

Monday January 5<sup>th</sup> 1880

The General Committee met this evening at 7.30

Present:— Mr Gillbee (in the chair)  
Mr Severs  
Benjamin  
Piers  
Huge  
Thompson  
Tapp  
Meeks  
Bailliere

Minutes of previous meeting read & confirmed.

*Courtesy* A letter from Messrs Gemmell, Luckett & Co offering the sum of twenty pounds for the use of the Large Hall for the purpose of an auction sale of furniture from Monday 12<sup>th</sup> Jan<sup>y</sup> to Wednesday 21<sup>st</sup> January - both inclusive, no gas required

Resolved on motion of Mr Piers & Mr Thompson that the letter be referred to the Emergency Committee with power to act.

A letter from Mr Robert Black, dated 5<sup>th</sup> January asking for the refunding of a sum of money paid as rent for ~~storage~~ of a picture called "Pool of Bethesda". Resolved that the former resolution not to refund the money be adhered to.

*Report of Finance Sub-Committee* The Finance Committee presented the following report:—

"Your Committee beg to report that they have examined the Receipts and Expenditure and found them correct.  
The following accounts are recommended

for payment.

Librarian's Salary for December	£17. 6. 8
Assistant's do	6. 10. 0
Hall Keeper 4 weeks' wages to 27/12/79	10. 0. 0
Commission Nobili	1. 10. 0
Petty Cash	5. 0. 0
	<u>£40. 12. 8</u>

Resolved, on motion of Mr Piers and Mr Severs that this Report be adopted.

*Report of Improvements Sub-Committee* The "Improvements" Sub-Committee presented the following report:

"The Sub-Committee appointed to inquire into and report upon the desirability of enlarging and improving the accommodation of the Institution have the honour to report:—

That having made a personal examination of the premises, and carefully inspected the plans for the enlargement of the building prepared for the Committee they are of opinion:—

I. That the Library is altogether too small to contain the yearly increasing number of volumes possessed by the Institution, and that its lighting arrangements are altogether inadequate & defective.

That the present Reading-Room accommodation is entirely insufficient, and quite unworthy of an Institution occupying the high position of the Melbourne Athenaeum.

That the Ladies Reading room is so defective in accommodation, lighting, and ventilation as to be a discredit to the Institution.

II. That by improving and extending the accommodation for the Library, Reading Room, and Ladies' Reading Room, and thus making them worthy of the Institution, a large accession of new members may confidently be expected.

III. The Sub-Committee, while recognizing

That these alterations cannot be carried out without considerable expenditure, is of opinion that the urgent necessity of the Disbursement indicated warrants the General Committee in making a strenuous effort to obtain the necessary fund"  
Robt L. J. Cherry.

Resolved, on motion of Mr Lopp & Mr Severs that this Report be received.

Resolved, on motion of Mr Piers and Mr Meeks, that the following be a sub-committee to draft the Annual Report of the General Committee: - the Vice President (Mr Severs), Mr Blair, and Mr Hage.

Resolved on motion of Mr Benjamin & Mr Piers that there be a special meeting of the General Committee on Monday 26<sup>th</sup> January to adopt the Report.

The Secretary submitted the Balance Sheet which was referred to the Auditor.

Resolved, on motion of Mr Piers & Mr Thompson, that the Library be painted &c at a cost of £4.10.0

The Secretary read the following statement.

Subscriptions for the month £ 72.14.0  
Total revenue of the month 240.18.4  
- - - - - Year £ 2646.2.0  
New members during the month 19  
- - - - - Year 361

Balance in the Bank £ 139.12.6

Richard Jeph  
Chairman

Report  
Committee

# Special Meeting of General Committee Monday January 26<sup>th</sup> 1880

Present Mr Severs Vice Pres (in the chair)  
Benjamin Treasurer  
Piers  
Hage  
Lush  
Pack  
Meeks  
Dr Moloney  
Mr Rusden  
Thompson  
Lopp

This meeting was called for the adoption of the Committee's Report for the Year 1879

The Sub-Committee appointed to draft the Report of the General Committee for the Year 1879 presented their draft of said Report which was read over clause by clause, and, after a few alterations had been made, it was adopted, on the motion of Mr Benjamin & Mr Meeks

Richard Jeph  
Chairman

# Annual General Meeting of Members

Wednesday, 28<sup>th</sup> January 1880

The President (Mr Gillbee) in the chair.

The advertisement calling the meeting was read

The said advertisement had appeared in two daily newspapers, and a notice had been posted in the Reading-Room in accordance with rule 20.

The minutes of the Annual General meeting held 29<sup>th</sup> January 1879 were read and confirmed.

The Report of the General Committee for 1879 was read.

Printed copies of the Treasurer's statement having been circulated among the members present, it was taken as read

Resolved, on motion of Mr Benjamin & Mr Rusden that the Report & Balance Sheet be adopted

Messrs Greasy, Alexander, Saugster, and Edward Elliott were appointed Scrutineers to superintend the conduct of the Annual Election of Office Bearers for the year 1880

Messrs Walter Thompson Esq and Andrew Burns were re-elected Auditors.

As notified in the Report the following gentlemen retire from Office, but remain eligible

for re-election, viz:—

The President Mr Gillbee  
 The Vice President Mr Stevens  
 The Treasurer Mr Benjamin  
 and the following members of Committee  
 Mr Blair  
 " Fack  
 " Luge  
 " Lusk  
 " Meeks  
 " Rusden  
 " Thompson

The President announced that the Annual Election of Office Bearers would be held in accordance with Rule 10 on Monday 2<sup>nd</sup> February 1880.

