

Monday 5th January 1874

The General Committee of Management met this evening

Present The President (in the Chair)
 Vice President
 Judge Cope
 Revd. J. M. Strongman
 Dr Gillbee
 Mr Barwick
 " Bathe
 " Templeton
 " Jack
 " Thomas
 " Fuge
 " Blair
 " Clarke
 " Meeks

Minutes The Minutes of the meeting held on 1st December were read and comprised—

Correspondence 1. Letter from Messrs. How and Hoffer requesting the Committee to allow them the gratuitous use of the Large Hall for a few extra days in consequence of their failure to sell their pictures.

Moved by Mr Blair seconded by Mr Barwick "That the request made by Messrs. How and Hoffer be complied with and that they be granted the use of the Hall until Monday next without further charge." —

Carried.

2. Letter from Mr. C. F. Bradley requesting reimbursement of certain expenses incurred by him owing to alterations made on his premises by order of the Committee

On the motion of Mr Clarke seconded by Mr Blair Mr Bradley's letter was referred to the Works Sub-Committee with power to act.

5th January 1874

Tenant's Rent.

Moved by Mr Bathe seconded by Mr Templeton "That distraint be put into Mr Twentyman's premises and if the claim for rent due be not satisfied, he be ejected forthwith"

— Carried —

Tenders for painting front of Building

Four tenders were opened for painting front of building viz —

H. Meeks	£ 73-0-0
J. H. Gieck	36-0-0
Er. Fisher	27-0-0
W. Stephens	22-10-0

The Vice-President moved and Mr Meeks seconded "That Mr Stephens' tender be accepted"

— Carried —

Urinals.

Printing newspapers

The President reported that the new Urinals ordered would shortly be completed — also — That Mr Thomas Harrison had been spoken to with reference to his conduct in writing on a newspaper in the Reading Room and had expressed his regret together with a promise not to offend again —

Finance Sub-Committee Report.

The Finance Sub-Committee's report of this date was read

It showed the receipts and expenditure for the month of December 1873 to have been as follows:

Large Hall	42-11-6
General Revenue	83-11-0
	£ 126-2-6

Accounts.

The following accounts recommended by the Finance Sub-Committee were passed for payment: viz

Secretary 1 month to 31 Dec/73	18/5/	
Rent Recd. 1 mo/	2/18/4	21-13-4
Librarian 1 month to 31 Dec		13-0-0
— forward		34-13-4

5th January 1874

interleaved catalogues be written up from time to time and be placed on the librarian's desk for the use of members" — Carried —

Moved by Mr Templeton seconded by Mr Batten "That, Mr George Hush being absent from the colony Mr Charles Hush be appointed an auditor of the accounts of this institution in his place." — Carried —

The Revd. J. M. Strongman moved and Mr Batten seconded "That the President, Vice-President and Mr Blair form a sub-committee to draw up the Annual Report for 1873" — Carried —

The Revd. J. M. Strongman moved and Judge Cope seconded the following motion. "The Committee of the Melbourne Athenaeum, in terminating their labours for the year 1873, desire to leave on record their sense of the obligations under which the institution is laid to the President, H. Biers Esq who has worked so indefatigably and successfully during his protracted term of office to promote the interests of the Athenaeum, and the Committee hereby cordially congratulate Mr Biers upon the greatly altered and improved condition of the affairs of the institution." — Put by the Vice-President and carried unanimously.

Moved by Mr Templeton seconded by Mr Clarke "That 3 more copies of the 'Argus' be ordered forthwith and be placed in the Reading Room daily." — Carried.

Auditor vice Mr George Hush.

Annual Report

Note of thanks to H. Biers Esq President.

Additional Copies of 'Argus'

5th January 1874

Accounts contd.

	Print formed	34 - 13 - 4
	Hall Keeper 5 mths to 3 rd Jan'y	10 - 0 - 0
	Melbourne Gas Coy Novr of	7 - 6 - 9
	Collingwood Dr Novr 5-12-6	
	Dr on Acpt. 7-10-3	13 - 2 - 9
	Geo Robertson on ac	30 - 0 - 0
	Dawson & Sons "	30 - 0 - 0
	S. Mullen Baln of ^{Books to 30/9/73} _{Maps " 31/12/73}	24 - 17 - 8
	Grass Hog and alterations	4 - 10 - 0
	City Rates to 31 Dec/73	14 - 15 - 0
	E. Whitehead & Co to Oct 1	5 - 3 - 9
	John Baillie railing platform by hall	5 - 10 - 0
	Hall Keeper gratuity for mending floor	2 - 0 - 0
	<u>£ 181 - 19 - 3</u>	

Gratuity to Hallkeeper

The gratuity to Hallkeeper included in above accounts was recommended by the Finance Sub-Committee and was ordered to be paid on the motion of Mr Barwick seconded by Mr Blair —

On the motion of Mr Meeks seconded by Mr Fuge the report as a whole, was adopted.

Library Sub-Com^{tee}

The Revd. J. M. Strongman moved and Mr Blair seconded "That the books now on the table as per Geo Robertson's invoices 157 vols amounting to £ " " be accepted and passed into the library" — Carried —

Mrs Miles' Subscriptions

Mr Thomas moved and Mr Blair seconded "That the 10/- paid by Mrs Miles as a subscription, be returned to her in compliance with her request in consideration of her distressed circumstances" — Carried.

Interleaved Catalogues

Mr Clarke moved and Mr Thomas seconded "That the librarian carry out the Revd. J. M. Strongman's suggestion (as per Suggestion Book) that a couple of

Special Meeting

Monday 26th January 1874

A Special Meeting of the General Committee of Management was held this evening

Present.

- The President (in the Chair)
- " Vice President
- " Judge Cope
- Dr. Jelliffe
- Rev. J. M. Strogman
- Mr. Blair
- " Scupleton
- " Meekes
- " Clarke
- " Fuge
- " Batten
- " Evers
- " Jack
- " Barwick

Annual Report.

