

Australian Alliance Socy	£ 2. 2. 6
Natl Insurance Socy	2. 2. 6
Victoria Ins. Socy	1. 1. 3
Sundry Aps	10. 8. 2
	<u>£ 28. 3. 2</u>

Resolved, on motion of Mr Hall & Mr Sincok, that the report be adopted.

Closing Library

Resolved, on motion of Mr Connor and Professor Elkinston, that the Library be closed (as usual) from the 1st to 10th of January.

Loan

Resolved, on motion of Mr Connor & Mr Millie, that a deputation consisting of Professor Elkinston Mr Rennie and the Secretary shall wait on Mr J. B. Payne to ask him if he will advance the additional loan that may be required for the new building, and at what rate of interest. Should Mr Payne decline to make the loan, enquiries are to be made elsewhere.

Secretary's statement

Subscriptions for the month	£ 106. 3. 6
Total revenue	206. 2. 6
11 months	2608. 9. 6
New members during month	16
11 months	258
Balance in Bank Curlye	£ 484. 11. 6
Fixed deposit	200. 0. 0

Confirmed January 5, 1885,
Thomas Harlin
Chairman.

Monday 5th January 1885

The committee met at 7.30 pm.

Present Mr Harlin Vice Pres (chair)
Juge, Treasurer
Rennie
Ridley
Goode
Millie
Downward
Severs
Meeks
Lush
Sincok
Langster
Davies
Prof Elkinston.

Minutes of the previous meeting read and confirmed

The Finance Sub Committee reported as follows:—
Your Committee beg to report that they have audited the accounts for December 1884 and found them correct. Payment is recommended of the following accounts;—

Salaries	£ 63. 5. 0
Gas	15. 3. 5
Electric Light	4. 13. 4
Casualties & papers	11. 14. 0
Downce by Binding	3. 16. 3
Delmold	3. 1. 9
Advertising Melbourne Punch	1. 10. 0
Sundry Aps - Draper	14. 6. 0
Relly Cash	5. 0. 0
	<u>5. 14. 6</u>
	<u>£ 108. 18. 3</u>

Resolved, on motion of Mr Rennie & Mr Sincok that the report be adopted.

J. B. Payne Loan!

Mr Rennie reported that in company of the Secretary he waited on Mr J B Payne and asked him if he would be willing to make a further loan to the Institution to the extent of about £13000 in addition to the present loan, and what rate of interest he would require. Mr Payne said that he would be willing to grant the additional loan if he approved of the plans of the Building. The lowest rate of interest that he would accept would be 5 3/4 per cent. per annum. Mr Rennie had made enquiries in other quarters but had not been able to obtain better terms.

Special meeting of members re loan

Resolved, on motion of Mr Meeks and Mr Sincok, that as the Committee find that the money required for the erection of the new building cannot be obtained at a lower rate than 5 3/4 per cent per annum, they shall recommend the members to agree to that rate, and that, for that purpose, a special meeting of members shall be called for Thursday week, 15th Inst.

The Secretary read the Balance Sheet which was referred to the Auditors to be audited.

Resolved on motion of Mr Devers & Mr Downward that the President, Professor Ekinston & the Secretary shall draw up the Committee's Report and that a special meeting to adopt it shall be held at 1/2 past seven p.m. on Thursday 15th instant.

It was decided that Messrs Stillwell & Co shall print the Annual Report at the same price as last year.

Value of Property

Resolved, on motion of Mr Devers and Professor Ekinston that the value of the property of the Institution shall be set down in the Balance Sheet at £25,000

Secretary's Statement:

Subscriptions for the month	£ 123.11.0
Total revenue of " "	215.16.10
" " 12 months	2823.16.4
New members during month 19	
" " 12 months	277

Balance in bank current ac	£ 416.16.2
Fixed deposit	£ 200.0.0

Thomas Harbin
Chairman

2/2/85.

Thursday 15th January 1885

Special meeting of the General Committee.
The Committee met at 7.30 p.m.

Mr Harlin Vice President (Chair)
Piers
Sincock
Hall
Langster
Rennie
Meeks.

The Secretary read the draft of the Annual Report as prepared by the Sub Committee. Some few alterations were made and it was then adopted.

Thomas Harlin
Chairman

2/2/85.

Thursday 15th January 1885

Special General Meeting of Members
Re Loan

Held in the Institution at 8 p.m.

