee adjourned to meet again on Friday 6th at 4.45. to decide as to the second design

Hall Sub-Committee

Friday 6th October 1871
present

- Mr Barwick
- " Templeton
- " Benjamin
- " Fuge
- " Harris

Mr Templeton was appointed Chairman

The Committee having gone over the designs a second time It was moved by Mr Barwick seconded by Mr Fuge "that Design no 7. (Pro Bono Publico) be recommended as the second Best Design"
Carried

Hall Sub-Committee

October 30 1871 present

- The President
- Mr Harris
- " Barwick
- " Benjamin

The Chairman read the letter from the Trustees stating that they were satisfied with the opinion of Mr J. W. Stephen with reference to the New Rules and consenting to sign the mortgage deed

That the Committee recommend that ^{the} loan be advertised for

That the Committee recommend that no. 5. Design Quo Portui perfici be ~~shown~~ accepted as the Best Design

That no 7. be recommended as the second Best Pro Bono Publico
Considerable discussion arose as to the merits of no. 4 and 7
The President approving of no. 4. as the second Best

Monday 6th Nov. 1871

The General Committee of Management met this evening
Present

- The President in the Chair
- The Vice President
- Messrs Thomas Meunro
- Barwick Fuge
- Harris Benjamin
- Swift Templeton
- Gardiner
- Mrs Gilber, Smith, & Wegg 14

The Minutes of the Meeting of the General Committee of Management held Oct. 2. were read and confirmed

The Minutes of the Finance Sub-Committee Meeting held Nov 3. were read

The Minutes of the Meetings of the Hall Sub-Committee held Oct. 3. 6. 30th were read

The following a/cs having been examined and recommended for payment by the Finance Committee were put to the meeting and passed. - viz

Mullen, Books to Sep 23/71	9-10-6
Armstrong, Newspapers, Oct to Dec/71	7-10-6
Sundry small a/cs & Petty Cash	7-0-11
Geo. Robertson, Books to Sep 4/71	7-10-9
Gas Company Sep ^r	7-7-5
J. W. Stephen, Opinion for Trustees	3-5-6
Secretary October	16-13-4
Assistant "	9-7-6
Whitehead Jan to Sep 30	3-5-8
	<u>71-12-1</u>

The new Books recommended by the Library Sub-Committee were submitted and passed, amounting in all to the sum of £2-19-0 viz Mullen Nov 6 1-15-0
Geo Robertson Oct 11 - 11-6
Nov 5. 12-6 1-4-"
£2-19-0

Nov 6/71

Designs for the new Hall
Moved by Mr Benjamin seconded by Mr Barwick
"That the Hall Committee report recommending
as first Design no 5. marked "Quod Probiti Perficit" and
as second Design no 7. "Pro Bono Publico"
be adopted by this Committee Carried

Committee
They proceeded to open the letters bearing the above motto
when it was ascertained that No. 5. was from Mr. A. L. Smith
Architect, and no. 7. was from Messrs Brough & Wilson,
Architects.

Mr Harris moved and Mr Barwick seconded the following
Resolution viz
"That Mr Smith be communicated with and informed
that his ^{Design} ~~plans~~ has been selected as the Best design and
request him to furnish the Committee with a tender from a
competent Builder that the work can be completed for £5000
in accordance with the conditions signed by him and
enclosed with name sealed under motto." Carried

Design no. 7. Moved by Mr Harris seconded by Mr Barwick
"That as Messrs Brough & Wilson have not sent in the
conditions signed, the Secretary wait on them and ascertain
whether they are willing to sign the said conditions
without disclosing ^{to them} ~~that their design was the first or second~~ ^{accepted}
~~that their letter had been opened~~" Carried

That the subject of the Loan be referred to Hall Committee
to draw up a ^{scheme} ~~plan~~ for the loan, was moved by the Vice-
president seconded by Mr Barwick and Carried

Moved by Mr Smith seconded by Mr Vampleton
That Mr S. Gardiner be a member of the House Committee
That Mr J. Swift be a member of the Finance Committee

That Messrs S. Gardiner and J. Swift be members of the
Hall Committee

Carried
J. Swift
6.12.71

Nov 6 1871

Moved by Mr Benjamin seconded by
That the following Advertisement be inserted in
the Melbourne newspapers until next meeting of the
General Committee Carried

Copy Melbourne Mechanics Institution
The subscription to the Library and Reading Room £1. per
annum. no entrance fee. W. Thompson, Secretary.

Hall Sub-Committee Nov 8th 1871

The Hall Sub-Committee met this evening
Present - The President in the Chair
The Vice President
Messrs Harris Swift
Benjamin Thomas
Barwick Gardiner

Moved by Mr Harris seconded by Mr Thomas
"That the money required for building purposes
be advertised for" Carried

Form of Advertisement to be inserted in 4 Daily
for 1 week and in 3 weekly's once

£6000 required on Mortgage of the property of the
Melbourne Mechanics Institution, situated in
Collins Street East.