The Report of the General Committee of Management for 1873 was submitted by the Sub-Committee appointed to draft it and was read over, clause by clause, after some alterations and amendments had been made.

It was moved by Mr Blair, seconded by the Rev. J. M. Strogman "That the report as now amended, be adopted by this Committee and be presented, together with the Treasurer's statements, at the Annual Meeting of members on 27th instant"

Carried -

D. Bayanin
2/2/74

5th January 1874

Secretary's Statement

The Secretary read his usual monthly statement as follows

Secretary's Statement December 1873

Subscriptions received during month

Old members @ £1	14	=	£14-0-0
" " " 10s.	8	=	4-0-0
New " " £1	8	=	8-0-0
" " " 10s.	12	=	6-0-0
	<u>42</u>		<u>£32-0-0</u>

Total number of payments for year/73	<u>1238</u>
" " " new members " " "	<u>655</u>

Revenue of Institution for 12 mos of 1873 £2015-11-6

D. Bayanin
2/2/74

Annual General Meeting of Members

Tuesday 27th January 1874

The President (Henry Biers Esq) in the Chair

Advertisement

The advertisement calling the Meeting was read (The said advertisement had appeared in two daily papers and a notice had been posted in the Reading Room in accordance with Rule 16) —

Minutes

The Minutes of the Annual General Meeting of Members held January 28th 1873 were read and confirmed —

Report.

The Report of the General Committee of Management for 1873 with the Treasurer's Statements duly audited, were read, and on the motion of Mr Eva seconded by Mr W. H. Williams, were received and adopted —

Election of
Office-Bearers
for 1874

President - Mr. E. M. Gibbs moved and Mr H Biers seconded "That David Benjamin Esq be elected President for the ensuing year" —
— Carried unanimously

Vice-President. Mr. Blair moved and Mr Barwick seconded "That his Honour Judge Cope be Vice-President for the ensuing year" —
— Carried unanimously

Treasurer. Mr D. Benjamin moved and Mr Barwick seconded "That Mr. D. C. McKie M.D. be re-elected Treasurer for the ensuing year" —
— Carried unanimously

Annual Meeting 27th January 1874

Election of Office-Bearers

Auditors - Mr D Benjamin moved and Mr seconded "That Messrs John Hall and George Hush be elected auditors for the ensuing year" — Carried —

Curator. - H. C. Nigg Esq M.D. was unanimously elected Curator, in the place of Dr Godfrey Howitt, deceased. —

Committee. The following seven members of Committee retired in accordance with the rules viz - Messrs Barwick, Blair, Fuge, Gardiner, Jack, Mr Jervis Esq and the Rev J M Strongman. On the motion of Mr H Biers seconded by Mr Freig Messrs Barwick, Blair, Fuge, Gardiner, Jack, Mr Jervis Esq and the Rev J M Strongman were unanimously re-elected for the term of 2 years —

On the motion of Mr Fuge seconded by Mr Barwick, Mr Joseph Horsfall was elected a member of Committee for one year in the place of His Honour Judge Cope, elected Vice-President —

Testimonial
to H Biers Esq
Retiring President

Mr. E. M. Gibbs moved and Mr D. Benjamin seconded — "That the General Committee of Management be instructed by this meeting to elect H Biers Esq, the retiring President an honorary member, in recognition of his great services on behalf of the Institution, and further to present Mr Biers with an illuminated address" —

Mr Biers having vacated the Chair, it was taken by the newly-elected President Mr David Benjamin who put the motion, which was carried by acclamation. —

Annual Meeting 27 January 1874

Note of Thanks
to Officers-

Mr W. H. Williams moved, and Mr Freig
seconded " That a vote of thanks be accorded
to both honorary and paid officers of the
institution for their services during the past
year "

Carried -
D. Benjamin

Jamet Walsh
Secretary 2/2/74 -

26/1/75

Monday 2 February 1874

The General Committee of Management met
this evening

Present The President (D Benjamin Esq)
" Vice President
" D. Hillbee
" Rev J. M. Strongman
" Mr Biers
" J. Gardner
" Batten
" Barwick
" Jack
" Meeks
" Clarke
" Evers
" Blair

Minutes

The Minutes of the meeting of Committee held on 5th
January were read and confirmed

The Minutes of the Special Meeting held 26 January
were read and confirmed -

The Minutes of the Annual General Meeting of members
held 27 January were read.

Correspondence

organ

1 - letter from Messrs Vigoe & Co offering the use of an
organ for two months, expense of erection and removal
to be borne by Messrs Vigoe & Co they being held harmless
as to rent -

Moved by Mr Clarke seconded by Mr Biers " That
the Secretary be instructed to negotiate with Messrs
Vigoe & Co with power to allow them to erect the
organ in the new Hall provided it remain fully
three months after erection -

Carried -

2^d February 1874

Election of Sub-Committees

W. J. Gillies moved and M. Batten seconded
"That the following be the Sub-Committees
for 1874" —

Finance
The President
Mr Templeton
" Clarke
" Juge
" Thomas
" Jeyers
D. Wilkie

Library
The President
" Vice President
Gen. J. M. Strongman
Mr Biers
" Blair
" Batten
W. J. Gillies

House
The President
Mr Biers
" Barwick
" Jack
" Gardiner
" Wansple

Emergency
The President
" Vice President
Mr Biers
" Templeton

Carried

Tenders Printing Report

The following tenders were opened re printing Annual Report for 1874 - 20 pages with cover

	500 -	1000 -	1500
Jerguson & Moore	£6-10/-	£10-0-0	£12-10-0
Mason & Firth Co.	7-9/-	10-9/-	12-19/-
Stillwell & Knight	5-12-6	8-10/-	11-15/-
McCarron & Bird Co	7 - -	8 15/-	10-10 -
W. H. Williams	7-10	9-10/-	11-10

M. Blair moved and M. Clarke seconded "That
Messrs McCarron & Bird & Co's tender be accepted
for 1500 copies. Carried

Mr Elsäasser's Concert

Mr Biers moved and Gen. J. M. Strongman seconded
"That in consideration of Mr Elsäasser's services in
connection with the soirees lately given in this institution
he be allowed the use of the large hall &c for the

2 February 1874

sum of 10/6 per hour after 12 midnight on the
5th March he paying 6/6 for the use of the hall
from 8 to 12 on the same evening. Carried

Thentymans Rent

The Secretary having reported that distraint had been
put in Mr Thentymans office and that Mr Thentymans
had paid the costs amounting to £4-1/- in consideration
of being allowed to remove his tools &c.