On the motion of Mr Piers and Mr Fack a vote of thanks was given to Mr Gillbee the retiring president for the able manner in which he had filled the office of President for the past three years.

List of nominations received up to 10 p.m. 28/1/80.

For President	Mr William Lewis Esq
" Vice President	" Richard Fack
" Treasurer	" David Benjamin
For Committee	Mr Theo Fack
	Mr Luge
	L Gotamith
	R. W. Kelleher
	Geo Lusk
	A. P. Martin
	Ed Meeks
	A Millie
	Chas Rennie
	G. W. Rusden
	H. K. Rusden
	W Thompson

William Lewis Chairman Jan 26<sup>th</sup> 1880

# Monday 9<sup>th</sup> February 1880 Special Meeting of General Committee.

Present: The Vice President (Mr R Jack) in the chair.  
Mr Biers  
" Fuge  
" Lush  
" Meeks  
" Millie  
" Rennie  
" Rusden  
" Thompson

Minutes of meetings held on January 5<sup>th</sup> and January 26<sup>th</sup> were read and confirmed.  
Minutes of the Annual General meeting (28<sup>th</sup> January) were read and were considered correct.

Correspondence. I. A letter was read from the Auditors (Messrs Andrew Burns & W Thompson) with reference to the Bank Book.

II. A letter from the late Treasurer, Mr Melkie, returning thanks for the testimonial prepared for presentation to him, and stating his inability to accept it.

Report of Scrutineers  
The Scrutineers presented their Report re Annual Election, as follows:—

Thompson	181	} elected
G. W Rusden	175	
Rennie	157	
Lush	149	
Fuge	145	
Millie	144	
Meeks	141	}
Bink	100	
Kelleher	96	
Goldsmith	95	
Martin	90	
MR Rusden	84	

The first seven of the above are duly elected  
Signed J. Alexander  
Edw Elliott  
R. J. Greasy  
David Langford } Scrutineers

Signed Mr Stewart Secy  
February 2<sup>nd</sup> 1880.

The Report was received  
The following Sub Committees were appointed for the year, viz:—

- |                |                |
|----------------|----------------|
| Finance        | Library        |
| The President  | President      |
| Vice President | Vice President |
| Treasurer      | Biers          |
| Elkington      | Elkington      |
| Lush           | Elbery         |
| Rennie         | Fuge           |
| Thompson       | Moloney        |
| Fopp           | Rusden         |

- |                |                |
|----------------|----------------|
| House          | Emergency      |
| President      | President      |
| Vice President | Vice President |
| Biers          | Treasurer      |
| Elbery         | Biers          |
| Millie         | Meeks          |
| Moody          | Fopp           |
| Meeks          |                |

Tenders were opened for printing Annual Report, as follows:—

	For 250	For 1000
Stillwell & Co	£6.1.0	£6.17.6
Marion Smith & McCutcheon	9.15.0	9.0.0
Messina & Co	8.12.6	10.0.0
Walker Hay & Co	10.10.0	11.10.0

Resolved, on motion of Mr Meeks & Mr Biers, that the tender of Messrs Stillwell & Co be accepted, and that 1000 copies be printed

The following accounts were passed for payment:

Secretary Salary 3 months to 4/2/80	£62. 10. 0
Librarian " for January	17. 6. 0
Assistant " " "	16. 10. 0
Stallkeeper 6 weeks' wages to 7/2/80	15. 0. 0
City Treasurer Camp Rate to 19/11/80	8. 0. 0
Scrutineers for Saunter 2/-, Leary 2/-, Alford 2/-	} 5. 1. 0
Elliott 2/- Mr Roberts Refreshments 17/-	
Petty Cash	5. 0. 0
	<u>£ 119. 7. 0</u>

William Innes  
Chairman

Monday 1<sup>st</sup> March 1880.

The General Committee met this evening at 7.30.

Present. The President (Mr Stevens) in the chair  
 " Vice President (Mr Jack)  
 " Treasurer (Mr Benjamin)  
 Mr Piers  
 " Ebery  
 " Page  
 Dr Gillbee  
 Mr Meeks  
 " Millie  
 Mr Mycoloney  
 " Kenne  
 Rusden  
 Thompson  
 Toppi.

The Minutes of the meeting held February 9<sup>th</sup> were read and confirmed.

Correspondence. I. A letter was read from the Secretary Mr Curtis asking for leave of absence for a fortnight.

Resolved that leave be granted.

II. A letter from the Librarian Mr Smith asking that the Library may be closed from Good Friday till Easter Tuesday.

Resolved on motion of Mr Page & Mr Thompson that the request be complied with, and that an advertisement be inserted in the daily papers notifying the days of closing.

Reports The Library Sub-committee presented the following Report:

"Your committee beg to report that they have elected Professor Elkington Chairman for the year.

Your Committee recommend that the worn out copies of Magazines for which have accumulated during the year, be disposed of by distributing them according to our usual custom, among the leading charitable Institutions

of the city.

Your Committee recommend that three additional copies of the "Evening Herald" be taken and placed on the table of the News Room

Since the 27<sup>th</sup> Nov 1879, 112 volumes have been received by the mail at a cost of £40. 12. 6

The following are recommended for addition to the Library

Geo Robertson	7 vols	19. 0
	1 "	7. 6
S. Mullen	39	8. 12. 6
		<u>£ 9. 19. 0</u>

Resolved on motion of Mr Moloney & Mr Thompson that this Report be received and adopted

Resolved that Mr Gillbey be added to the Library Sub Committee.

