

Monday 16<sup>th</sup> Dec<sup>r</sup> 1872

Special Meeting of the  
General Committee of Management met this evening  
present - The President -

The Vice President -  
Mr. Benjamin  
Messrs. Page, Batten  
Thomas Harris

The following list of a/cs was read over approved of and passed for payment on the motion of Mr. Benjamin seconded by Mr. Batten,

On Mr. Stuart's a/c being submitted it was moved by Mr. Weeks seconded by Mr. Benjamin "that in acknowledgement of Mr. Stuart's services in examining and reporting on seats made by Lawrence Cohen & Co he receive the sum of £1-1-0." Carried

W. H. Roche & Co	Furniture	18	10	"
National & Co	Hat & Cloak tails	10	10	9
McLarnon, Birds & Co.	Printing Concert &	12	9	6
Chement	Refreshments	2	2	"
Campbell, Bro.	Glasses	1	6	"
Roberts	Writing, "Melbourne Athenaeum"	2	10	"
Mather	Brushes & Combs	1	4	"
Steward	Water Bottles & Glasses	1	15	6
Norman	Large Glass	3	10	"
Howie	Sundries	1	10	"
Wells	Ladder & Steps	1	13	6
"Exposé"	Advertising	1	10	"
"Age"	"	6	17	"
"Daily Telegraph"	"	6	4	"
Insurance	on New Buildings & Furniture	7	10	"
Armstrong	Newspapers	5	19	"
Nation & Co	Furniture & Fittings in Reading Room	95	5	"

The above a/cs to be paid out of the General Revenue to £ 180 6 3

The following a/cs to be paid out of the "Building Fund"

Riddell	Gasfitter &	35	5	7
Briscoe & Co	"	65	0	0
Halstead & Kerr	"	10	11	0
J. R. Stuart	"	7	0	0
added as above	"	1	1	0
		118	17	7
		£ 299	3	10

December 16 1872

The Lecture by His Honour Sir Redmond Barry, Kt. took place this evening (as advertised) subject - "Music and Poetry" The chair was taken by the President. About 100 persons were present.

The proceeds of the sale of tickets for admission to the Lecture amounted to £6-8-0 The expenses in connection with the Lecture for printing and advertising were £7-8-6

*A. W. G.*  
1. 1. 73

Monday 6<sup>th</sup> Jan<sup>y</sup> 1873

The General Committee of Management met this evening  
present The President -

The Vice President  
Rev. Mr. Strougan  
Messrs. Barwick, Gardiner,  
Page Harris  
Swift - Thomas

The Minutes of the General Committee of Management held Dec 2<sup>nd</sup> and the Minutes of the special meeting of the General Committee of Management held Dec 16<sup>th</sup> were read and confirmed

The Minutes of the meeting of the Lecture Committee held Dec 5<sup>th</sup> and the Minutes of the meeting of the Finance Committee held Jan 2/73 were read

Correspondence

Lawrence Cohen & Co agreeing to terms with reference to seats see Minutes Dec 2

Mr. Shachans letter with reference to seats Ch. Congregation was read

Letter from the Secretary Christian Young Men's Association was read

Jan 6<sup>th</sup> 1873

Moved by Mr. Rev<sup>d</sup> Mr. Strongman seconded by Mr. Thomas  
"That the complaint of Mr. Shackam with reference to the Scot. Ch.  
Congregation meeting in the New Hall be left in the hands of the  
President" Carried

Moved by Mr. Thomas seconded by Mr. Sage  
"That the application of the Medical Socy for accommodation for their  
Lectures, and Meetings be left referred to the Library Committee" Carried

Moved by Mr. Sage seconded by Mr. Gardiner  
"That the reply to the application of the Secretary of the Young  
Men's Christian Association for the use of the New Hall at a  
nominal charge be approved of" Carried

### Lectures

A letter was read from Mr. Selery informing the Committee that  
he would not be able to deliver his Lecture on the 13<sup>th</sup> as promised  
in consequence of an attack of sore throat which prevents him from  
speaking in public and requesting that his name may be put back  
for a few weeks.

Mess<sup>rs</sup> Duffy, O'Ginbotham and Ford had replied to the applications  
sent to them soliciting a Lecture from each expressing their inability  
to comply with the wishes of the Committee

Mr. Cyrus Mason's offer to give one Lecture in the series was accepted  
and the Secretary instructed to write to him to that effect <sup>was</sup> on the motion  
of Mr. Barwick seconded by Mr. Swift ~~was~~ Carried

### Afes

The following list of afes was read over

Sundry small afes	8-18-0	Mullen	29-12-8
Petty Cash afes	7-2-10	Dawson's Son on afes	25-0-0
Geo Robertson	5-0-0		
Gordon & Patch	13-4-2		
Whitehead	11-10-6		
Hallkeeper	10-0-0		
Assistant	10-16-8		
Secretary	16-13-4		
Geo Melbourne	13-4-0		
" Collingwood	11-8-0		
Casselden (Agent Leader)	3-5-0		
Bowman	13-2-2		
			£ 178-17-4

Jan 6<sup>th</sup> 1873

Moved by Mr. Thomas seconded by Mr. Gardiner  
"That the afes now submitted and recommended by the  
Finance Committee for payment be passed" Carried

### Real Estate and Effects of the Institution

Moved by Mr. Gardiner seconded by Mr. Swift  
"That in the preparation of the Balance Sheet for 1872  
the nature <sup>of the</sup> Real Estate and Effects of the Institution be given and  
that the matter be referred to the House and Library Committees  
to state the amounts" Carried

Moved by Mr. Swift seconded by Mr. Thomas

"That the applications from the following for accommodation  
for their meetings be referred to the House Committee" Carried

Mr. Lewis on behalf of the Pharmacutians by offering the  
sum of £5-0-0 for the year, for one meeting of the  
Committee monthly

Mr. Penaton, for his ladies music class to meet every  
Saturday forenoon for one hour, offers 5/- for each meeting  
and if the class increased in numbers to 10/-  
Mr. Garcia for the Jewish & Young Men's Debating Socy  
to meet once a week in the evening for 2 hours  
Food Stewpans to meet once a week

### Annual Report

Moved by Mr. Swift seconded by Mr. Gardiner

"That the following gentleman from a sub-committee  
for the preparation of the Annual Report of the Committee for  
1872"

The President  
The Vice President  
Rev<sup>d</sup> Mr. Strongman

Carried

### Price of Admission to Lectures

Moved by Mr. Meeks seconded by Mr. Gardiner

That the Price of Admission to the Lectures be as follows  
Balcony and Chairs 2/- Centre of the Hall 1/-  
Members to be admitted half price

Carried

Jan 6<sup>th</sup> 1873

Dr Redmond Barry, Kt.