The Vice President Mr Thos Harlin took the chair in the absence, through sickness, of the President Mr Walter Thompson.

The following members of Committee were present Messrs Piers, Sincock, Hall, Langster, Rennie & Meeks, and a few of the members.

The Secretary read the advertisement convening the meeting. The said advertisement had appeared twice in the daily papers as prescribed in the rules.

The Chairman having explained the object of the meeting, the following resolution was proposed by Mr John Walker, seconded by the Reverend Mr Walters and Carried:—

"That the Committee be authorized to increase (if necessary) by one-fourth per cent per annum the maximum rate of interest for the proposed loan which had been previously sanctioned at a general meeting of members."

Confirmed, January 27, 1885,
Thomas Harlin,
Vice President

Wednesday 20th January
1885

Annual General Meeting.

The Vice President, Thomas Harlin Esq, (in the absence of the President Walter Thompson Esq through severe illness) took the chair at 8 p.m. and requested the Secretary to read the advertisement calling the meeting. The said advertisement had appeared twice in the daily newspapers and had been posted in the reading-room, in accordance with rule 20.

The minutes of the annual meeting of 30th Jan 1884 were read & confirmed and also those of the special meeting of 15th Jan 1885.

The Secretary read the following

REPORT OF THE COMMITTEE OF THE MELBOURNE ATHENÆUM. FOR THE YEAR 1884.

- The Committee of the Melbourne Athenæum beg to report that the financial transactions of the Institution during the past year were very satisfactory.
- The gross receipts of the year amount to £2823 16s. 4d., of which sum the members' subscriptions yielded £1360 18s., the Large Hall £889 4s. 6d., the Small Hall £238 8s., the offices in the front portion of the building £214, and the class rooms £81 15s. 5d.
- The gross expenditure amounts to £2159 5s. 8d. The principal items are £589 9s. 11d. for books, magazines and newspapers, £243 3s. 11d. for lighting, £212 10s. for interest, and £140 3s. 4d. for binding.
- The loan on mortgage has been further reduced by £500, leaving £4000 still to be paid.

- The number of the books added to the Library was 711. The total number of works issued to the subscribers was 35,129 and 7231 magazines.
- The working plans and specifications of the new building have been completed by the Architects, and tenders for its erection called for, which will be submitted to you in the course of a week or two.
- Owing to an increase made in the charge for the electric light, your Committee have directed its discontinuance in the Library and News room; but in the reading room, which is frequently crowded with readers, it has been found to be so much cooler than gas that it is still continued there.

8. STATISTICAL STATEMENT OF TRANSACTIONS FOR THE LAST TWENTY-EIGHT YEARS.

YEAR.	No. of Subscribing Members.	New Members.	Volumes Added.	Volumes Circulated.	Magazines Circulated.
1856	590	269	300	12,435	1,010
1857	587	274	350	13,070	2,075
1858	567	174	350	18,175	2,117
1859	506	144	407	16,514	2,038
1860	488	118	220	20,274	3,343
1861	635	284	145	21,144	4,523
1862	600	209	344	19,128	5,093
1863	569	176	401	23,262	5,101
1864	512	127	350	13,305	6,249
1865	471	146	398	12,912	8,152
1866	450	123	270	13,102	9,100
1867	437	117	217	13,146	9,899
1868	458	131	430	13,249	11,378
1869	460	129	413	13,614	10,273
1870	510	170	382	14,022	11,705
1871	547	168	627	19,603	11,927
1872	640	252	426	20,226	12,447
1873	1189	655	705	34,836	15,176
1874	1238	547	1414	39,729	12,323
1875	1287	480	657	45,002	10,697
1876	1498	567	950	43,115	10,500
1877	1571	481	746	45,293	11,000
1878	1525	444	654	46,262	11,115
1879	1410	361	771	53,450	6,096
1880	1400	364	543	*36,317	6,399
1881	1398	326	552	*34,291	6,642
1882	1333	341	582	*34,342	7,268
1883	1330	329	560	*35,016	7,209
1884	1334	277	711	*35,129	7,231

* Works.