The Finance Sub Committee presented the following report:-

Your Committee beg to report that they have elected Mr Lush their chairman for the ensuing year. They have examined the Receipts and Expenditure for January & February and found them correct. They recommend the payment of the following accounts:-

Librarian's Salary for Feb	£ 17. 6. 8
Assistants do do	6. 10. 0
Hall Keeper 3 weeks' wages to 30/2/80	7. 10. 0
Mechanics Gas Co's Gas for Nov & Dec	34. 12. 3
E. Whitehead & Co Periodicals to 31/12/79	57. 19. 2
" Stationery to 29/1/80	2. 7. 3
W Dawson & Sons newspapers to 31/12/79	43. 14. 2
Geo Robertson Books to 31/12/79	72. 9. 4
" Stationery "	1. 6. 6
S. Mullen Books to 31/12/79	74. 15. 10
W Detmold, binding &c to 31/1/80	11. 1. 3
J. Armstrong newspapers to 31/12/79	31. 8. 9
Advertisements to 24/1/80	£ 12. 8. 3
	3. 17. 0
J. Casselden Newspapers to 31/12/79	16. 5. 3
John Dickie Repairs &c to 13/2/80	11. 6. 6
	9. 15. 5

P. H. Massina & Co Printing to 29/1/80	6. 0. 0
Annual Audit 1880 Auditors	4. 4. 0
J. Mc Kinley Subs: 3 cop: Punch to 31/12/79	3. 12. 0
Sundry A/c Draper & Sons	£ 2. 10. 2
Shillwell & Co	2. 10. 0
Joseph Doo	2. 2. 0
Le Jarmau	1. 10. 4
E. Purton	1. 10. 0
R. Warren	13. 0
W. L. Ambler	1. 1. 0
J. Alexander	18. 0
Laurie & Watson	18. 0
J. G. Hornblower	14. 3
J. Howie	10. 6
Stowell Chronicle	8. 8
	15. 5. 11
Petty Cash	5. 0. 0
	<u>£ 352. 14. 5</u>

Resolved, on motion of Mr Diers & Mr Thompson that the Finance Committee prepare a statement of ways & means for the current year.

The Secretary read the following statement:-

Subscriptions for January & February	£ 317. 9. 0
Total Revenue	416. 15. 6
New Members	59
Balance in the Bank	£ 395. 16. 8

William Liversidge  
Chairman

Monday April 5<sup>th</sup> 1880

The General Committee met this evening at 7.30  
Present:—

- Mr Devers (in the chair)
- " Jack (Vice President)
- " Benjamin (Treasurer)
- " Biers
- " Lush
- " Meeks
- " Millie
- " Rennie
- " Rusden
- " Thompson
- Professor C. Kingdon

The minutes of the previous meeting were read & confirmed.

Correspondence. Letters were received from the Secretary of each of the undermentioned Institutions thanking the Committee for donation of Books & Magazines:—

- Alfred Hospital
- Benevolent Asylum
- Homoeopathic Hospital
- Immigrants' Aid Society

A letter was read from Mr Robert Black making another application that the money received as rent for the Picture Pool of Bethesda be refunded to him. There was an enclosure from Mr Garnet Walsh late secretary of the Melbourne Athenaeum that the action taken for the sale of the Paul Veronese picture in demanding rent for it was intended to benefit Mr Devers.

Resolved on motion of Mr Rusden and Mr Meeks that the resolution, with reference to this matter, passed on December 1<sup>st</sup> be adhered to.

Works of Fiction

The Library Sub Committee presented the following Report:—

"Your Committee beg to report as follows:—

They recommend:—

I. That the present Order for books supplied by Mr Geo Robertson of London be cancelled, and that the following be substituted, viz:— That new and approved works of fiction be supplied to the value of £50 per annum to be distributed as equally as practicable over the twelve months.

II. That new works of general literature be purchased in Melbourne.

The following books have been received by the Mail

25 vols £12-17-0

The following are recommended for addition to the Library:—

P. J. Smith	4 vols	19-6
Samuel Muller	21 "	4-5-6
Geo Robertson	3 "	1-16-6
L. Hutchinson	1 "	7-6

Resolved, on motion of Mr Biers & Mr Thompson that the Report be adopted.

The Finance Sub Committee reported as follows:—  
Your Committee beg to report that they have examined the A/cs for March & found them correct. The following A/cs are recommended for payment

Librarian's Salary for March	£17-6-8
Assistant's " " "	10-10-0
Ballkeeper 5 weeks wages @ 3/4/80	12-10-0
Melb. Gas Co. A/cs for Jan & Feb	22-2-6
Melb. Water Supply - Rate to 30/6/80	8-0-0
Shillwell & Knight Printing to 28/2/80	10-12-6
Carried forward	£77-1-8

Best forward	£ 47.1.8
W Detmold - binding &c to 16/3/80	6.13.6
R. J. Adams reconstructing fillers	2.7.6
Sundry Acs - J. Armstrong 9/6	} 1.4.0
Geo Robertson 15/6	
Telly Cash	5.0.0
	<u>£ 92.6.8</u>

Resolved, on motion of Mr Lusk and Mr Thompson that the Report be adopted.

Resolved, on motion of Mr Biers & Mr Thompson, that a deputation consisting of the President, Vice President & Secretary shall wait on His Excellency the Governor to ask him to become a Member of the Institution.