Moved by Mr. Meeks seconded by Mr. Strongman

"That the thanks of the Committee on behalf of the Members of the Institution be forwarded to Dr Redmond Barry, Kt. for his very interesting and instructive Lectures on Music and Poetry delivered in the new Hall of the Athenaeum on the 18<sup>th</sup> Dec"

Plants from Mr. Gardiner

Moved by Mr. Thomas seconded by Mr. Swift

"That Mr. S. Gardiner receive the thanks of the Committee for his donation of valuable shrubs for the new Hall"

Carried

*[Signature]* Ch = 3/2/73

Monday 22<sup>nd</sup> Jan<sup>y</sup> 1873

Special Meeting of the General Committee of Management met this evening <sup>at 7.30</sup> present

The President

D<sup>r</sup> Gilber

Rev<sup>d</sup> Mr. Strongman

Mess<sup>rs</sup> Barwick Batten

Swift Scupleton

Harris Benjamin

Business

To appoint a special General Meeting of Members in compliance with requisition sent to the Committee and which was posted in the Reading Room on the 10<sup>th</sup> instant - subject to be considered by the Meeting

"That the subscription to the Ladies Reading Room be 10/ per Annum also - for the purpose of formally recording the decision of the Members respecting the alteration of the name from the "Mechanics Institution" to "Melbourne Athenaeum"

To consider the desirability of appointing a business agent in connection with the new Hall

To receive and act upon answers to Class Circulars

Jan 22<sup>nd</sup>

The Requisition from 23 Members with reference to the subscription to the Ladies Reading Room and formally recording the decision of Members as to the alteration of name of the Institution was read

Moved by Rev<sup>d</sup> Mr. Strongman seconded by Mr. Batten

"That a special General Meeting of Members be called for Monday Feb<sup>y</sup> 10<sup>th</sup> at 8 o'clock p.m. in compliance with the requisition ~~now read~~"

Carried

Business Agent

"A letter from Mr. R. S. Snythe was read with reference to the terms on which he would undertake the Agency"

Moved by Rev<sup>d</sup> Mr. Strongman seconded by Mr. Scupleton

That a sub-committee be appointed consisting of

The President

D<sup>r</sup> Gilber

Mr. Batten

"To draw up an agreement between the Committee and Mr. R. S. Snythe based on terms set forth in his letter to the Committee"

Carried

Classes

Moved by the Rev<sup>d</sup> Mr. Strongman seconded by D<sup>r</sup> Gilber

"That this Committee while declining any responsibility in the formation of Classes engaged to offer every reasonable facility to the members of the Institution and their families who may arrange for the formation of any particular class"

Carried

The following adv<sup>t</sup> was drawn up and inserted in the "Argus" "Age" and "Daily Telegraph" twice in each

"Masters required for the French and Phonographic classes at the Melbourne Athenaeum - for particulars apply to the Secretary."

*[Signature]* Ch = 3/2/73

January 22<sup>nd</sup> 1873

The House and Library Committees met this day evening at 5 o'clock P.M.

Present The President  
The Vice President  
Rev. Mr. Strongman  
Mr. Batten

The Resolution of the General Committee with reference to the valuation of the property of the Institution which was referred to these Committees was duly considered when

Mr. Meeks moved and the Rev. Mr. Strongman seconded as follows

That land 56 ft. frontage to Collins St. is worth £30 per foot	£ 8580 - 0 - 0
The Buildings thereon	8420 - 0 - 0
Furniture and Fixtures	750 - 0 - 0
The Library	1250 - 0 - 0
	£ 19,000 - 0 - 0

Carried

*[Signature]* 3/2/73

January 27<sup>th</sup> 1873

Special Meeting of the General Committee of Management was held this evening at 7.30 o'clock

Present The President  
The Vice President  
Messrs Barwick, Batten  
Benjamin, Swift.

The Draft Copy of the Report of the General Committee of Management for 1872 was read over and after a few alterations suggested by members present

It was moved by Mr. Swift - seconded by Mr. Batten

"That the Report as now amended be adopted by this Committee and read at the Annual Meeting along with the Treasurers Statements"

Carried

Jan 27/73

A letter from Mr. Edward Counsel of 92 Arden Street North Melbourne Melbourne was handed to the Committee

The Secretary was instructed to acknowledge the receipt of said letter.

*[Signature]* 3/2/73

# The Annual General Meeting of Members

28<sup>th</sup> January 1873

The President (Henry Biers Esq.) in the Chair

The advertisement calling the Meeting was read (The said advertisement had appeared in <sup>two</sup> ~~three~~ daily papers and a notice had been posted in the reading room in accordance with Rule 16.)

*200<sup>th</sup> in 3 Daily papers three times - W.S.*

The Minutes of the Annual General Meeting of Members held Jan 30<sup>th</sup> 1872 were read and confirmed

The Minutes of the Special General Meeting for the renaming the Institution held Oct. 30<sup>th</sup> 1872 were read and confirmed

The Report of the General Committee of Management for 1872 with the Treasurers Statements duly Audited were read and on the Motion of His Honor Judge Cope seconded by Mr. Pilchrist were adopted and Carried unanimously

Scrutineers

Messrs George Milner and J. W. Burt were elected unanimously elected Scrutineers

over

Jan<sup>y</sup> 28<sup>th</sup> 1873 Annual Meeting

Election of Office-bearers for 1873

President

Moved by Mr. Gibbs seconded by Mr. Gilbee  
That Henry Diers Esq<sup>r</sup> be re-elected President for  
the ensuing year Carried unanimously

Vice President

Mess<sup>rs</sup> N. Benjamin, H. R. Fuge<sup>(2)</sup> & H. Thomas<sup>(14)</sup> were  
proposed and seconded for the office, on the ballot being  
taken, Mr. Benjamin was declared duly elected

Trustees

Moved by Mr. Fuge seconded by Mr. Sinclair  
That Mess<sup>rs</sup> Mowbray, Sumner & Gibbs be re-elected  
Trustees for the ensuing year Carried unanimously

Treasurer

Moved by Mr. Gibbs seconded by Mr. Harris  
That The Hon. David G. Withie M. D. be re-elected  
Treasurer for the ensuing year Carried unanimously

Auditors

Moved by Mr. Benjamin seconded by Mr. Gilchrist  
That Mess<sup>rs</sup> George Lusk and P. S. Sinclair be re-elected  
Auditors for the ensuing year Carried

Curator

Moved by Mr. Benjamin seconded by His Honor Judge Fope  
That Godfrey Howitt M. D., be re-elected Curator for the  
ensuing year Carried

Committee

The following<sup>7</sup> members of Committee retire in accordance with  
the rules:

- |                 |                       |
|-----------------|-----------------------|
| H. R. Fuge      | H. Thomas             |
| W. Gilbee       | H. C. Wigg (resigned) |
| H. Harris       |                       |
| J. Swift        |                       |
| J. M. Templeton |                       |

but who are eligible

Jan. 28<sup>th</sup> 1873

for re-election, there are were three of the vacancies caused by  
the resignation of Dr. Covert, the retirement of Mr. Batten he having been  
elected by the Committee in the room of Dr. Smith who resigned in May last  
and the election of Mr. Benjamin as Vice President

The following members were nominated for the ~~vacancies~~ <sup>vacancies</sup>  
thus created viz:-

W. Gilbee	29	for 2 years
H. Thomas	28	
J. M. Templeton	27	
His Hon. Judge Cope	25	
H. Meek	23	
J. J. Batten	22	
W. Clark	20	for 1 year
R. Jack	20	
H. R. Fuge	18	for 1 year
H. Harris	18	
J. Swift	15	
W. J. Gilchrist	12	
J. Andrew	12	
W. Levers	8	
J. Hicks	6	

On a Ballot being taken  
the following nos. attached to  
each name were given by  
the Scrutiners

Mess<sup>rs</sup> Clark and Jack having the same number of votes, the meeting  
desired the President to give and give his casting vote in this case  
The Chairman gave the vote in favour of Mr. Clark his name being first on the  
list

The first seven names being the highest on the poll were declared duly  
elected for 2 years - viz Mess<sup>rs</sup> Gilbee, Thomas, Templeton, Cope, Meek,  
Batten Clark. and the following three names were declared elected  
for 1 year - viz Mess<sup>rs</sup> Jack, Fuge, & Harris