9. The following return shows the number of works of various classes that have been issued during the last four years:—

CLASSIFICATION.	1881.	1882.	1883.	1884.
Agriculture, Commerce, and Statistics	6	7	6	3
Mechanics, Mathematical Sciences, Architecture, Engineering, and Useful Arts	24	27	10	28
Biography, Speeches, and Correspondence	1,165	1,225	1,294	1,392
Classics and Philology	75	79	45	81
Fine Arts	45	33	33	20
Geography, Voyages, Travels, and Descriptive Works	1,686	1,807	1,833	1,821
History and Historical Memoirs	946	930	1,099	1,051
Jurisprudence and Legislation	16	7	3	10
Medical Science and Chemistry	44	26	15	13
Miscellaneous and Collected Works	1,231	1,123	1,139	1,186
Natural History and Botany	127	85	52	44
Works of Fiction	25,545	24,260	24,792	24,927
Music	10	2	10	47
Periodical Literature	1,854	3,028	3,053	2,948
Philosophy and General Science	565	586	578	481
Poetry and the Drama	290	239	260	297
Politics	61	73	42	45
Religious & Ecclesiastical Works	80	95	86	89
Juvenile Works	521	710	663	696
	34,291	34,342	35,016	35,129

10. The number of visitors introduced by members, under the provision of Rule 19, was 83.

11. The Government has contributed during the year—
Victorian Parliamentary Debates.
Votes and Proceedings of the Parliament of Victoria.
Government Gazette.
Acts of Parliament.
Victorian Year Book, by H. H. Hayter, Esq.
Results of Observations, Melbourne Observatory, by R. L. J. Ellery, Esq.
Bound volume of Census Papers 1881.

The Government of New South Wales has contributed—
Parliamentary Papers for the year.
12. The following donations of works have also been kindly made:—

- Calendar from the Council of the Melbourne University.
 - Transactions and Proceedings of the Royal Society of Victoria, Vol. XX., presented by the Council of the Royal Society.
 - The Vaccination Inquirer and Health Review, forwarded monthly by Mr. J. Carson.
 - Volume XV. of the Proceedings of the Royal Colonial Institute, from the Society.
 - Two Copies of Bradshaw's Guide to Victoria, supplied regularly by Messrs. Stillwell and Co.
 - Two copies A. B. C. Guide, supplied regularly by Messrs. Gordon and Goteh.
 - Orient Line Guide, from Messrs. Gibbs, Bright & Co.
- The proprietors of the principal metropolitan and provincial newspapers have also each contributed one copy of their journals.

13. The annual election of honorary office-bearers resulted in the return of the following gentlemen:—President, Walter Thompson, Esq.; Vice-President, Thomas Harlin, Esq.; Treasurer, Henry R. Fuge, Esq.; Committee, Messrs. J. Goode, W. Ievers, G. Lush, H. Meeks, C. Rennie, J. S. Ridley, and D. Sangster for two years; and Messrs. J. Hall, E. Davies, and W. F. Sincock for one year. Professor Elkington was subsequently elected for one year by the committee, to fill the place vacated by the election of Mr. Harlin as Vice-President.

14. Your Committee record with deep regret the death of Mr. William Gillbee, who was a member of the Committee for 30 years, and was twice President; and also of the Honorable T. J. Sumner, who was a Trustee of the Institution for 21 years. Your Committee elected in his place the Honorable Nathan Thornley, M.L.C., and request your approval of their action.

15. There have been 14 meetings of the Committee during the year. The President has been prevented by serious illness from attending any of the meetings during the latter half of the year.

The President—WALTER THOMPSON, Esq.	attended	3
The Vice-President—THOMAS HARLIN, Esq.	13
The Treasurer—HENRY R. FUGE, Esq.	11
COMMITTEE:		
Mr. Biers	attended	13
Mr. Connor	6
Mr. Davies	10
Mr. Downward	10
Mr. Elkington	8
Mr. Goode	10
Mr. Hall	11
Mr. Ievers	10
Mr. Lush	13
Mr. Meeks	10
Mr. Millie	12
Mr. Rennie	10
Mr. Ridley	7
Mr. Sangster	10
Mr. Sincock	11

16. The President, Vice-President, Treasurer, and the following members of the Committee retire from office, but are eligible for re-election, viz.:—Messrs. H. Biers, T. J. Connor, E. Davies, E. Downward, J. Hall, W. F. Sincock, and Professor Elkington.