Mr Biers, on behalf of the Surveyor General A J Rene Esq M.A., presented a map of Continental Australia to the Institution.

Resolved, on motion of Mr Biers and Mr Rusden that a letter of thanks be sent to the Surveyor General for his valuable present.

The Secretary read the following Statement:-

Subscriptions for the month	£ 130.1.0
Total revenue of ~ ~	150.2.1
~ ~ ~ ~ ~ year	566.17.7
New members during the month	27
~ ~ ~ ~ ~ year	816

Balance in Bank £ 193.4.4

William Lewis  
Thomson

Monday May 3<sup>rd</sup> 1880

The General Committee met this evening at 7.30

Present

- Mr Devers (President) in the Chair
- " Jack (Vice Pres)
- " Benjamin (Treasurer)
- " Biers
- " Thompson
- " Moody
- " Lopp
- " Nellie
- " Rennie
- " Bailiere
- " Lusk
- " Ellery
- " Gillbee
- Prof Elkington.

Minutes of previous meeting read and confirmed.

The President (Mr Devers) reported that he and the Secretary had waited upon His Excellency the Governor, who received them most courteously and kindly promised to identify himself with the Institution.

The Library Sub Committee presented their Report, as follows:-

Your Committee beg to recommend that one additional copy of "Melbourne Punch" be taken for the Reading room. They recommend that the books enumerated in the list attached to this Report be withdrawn from circulation. During the month, 60 volumes received by the Mail (value £ 29.13.0) have been added to the Library. The following are recommended for addition to the Library:-

4 Vols (Samuel Miller) £ 2.13.6

Resolved on motion of Mr Biers & Mr Benjamin that



the Report be adopted.

The Finance Sub Committee presented the following Report:

Your Committee beg to report that they have examined the Accounts of the Receipts and Expenditure for April 1880, and found them correct.

They recommend payment of the following A/cs.

Secretary's Salary, 1 quarter to 4/5/80	£62.10.0
Librarian's do for April	17. 6. 8
Assistant do do	6. 10. 0
Ballkeeper 4 weeks wages to 1/5/80	10. 0. 0
Metrop Gas Co A/c for March	11. 0. 6
City Treasurer Town Rate to 30/6/80	£15. 0. 0
Lighting - 31/12/80	£10. 0. 0
John Armstrong Newspapers to 31/3/80	12. 9. 9
W Detmold, Binding &c to 22/4/80	10. 7. 6
Thos Dakin - Repairs &c	8. 7. 10
Brisbane Newspaper Co Queensland to 2/9/80	£1. 1. 0
do Courier to 30/6/80	2. 5. 0
3. 6. 0	
3. 0. 0	
Leppincott & Mitchell Printing	
Sundry A/cs Draper & Lous	£2. 5. 0
do	16. 8
Stowie	2. 4. 9
J. Mc Kinley & Co	1. 10. 0
Geelong Advertiser	19. 6
7. 15. 11	
5. 0. 0	

Petty Cash

Resolved, on motion of Mr Deiss & Mr Rennie, that the Report be adopted.

The Secretary suggested that it would be desirable to have an advertising board displayed somewhere in front of the Institution, setting forth its advantages and the terms of subscription.

The Treasurer, Mr Benjamin, suggested that a good revenue might be obtained by letting allotted spaces in the vestibule for advertisements

Resolved, on motion of Mr Benjamin and Mr Moody, that these two suggestions be referred to the House Sub Committee to report on them.

The Secretary read the following Statement:—

Subscriptions for the month	£ 136. 1. 0
Total Revenue of month	232. 19. 8
do do four months	799. 17. 3

New members during the month	42
do do 4 months	128

Balance in Bank £333. 17. 4

William Jones  
Chairman  
June 6 1880

Monday June 4<sup>th</sup> 1880

Present

Mr Severs (in the Chair)

Thompson

Rusden

Millie

Moody

Piers.

The President apologised for the absence of Mr Fuge and Mr Weeks, and Mr Lusk.

The Minutes of the previous meeting were read and confirmed.

Correspondence. A letter was read from Dr Moloney resigning his place on the Committee in consequence of other engagements on the evenings that are fixed for the meetings of the Committee. Dr Moloney stated that he would still continue to take an interest in the Institution.

Resolved, on motion of Mr Thompson and Mr Moody that Dr Moloney's resignation be accepted with regret.

The House Sub Committee reported as follows:—

"With regard to the two questions submitted to their consideration by the General Committee, the House Sub Committee beg to report:—

1. That they have had the question of advertising in the Vestibule under their consideration and have directed certain enquiries to be made, after which they will be able to report.

2. With regard to the advertising Board to be placed in front of the Institution, they recommend that a board be prepared of the size of the door in the centre of the front of the News Room, and be permanently fixed there, and that an advertisement be artistically painted thereon, stating terms of subscription &c.

Your Committee also beg to report that in consequence of complaints as to inadequate provision for the

sale of tickets in the Vestibule of the Hall, the President authorized the Secretary to have an additional ticket sellers box erected. They recommend that it be finished in accordance with the surroundings. A window in the large Hall having been broken, your Committee ordered it to be repaired.

When entertainments are being given simultaneously in the large and small Halls, the stock of chairs is found insufficient. Your Committee recommend that 100 dozen be purchased.

It has been suggested that the door leading to the Balcony of the Hall opens in an inconvenient manner. Your Committee recommend that the Architect's opinion be taken on the matter.