It was resolved that the action taken in this
matter be confirmed and that all needful repairs
be effected to the office under the direction of
the President

Leave of absence to Secretary

An application from Mr Walch asking for leave of
absence from 4th to 13th March.

On the motion of the Vice President seconded by
Mr Clarke, the leave of absence asked for was granted.

Secretary's Statement

The Secretary read his usual monthly statement as
follows.

January 1874

Receipts during month.

Old Members @ £2	1	£2-0-0
" " " £1	89	89-0-0
" " " 10/-	85	42-10-0
New Members " £1	24	24-0-0
" " " 10/-	30	15-0-0
	<u>229</u>	<u>£142-10</u>

Members payments for month. 229
New Members " " 374

Revenue for month - £240-0-4

2^d February 1874

Testimonial to
late President

The Vice-President moved and Dr. Blair seconded that acting on the resolution passed at the Annual Meeting of Members held on January 27 '74 this Committee, in recognition of the many and signal services rendered to the Melbourne Athenaeum by Henry Biers Esq during his long term of office as President - hereby elect him an Honorary Member of the institution; further that the President together with the mover and seconder of this resolution form a Committee to draft an address to Mr Biers with a view to having the same expressed and illuminated —

h. Haug's
letter

Mr. h. Haug's letter with reference to the proposed testimonial to Mr Biers was referred to the Sub-Committee above appointed.

Secretary's office
hours

The Rev. Jm. Strongman having brought forward the subject of fixing certain hours for the Secretary's attendance, it was moved by Mr Meeks seconded by Mr Barwick that the question of the desirableness of fixing certain hours for the attendance of the Secretary of this institution be left to the Chairmen of the various Sub-Committees. —
Carried by 4 to 3.

Benjamin

2/3/74

Special Meeting.

11th February 1874

Present. The President (in the Chair)
Mr Biers
" Templeton
" Fuge
" Jack
" Blair
" Horsfall

Correspondence

1. Letter from Messrs. Vignoe, Son & Co. agreeing to allow their organ to remain in the large Hall for at least three months from completion of its erection, without any charge to the institution —

Received

2. Letter from Messrs. Lee and Kaye offering £5-5-0 for use of hall and £5-0-0 for the hire of organ for night of 21st inst —

Moved by Mr Biers, seconded by Mr Templeton that Messrs. Lee and Kaye's offer be accepted — Carried.

3. Letter from Messrs. Alfred Ford and J. Kaye, inquiring upon what terms they could hire the hall and organ for a concert on Good Friday — Moved by Mr Biers seconded by Mr Templeton that Messrs. Alfred Ford and J. Kaye be offered the hall and organ for the same sum as that off Messrs. Lee and Kaye —

Carried

4. Letter from Secretary Society for Prevention of Cruelty to Animals inquiring as to rent of office lately vacated by Twentyman and offering 15/- per week as the utmost the Society could afford —
Moved by Mr Biers seconded by Mr Jack.

11 February 1874

Accounts

The following accounts recommended by the Finance Sub-Committee, were passed for payment.

Secretary 1 month to 31 Jan/74 18-15-0
 .. Rent Allorann 1 mo. 2-18-4 21-13-4
 Librarian to 31 Jan/74 13
 Hallkeeper 4 weeks to 31 Jan 8
 Melbourne Gas Co.
 Gas from 3-5-0
 Dec of 6-8
 Jan " 2-18-7 12-4-3
 Collingwood Gas Co.
 Dec of 3-4-0
 Jan " 2-18-7 6-2-7
 J.W. Evans & Co. to 3/1/74 15-18-3
 McCarra Bird Co. 1-19
 P.C. Alcock art in Year Book 2--
 W & Kenley Co. art in Punch etc 1--
 Draper Sons Closets to 3/1/74 1-5
 Armstrong of art to 3/1/74 4-9-6
 " Subs of " 3/1/73 7-6-3 11-15-9
 Casselden Age to 3/1/73 2-18-6
 Willis altering curtain rods 2-8-6
 Cornely Bridg to 3/1/73 4-13--
 Stephens painting print 33-15--
 J. J. Muller clerical assistance 2-2-0
 Balance Anniversary Service of 18-13-8
 McKillotham Co. floorcloth 5--
 Petty Cash 10--
 £144-8-10

J. P. Ryan

2/3/74

11 February 1874

That the ^{rent of the} office lately occupied by Twentymau be fixed at £1 weekly - Carried.

5. Letter from Dr Millie requesting permission to form a matriculation class in connection with the institution - Referred to the Library Sub-Committee

Counsel's Opinion re Scotts Church case

The Secretary having read Dr Maddens opinion on the case submitted to him by Messrs Wisewould and Gibbs re certain points arising from the late action v Scotts Church it was moved by Mr Biers seconded by Mr Blair "That the consideration of the opinion of Counsel re Scotts Church case be postponed until next monthly meeting" - Carried

Library Sub-Committee report

The Library Sub-Committee submitted their report of this date recommending the purchase of books as follows -

B. Needham 14 vols	£ 2-3-0
J. Robertson folio 10 "	1-3-6
Stock 34 "	6-14-0
Mail 29	9-5-9
<u>87</u>	<u>£ 19 6 3</u>

On the motion of Mr Biers seconded by Mr Blair the books were passed into the library and the report was adopted.