17. The Committee hope to be able in their next report to congratulate the members on the possession of a building worthy of the Institution, and an ornament to the city, frequented by a largely increased number of members.

THOMAS HARLIN,
Vice-President.

January 15th, 1885.

Resolved, on motion of Mr Ievers and Mr Davies that the Balance Sheet be taken as read

THE TREASURER IN ACCOUNT CURRENT WITH THE MELBOURNE ATHENÆUM.

For the year ending 31st December, 1884.

To Balance, 31st December, 1883	£452 5 6	By Salaries	£727 0 0
Subscriptions	1360 18 0	Books, Magazines, and Newspapers	589 9 11
Rent of Large Hall	889 4 6	Gas and Electric Light	243 3 11
Small Hall	238 8 0	Interest	212 10 0
Rooms	81 15 5	Binding	140 3 4
Offices	211 0 0	Repairs, Furniture, &c.	96 12 6
Sales	29 5 1	Rates	56 0 0
Interest	10 5 4	Advertising and Printing	30 15 0
	2823 16 4	Postage, Duty, and Petty Cash	20 6 0
		Manual Assistance	15 8 0
		Insurance	11 12 9
		Stationery	5 18 3
		Fuel	4 12 0
		Auditors	4 4 0
		Guarantee Premium	1 10 0
			2159 5 8
		Payment of Part of Mortgage	500 0 0
		Balance	616 16 2
	£3276 1 10		£3276 1 10

APPROXIMATE STATEMENT OF ASSETS AND LIABILITIES.

ASSETS.		LIABILITIES.	
Estimated value of Property	£25,000 0 0	Salaries for December	£63 5 0
Library	1,500 0 0	Gas and Electric Light	19 16 9
Furniture, &c.	500 0 0	Sundries	25 16 6
Cash in Current Account in Bank	£416 6 2	Loan under Mortgage	4,000 0 0
Fixed Deposit	200 0 0	Balance	23,507 7 11
	616 6 2		
	£27,616 6 2		£27,616 6 2

Examined and found correct.

HENRY R. FUGE,
HONORARY TREASURER.

W. THOMPSON, JUN.,
ANDREW BURNS, } AUDITORS.

MELBOURNE, 14th January, 1885.

Resolved, on motion of the Chairman and Mr Severs, that the report, ^{and balance sheet} be adopted.

The following gentlemen were appointed scrutineers to conduct the election, if required Messrs:— J. Brown, J. Atchison, J. Saxon, and S. L. Disher.

Resolved, on motion of Mr H Piers and Mr Fuge that Mr Walter Thompson Junr and Mr Andrew Burns be re-elected Auditors

The Chairman announced that the nominations for Office bearers and members of Committee would be taken till ten o'clock p.m. and that, in the event of more being nominated than required, the election will take place on Monday 2nd February.

A vote of thanks to the Chairman was carried on the motion of Mr Severs and Mr Piers.

The following nominations were made:—

For President, Thomas Harlin Esq.
" Vice President, Charles Rennie Esq.
" Treasurer Henry R Fuge Esq.

Committee
H Piers Esq
J. J. Connor Esq
E. Davies Esq
E. Downward Esq
A. Millie Esq
R. A. Sutherland Esq
Professor Elkinston

for two years
and Joseph Levi Esq in lieu of Charles Rennie Esq for one year.

The Candidates, not being in excess of the number required, were elected.

Confirmed

Thomas Harlin
Chairman

27/1/85.

Monday 2nd February 1885

The General Committee met at 7.30 p.m.

Mr Harlin, President (Chair)
 Rennie Vice President
 Duge Treasurer
 Piers
 Connor
 Millie
 Levi
 Downward
 Ridley
 Sutherland
 Sangster
 Meeks

The minutes of the last monthly meeting, 5th Jan^y, and the special meeting of 15th Jan^y were read and confirmed. The minutes of the Annual General meeting were also read and were considered correct.