Resolved, on motion of Mr Piers and Mr Moody, that the Report be adopted.

The Library Sub Committee submitted the following report:—

"Your Committee beg to report that during the month 61 vols have been received by the Mail at a cost of £20s 13s 2d.

The following are recommended for addition to the Library

George Robertson 2 vols 12s 6d

Samuel Mullen 20 " £4 14s 0d

" Subscription for one vol of Garnet Wake's 'Victoria in 1880' recommended."

Resolved, on motion of Mr Rusden and Mr Piers that the Report be adopted.

The Finance Sub Committee submitted the following Report:—

Your Committee beg to report that they have audited the accounts for May, and have found them correct.

They recommend payment of the following accounts:—

Monday July 5<sup>th</sup> 1880

Librarian's Salary for May	£ 17. 6. 8
Assistants "	6. 10. 0
Hallkeeper 5 weeks wages to 5/6/80	12. 10. 0
Metrop Gas Co Gas for April	12. 16. 6
J. B. Payne 1/2 year's interest on £6000 to 8/6/80	180. 0. 0
W Detmold binding &c to 27/5/80	18. 4. 8
Gordon & Gotch News papers to 30/6/80	8. 15. 6
Victoria Insurance Co premium on £3000 due 30/6/80	3. 16. 6
G. E. Mudie Balance re shipment of books	2. 12. 11
Sundry A/cs A. D. Smith £1. 4. 0	1. 19. 0
J. Armstrong 15. 0	
Petty Cash	5. 0. 0
	<u>£ 269. 11. 11</u>

Resolved, on motion of Mr Thompson and Mr Millie, that the report be adopted.

Secretary's statement.

Subscriptions for month	£ 103. 8. 0
Total revenue of month	150. 13. 0
" " " 5 months	950. 10. 3

New members during month 28  
" " " year 156

Balance in Bank £301. 16. 2.

William Sevens  
Chairman

Present

Mr Sevens President (Chair)  
Benjamin (Treasurer)  
Ellery  
Thompson  
Millie  
Moody  
Puge  
Rennie  
Piers  
Meeks  
Rusden  
Professor Elkington.

The Minutes of the previous meeting were read & confirmed

Correspondence. I. A letter from Mr James W Doyle stating that he had engaged the Large Hall for a concert for the benefit of the family of the late Thomas Gorman, Railway Station Master at Hamilton. who, together with three of his children died of diphtheria. Mr Doyle applied for a refund of a portion of the money paid for rent.

II. An application from Mr Washington Rivers to rent the Small Hall for religious service on Sunday morning and evening.

III. A letter from the Librarian stating that a Life Member (Mr Caylands) had been detected offering for sale a book belonging to the Institution. The Librarian wished to know if he should refuse books to Mr Caylands.

Resolved, on motion of Mr Piers & Mr Benjamin, that the committee cannot comply with the request of Mr Doyle.

Resolved, on motion of Mr Benjamin & Mr Moody, that the application of Mr Rivers be

referred to the Library Sub Committee with power to act.  
Resolved that the Librarian shall refuse books to Mr Laylands.

The Finance Sub Committee submitted the following report.

"Your Committee beg to report that they have examined the A/c of Receipts & Expenditure for June 1880 and have found them correct. They recommend payment of the following accounts:—

Librarian's Salary for June	£17. 6. 8
Assistants' do do	6. 10. 0
Ballkeeper 4 weeks wages to 3/7/80	10. 0. 0
Metrop Gas Co a/c for May	18. 16. 6
S. Muller Periodicals to 30/6/80	20. 8. 6
Secretary. Refund of premium on Guarantee Policy 1879-80	4. 0. 0
Do Lomkin & Son repairing 17 chairs	2. 11. 0
Sundry A/c Geo Robinson	£1. 0. 0
Stokes & Butcher	12. 0. 0
Petty Cash	5. 0. 0
	<u>£ 80. 4. 0</u>

Resolved, on motion of Mr Rennie & Mr Fayer, that the Report be received and adopted.

Nomination of member of Committee  
There being a vacancy on the Committee, caused by the resignation of Mr Moloney, Mr Theodore Fink was nominated as a member of the Committee by Mr Benjamin & Mr Piers.

Notice of motion  
Mr Piers gave notice that he would, at the next meeting, move that the Secretary's Salary be increased by £25 a year from 1<sup>st</sup> July 1880.

The Secretary read the following:—

## Secretary's Statement.

Subscriptions for June	£ 79. 3. 0
Total Revenue of month	161. 18. 0
— — — — — <u>Excess</u>	1112. 8. 3

New members during month	39
— — — — — Year	195

Balance in Bank £ 193. 14. 11

William Jones  
Chairman

Monday August 2<sup>nd</sup> 1880

The General Committee met this evening at 7.30

Present         Mr W Severs, President, in the chair  
                   Benjamin (Treasurer)  
                   Biers  
                   Huge  
                   Gillbee  
                   Lush  
                   Meeks  
                   Millie  
                   Moody  
                   Rennie  
                   Rusden  
                   Thompson  
                   Prof Alkington

The minutes of the previous meeting were read and confirmed

Correspondence A letter was read from E. M. Gibbs Esq (Trustee) acknowledging the receipt of the Renewal Receipt for Guarantee of Secretary's Fidelity.

The Library Sub Committee reported as follows:  
 "Your committee beg to report that they have let the Small Hall to Mr Washington Rivers for two hours on Sunday morning & two hours on Sunday evening for £24 7.6 per Quarter. Should Mr Rivers find the accommodation in the Small Hall insufficient, he shall be allowed to occupy the Large Hall at the rate of £68 10.0 per Quarter.