Finance Sub-Committee report

The Finance Sub-Committee's report of this date was also read

It showed the receipts and expenditure for January to have been examined and found correct, leaving a balance against the institution of £656-17-6

Receipts for Month
 - Large Hall £ 9-0-6
 - General Revenue 230-19-10
 £ 240-0-4

Fee for Organ

On the motion of Mr Biers seconded by Mr Jack the fee for the use of the organ was fixed at 4/4 for a single night or 3/3 for two or more successive nights.

Monday 2 March 1874.

Present The President (in the Chair)
 Mr Biers
 " Jardiner
 " Clarke
 " Meeks
 " Thomas
 " Luge
 " Jervis
 " Horsfall
 Rev. J. M. Strongman.

Minutes

The Minutes of the meeting of General Committee held on 2^d February 1874 were read and approved.

The Minutes of the Special meeting of General Committee held 11 February were also read and approved.

Correspondence

1. Letter from the Mayor of Melbourne consenting to become a patron of the Institution. Received
2. Letter from Dr J. J. Bailliere offering £25 for 160 vols newspapers ordered for sale - Referred to the Library Sub Committee.

3. Letter from Madame Victorie Pett recommending the Committee to initiate a series of Saturday Evening concerts. —
 The Secretary was instructed to write to Madame Pett and inform her that the Committee were not inclined of their own part to inaugurate the proposed concerts, but if she, with her friends, were to make a proposal to hire the hall for the purpose specified, the Committee would be prepared to deal liberally in the matter.

2 March 1874.

Correspondence of letters from Dr. Hewby - Received.

5. Letter from Dr Perraton requesting to be allowed to establish a singing class in connection with the Institution - Referred to the President and Secretary to see Dr Perraton and arrange with him should it be deemed advisable to do so -
6. Letter from Dr J. P. Hill enquiring as to terms for Small Hall for a series of lectures on "Brain Printing" —
 Moved by the President seconded by Mr Biers. That the Secretary write to Mr Hill and inform him that the Committee are prepared to let him the Small Hall for the purpose specified 5 nights at £1/1/- per night - provided members of the Athenaeum be admitted free. Carried

Scots Church Case

Moved by Mr Biers seconded by Dr Thomas - That Messrs Wisewould & Gibb be instructed to issue a summons in the Supreme Court against the Scots Church Management for the amount due to this Institution. Carried

Library Sub-Committee report

The Library Sub-Committee presented their report of this date.

Mr Biers moved and the Rev. J. M. Strongman seconded "That the recommendation contained in clause 4 of the Library Sub-Committee's report relative to offering the two vols of 'Imitations of Drawings' to the Trustees of Melbourne Public Library for the sum of £10/0/- be carried as follows: —
 The report was adopted.

2 March 1874

Confirmation of Secretary's appointment

In conformity with a resolution passed on 16 June 1873 the President brought forward the question as to the confirmation of Mr Walsh's appointment as Secretary

Mr Beer moved and Mr Thomas seconded that Mr Walsh's appointment as Secretary to this Institution be confirmed and that an agreement as between Mr Walsh and the Trustees of the Institution be drawn up and duly signed. The matter to be left in the hands of the President and Mr C. M. Gibbs. Carried

Cupboard Hallkeeper's apartments

The Hallkeeper having applied for a cedar cupboard in his parlour the matter was referred to the House Sub Committee with power to act

Secretary's Statement

The Secretary read his usual monthly statement as follows:

Secretary's Statement February 1874

Old Members	£2-1-	2-0-0
"	1-52	52-0-0
"	107-30	15-0-0
New Members	£1-14-	14-0-0
"	107-21-	10-10-
	<u>118</u>	<u>93-107</u>

Members payments during first 2 months 1874	<u>347</u>
New Members	<u>89</u>

Revenue for 2 months £405-6-4

Books from Trustees

Mr Beer moved and the Rev. J. M. Stanger seconded that it be an instruction to the library Sub-Committee to draw up such information as they may think necessary for the guidance of Mr Sedwick

2 March 1874

Books as follows were sent into the library

Mr Pett	3 vols.	1-1-0
Mersey	1 ..	10-6
S. Muller	11 "	2-15-3
2nd hand	27 "	7-14-9
J. Robertson	35	10-18-3
	<u>77</u>	<u>22-19-9</u>

Finance Sub-Committee report

The Finance Sub-Committee presented their report of this date

The report showed as follows:-

Balance of Institution for Feb to 655-7-4

Receipts for the month	
Hall	55-1-6
General Revenue	110-4-6
	<u>to 165-6-0</u>

The following accounts were passed for payment

Secretary	21-13-4
Librarian	15 - -
Hallkeeper	8 ..
Dawson Sons Brents 21/12/73	41 - 0 - 0
J. Robertson .. 31/12/73	35 - 17 - 10
Private Lamp 12 mos.	7 - 0 - 0
Joseph 14/ sub to G. Small	- - -
Gordon & Goble papers to 31/12/73	6 - 12 - 0
W. H. Williams memo form	1 - 0 - 0
J. S. Riddell	2 - - 6
B. Needham	2-3-0
Spillwell & Knight to 31/12/73	5-15-0
Grays & Co 31/1/74	22-19-7
Secondary a/c	
Mr Roberts	12/6
R. S. Hughes	11/-
Petty Cash	5
Holds with a/c	3-14-3
	<u>147-19-3</u>

12 March 1874

Walsh who has kindly assented to the request of Mr Biers that he should select a monthly consignment of books from Mudie's Clearance catalogues, and that it be transmitted to him together with a catalogue of the library and a list of the books purchased since its publication - to report at next monthly meeting -

Carried

Barometer.

Mr Biers moved and the Rev J. M. Stoyman seconded "That it be an instruction to the House Sub-Committee (without further reference to the General Committee) to obtain a Fitzroy or other reliable barometer, and to have the same fixed in the Reading Room." -

Carried

R. Room doors.

Mr Biers moved and Mr Meekes seconded "That it be an instruction to the House Sub-Committee (without further reference to the General Committee) to have the doors of the Reading Room converted into F sliding doors with glass panels -

Carried

Column under staircase.