Principals only treated with.
Full particulars may be obtained at the Institution of
W. Thompson, Secretary

Moved by Mr Harris seconded by Mr Barwick
That the loan of £6000 be obtained for a period
of not less than 14 years with the option of repaying by
instalments of £500 or upwards on giving 6 months notice
Carried

Monday 13th Nov. 1871

A Special Meeting of the General Committee of Management met this evening

Present The President - in the Chair
The Vice President -
Mess^{rs} Judge Thomas
Wigg Benwick
Benjamin Munro
Smith Swift

The Meeting having been called to receive the report of the Hall Committee respecting the loan and to take steps to raise the sum required

The Minutes of the sub-committee were read

Correspondence

Letter from Mr. Alfred L. Smith, Architect enclosing Specification and Tender from Hutton & Co, Builders, offering to carry out Mr. Smith's design for £4800.

Letter from Mess^{rs} Bouch & Wilson, enclosing the conditions to Architects signed by them

It was moved by Mr. Benwick seconded by Mr. Meek
"that ~~leave~~ for the present Mess^{rs} Bouch & Wilson be not required to furnish specification and tenders for the new Hall in accordance with their design." Carried

Moved by Mr. Meek seconded by Mr. Judge
"that Mess^{rs} Bouch & Wilson be informed that their Design has been accepted as the second best design" Carried

Moved by Mr. Meek seconded by Mr. Judge
"that the loan of £6000. be obtained for a period of not more than 14 years with the option of repaying by instalments of £500 or upwards on giving 6 months notice" Carried

Form of advertisement for the loan same as recommended by the sub-committee and ^{to be} inserted in 4 Daily's for one and a 3 weekly's once Carried

Special Meeting of General Committee
Nov. 13/71

Offers for the loan to be received up to 12 O'clock of Saturday Dec 2nd

Moved by Mr. Smith seconded by Mr. Benwick
"that the following ^{members} be authorised to draw up conditions and give information to tenderers for the loan - viz
The President - Mess^{rs} Swift, Judge Benjamin and Templeton" Carried

Moved by Mr. Meek seconded by Mr. Judge
"that the following members be appointed a sub-committee to confer with the Architect with reference to the plans adopted and any proposed alterations - viz
The President, the Vice President, Mess^{rs} Benwick, Templeton, Benjamin, Thomas, Swift and Mr. Smith with power to add to their number" Carried

Moved by Mr. Benjamin seconded by Mr. Swift
"that an advertisement be inserted in the "Argus" newspaper giving the names of the Authors of the Designs chosen by the Committee and requesting the unsuccessful competitors to call for their designs" Carried

Attest
G. H. G.

Sub Committee Meeting
Nov. 16th 1871

Present
The President
Mr. Judge

The Committee met in accordance with instructions of the special meeting of the General Committee held Nov 13/71 for the following - viz
To confer with the Ar. to arrange conditions
"to draw up conditions and give the information, in writing, to be handed to persons proposing to tender for the loan" required by the Committee
Copy of the Document

"see over"

Conditions upon which the Trustees of the Melbourne Mechanics Institution have advertised for Tenders for a loan of £6000 upon security of their Freehold property situated in Collins Street East Melbourne

Amount of Loan £6000

Term - not more than 14 years

Interest - payable half-yearly

The Trustees to have the option of paying off the principal sum, a sum of not less than £500 at any half-yearly period appointed for the payment of interest - on their giving the Mortgagee 6 months notice of their intention so to do

Offers - to be made under sealed envelope which will be opened at one time.

Tenderers to state the lowest amount of interest which they will be prepared to accept.

Title of the property is under the Transfer of Land Statute
The security will consist of the landed property only - that is - The Trustees will not render themselves personally liable for the payment of the principal and interest moneys.

The property will be insured for its full value.

As the money to be borrowed will be expended in erecting new buildings upon the ground belonging to the Institution the whole of the said sum of £6000 will not be required at one time and it is proposed that interest shall only be payable upon so much of the said sum as shall from time to time have been actually advanced by the Mortgagee to the Trustees - Provided however that not later than 6 months from the date of the first advance on account of the said sum of £6000 being made interest on the whole of the said sum of £6000 shall be payable

Offers must be sent in by 12 O'clock on Saturday, 2nd Dec.

November 20th 1871

Sub-Committee

To confer with the Architect as appointed at the meeting held Nov 13th met this evening Present -

The President in the Chair
~~Mr~~ The Vice President
Messrs Thomas Benjamin
Swift Templeton
Barwick
Mr A. L. Smith, Architect

The following are the principal parts agreed upon by the Sub-Committee and recommended for adoption by the General Committee

The floor level of Hall to be as proposed by Mr. Smith's design

The basement to be increased to a height of not less than 10 feet in the clear

The entrance to have the doorway on the street level

The back portion of the additions to be undertaken and finished first

Separate tenders to be invited for the extra work

Monday 4th Dec^r 1871

General Committee of Management met this evening Present -

The President in the Chair
The Vice President
Messrs Barwick Mauro
Thomas Harris
Benjamin Swift
Templeton Mackenzie
Mrs Richardson, Smith, Wagg

forward

Dec: 4/71

The Minutes of the Meeting of the General Committee of Management - held Nov 6th were read and confirmed