During the months of June and July 69 vols have been received by the mail & added to the Library at a cost of £25 12.3

The following are recommended for addition to the Library

Geo. Robertson	3 vols	£ 2.6.0
A J Smith	5 "	1.2.6
Samuel Mullett	15 "	5.0.0
	<u>23 "</u>	<u>£ 8.8.6</u>

New Catalogue

Your committee recommend that a new Catalogue be compiled forthwith, including all additions to the end of September, & be ready by the end of the year, and that Mr Biers and Mr Huge be a Sub Committee to determine what books shall be weeded from the Library.

Resolved, on motion of Mr Biers and Mr Benjamin that the Report be adopted.

The Finance Sub Committee reported as follows:  
 Your committee beg to report that they have audited the accounts for July and have found them correct. They recommend payment of the following accounts:

Secretary's Salary for 1 Quarter to 4/8/80	£ 62.10.0
Librarian's do for July	17.6.8
Assistant's do " "	6.10.0
Halkeeper 4 weeks' wages to 31/7/80	10.0.0
Motors Gas & Oil for June	24.19.6
Geo Robertson books to 9/7/80	122.7.3
Newspapers to 30/6/80	3.13.3
Samuel Mullett books to 30/6/80	19.13.8
W Detmold binding &c to 9/7/80	7.17.9
J Armstrong Mr papers to 30/6/80	12.9.9
W & Rockett 36 chairs	17.2.0
J. Dakin Sisket Lavers Chub, Dandy &c	14.2.2
Sundry	1.14.10.0
S. H Roberts	£ 2.10.0
R S Smythe	1.12.0
J. Scott	1.7.6
J. Hanks	1.0.3
S. Howie	15.3
Stillwell & Co	14.6
A W Kinley & Co	10.0
Petty Cash	5.0.0
	<u>£ 332.1.6</u>

Monday September 6<sup>th</sup> 1880.

Resolved, on motion of Mr Lusk and Mr Thompson, that the Report be adopted.

Election of Mr Fink

Mr Theodore Fink was elected member of Committee vice Mr Proby resigned. Dr Gillbee applied on behalf of the Ceremonial Committee of the International Exhibition for the use of the Large Hall for a rehearsal of the Exhibition Cantata on Thursday 5<sup>th</sup> inst, free of charge.

Resolved, on motion of Mr Gillbee & Mr Moody that the request be complied with on the understanding that the cost of gas shall be paid.

Secretary's Salary

Resolved, on motion of Mr Biss, that the Secretary's Salary shall be increased by £25 per annum from the first of July 1880.

Secretary's Statement.

Subscriptions for the month	£ 168-11-6
Total Revenue of month	324-11-8
do do 7 months	1137-2-11

New members during month	41
do do - 7 months	236

Balance in Bank £432-12-5

A. Biss  
Ca

The General Committee met this evening at seven o'clock  
Present Mr Devers (chair)

- Biss
- Fink
- Huge
- Lusk
- Rusden
- Thompson
- Topp.

Minutes of the previous meeting read and confirmed. An apology was made for the absence of Mr Benjamin, Ellery, Miller & Professor El Kingston.

The Library Sub Committee presented the following Report:-

"Your Committee beg to report that seven volumes were added to the Library during the month of August at a cost of £2-19-6. The following are recommended for addition to the Library

from J Muller	13 vols (a)	£4-2-6
Do	Donne 3	10-11
Do	Robinson 12	5-3-6
	<u>10</u>	<u>£10-4-11</u>

Also subscription for one copy of "The Australasian Schoolmaster". A member of the Institution has suggested that extra copies of the "Australasian" be supplied. The number at present supplied is three. Your Committee think that sufficient.

Resolved, on motion of Mr Biss & Mr Huge that the Report be adopted

The Finance Sub Committee reported as follows:-

Your Committee beg to report that they have examined the A/c of the Receipts & Expenditure for August and have found them correct. They recommend payment of the following A/c:-

Secretary. Increase of Salary for July	£ 2.1.0
Librarian's Salary for August	17.6.0
Assistant's do do	0.10.0
Hallkeeper 5 weeks wages @ 4/9/00	12.10.0
Metrop Gas Co Gas for July	22.3.3
W Detmold Binding etc to 1/2/00	5.12.6
W Dawson & Sons newspapers to 30/6/00	36.13.7
E Whitehead Periodicals to 30/6/00	69.2.11
Sundry Gas keeper & Sons £2.1.0	} 4.2.0
J. C. Smith 1.13.0	
Poulton & Sons 8.0	} 5.0.0
J. King Cash	
	<u>£ 101.3.3</u>

Resolved, on motion of Mr Lusk & Mr Chapman that the Report be adopted.

The House Sub Committee reported as follows:-

"Your Committee beg to make the following recommendations:-

- Front of the Building to be painted.
- Corridor, Small Hall, & Rooms to be distempred (as before)
- Paint to be cleaned. Varnished work to be cleaned & varnished
- 'Shpping' or other necessary repairs to be done.
- Door of Balcony to be made to open outwards
- Wall of Small Hall, and "return" outside to be whitewashed.
- Windows of class room to be frosted

The above work to be executed under the superintendence of Messrs Smith & Johnson (Architects) - tenders to be called for as soon as possible.