Mr. Clark moved and Mr. Levers seconded - "That a vote of thanks be  
- <sup>be given to</sup> the Committee and Officers for their valuable service, during the past  
year Carried

*A. M. S.*  
January 27<sup>th</sup> 1874

Monday 3<sup>rd</sup> Feb<sup>y</sup> 1873

The General Committee of Management met this evening Present

- The President-in the Chair  
 The Vice President  
 Rev<sup>d</sup> Mr Strongman  
 His Honor Judge Cope  
 Mess<sup>rs</sup> Batten Harris  
 Templeton Weeks  
 Fuge Jack  
 Clark Gardiner

The Minutes of the Meeting of the General Committee of Management held Jan 6<sup>th</sup> also the ~~Special~~ Minutes of the Special Meetings of the General Committee held Jan 22 and 27 were read and confirmed

The Minutes of the Annual General Meeting held Jan 28<sup>th</sup> were read a discussion took place as to the propriety of inserting the numbers after the names of the candidates for the position of Office-bearers at the Annual Meeting

Mr Clarke moved and Mr Gardiner seconded as follows

"That the Minutes of the Annual Meeting as inserted be considered as correct"

Mr Templeton moved as Amendment "That the numbers<sup>of vote</sup> as inserted against each name be omitted" On being put to the meeting ~~3 for and 6 against~~ 6 voted for the amendment & 5 against

<sup>Amendment was then put as an</sup> The original motion was put when 6 voted for and 5 against it

The following bills of expenses were read over and passed for payment

The Hall-keeper 5-week to Feb. 1.	12-10-0
Assistant 1 Month	10-16-8
Secretary 1 "	16-13-4
petty Cash on a/c of Disbursements	10-0-0
Fisher on a/c Contract for painting Reading Room	3-0-0
Hickinbotham & Co	75-8-0
Briscoe & Co	65-0-0
	<u>£ 193-8-0</u>

Mr Strongman then with reference to the Hall referred to the President-  
 had explained that the Committee were more satisfied with the accounts of the Hall than they were and were sure they were an improvement

Mr Strongman then with reference to the post Philip's Gazette 1838-9-40 was read & no action taken

Feb. 3/73

The Secretary reported that the Receipts for the month amounted to £194-11-6 as follows

62 New Subscribers	53-10-0	
114 Renewals	<u>94-0-0</u>	150-10-0
Rents for the Months		17-1-0
Arrears of Rents		20-14-0
Rent of new Hall		<u>6-6-0</u>
		<u>£ 194-11-6</u>

Tenders for printing report- 1872

	500	1000
Clarson & Co	8-0-0	10-14-0
Ferguson & Moor	5-5-0	7-7-0
Thomas	4-15-0	
Stillwell & Knight	4-10-0	6-15-0
M. Canon & Bird	5-17-6	6-17-6
Mason, With & Co	6-2-6	7-15-0

Moved by Mr Clark seconded by Mr Batten - "That Mess Stillwell & Knight's tender being the lowest be accepted provided they take the report of 1872 as sample" Carried

Sub-Committees

Moved by Mr Strongman seconded by Mr Batten "that the following be the sub-committees for 1873

"Finance"	"Library"	"House"
The President-	The President-	The President-
Mr Mackenzie	Dr Gilbey	Vice President-
" Fuge	Judge Cope	Mr Barwick
" Thomas	Rev <sup>d</sup> Mr Strongman	" Gardiner
" Clark	Mr Weeks	" Harris
" Templeton	" Batten	" Jack

Carried

Newspapers and Periodicals for 1873

Moved by the Rev<sup>d</sup> Mr Strongman seconded by Mr Benjamin "that the Revision of the Newspaper and periodical list be referred to the Library Committee" and to report to the General Committee at their next meeting

Carried

Special License

Moved by Mr Clark seconded by Rev<sup>d</sup> Mr Strongman "that this Committee will not support any application for a License that might be required to vend liquors in the Reading Room in the afternoon" Carried

3<sup>rd</sup> Feb 4, 1873

Meetings of the General Committee

Moved by Mr. Meek seconded by Mr. Stape

"That the weekly meetings of the General Committee of Management be held on the first Monday of every month at 7.30 p.m."

Carried

Roll of Members

Moved by Mr. Benjamin seconded by Mr. Meek

"That a sub-committee consisting of the President, Mr. Meek, Mr. Gardiner, Mr. Scupleton, and the mover, be appointed to take into consideration the best means to increase the roll of members of the Institution" and report to next meeting

Carried

Organ Committee

That a subcommittee consisting of the following - viz

the President, Judge Cope, Mr. Gardiner, Mr. Gibbs,

Rev. Mr. Strongman, Mr. Scupleton, to take into consideration

the subject with reference to the Organ Carried

to meet on Thursday next at 4.30 p.m.

In Library Committee to meet on Thursday next at 5 p.m.

Salaries and Remuneration of Officers

Moved by Mr. Meek seconded by Mr. Jack

"That the Question of Salaries and Remuneration to the Officers be referred to the Finance Committee and to report to next meeting" Carried

Chairman of Subcommittees

Moved by the Rev. Mr. Strongman seconded by Mr. Scupleton

"That at the first meeting of a subcommittee, that the Committee shall elect a chairman for the year from among its members and should such chairman not be present, a chairman shall be elected from among those present."

Concerts (Hill's)

Moved by the Rev. Mr. Strongman seconded by Mr. Davis

That this Committee approved of the arrangements entered into by the president with Mr. Hill with reference to his Concerts for one week certain

*[Signature]*  
3/9/73

Organ Committee  
Thursday 6 Feb 4, 1873.

Present Judge Cope, Chairman  
The President  
Mr. Gibbs  
Rev. Mr. Strongman  
Mr. Scupleton

It was moved and seconded that His Honor Judge Cope be appointed Chairman Carried

The Committee having considered the question as to whether it would be advisable for the to incur the responsibility of erecting an organ at the present time

Mr. Gibbs moved and Mr. Strongman seconded as follows

"That the Chairman and the President be appointed to communicate with the Philharmonic Society in order to ascertain whether they will take part in the undertaking of erecting an organ in the new hall of the Athenaeum or agree to use the hall and organ for a <sup>period</sup> ~~period~~ and on what terms" Carried

Special General Meeting  
of the  
Members of the Melbourne Athenaeum

~~24<sup>th</sup> Jan 4 1873~~

10<sup>th</sup> Feb 4, 1873

The President occupied the chair

The Chairman read the advertisement calling this meeting and stated it was in compliance with the following requisition which had been handed to the Committee, signed by the requisite number of members and posted in the Reading Room (in accordance with Rule 17.) on the 10<sup>th</sup> day of January 1873

"storn over"

10<sup>th</sup> Feb<sup>y</sup>, 1873

Requisition

To the President and Committee of the Athenaeum

We the undersigned Members of the Athenaeum request that you will convene a ~~meeting~~ General Meeting of the Members on as early a day as may be practicable for the purpose of considering the desirability of making the following new Rule -

"That the subscriptions to the Ladies' Reading Room be 10/- per Annum."

also, for the purpose of formally recording the decision of the members respecting the alteration of the name from the Mechanics Institute to the Melbourne Athenaeum

Moved by Mr Benjamin seconded by Mr W Knox

"That the Subscription to the Ladies' Reading Room be 10/- per Annum"

The following Amendment was moved by Mr C. M. Gibb, seconded by Mr George Lynch - viz

"That the Ladies connected with Gentlemen Members be admitted to the Reading Room at the rate of 5/- per Annum, and that all other Ladies be admitted to the same privilege for 10/- per Annum"

This Amendment was ruled out of order in accordance with the last clause of Rule 17.