Mr Biers moved and the President seconded "That it be an instruction to the House Sub-Committee to consult the Architect on the necessity for any additional support to the staircase, and should such support be considered necessary, the same to be fixed without further reference to the General Committee." -

Carried

Decoration of large hall.

Mr Biers moved and Mr Gardiner seconded "That it be an instruction to the House Sub-Committee to consider the desirability of coloring and otherwise decorating the new hall - to report to the next General meeting of the Committee their

12 March 1874

recommendations as to the extent and manner of such decorations, and the probable expense thereof -

Cost by 5 to 4

Closing door in
Eastern wall of
New Hall &
additions to
Balcony.

Mr Biers moved and Mr Gardiner seconded "That it be an instruction to the House Sub-Committee to report on the cost of closing the aperture in the Eastern wall of the new Hall same to be bricked up, plastered and cemented in accordance with the remainder of such wall; the door, architraves and cornice which will be removed, to be fixed in and round the recess at the back of the balcony; the work to be done under the supervision of the architect." -

Carried

Testimonial
to Mr Biers &

The Draft of Address to Mr Biers as approved of by the Sub-Committee appointed to prepare it was submitted and ordered - on the motion of Mr Meekes seconded by Mr Gardiner, to be engrossed and illuminated at a cost not to exceed £15/15/-

Benjamin
8/4/74

8 April 1874

Mr Biers, in replying stated that he wished, through the Committee, to record his thanks to the members of the Institution.

Scots' Church case

Mr Wise would being in attendance explained his views with reference to the course to be adopted in order to recover the balance due to this Institution by the Management of the Scots Church, and advised a settlement by arbitration.

Mr Blair moved and Mr Jeyers seconded "That an motion be made to the Committee of the Scots Church to arbitrate the difference regarding the amount due for the rent of the Hall and that a Committee of arbitration be appointed, consisting of the President and Mr Biers with full power to act in the matter."

Mr Templeton moved and Mr Clarke seconded as an amendment that the words "and that in the event of this offer being refused, the solicitors be instructed to institute proceedings in the Supreme Court for the recovery of the amount due" be added to Mr Blair's motion.

The amendment was put and lost. The original motion was carried.

Correspondence

- 1. Letter from Mr Ambler relative to the hire of the hall for a series of Saturday night concerts
- 2. Letter from Mr Perraton to the same purport.

Moved by Mr Biers seconded by Mr Blair "That Messrs Ambler and Perraton be each informed that the terms for the large hall are for 6 nights £24 and 3/10p per night for each subsequent night of a fixed series - Each applicant to be informed that a similar application has been received from another quarter."

Wednesday 8th April 1874

The General Committee of Management met this Evening

- Present
- The President (in the Chair)
 - Rev J M Strongman
 - D. Fellbee
 - Mr Biers
 - " Ba Heu
 - " Blair
 - " Clarke
 - " Jeyers
 - " Gardiner
 - " Meeks
 - " Templeton
 - " Thomas
 - " Horsfall

The Minutes of the meeting of General Committee held on 2 March were read and confirmed.

The President having made a few suitable remarks read and handed to Mr H Biers the following testimonial illuminated and framed by order of the Committee acting under instructions received from the Annual meeting of Members.

" To Henry Biers Esq. -
 In compliance with a resolution passed at the annual meeting of members held on January 27th 1874, the committee, in recognition of the many and signal services rendered by you to the institution during the four years you held office as president, have unanimously elected you an honorary member of the institution - The Committee further desire to associate your name with the initiation and erection of the new hall which has so materially conduced to the progress and general usefulness of the institution."

On behalf of the Committee (Signed) David Benjamin President
Melbourne February 2 - 1874.

Minutes

Presentation to Mr Biers Esq.

8 April 1874

Correspondence

3. Letter from Messrs Vergoe Son & Co offering organ room in large hall for the sum of £530
Moved by Mr Meeks seconded by the Rev J. M. Strogman "That Messrs Vergoe Son & Co's offer be declined with thanks"

Carried

4. Letter from the Librarian Public Library offering to purchase the 2 vols Imitations of Drawings the property of this Institution for the sum of £4

On the motion of Mr Beers seconded by Mr Templeton, the Secretary was instructed to decline the offer with thanks

5. Letter from Mr Hamont complaining of the conduct of Dr Thomas Harrison a member of the Institution
Moved by Mr Beers seconded by Mr Templeton "That a sub-committee consisting of the President and the mover be appointed to ascertain whether the writing complained of in Mr Hamont's letter be by Mr Harrison; if so, that the minute of 1 December 1873 be carried out"

Carried

Debating Club

In response to a request from various members it was decided to allow a notice to be exhibited as a preliminary step towards the formation of a Debating Club in connection with the Institution

Furniture Sale

Moved by Mr Thomas seconded by Mr Gardiner "That the large hall be let to Messrs Jewell Luckett & Co for 5 days for the purpose of a furniture sale for the sum of £28-8/ (being the schedule price less 5 nights gas @ 10/-) on condition that Messrs Jewell Luckett & Co furnish a guarantee against damage"

Carried

8 April 1874

Library Sub Committee rept.

Books

Clause 1
Dr J Walsh to collect for
Dues
Cleanse Catalogues

Clause 2
J. B. Baillie to have 100 vols
new paper @ 4/- per vol.