Your Committee also recommended that the front Office occupied by Mr Brady be papered, agreeably with his request. They further recommend that a new flapstaff be erected by Mr Thomas Dakin, at a cost of £3.10.0

Resolved, on motion of Mr Dier and Mr Luge, that the Report be adopted.

Mr Sink

Resolved, on motion of Mr Dier & Mr Lopp that Mr Sink be added to the Library Sub Committee

Resolved, that, in the event of the Government proclaiming a public Holiday for the opening of the Exhibition, the Institution be closed.

The Secretary read the following Statement:-

Subscriptions for the month	£ 146.14.0
Total Revenue of the month	258.19.9
- " " " 8 months	1696.2.8

New members during the month	31
- " " 8 months	267

Balance in the Bank £359.10.8.

William Savers  
Chairman

Monday October 4<sup>th</sup> 1880

The General Committee met this evening at 7.30

Presents —

Mr Peters President (in the chair)

Benjamin (Treasurer)

Biers

Beak

Buge

Becks

Phillie

Mooney

Rennie

Thompson

Topp

The minutes of the previous meeting were read & confirmed.

The House Committee presented the following Report:—

"Your Committee beg to report that Messrs Smith & Johnson have prepared specifications of work required for the renovation of the Building. Tenders were called for & three were received. Your Committee were, however, informed that the work could be done at a lower rate in three or four weeks' time. They therefore decided not to open the tenders received, & to recommend that fresh ones be called for in the course of a few weeks."

Resolved on motion of Mr Biers and Mr Buge that the Report be adopted.

The Finance Sub-Committee presented the following Report:—

"Your Committee beg to report that they have audited the accounts of the Receipts & Expenditure for the month of September & found them correct. They recommend payment of the following accounts:—

Librarian's Salary for September	£ 17.6.8
Assistants' do do	6.10.0
Hallkeeper 4 weeks' wages to 2/10/80	10.0.0
Metrop Gas Co Gas for August	26.10.3
Corporation Town Rate to 2/12/80	15.0.0
Melbourn Water Supply (Water Rate to 2/12/80)	8.0.0
Arnall & Jackson, making Roll & Sub <sup>m</sup> Books	5.5.0
W Detmold binding to 2/9/80	4.13.6
National Assurance Co N Zealand - premium on £2000 due 6/10/80 to 30/6/80	2.11.0
Davies Bros Mercury (N'town) to 30/6/80	2.16.0
Sundry Gas E Whitehead & Co	£ 1.3.0
G Robertson	10.0
M L Hutchinson	7.6
	2.0.6
	£ 100.12.11

Resolved on motion of Mr Rennie & Mr Broody that the Report be adopted.

The Secretary read the following statement

Subscriptions for the Month	£ 87.18.6
Total Revenue	161.5.6
— 9 Months	£ 1857.8.2
New members during the month	32
— 9 months	299
Balance in the Bank	£ 340.2.11

William Jones  
Chairman



Monday November 1<sup>st</sup> 1880

The General Committee met this evening at 7.30

Present

Mr Devers, President (Chair)

Benjamin, Treasurer

Piers

Prof. El Kingston

Mr Sage

Leach

Rennie

Thompson

Topp

Apologies were received for the absence of Messrs Rusden, Millie & Moody.

The minutes of the previous meeting were read and confirmed

The Library Sub Committee presented the following report:

Your Committee beg to report that 33 vols, per mail, have been added to the Library at a cost of £16.4.2. The following are recommended for addition to the Library:

From Mr. Hutchinson	7 vols	£2.0.2
Samuel Muller	3 "	14.0
Thos Alexander	1 "	4.6
Geo Robertson	40 "	18.14.6
	51 "	£12.1.2

Also subscription for two copies of the "Bulletin", and the following extra copies:

- 1 St James Budget
- 2 Good words
- 2 Harper's Magazine
- 1 Popular Science Review
- 1 Nature
- 2 Time
- 2 Scribner's Monthly
- 2 N. American Review

The following tenders have been received for printing the Catalogue. The price given is per sheet of sixteen pages for one thousand copies with extra amount for cover

Tender	Per sheet	Cover
Ferguson & Moore	£ 6.0.0	£ 3.5.0
Messina & Co	5.13.0	2.12.0
Mr Leeson Bird & Co	5.12.0	3.10.0
Walker & May	5.5.0	2.7.6
Shillwell & Co	4.16.0	2.5.0

Your Committee recommend that the tender of Messrs Shillwell & Co be accepted. The entire cost will be about £55. Resolved, on motion of Mr Piers & Mr Sage that the Report be adopted.

The Finance Sub Committee reported as follows:

Your Committee beg to report that they have examined the A/c of Receipt & Expenditure for the month of October and found them correct. They recommend that the sum of £200 be deposited for twelve months (with a right of withdrawal at the end of six months) at the current rate of interest. They recommended payment of the following accounts

Secretary's Salary for 1 Quarter to 4/11/80	£ 6.8.15.0
Librarian's Salary for October	17.6.8
Assistant's do do	6.10.0
Hallkeeper 4 weeks' wages to 30/10/80	10.0.0
Metrop Gas Co A/c for Sept	20.18.6
John Armstrong Newspapers to 30/9/80	12.9.9
Thos Dakin, Repairs &c to 11/9/80	6.12.9.
W Detmold, Bindings to 19/10/80	4.17.0
Australian Alliance Insurance Co Premium on £2000 due 6/12/80	2.11.0
National Insurance Co do do	2.11.0
Sunday A/c S. Howie	£2.8.6
Shillwell & Co	2.2.6
Dickson's paper Co	1.10.0
Wolfe, Auctioneer	1.4.0
J. Donne	10.11
C Whitehead	6.0
Petty Cash	8.9.11
	10.0.0
	£ 171.1.7