The motion was put to the meeting with the following result  
37 Members being present, ~~only 4 voted against~~  
14 voted for the motion and 4 against it -  
The motion was declared carried

2<sup>nd</sup> part of the Requisition

Moved by Judge Lope seconded by Mr Vandy

That the word "Athenaeum" be substituted for the words "Mechanics' Institution" and "School of Arts" in Rule 1.

30 for and "only 1 voted against"

declared carried

The Meeting closed

14<sup>th</sup> Feb<sup>y</sup>, 1873

Present -

- The President -
- The Vice President -
- Mr Meeks
- Mr R. S. Smythe

The above named gentlemen met with reference to letting the Large Hall to Mr Hill for concerts for another week

Mr Smythe reported that he had seen Mr Hill and that he declined to ~~go on~~ continue the concerts next week, he had had an interview with Mr Biscaccianti with reference to arrangements for a series of Concerts but was unsuccessful

18<sup>th</sup> February 1873

Meeting of the Sub-Committee for Improving the Roll of Members

- Present - The President -
- The Vice President -
- Mr Gardiner
- Mr Templeton

The President was elected Chairman

The Committee after fully considering as to the best means of increasing the Roll of Members

resolved to recommend as follows

- 1 That the Secretary should while collecting the subscriptions from the members, devote a portion of his time in making a systematic canvass for new members
- 2 That Show Cards with the view of the ~~room~~ interior of the Great Hall with suitable letter press ~~be~~ description thereon be had from Mr. Sykes for that purpose  
The Secretary to enquire on what terms the Wood cut could be had from Mr. Sykes for that purpose
- 3<sup>rd</sup> Printed Circulars be prepared and sent to members informing them that their subscriptions are due and requesting early payment of the same
- 4 That a printed Circular be prepared and forwarded to strangers with a list of the publications supplied to the Reading Room and inviting them to become members

18<sup>th</sup> Feb 1873

5- That a Circular be prepared ~~and sent~~ for Ladies drawing their attention to the addition of a Ladies Reading Room to the Institution and that 2000 be printed

19<sup>th</sup> Feb 1873

The President and Mr. Templeton met by appointment - Mr. L. Cohen in order to examine L. Cohen's apcs rendered for the Benches supplied by them for the New Hall

Amount of apcs agreed on £292-9-6

House Committee

20<sup>th</sup> Feb 1873

Present

The President

The Vice President

Mr. Gardner

Mr. Barwick

Mr. Gardner elected Chairman for the year

Particulars of repairs required in front offices occupied by ~~the~~

Mr. Bradley and Mr. Glass and recommended to be done

In Bradley's inner office

The ceiling paper to be stripped off - The ceiling to be white washed

The walls to be papered all round - The paper <sup>one good coat</sup> not to exceed in price <sup>1/- piece</sup>

The paper to be approved by the House Committee

The new wood work in doorway to be primed and have 3 coats paint

All old wood work already under Col<sup>r</sup> to have 2 coats paint

The cement skirting to have 2 coats paint same Col<sup>r</sup> as wood skirting

In Bradley's front office

Papering to be made good and well matched

All wood work to have 2 coats paint

All glass in windows to be made good in both rooms

All the repairs to be done in a workmanlike manner to the satisfaction of the Committee

House Committee 20 Feb 1873

Repairs In Glass' office recommended

The passage walls to be Col<sup>d</sup> - The ceiling to be white washed.

Inner Room

New skirting ~~in~~ where required, to be provided

All wood work to be painted 2 coats

New paper in ~~passage~~ Inner office

~~The paper to be changed and repaired and wall treated~~

Front Office

The papering to be ~~cleaned~~ repaired

Glass in 2 panes in partition 1 pane in passage door to be made good -

The Committee recommended that a 5 ft. Kitchen range with necessary requisite be put up in the kitchen - provided the Stowell Dinner is guaranteed to be given in the New Hall on Wednesday March 12.

The charge to be for the Hall 6-6-0

Kitchen 1-1-0 £7-7-0

The following applications referred to the House Committee were submitted - viz

Penaton for his Ladies Music Class 5/- per each meeting

The class to be held on the Saturday forenoon 11 to 12

This arrangement to continue to end of March - subject to revision by the Committee at that date

Garcia for Jewish Debating Sy. 5/- per each meeting in one of the

Rooms in basement or 10/- in the Conversation Room

for 2 hours each meeting

Food Templars can have the old Hall at £52 per annum

Their meetings to close at 10 O'clock p.m.

The Committee recommended to the General Committee, that the Philharmonic Sy be requested to alter the Orchestra seats in such a manner as to be moveable in case the room be required as a supper room

# Special Meeting of the General Com of Management

26<sup>th</sup> Feb<sup>y</sup> 1873

## "Business"

To authorise the expenditure of over £50 for fitting up the  
cooking apparatus &c in the public kitchen

See Rule 38

Present  
The President  
The Vice President  
Mr Meeks Mr Clarke  
Mr Gardiner Mr Batten  
Mr Jack and  
Judge Cope

Mr Meeks who had undertaken to make the necessary enquiry  
with respect to the cost of a 5 ft range and other requisite  
recommended by Mr Hughes, reported - that the tenders he  
had received amounted to £105-15-0, this sum did not  
include the tables and shelves, which might be an additional £

It was moved by Mr Batten seconded by Mr Gardiner

"That the report of the House Committee with reference to  
the cooking apparatus &c in the public kitchen be adopted  
and that the work be proceeded with immediately and  
it shall not exceed the sum of £100 for the whole of the  
requirements to complete the arrangements recommended

P. M. W. Cl. = 3/3/73

Monday 3 March 1873

The General Committee of Management met this evening

Present The President

The Vice President

Mess<sup>rs</sup> Cope Batten

Berwick Judge

Gardiner Gillbar

Harris Jack

Meeks Templeton

The Minutes of the Meeting of the General Committee of  
Management held 3 Feb<sup>y</sup> also the Minutes of the Special  
Meeting of the General Committee held 26 Feb<sup>y</sup> were read  
and confirmed

The Minutes of the following subcommittees were read.

Organ	5 <sup>th</sup> Feb.
Roll of Members	18 Feb.
House	20 Feb.
Finance	28 Feb.
Library	6 <sup>th</sup> 27 Feb.

## Correspondence

Letter from the Rev<sup>d</sup> P. S. Mungie was read expressing his  
regret at not being able from the state of his health to deliver his  
promised Lecture

## Minutes

Moved by Mr Biers seconded by Mr Templeton

"That the Secretary shall within two days after any  
meeting of the Committee or sub-Committee submit  
to the Chairman thereof a fair copy of the Minutes of  
such meeting before such minutes are entered into the  
Minute Book"

Carried

## Sub-Committee Minute-Books

Moved by Mr Meeks seconded by Mr Benjamin

"That the Secretary shall provide a separate book for each  
sub-committee in which the Minutes of their meetings shall  
be entered."