Mail Books

Finance Sub Committee report

The Library Sub Committee brought up their report dated 1st April

The books recommended were passed viz: Geo Robertson 67 vols £17-4/-

On the motion of the Rev J. M. Strogman seconded by Mr Gardiner the Extra volume of London Labour and the London Poor was ordered to be placed in the reference department of the Library

The report, as a whole, was adopted

A selection of Mail Books placed on the table by the Secretary were referred to the Library Sub Committee with power to pass them at once into the Library

The Finance Sub Committee brought up their report dated 2 April - It showed that the receipts and expenditure for March had been examined and found correct leaving a balance against the Institution of £714-17-2

Receipts for the Month

Large Hall 72-16-6
Fuel Revenue 129-2-7
£157-19-1

The following accounts were passed

Secretary 19 month salary to 31 March 18-15-0
Rent allowance 19 mo. 2-18-4 21-13-4
Librarian 1 mo. to 31 March 13-0-0
Hall Keeper 5 weeks to 4 April 10-0-0
McCarron Bird & Co Reports 1/3 11-3-0
Stowick to 31 March 1/4 2-2-6
Armstrong & Co papers to 31/3/74 10-0-9
" do do 28 Feb 3-9- 13-9-9
Water Rate to 30 June 1/4 7-10-
Total £48-18-7

8 April 1874

Prot formad	48-10-7
Petty Cash	5-0-0
Melbora of Febmar	3-15-8
Collinwood do	3-8-6
	<u>£ 91-2-9</u>

The report, as a whole, was adopted

The House Sub-Committee's report dated 26th March was presented

Clause 5. Reporting Cost of proposed alterations in large Hall by closing up door to Mr Clarke moved and Mr Thomas seconded "That the work herein alluded to be not carried out"

Carried

1st Recommendation - Gas points to be fixed at each pilaster round large Hall.

On the motion of Mr Clarke seconded by Mr Meeks it was resolved not to adopt this recommendation for the present

The remainder of the report was agreed to

The Sub-Committee appointed for fixing the Secretary's hours brought up a report - The report was however ruled out of order as it dealt with matters foreign to those submitted to the Sub-Committee

The President read the Draft of Agreement between the Trustees and Secretary of the Institution as prepared by Messrs Wisewould of Gills

Mr Blair moved and Mr Biers seconded "That the Draft Agreement with Secretary as read, be adopted" Carried

House Sub-Committee Report

- Clause 1 - ^{appt Mr Chapman} ~~Chapman~~
- " 2 - Mr C F Bridg's Clause
- " 3 Barometer
- " 4 Sealing Doors to R. Room
- " 5 Cost of Closing up door to in large Hall

Recommendations

- 1. Gas points in large Hall
- 2. Cedar Cupboard Milkmaid's parlour
- 3. List of articles for sale

Sub-Committee for fixing Secretary's Hours

Agreement with the Secretary

8 April 1874

Classes - On the suggestion of Mr Thomas it was resolved that the Classes in connection with this Institution be under the general control and supervision of the Finance Sub-Committee

Secretary's Statement

The Secretary read his usual monthly statement as follows

Secretary's Statement March 1874

Receipts during Month

old member @ £2 -	1	=	2-0-0
" " " £1/10p	1	=	1-10-0
" " " £1	34	=	34-0-0
" " " 10p	35	=	17-10-0
New " " £1	18	=	18-0-0
" " " 10p	36	=	18
			<u>£ 91-0-0</u>

Members Payments first 3 mo of 1874	472
New Members " " "	143

Revenue for 3 months £537-5-5

Notices of Motion

Mr W. Clarke gave notice that at the next meeting of the General Committee he should move as follows -

1 - That an assistant be engaged to help the Secretary generally, to attend to the library from 2 to 4 and 6 to 7 pm daily and to relieve the librarian from 7 to 9 three nights a week

2 - That the Secretary's fixed hours be

- 9-30 to 11.30 am (in door)
- 11-30 am to 3 pm (out door)
- 3 to 7 pm (in door) with Committees to Saturdays Excepted - when the hours shall be 9.30 to 2.30 pm (in door)

Monday 14th May 1874

The General Committee of Management met this evening

- Present -
- The President (in the Chair)
 - " Vice President
 - Mr Beers
 - " Barwick
 - " Batten
 - " Blair
 - " Clarke
 - " Jugo
 - " Woodfall
 - " Jack
 - " Meeks
 - " Thomas

Minutes

The Minutes of the meeting held on 8 April were read and confirmed

Correspondence

1. Letter from Mr. Alfred Ford requesting the Committee to make some allowance in consideration of loss sustained by himself and partner through concert given on Ford Friday night.

On the motion of Mr Meeks seconded by Mr Blair it was resolved to forgo the claim for £1 being account rendered by Secretary for 2 rehearsals &c

2. Memorandum from Mr Muller dealing with the following matter -

1. Footlights to Platform Large Hall

Mr Beers moved and Mr Blair seconded

That the subject of footlights to the platform of the large hall be referred to the House Sub-Committee with power to act. Cost not to exceed £8-

Carried

8 April 1874

Mr Clarke
Notice of
Motion contd.

3. That the library be open from 9 a.m. to 9 p.m. daily Saturdays excepted. The hours on Saturdays to be as heretofore

4/5/74

Mrs Benjamin

14th May 1874

minutes memo. continued

Correspondence cont.

- 2. Carpet for Platform large Hall consideration postponed
 - 3. Terms for Saturday afternoon Entertainment
- Schedule price to be adhered to

3. Letter from Mr. Robertson requesting the patronage of the Committee at his concerts. Recessed

Waverley Private Quadrille Club

The Secretary having reported a verbal application from the Secretary of the Waverley Private Quadrille Club for the gratuitous use of a room for the Committee meetings of the Club.

Mr Blair moved and Mr Thomas seconded "That it be left to the Secretary's discretion to place a room at the disposal of the Waverley Private Quadrille Club Committee whenever they can be accommodated without interfering with ordinary or special lettings" Carried

Mr. Harrison

The Sub-Committee appointed to enquire into the complaint against Mr Thomas Harrison reported that Mr Harrison had been written to and had lodged a statement denying the authorship of the placard complained of.

The Secretary reported that a further complaint had been made against Mr Harrison with reference to a second placard affixed to the Maryborough Advertiser.