Resolved, on motion of Mr Thompson & Mr Rennie, that the Report be adopted

The House Sub Committee reported as follows:—

Your Committee beg to report that the following tenders for the renovation of the Building have been received:—

S. R. Roberts	£ 162 <sup>u</sup> 0 <sup>n</sup> 0
James Harris	130 <sup>u</sup> 0 <sup>n</sup> 0
J. Thompson	129 <sup>u</sup> 0 <sup>n</sup> 0
John Ellis	126 <sup>u</sup> 10 <sup>n</sup> 0

Resolved, on motion of Mr Biss & Mr Luge, that the Report be received & referred back to the House Sub Committee with instructions to eliminate from the specifications all repairs but those absolutely necessary, and then to call for fresh tenders.

The Secretary read the following statement:—

Subscriptions for the Month	£ 94 <sup>u</sup> 10 <sup>n</sup> 6
Total Revenue of the Month	£ 242 <sup>u</sup> 5 <sup>n</sup> 7
" " " 10 months	£ 2099 <sup>u</sup> 13 <sup>n</sup> 9

New members during the month	23
" " " 10 months	322

Balance in the Bank £ 481<sup>u</sup> 5<sup>n</sup> 7.

William J. Swain Chairman

Monday 6<sup>th</sup> December 1880.

The General Committee met this evening at 7.30

- |         |                   |
|---------|-------------------|
| Present | Mr Fevers (chair) |
|         | Ellery            |
|         | Luge              |
|         | Thompson          |
|         | Rennie            |
|         | Meeks             |
|         | Millie            |
|         | Biss              |
|         | Lusk              |
|         | Zopp              |
|         | Dr Gillbee        |

Victoria Coffee Palace.

The minutes of the previous meeting were read & confirmed. A letter was read from Mr G. Walker Manager of the Victoria Coffee Palace (dated Nov 1<sup>st</sup> 1880) requesting permission for the pipe conveying smoke from one of the Chimneys of that Building to remain in its present position overhanging the Athenaeum, the Directors of the Co<sup>o</sup> to be responsible for any damage that may result from its erection.

Resolved that permission be granted on the terms stated in the letter, provided that the Chimney shall, on due notice, be removed if found objectionable.

The House Sub Committee presented the following Report:—

Your Committee beg to report that, in accordance with your instructions, they eliminated from the Specifications of Repairs all but those absolutely necessary.

The following tenders have been received:—

Mr Thompson	£ 76.0.0
Mr Ellis	92.0.0
Mr Borthwick	114.0.0

Your Committee recommend that a heavy curtain of double green baize be hung in front of

of the Balcony door, so as to exclude the sound from the Large Hall when there are Recitals in the Small Hall.

They beg to report that a large Bin has been placed in the right of way at the rear of their premises by the Victoria Coffee Palace Co into which the refuse from their Kitchen is thrown and a nuisance thereby caused. Your Committee recommend that they be requested to remove it.

Resolved on motion of Mr Pinn & Mr Thompson that the report be received & adopted, & that the tender of Mr Thompson for the renovation of the Building be accepted.

The Finance Committee presented the following Report.

Your Committee beg to report that they have audited the A/c of Receipt & Expenditure for the month of November and found them correct.

They recommend payment of the following A/cs.

Librarian's Salary for November	£ 17. 6. 0	
Assistant do	6. 10. 0	
Hall Keeper 5 weeks wages to 4/12/80	12. 10. 0	
Meat & Gas for A/c Oct & Nov	40. 16. 0	
Geo Robertson Books to 30/11/80	£ 40. 2. 9	
do papers to 31/12/80	3. 13. 3	
Smallen Books to 1/11/80	£ 9. 10. 5	} 30. 6. 11
Periodicals 3/12/80	20. 0. 6	
J. B. Payne Interest on Mortgage £6000 due 8/12/80	180. 0. 0	
W. Detmold Binding to 27/11/80	£ 4. 6. 6	} 13. 6. 6
Sketching Magazines to 3/12/80	9. 0. 0	
Gordon & Gutch H' papers to 31/12/80	8. 15. 6	
Corporation Lamp Rate to 19/11/81	8. 0. 0	
Victoria Insurance Co Premium on £1000 due 11/11/80 less 15/80	1. 5. 6	
Sundry A/cs Hutchingson	£ 2. 0. 2	
Smith	16. 3	
Otago Daily Times	2. 0. 0	
Kitchen & Larder	1. 0. 0	
Massina	12. 6	6. 16. 11
Penny Cash		5. 0. 0
		<u>£ 382. 10. 0</u>

They also recommend that notice be given to T B Payne by that £500 will, on 8<sup>th</sup> June 1881, be paid off the sum of £6000 due on his mortgage.

Resolved on motion of Mr Thompson and Mr Henry that the Report be adopted.

Resolved that the Library be closed from the 1<sup>st</sup> to the 10<sup>th</sup> Jan 1881 (inclusive).

The Secretary read the following statement:-

Subscriptions for the Month	£ 131. 15. 0
Total Revenue of the Month	232. 14. 10
11 Months	2332. 0. 0
New members during the month	21
11 Months	343
Balance in the Bank	£ 342. 10. 10

William Lewis  
Chairman