The Hall sub-committee Minutes of Meeting held Nov 8. were read (with reference to the loan)

The Minutes of the Special Meeting of the General Committee of Management - held Nov. 13. were read and Confirmed

Minutes of Sub-Committee held Nov 16 were read (to draw up conditions to be submitted to persons offering for the loan) were read

Minutes of sub-committee, to confer with the Architect - respecting the designs) held Nov. 20th were read

Minutes of the Finance sub-committee held Dec: 1st were read

Minutes of the Library sub-committee held Dec: 4. were read

The following a/c's having been examined and recommended for payment by the Finance were submitted and passed - viz

Mullen, Books	3-9-6
Braun & Marshall, Binding	6-16-6
Gas Company	5-18-10
Powceby, Binding	9-4-5
Robertson, Gro.	4-9-9
Assistant Secretary	9-7-6
Smith	16-13-4
Dempster	1-12-6
Petty Cash	1-3-1
	3-2-6
	£ 61-17-10

Dec: 4/71

Offer for the Loan of £6000 in answer to the Advt. Only one offer had been received and that from Mr. J. B. Payne.

Moved by Mr. Templeton seconded by Mr. Mackenzie "that the tender of Mr. J. B. Payne for the loan of £6000 @ 6% per annum be accepted and that Mr. Payne be informed that the first instalment of the loan will probably be required about three months from this date"

Carried

Sub-committee appointed to confer with the Architect

Moved by Mr. Harris seconded by Mr. Munro "that as the amended plans put in substantially carry out the recommendations of the sub-committee appointed for the purpose they be now accepted - subject to any subsequent addition to the ornamentation of the front elevation which may be determined on"

Carried

Moved by Mr. Darwich seconded by Mr. Swift

"that the Library and Reading Room floors be lowered to the same level as the Hall"

Carried

Application from the Collingwood Gas Company for a share in the supply of gas to the Substitution...

Moved by Mr. Richardson seconded by Mr. Benjamin "that the consideration of the application of the Collingwood Gas Co. be deferred"

Carried

Library sub-committee report

The new books submitted for the approval of the General Committee amounting to £3-0-0

Mullen 2-4-0

Robertson 1-16-0

were passed

The Library Committee reported that a selection from Mullen's Clearance Catalogue of 100 volumes for £16-18-0 had been made and in order to complete this purchase they now applied for an additional sum of £5-18-0.

At the meeting of the General Committee, the sum of £10. was granted for the purchase of 2nd hand Books, which had not

Dec^r 4. 1871

been expended

Moved by Mr. Swift - seconded by Mr. Munro

"That the extra sum viz £6-18-0 applied for by the Library Committee to complete the purchase of 2nd hand Books, be granted" Carried

That the volumes of Poems by Mr. H. Henry of California be received and the Secretary instructed to ~~acknowledge~~ acknowledge the same with the thanks of the Committee Carried

J. P. Wms. Ch = 4/1/72

Special Meeting of the General Committee of Management

Dec^r 11th 1871

Present - The Vice President - in the Chair
Mess^{rs} - Swift, Thomas, Munro, Barwich, Benjamin, Juge, Mackerger, Gardner

Mr. Paynes letters of the 6th and 8th inst., were read, in reference to the loan of £5000 after which

It was moved by Mr. Juge seconded by Mr. Barwich "That Mr. Paynes letter be received and that the whole question of the loan stand over until next monthly meeting" Carried

J. P. Wms. Ch = 4/1/72

Thursday 4th Jan^y 1872

The General Committee of Management met this evening
President - The President - in the Chair

The Vice President -
D^r Smith

Mess^{rs} - Munro - Barwich
Swift - Starnes
Templeton - Thomas
Benjamin Mackerger

The Minutes of the Meeting of the General Committee of Management held Dec^r 4/71 were read and confirmed also the Minutes of the Special Meeting of the General Committee of Management held Dec 11 were read and confirmed

The Minutes of the Finance Sub-Committee held Jan 3. and the Minutes of the Library Sub-Committee were read

Correspondence

Letter from H. A. Strong with reference to lending periodicals out of the Reading Room on Saturday evenings - complaining that the Secretary had refused to supply him on Saturday evening Dec 30 with a periodical while another member had procured three too.

Moved by the Vice President - seconded by Mr. Templeton "That Mr. Strong's letter be referred to the President and if necessary to appoint a meeting at the Institution with Mr. Strong" Carried

The following a/cs. having been examined and recommended for payment - were submitted and passed

Crouch & Wilson for 2 nd prize design	20-0-0
The Assistant	9-7-6
The Secretary	16-13-4
Gas nov. dec	9-13-7
Daily Telegraph, ad 7.	1-5-6
Whitehead	1-5-0
Mullen to Dec. 30.	18-18-0
Geo Robertson	1-8-6
Holdsworth Carpenter	2-2-0
Sundries	3-4-10
Secretary 10 p.c. Com. on £181-0-0	18-2-0
Dawson & Sons in part payment Int ^y to Au	25-0-0
	127-0-3