Mr Blair moved and Mr Barwick seconded "That the matter re Mr Harrison be held over for one month the Secretary meanwhile to inform Mr Harrison of the precise charge preferred against him." Carried

Library Sub-Committee report

The Library Sub-Committee presented their report dated 30th April 1874

The following books were reported as passed into the library on 8 April

Geo Robertson	16 vols	7-7-0
	+ 3 serials	
J. Mullen	1	10-6
	17	£7-17-6

14th May 1874

Library Sub-Committee report cont.

Class 1. "British Coins & Medals"

Class 2. "British New Maps"

Extra power Library Sub-Committee

Finance Sub-Committee report

The following books were recommended

Geo Robertson	32 vols	7-6-5
	+ 3 pamphlets	
J. A. Wade	25	3-6-6
	54 vols	£10-12-11
	+ 3 pamphlets	

On the motion of Mr Jack seconded by Mr Blair the report was adopted

Mr Meeks moved and Mr Beers seconded "That the Library Sub-Committee have power to select small books this month, and pass them into the library without further reference to the General Committee"

The Finance Sub-Committee presented their report dated 1st May

The report shewed the receipts & expenditure for April to have been examined and found correct, leaving a balance against the Institution of £143-5-11.

Receipts for the month

General Revenue	118-6-0
Large Hall	44-8-0
<u>Total</u>	<u>162-14-0</u>

The following accounts were passed

Secretary Salary 10m ^{ts} 18/5/74	Rent Allen 10m ^{ts} 2/18/74	21-13-4
Librarian 10m ^{ts}		13-0-0
Hall Keeper 4 months to 2 May		8-0-0
Pornaby to 31 March		7-14-0
J. Anderson to April 9		4-6-8
J. R. Walsh . . . of books from Muddies		20-0-0
Melrose Jan to March 7p		5-1-9
Collingmore do do		4-19-0
Smalley of do do		5-12-1

Musket 1/6	Melrose 1/6	Santa + Muddies 17/6	} £90-6-10
W. Robertson 7/6	L. Davies 1/8 1/2	British Co. 10/6	

4 May 1874

Finance Sub
Committee report

On the motion of Mr Thomas seconded by Mr Sage
the report was adopted

List of articles
for Sale

The Secretary presented a list of articles
recommended for sale - prepared by order of
the General Committee

On the motion of the President
seconded by Mr Blair, the list was referred to
the House Sub-Committee with power to act

Mr Clarke's
motion

Mr Clarke's motions as given notice of at the previous
meeting of Committee were put as follows

re Assistant
Hours
for
Secretary
Library re

1. Mr Clarke moved and Mr Batten seconded "that
an Assistant be engaged at a salary of £52 a year"
Carried

2. Mr Clarke moved and Mr Batten seconded "that the
Library be open continuously from 8.30 am to 9 pm
daily Saturdays excepted when the hours shall be
from 8.30 am to 2 pm and 7 to 9 pm"
Carried

3. Mr Clarke moved and Mr Blair seconded "that
the Secretary's Office hours be as follows:
9.30 to 11.30 am indoor
11.30 to 3 pm outdoor
3 to 7 pm indoor (with Committees &)
Saturdays 9 to 2.30 indoor

Amendment

Mr Biers moved as an amendment and Mr Jack
seconded "that the Secretary's Office hours be as
follows"

9 to 11 am indoor
11 to 4 pm outdoor
4 to 7 pm indoor

Saturdays 9 to 2.
The amendment was carried

4 May 1874

Duties of
Assistant

Mr Biers moved and Mr Clarke seconded "that Mr
David Blair and the mover and seconder of
this motion be a sub-committee to fix the duties
of the Assistant and to examine applications
for the situation"

Illumination
in front

The question as to further Illumination in front
of the building was referred to the House
Sub-Committee with power to act

Secretary's
Statement

The Secretary read his usual monthly statement
as follows

Secretary's Statement

April 1874

Members payments during month

Old members	£1	21	=	21-0-0
"	15s	2	=	1-10-0
"	10s	13	=	6-10-0
New	£1	6	=	6-0-0
"	10s	39	=	19-10-0
"	4s	3	=	1-2-6
				£55-12-6

Members payments prior 4
months 1874

556

New members

191

Revenue 4 months £419-19-5

Dr W Benjamin

46/74

Special Meeting.

Monday 18th May 1874

A special meeting of the Committee was held this Evening

Present

The President (in the Chair)

" Vice President

Mr Fellben

Rev. Mr. Strongman

Messrs Biers

" Blair

" Clarke

" Hosfall

" Jervis

" Jack

" Thomas

" Meeks

Correspondence

1. Letter from Mr Wisewood reporting that he had had an interview with Mr Stewart re the Scots Church case and they had agreed to refer the matter to arbitration subject to the approval of the Board of Management of the ^{Scots Church} Received
2. Letter from Hon. J. J. Sumner declining to sign agreement with Secretary on the ground that all the servants of the Institution, as heretofore, should be under engagement to the Committee direct. Received
3. Letter from Mr Condon Secretary Victorian Choral Society requesting allowance off hire of Hall for benefit Concert. Received

The Sub-Committee appointed to select applications for the office of Assistant submitted those from the following six candidates as most likely to suit

Assistant

18 May 1874

Assistant
contd.

Messrs Melville - Meadza - Onyon - Phillips & Miller & Ralph.

Messrs Melville Meadza Onyon Phillips & Miller were interviewed. - Mr Ralph was not in attendance Messrs Onyon & Melville declining to accept the situation on the terms proposed - the Committee proceeded to a ballot for the remaining three candidates of whom Henry Phillips was elected.