Carried

3 March 1873

Re - "Roll of Members" Sub-Committee

Show Cards

Moved by Mr. Templeton seconded by Mr. Jack  
"that the Question of the Show Cards be referred back to the  
Sub-Committee and it be empowered to spend a sum of  
not exceeding three guineas for a design for a Show Card  
Carried

Recommendation to General Committee

Circulars to Members requesting payment of their subscriptions  
as early as convenient. see printed circular  
Approved

do

Circulars to Non-Members inviting them to become subscribers  
Approved

do

Circulars to Ladies

Moved by Mr. Forsdick seconded by Mr. Benjamin  
"that 2000 circulars as per copy submitted by President  
be printed for circulation drawing attention to the Reading Room for Ladies  
Carried

Moved by Mr. Templeton seconded by Mr. Meeks

"that Mr. Jacks name be added to the sub-Committee for improving  
the roll of Members" Carried

Repairs in Front Offices

Moved by Mr. Benjamin seconded by Mr. Barwick  
"that the question of the repairs in the front Offices be referred back to  
the Sub-Committee with power to have the work done  
Carried

Kitchen Arrangements

Moved by Mr. Templeton seconded by Mr. Jack  
"that this Committee confirm the action of the General Committee  
of the 26<sup>th</sup> ult. in authorising the expenditure of not more than £130  
for providing the necessary fittings in the public kitchen.  
consisting of a Range 5ft., high pressure Steam Boiler, Steam Chest  
Hot-water Tank, ~~and~~ Metal Sink  
Carried

Extra light in Library

Moved by Mr. Meeks seconded by Mr. Barwick  
"that Mr. Riddells tender for fixing 3. 2 light pendant with pipe &  
for £2-7-6 be accepted  
Carried

3 March 1873

Mr. A. K. Smiths apc referred from the Finance Committee

Moved by Mr. Templeton seconded by Mr. Meeks  
"that Mr. Smith be requested to deduct 2 1/2 percent off the  
item "Commission on the old work" this being charged  
7 1/2 p.c. while on the Prot. Contract the Commission charged  
is 5 p.c. in which case the apc as reduced to be paid."  
Carried

New Books recommended by the Library Committee as per  
George Robertsons Invoice Feb 27. £7-17-6  
do Feb 28 £1-1-6  
£8-19-

Books from Dawson & Sons, London Agents  
per last mail parcel £1-5-6  
£19-4-6  
were approved and ordered to be placed in the Library

Moved by Mr. Batten seconded by Mr. Benjamin  
"that the sum of £15 be granted to the Library sub-Committee  
for the purchase of 2<sup>nd</sup> hand Books from Mullens clearance  
Catalogue"  
Carried  
Am. Benjamin

Apr 7 73

13<sup>th</sup> March 1873

Special Meeting of the General Committee was held  
this evening Present - The President -  
The Vice President -  
Messrs Batten, Clarke  
Hughes, Jack  
Stewart  
Rev. Mr. Sturgis

The President stated that this meeting had been summoned by  
appointment to receive a Deputation from the Board of Management of  
St. Pauls Church and he reported what had transpired in his interview with  
the Rev. Mr. Hetherington

The following Members of Committee expressed their views on the  
subject - Messrs Batten, Hughes, Jack and Rev. Mr. Sturgis after which  
The deputation was called in consisting of the following Gentlemen

13 March 1873

The Rev<sup>d</sup> J. Hetherington, Mess<sup>rs</sup> Baillie, Brown, Anderson, Jefferies, and Lorimer.

The Rev<sup>d</sup> J. Hetherington reported that he with the Gentlemen accompanying him had been appointed a sub-committee to represent to the Committee of the Athenaeum that something must be done to improve the acoustics of the Hall so that the Congregation might be able to hear in all parts of the room.

They would recommend that a punka be placed as near the ceiling as possible and carried across the room as the first experiment, at the expense of the Institution.

The President said the Committee of the Athenaeum desired to do what was fair and reasonable and they would not object to spend say about five pounds in anything the deputation might suggest, but the Board of Management should bear the expense of anything beyond that sum. The President represented the difficulty the Committee had in coming to a decision in the matter for they found such conflicting statements, many respectable members of the Congregation stated that they heard Mr. Manzie well and seldom missed a word of his discourse, while some few individuals stated that they could not follow Mr. Manzie at all.

The Secretary arranging with Mr. Brown to have the said punka made and fixed up. The Deputation retired.

Apr 7/73

Benjamin

Monday 1<sup>st</sup> April 1873

The General Committee of Management met this evening present:  
The Vice President in the Chair  
Rev<sup>d</sup> Mr. Strongman  
Mess<sup>rs</sup> Barwick, Batten  
Clarke, Meeks  
Scupleton, Thomas

The Minutes of the Meeting of the General Committee held March 3 and the Special Meeting of the General Committee held March 13 were read and confirmed.

7<sup>th</sup> April 1873

Minutes of the Finance Committee Meetings held March 27 and April 4 were read.

Minutes of the Library Committee Meeting held April 3 were read & adopted.

Correspondence

Letter from Mr. J. S. Clarke, being a application for the Hall, the Refreshment Room, and two waiting Rooms for the use of the Private Quadrille Club for 6 evenings during the winter months.

Letter from Mr. Henry Roberts for a room in the Athenaeum for a Dancing Class.

Letter from Mr. Henry Harris resigning his position as a Member of the General Committee of Management of the Athenaeum.

Moved by Mr. Scupleton seconded by Mr. Clarke that the application of Mr. J. S. Clarke for the Hall and Rooms as stated above for the Private Quadrille Club be granted for the sum of £5-5-0 for each evening.

An ~~amendment~~ amendment as follows on the above was moved by Mr. Meeks seconded by Mr. Batten that the sum be £5-5-0 for each evening, on being put to the meeting 6 for votes for the Amendment and 2 against it. The Amendment was declared Carried.

The Secretary was instructed to communicate with Mr. Roberts and ascertain from him what Room would suit his purpose and report to the Committee at their next meeting.

Moved by <sup>the Rev<sup>d</sup></sup> Mr. Strongman seconded by Mr. Barwick that Mr. Harris resignation be accepted and the Secretary be instructed to convey to him the thanks of the Committee for past services in behalf of the Institution. Carried.

7<sup>th</sup> April 1873

Salaries and Duties of the Paid Officers

Moved by Mr Templeton seconded by Mr Thomas

"That the recommendation of the Finance Committee having reference to the Salaries and Duties of the Paid Officers be taken into consideration at the next meeting of the General Committee  
Carried

Ac/c for payment

Moved by Mr Clarke seconded by Mr Batten

"That the following ac/cs amounting to £217-13-8 recommended for payment by the Finance Committee be now passed  
Carried

Melbourne Gas Co. p. <sup>d</sup>	14-15-0	Rocke Ho	1-10-0
Collingwood " "	11-11-0	Mason, Fifth Ho	1-11--
Drapers & Sons	2-1-8	Anderson, J. M. Expenses	66-10--
Sticknibotham	2-0-0	Meters, J.	4----
Anderson & Wright	2-4-0	Hallkeeper	10----
The Express, Postmasters	1-17-0	Assistant	10-16-8
Coa, J.	3----	Secretary	16-13-4
Water Rates to July to Dec 1872		" Com" 1872	17-17-9
do to Jan 1873	4-2-6		
do to June 1873	7-10--		
Riddell Plumber	5-10-4	Fisher & Deary ac/c for repairs in front Office	6-1-5
Templeton	4-3--	Corporation Rates July to Dec	7-5--
Ferguson & Moore	3-10--	Clerical Assistance in preparing Cat.	3-3-0
Squire	5-0-0	Petty Cash	5----
			£ 217-13-8

New Books

Moved by the Rev<sup>d</sup> Mr Strongman seconded by Mr Clarke

"That the Books now submitted for approval as recommended by the Library Committee amounting to £6-11-6 be passed  
Carried

Geo Robertson	10% off	4-11-0	4-2-0
S. Muller	10% off	2-15-0	2-7-6
		5-6	£ 6-11-6

Emergency Committee

The nature of this Committee was explained as being necessary to deal with enquiries respecting the New Hall which could not stand over until the meeting of the General Committee, when the following were elected to act as said Committee - viz. The President, The Vice President and Mr Templeton

7 April 1873

Nation & Sons Tender

The tender from Mess<sup>rs</sup> Nation & Sons for enclosing the two large gas meters for the sum of £3-10-0 was ~~submitted and~~ was accepted

*[Signature]* 5/4/73

Monday May 5<sup>th</sup> 1873

The General Committee of Management met this evening

- Present The President  
The Vice President  
Rev<sup>d</sup> Mr Strongman  
Mess<sup>rs</sup> Judge Cope  
Mess<sup>rs</sup> Batten Judge  
Gardiner Jack  
Weeks Thomas

The Minutes of the Meeting of the General Committee held Ap. 7. were read and Confirmed

The Minutes of the following sub Committees were read - viz.

- The Finance May 2.  
The Library Ap. 17. May 1.

Correspondence read

The President's letter dated Ballarat Ap. 7. delivered late was read, expressing his regret at not being able to be present at the meeting of last evening

Mess<sup>rs</sup> Roberts " with reference to the dancing class

Mr Baston " notice of Removal of the Brethren meeting in the Reading Room on Sundays

The private Secretary's appointment the 17 Ap. for the Deputation to wait on His Excellency the Governor the President reported respecting the interview with His Excellency and his permission to allow his name to appear as patron of the Atterdown and his promise to subscribe £5-5-0 per ann

Mr J. S. Clarke " with reference to the Private Quadrille Club

Business from the Minutes

Mess<sup>rs</sup> Templeton and Thomas' notice of Motion respecting the Salaries and Duties of the paid Officers of the Institution moved by Mr Weeks seconded by Mr Judge "That this question be adjourned to this night was R"

May 5<sup>th</sup> 1873

A/cs amounting to £104-9-9 recommended for payment by the Finance Committee were submitted and passed - viz:-

Journal of Commerce	2-0-0
Nation & Sons	14-8-9
Thomas & Co	3-18-0
Stillwell & Knight	10-0-0
Briscoe & Co	29-5-4
Punch - McKinlay	2-8-0
Riley Cash	5-0-0
Hallkeeper	10-0-0
Assistant	10-16-8
Secretary	16-13-4
<hr/>	
	£ 104-9-9

Books - Moved by Mr Benjamin seconded by Mr Batten

"That the purchase of 2<sup>nd</sup> hand Books from Mullens Clearance Cat. by the Library Committee amounting to £15-11-6 be approved Carried

Moved by the Rev. J. M. Strongman seconded by Mr Batten

"That the New Books selected by the Library Committee and now submitted for approval be received Carried

Mr Masons Lecture Moved by the Rev. J. M. Strongman sec<sup>d</sup> by Mr Meek

"That the thanks of the Committee be given to Mr. Mason for his very interesting Lecture "Sketching from Nature" delivered in the Hall of the Institution on Monday 28 April" Carried

Rearrangement of Furniture in the Reading Room &c

The Rev. J. M. Strongman suggestion with reference to the rearrangement of the Furniture in the Reading Room, Swing Doors, with Lobby entrance

Moved by Mr Biers seconded by Mr Templeton

"That the matter be referred to the Library Committee" Carried

Vacancies in Committee

The Secretary reported two vacancies in the General Committee viz

Mr Henry Harris having resigned in consequence of ill health

Mr A. Mackenzie absence from Melbourne

The following nominations were made

Moved by Mr Meek seconded by Mr Page - That Mr. W. Levers name be put in Reading

in accordance with the Rules and that he be proposed as a member of Committee at the next meeting of the General Committee June 2.

Moved by Mr Benjamin sec<sup>d</sup> by Judge Pope - That Mr. David Blair's do do

Moved by Rev. J. M. Strongman sec<sup>d</sup> by Mr Thomas - That Mr. Gordon Smellie's do do

May 5<sup>th</sup> 1873

Mess<sup>rs</sup> Roberts Dancing Class

Moved by Rev. J. M. Strongman sec<sup>d</sup> by Mr Meek

"That Mess<sup>rs</sup> Roberts application be referred to the Hall Committee" Carried

Private Quadrille Club

Moved by Rev. J. M. Strongman sec<sup>d</sup> by Judge Pope

"That provided the offer of £5-5-0 per night for 5 nights be made the Hall Committee be empowered to accept the same" Carried

The Small Hall

Moved by Mr Biers sec<sup>d</sup> by Mr Batten

"That the alterations and renovation of the lower Hall and painting front of the Building be referred to the House Committee with power to call for tenders" Carried

Terms of Lettings of the Hall &c

Moved by Mr Biers sec<sup>d</sup> by Mr Batten

"That the terms of Lettings of the Large Hall &c be referred to the Hall Committee for their consideration to report to next General meeting of Committee" Carried

Cricketers

Moved by Mr Thomas seconded by Rev. J. M. Strongman

"That the recommendation of the President with reference to the letting of the Hall for the Cricketers Dinner be approved by this Committee - the sum of £1-1-0 to be returned to the Mr. Wardell, Treasurer, Cricket Club," Carried

Scots Church

Moved by Mr Batten seconded by Mr Benjamin

"That the President and Mr. Gardiner be appointed as representatives of the Committee to confer with two representatives from the Scots Church Committee for the purpose of agreeing on further acoustic improvements of the Hall with power to expend such amount thereon, as they may consider necessary" Carried

The meeting adjourned till Monday 12<sup>th</sup> inst.

*[Signature]*  
16-5/73

Adjourned meeting of the General Committee  
 May 12<sup>th</sup> 1873

The Committee met to consider the following business adjourned from last Meeting - viz - The Dates and salaries of the paid Officers of the Institution

Assistant

- To arrive about 8.30 Am
- To give out Books to members and to receive all Books returned into the Library
- To see to the proper registering the same in the books kept for that purpose
- To see to the files of newspapers
- To Reading Room

Resolved

That the Librarian's salary be increased to £3 per week  
 Carried unanimously

Porters Duties

- To be at the Institution about 6. A. M.
- To see that the Reading Room is properly arranged and dusted by 8 o'clock
- To sweep the Library by 1/2 past 8.
- To Wash and keep clean all the rooms passages &c &c
- To arrange wood &c for meetings <sup>that may be</sup>
- To attend to all other matters required of him
- To assist in Library in the evening.
- Wife to attend for cleaning &c when necessary

That his wages be ~~at the rate of~~ £2-10-0 per week

Resolved

That the President, Vice President, Mr. Gardiner and Mr. Scapleton be appointed to wait on Mr. Thompson and to inform him that in the opinion of the Committee it is desirable for the interests of the Institution he should retire from the office of Secretary; such retirement to be arranged in a manner which will be as satisfactory to Mr. Thompson as under the circumstances, is possible

Carried

Present  
 The President  
 The Vice President  
 Mess<sup>rs</sup> Barwich Batten  
 Clarke Fuge  
 Gardiner Jack  
 Meeks Thomas  
 Scapleton T  
 Mr & M. Gibbs Trustees

Adjourned Meeting  
 May 12 1873  
 Scots Church

Moved by Mr. Gibbs seconded by Mr. Gardiner

"That the nature of the reply in answer to the letter from the Secretary of the Committee of Management of the Scots Church of the 10<sup>th</sup> inst be that the Committee of the Athenaeum will hold the Church to the terms of the contract for the remainder of the term of 12 months

Carried

*[Signature]* 21/73

Adjourned Meeting of the General Committee of Management  
 19<sup>th</sup> May 1873

The adjourned meeting of the General Committee took place this evening

Present The President  
 The Vice President  
 Mr. Thompson  
 Mess<sup>rs</sup> Barwich Batten  
 Clarke Gardiner  
 Jack Meeks  
 Scapleton Thomas

Scots Church

Mr. Shackans letter dated May 17 was read <sup>acknowledging receipt</sup> ~~being a copy~~ of letter from the Committee of the Athenaeum dated May 18<sup>th</sup>

The sub-committee appointed at the meeting of the General Committee held on the 12<sup>th</sup> inst, to confer with the Secretary report that they had had an interview with Mr. Thompson and he then undertook to hand in a letter containing his resignation as Secretary, to the Committee at their next meeting

The letter referred to was read.