The Sub-Committee appointed to fix the duties of the Assistant recommended as follows

x That the duty of the Assistant shall be to help in the general business of the Institution under the direction and instructions of the Secretary. - The recommendation was received

Chemistry Class

Mr Blair moved and the Vice President seconded "That in order to ascertain whether a sufficient number of pupils to sustain a Chemistry Class could be obtained, it shall be allowed to Mr Hopwood to give three lectures free of rent in the small hall with the use of the apparatus, at a small entrance fee to the members of the Institution. Advertisements and chemicals to be paid for out of the proceeds, if sufficient, and if not sufficient the Institution to bear the loss - And if a surplus to be given to the Lecturer." Carried

Notice of motion

Mr Blair gave notice that at the next meeting of the General Committee he should move "That the resolution referring the matter of the agreement with the Secretary to the Trustees be rescinded, and that said agreement shall be signed by the President on behalf of the Committee"

Dr W. J. J. J.

1/10/74

Monday 1st June 1874

The General Committee of Management met
this Evening

Present The President (in the Chair)
" Vice President
Rev. J. M. Strongman
Dr Gillbee
Mr Beers
" Barwick
" Batten
" Blair
" Fuge
" Jervis
" Jack
" Hosfall
" Scumpton
" Thomas

Minutes

The Minutes of the regular monthly meeting held
on 4th May were read and confirmed -

The Minutes of the Special Meeting held on 18th
May were also read and confirmed

Baptist Chapel
Services

The President reported a verbal application from
a member of the Committee of the Albert Street
Baptist Chapel inquiring as to terms for hire of
large Hall for 3 consecutive Sundays (morning and
evening services) - By direction of the Committee
the Secretary despatched a memorandum to the
Baptist Chapel Committee naming the terms
(£18-18-0) as per schedule -

Correspondence
Chemistry lectures

1. Letter from Mr M. Hopwood ^{thanking the Committee} for their offer re
Chemistry lectures as per resolution dated 18 May -
Received.

1st June 1874

Correspondence
Cafe

2. Letter from Mr Perraton requesting gratuitous use
of Organ -

Organ
Perraton

On the motion of Mr Thomas seconded by
Mr Beers it was decided to grant Mr Perraton the
gratuitous use of the Organ now in the large Hall
for such of the remainder of his series of thirteen
concerts as the said organ may remain at the
disposal of the Committee -

Chemists' Assistant
Association

3. Letter from Mr Tompsett Secretary Chemists'
Assistants' Association requesting information re
proposed Chemistry Class - Received

Maps

4. Letter from J. A. Clarke with various maps for
sale - Received - the Committee declining,
however, to purchase any of the maps -

Shorthand
Class

5. Letter from Mr P. Christie requesting permission to
form a Shorthand Class -

On the motion of the Rev. J. M. Strongman seconded
by Mr Beers Mr Christie's letter was referred to
the Finance Sub-Committee to be dealt with
on the usual terms -

Albion Private

Quad: Club -
Season 174

6. Letter from Mr Simmonds Secretary of the Melbourne
Albion Private Quadrille Club inquiring terms
for large Hall for a series of assemblies during
the ensuing season -

On the motion of Mr Blair seconded by
Mr Thomas the Secretary was instructed to reply
offering the Hall on terms charged to same
Club last year -

Library Sub-Com
report

(for clauses see
next page.)

The Library Sub-Committee presented their report dated
28 May

1st June 1874

Library Sub-Comtee's Report - contd

Clause 1. New Books
Clause 2. Further Excesses from Library

The Library Sub-Committee reported as follows:-

Books passed into library

7th May - Geo Robertson 27 vols £8-3-6

The following books recommended for selection were approved of by the General Committee

Geo Robertson 42 vols £9-8-6

W. Robertson 45 " 7-7-9

J. Brooks 17 " 2-15-6

104 " £19-11-9

Clause 2. That a further excision of books be made from the library under the supervision of this Sub-Committee was adopted on the motion of the Rev. J. M. Strongman seconded by Mr Batten -

The report as a whole, was adopted on the motion of Mr Biers seconded by Mr Blair

Finance Sub-Committee Report

The Finance Sub-Committee presented their Report dated 29 May

The Report showed the receipts and Expenditure for May to have been examined and found correct leaving a balance against the Institution of £487-16-9

Receipts for the month

General Revenue 184-8-0

Large Hall 61-8-0

£245-16-0

The following accounts were passed:

Secretary 1 month May 1874 Rent allca 2/8/4 21-13-4

Librarian 1 " " 13-0-0

Assistant 13 days to 31 May 1-18-2

Hallkeeper 4 wks to 30 May 8-0-0

J. B. Payne 1 year's Interest to 8 June 210-0-0

J. Walsh. Draft on London 20-0-0

Carried forward 274-11-6

1st June 1874

Accounts contd

Brought forward

274-11-6

Victa Insur Coy prem a £3000 less rebate 3-16-6

J. W. Evans & Co binding to 15 April 16-2-9

E. Whitehead & Co to 1 May 10-13-3

J. Holdsworth to 7 April 16-10-11

Melbourne Ins Coy April &c 4-17-2

Collingwood Dr Dr 4-15-5

J. W. Wade to 21 May 5-16-0

Draper & Sons to 30 April 1-5-0

Saunt - Barometer 3-10-0

Sundry Accounts

Kiepatock & Co. J. P. Island 1/10 1-11-0

Journal of Commerce to 3 March 3-0-0

Petty Cash 5-0-0

£351-9-6

The Finance Sub-Committee's Report as a whole, was adopted on the motion of Mr Biers seconded by Mr Fuge -

Secretary's statement The Secretary reads his usual monthly statement as follows:

May 1874

Members' Payments during month

old members £1 72 = £72-0-0

" " " 3d 2 = 3-0-0

" " " 10d 26 = 13-0-0

new " " £1 11 = 11-0-0

" " " 10d 27 = 13-10-0

£112-10-0

Members' payments 1st 5 months 174-6-94 New Members 229

Revenue 5 months £965-15-5

Agreement with Secretary

Mr Blair moved and Mr Biers seconded "That the resolution referring the matter of the Agreement with the Secretary to the Trustees be rescinded and that said agreement shall be signed by the President on behalf of the Committee. Carried -

6/7/74

J. B. Payne