Copy of letter

Melbourne Athenaeum  
 19<sup>th</sup> May 1873

To the President and Committee of Management  
 Gentlemen

In compliance with the wishes of the General Committee expressed to me through the sub-committee appointed on the 12<sup>th</sup> inst

Adjourned meeting of the General Committee  
May 12<sup>th</sup> 1873

The Committee met to consider the following business adjourned from last Meeting - viz: - The Duties and salaries of the paid Officers of the Institution

Assistant

- To arrive about 8.30 Am
- To give out Books to members and to receive all Books returned into the Library
- To see to the proper registering the same in the books kept for that purpose
- To see to the files of Newspapers
- To Reading Room

Resolved

That the Librarian's salary be increased to £3 per week  
Carried unanimously

Porter Duties

- To be at the Institution about 6. Am
- To see that the Reading Room is properly arranged and dusted by 8 o'clock
- To sweep the Library by 1/2 past 8.
- To Wash and keep clean all the women passages &c &c
- To arrange books &c for meetings <sup>that may be</sup>
- To attend to all other matters required of him
- To assist in Library in the evening
- To attend for cleaning &c when necessary

That his wages be ~~at the rate of~~ £2-10-0 per week

Resolved

That the President, Vice President, Mr. Gardiner and Mr. Templeton be appointed to wait on Mr. Thompson and to inform him that in the opinion of the Committee it is desirable for the interests of the Institution he should retire from the office of Secretary; such retirement to be arranged in a manner which will be as satisfactory to Mr. Thompson as, under the circumstances, is possible

Carried

Present  
The President  
The Vice President  
Mess<sup>rs</sup> Barwick Batten  
Clarke Juge  
Gardiner Jack  
Meeks Thomas  
Templeton  
Mr & M. Gibbs Trustees

Adjourned Meeting  
May 12 1873  
Scots Church

Moved by Mr. Gibbs seconded by Mr. Gardiner

"That the nature of the reply in answer to the letter from the Secretary of the Committee of Management of the Scots Church of the 10<sup>th</sup> inst - be that the Committee of the Athenaeum will hold the Church to the terms of the contract for the remainder of the term of 12 months

Carried

*[Signature]* 2/1/73

Adjourned Meeting of the General Committee of Management  
19<sup>th</sup> May 1873

The adjourned meeting of the General Committee took place this evening

Present The President  
The Vice President  
Rev<sup>d</sup> Mr. Thompson  
Mess<sup>rs</sup> Barwick Batten  
Clarke Gardiner  
Jack Meeks  
Templeton " Trustees

Scots Church

Mr. Shackans letter dated May 17. was read, <sup>acknowledging receipt</sup> ~~being a copy of~~ of letter from the Committee of the Athenaeum dated May 18<sup>th</sup>

The sub-committee appointed at the meeting of the General Committee held on the 12<sup>th</sup> inst - to confer with the Secretary report that they had had an interview with Mr. Thompson and he then understood to hand in a letter containing his resignation as Secretary, to the Committee at their next meeting

The letter referred to was read.

Copy of letter

Melbourne Athenaeum

19<sup>th</sup> May 1873

To the President and Committee of Management Gentlemen

In compliance with the wishes of the General Committee expressed to me through the sub-committee appointed on the 12<sup>th</sup> inst

May 19<sup>th</sup>

I beg to tender my resignation of the Office of Secretary of the Athenaeum from the 30<sup>th</sup> day of June next. Conditionally, on the Committee passing the payment to me of a bonus of one years salary (£200) in consideration of my lengthened services.

I shall be happy to render every assistance in my power until the appointment of a new Secretary.

I have the honor to be

Gentlemen

Your Obedt. Servant

Walter Thompson, Secretary

Proposed by Mr. Batten seconded by Mr. Barwick

"That the resignation of the Secretary be accepted upon the conditions expressed in his letter of the 19<sup>th</sup> inst. and that due notice in accordance with the 38<sup>th</sup> Rule of the Institution be given to the Committee for voting the sum of £200 as a bonus"

Carried

Mr. Benjamin's Notices of Motion

No. 1. That Walter Thompson Esq. having resigned the Secretaryship of the Melbourne Athenaeum, this Committee in appreciation of his lengthened and faithful services hereby elect him an Honorary Member of the Institution

Signed D. Benjamin

No. 2. That contingent upon Mr. Thompson being elected an Honorary Member the resolution be expressed and framed at a cost not exceeding £5-5-0. and presented to him

Signed D. Benjamin

McCannon & Birds are for printing the Library Catalogue recommended for payment by the Finance Committee amounting to £38-5-0. was submitted and passed

Messrs L. Cohen & Co to receive notice to finish up their contract by cleaning off and revarnishing the Wood Beuchs, according to agreement under the inspection of and to the satisfaction of the House Committee

Carried

May 19<sup>th</sup>

Revised Scale of Charges for Lettings of the Halls &c

Moved by the Rev. J. M. Strongman seconded by Mr. Thomas "that the Revised Scale of Charges for the Lettings of the Halls and Rooms of the Athenaeum as drawn up by the President and recommended by the Hall Committee be approved and printed.

The New Rates to commence at once.

Carried

New Secretary's Salary

Moved by Mr. Templeton seconded by Mr. Jack

"that the salary of the New Secretary be £250 per Annum

An Amendment on the above was moved by Mr. Benjamin seconded by Mr. Meeks

"that the salary be £225 per Annum"

On the Amendment being submitted as a substantive motion to the meeting, a further amendment was proposed by

the Rev. J. M. Strongman seconded by Mr. Thomas

"that the salary be £200 per Annum"

The Motion was carried - viz - that the salary of the New Secretary be £225 per Annum with Quarters

That advertisements be inserted inviting applications for a Secretary on above terms, addressed to the President - 6 times in the Argus 20 in "Age" & Telegraph

*[Signature]* £ = 2/6/75

Monday June 2<sup>nd</sup> 1873

The General Committee of Management met this evening

Present - The President  
" Vice President  
Rev. Mr. Strongman  
Messrs Barwick Batten  
Clarke Fuge  
Fardner Jack  
Weeks Thomas

The Minutes of the Meetings of the General Committee held -  
May 5. 12. 17 were read and confirmed

The Minutes of the following sub-committees were read

Finance Committee May 30.  
Library " May 20. 29.  
House " May 19.  
Hall " May 15.  
Sup. Roll of Members " May 19

### Correspondence

Lawrence Cohen & Co. informing the Committee that they had completed the varnishing the Wood Benches according to the terms of the Contract - and requesting payment of the balance of their a/c viz £25-0-0  
a/c ordered to be paid a/c passed

J. A. Schott application for the small room off the Large Hall for Music Class daily from 9 till 4.  
Moved by Mr. Thomas seconded by Mr. Batten  
"That Mr. J. A. Schott be offered the use of the said room at £1 per week under a monthly (four weeks) Tenancy to be paid in advance  
Carried

Business from the Minutes of the previous meeting

Bonus to retiring Secretary

Moved by Mr. Batten seconded by Mr. Jack  
"That the sum of £200 be voted by the Committee as a bonus to the retiring Secretary"  
Carried nem con.

June 2/73

Election of two members to fill the vacancies in the General Committee.

Messrs David Blair, Wm Severt, & Gordon Suetter, having been duly nominated and the names posted in the Reading Room in accordance with Rule 53. - a ballot being taken the Chairman declared Messrs David Blair and William Severt to be duly elected as members of the General Committee - until the next Annual Meeting

Revised scale of Rates for Lettings of the Halls and Rooms of the Athenaeum

Moved by Mr. Barwick seconded by Mr. Fardner  
"That the Revised scale of Charges as drawn up by the President - be approved" Carried

Renovating Small Hall &c

Moved by Mr. Jack seconded by Mr. Weeks  
"That the Report of the House Committee with reference to renovating the Small Hall &c be adopted" Carried

Roll of Members

Moved by Mr. Clarke seconded by Mr. Batten  
"That the Report of the Roll of Members Com. with reference to Circulars for Ladies Reading Room be adopted" Carried

New Books recommended by the Library Committee for the approval of the General Committee were -

submitted and passed amounting to  
Jo Robertson 4-8-"  
Sam. Miller 3-14-"  
£ 8-2-"

A/c's examined and recommended for payment by the Finance Committee were submitted and passed amounting to £245-11-7

over

June 2<sup>nd</sup> 1873

Spes passed for payment -

Inglis	R.S.	Kitchen fittings	✓	9-10-0
Gardiner	Mrs.		✓	2-10-0
Adv in Alliance Annual				2-10-0
Melbourne Gas Comp <sup>y</sup>			✓	6-13-0
Collingwood	"	"	✓	6-18-0
Dawson & Sons			✓	25-0-0
Hallkeeper	5 week to May 31		✓	12-10-0
Assistant	4 week and 3 days to May 31		✓	13-10-0
Secretary	one month		✓	16-13-4
Jurnbull & Dick (Balauer)				109-0-0
Armstrong John Ho			✓	5-17-3
Petty Cash			✓	10-0-0
Laurence Cohen Ho			✓	25-0-0
			✓	£ 245-11-7

Furniture in Reading Room

Moved by Mr Gardiner seconded by Mr Batten

"That the rearrangement of the furniture in the Reading Room be referred back to the Library Committee" Carried

Acoustics of the New Hall

Moved by Mr Biers seconded by Mr Clarke

"That the subject of further improving the acoustics of the New Hall be referred to the House Committee with power to expend such amount as may be necessary" Carried

Name of the Institution on front of the Building

Moved by Mr Biers seconded by the Rev J. M. Strongman

"That the words 'Melbourne Athenaeum' replace the words 'Mechanics Institution' on the front of the building, also that the words 'Melbourne Athenaeum' be written in gold on the lintel of the entrance door, and that the names of the Reading Room, Library, and Ladies Room be painted on the lintels of the respective rooms" Carried

June 2<sup>nd</sup> 1873

Applications for the Secretaryship

Moved by Mr Jack seconded by Mr Clarke

"That a sub-committee consisting of the President, Vice President Messrs Gardiner, Templeton and the women be appointed to go through the applications for the Secretaryship with a view of making a selection of the candidates best qualified for the office and reporting to the General Committee" Carried  
On the 16<sup>th</sup> instant

Special Meeting

Moved by Mr Jack seconded by Mr Clarke

"That a special meeting of the General Com<sup>tee</sup> be held on Monday the 16<sup>th</sup> June at 7.30 p.m. to receive the report of the sub-committee with reference to applicants for the Secretaryship" and "to confirm the resolution voting the sum of £200 as a bonus to the retiring Secretary" Carried

Notes of the Secretary

Moved by Mr Clarke seconded by Mr Barwick

"That the notes of the Secretary be printed in a circular form for the use of applicants" (100) Carried

J. M. Strongman  
Secy. 1.7.73.

Monday 16<sup>th</sup> June 1873

Special Meeting of the General Committee of Management met this evening Present the President in the Chair

The Vice President - Mr E. M. Edith  
W. Wilkie, Rev J. M. Strongman

Messrs Batten, Blair, Clarke, Luce, Gardiner, Jones, Jack, Meads, Templeton, Thomas,  
15

16 June 1873

Bonus to retiring Secretary

Moved by Mr. J. S. Batten seconded by Mr. Jack

"That the sum of £200 as a bonus to the retiring Secretary voted by this Committee at their last meeting held June 2<sup>nd</sup> 1873 be now confirmed"

Carried unanimously

Report of sub-committee re-candidates for new Secretaryship

The President before reading the Report stated the plan which the sub-committee had adopted in making the selection of the five names recommended to the General Committee

Moved by Mr. Batten seconded by Mr. Blair

That the report of the Secretaryship <sup>sub-</sup>Committee be adopted

An Amendment was moved by Mr. Gibbs seconded by the Rev. J. M. Strogman

"That the Report of the sub-committee be now received and that its adoption be considered on Wednesday evening the 18<sup>th</sup> inst."

The Amendment on being submitted was lost. 5 voting for it and 9 against it

The original motion was then put to the meeting when it was carried unanimously.

The President read the applications of the five candidates recommended by the sub-committee

Moved by Mr. Blair seconded by Mr. Benjamin

"That the Committee now proceed to take a ballot for a Secretary from the five names submitted by the sub-committee"

Carried unanimously

Moved by Mr. Gibbs seconded by Mr. Gardner

"That the gentleman selected for the office of Secretary be appointed for a period of six months and at that time if the Committee approve of his performance of the duties of the office then that such appointment be confirmed and an agreement be thereupon signed by the President and the Secretary stating terms of service, and notice of resignation and dismissal"

Carried unanimously

16 June 1873

The Election then commenced by the five names being put to the ballot - then the one in the minority being struck out - the four were next put until the names were reduced to two, when votes were Mr. Walsh 9. Mr. Carter 5.

Mr. Farset-Walch having the highest number of votes it was moved by Mr. Scupleton seconded by Mr. Blair

"That Mr. Farset-Walch be now appointed Secretary to the Melbourne Athenaeum subject to the terms of the resolution passed this evening on the motion of Mr. Gibbs"

Carried unanimously

"Scots Church" Mr. Shackaus letter

The letter from Mr. Shackaus, Hon. Sec. Scots Church Board of Management dated 11 June was read

Copy of letter

Scots Church

Melbourne 11 June 1873

H. Piers Esq.

President Melbourne Athenaeum

Sir

I have submitted your letter of the 16<sup>th</sup> ultimo to the Board of Management by whom I am instructed to say that they do not recognise any liability for rent of the Athenaeum Hall beyond the date of their last meeting there namely Sunday the 11<sup>th</sup> May. They are ready at any time to pay all legitimate charges incurred up to that date

I am

Sir

Your Obl. Servant

W. Shackaus, Hon. Sec.

Over

16 June 1873

Moved by Mr. Jenkinson seconded by Mr. Sage

That the Solicitors be instructed to write to the Secretary of the Scots Church demanding payment of our account for rent for the three months ending the 18<sup>th</sup> May 1873 and that failing payment being made within 10 days the Solicitors be instructed to take legal proceedings for its recovery, provided they are satisfied that the Committee have a good case

Carried

J. P. [Signature] 7.7.73