A letter was read from the Secretary, Mr J. M. Cant, applying for his usual fortnight's holiday, which was granted on the motion of Mr Millie & Mr Piers

The following accounts were passed for payment on the motion of Mr Duge & Mr Sangster

Secretary's salary for January	£ 25. 0. 0
Librarian's " "	19. 10. 0
Assistant to S ^r Jan ^y	4. 0. 0
Hall Keeper " "	11. 0. 0
Petty Cash	5. 0. 0
	<u>£ 64. 10. 0</u>

Resolved, on motion of Mr Piers and Mr Meeks that the following shall be the Sub committees for the year:-

Finance

President
 Vice President
 Professor Elkington
 Mr Goode
 " Teners
 " Levi
 " Lusk

Library

President
 Vice President
 Mr Connor
 " Davies
 " Duge
 " Millie
 " Sutherland

House

President
 Vice President
 Mr Piers
 Downward
 Meeks
 Ridley
 Sangster

Emergency

President
 Vice President
 Mr Piers
 Duge
 Meeks

Tenders for erection of New Building

Resolved, on motion of Mr Piers and Mr Duge that the Tenders for the erection of the proposed new Building shall be referred to the House committee which shall meet on Monday 9th Feb^y at 5 p.m., and shall report to a special meeting of the General Committee to be held at 7.30 the same evening.

Resolved, on motion of Mr Meeks and Mr Millie, that a special general meeting be held on Thursday 12th inst at 8 p.m., to receive the Committee's Report with reference to the tenders

for the erection of the new Building, and to give authority for borrowing the money required for that purpose, in conformity with Rule 40.

Hour of meeting Resolved, on motion of Mr Rennie and Mr Downward, that the hour of meeting for the General Committee during the year shall be 7.30 p.m.

Secretary's statement.

Subscriptions for the month	£ 113.1.0
Total revenue of ~ ~	180.6.4
New members during -	22
Balance in Bank cur A/c	£ 488.4.3
Fixed deposit	200.0.0

Confirmed Thomas Harlin,
Chairman,
2/3/85

Monday 9th February 1885

Special Meeting of the
General Committee
re Tenders for the New Building

The General Committee met at 7.30 p.m.

Present Mr Harlin (President) Chair.
Rennie. Vice Pres
Euge. Treasurer
Biers
Sangster
Sutherland
Weeks
Lennon
Lush
Ridley
Sevens

Prof Eltington

An apology was received from Mr Levi for non attendance. The Chairman stated that the meeting had been called agreeably with a resolution passed at the last meeting of the Committee to receive the report of the House Sub-committee with reference to the tenders for the erection of the New Building. He called upon Mr Biers the Chairman of the "House" Committee to report.

Mr Biers reported that six tenders had been received by the Architects, Messrs Smith and Johnson. They were opened by the sub-committee, and the following were the respective amounts thereof:—

Name of tenderer	Main Building	Extra Mouldings	Supper Room	Temporary Addendum	Deduction for value of old material
1. R. C. Brown	14126. 0. 0	Nil	1014. 15. 0	320. 0. 0	161. 0. 0
2 Tho ^s Dally	13652. 0. 0	82. 12. 0	1334. 0. 0	372. 0. 0	50. 0. 0
3 Alex ^r Kemp	12164. 0. 0	62. 0. 0	969. 0. 0	330. 0. 0	90. 0. 0
4 W ^m Radden	12577. 8. 5	41. 6. 0	1061. 10. 7	268. 7. 1	150. 0. 0
5 Cochran ^e & Chomley	12788. 13. 8	41. 6. 0	1281. 6. 5	359. 13. 6	30. 0. 0
6 J ^s Moore	12464. 0. 0	82. 12. 0	1393. 0. 0	497. 0. 0	230. 0. 0

The gross amounts of the tenders, after deducting the allowance for material in the old Building, were as follow:—

No 3 Alex ^r Kemp	£ 13435. 0. 0
" 4 W ^m Radden	13798. 12. 1
" 6 Jas Moore	14206. 12. 0
" 5 Cochran ^e & Chomley	14440. 19. 7
" 1 R. C. Brown	15299. 15. 0
" 2 Tho ^s Dally	15390. 12. 0

The lowest tender was therefore that of Mr Alex^r Kemp for £ 13435. 0. 0.
 This amount is £ 3035 in excess of the estimated cost as computed by the Architects, and the Supper room is reduced in dimensions, and no provision is made for the raising of the floor of the Large Hall.
 The Architects had explained to the Sub Committee that an additional expenditure of £ 1000 over and above their estimate had been rendered necessary by certain changes insisted on by the Boards of Health and certain other extras which they themselves had found to be necessary. They would estimate the value of the work as set down in the revised plans at about £ 12000.
 Mr Piers stated that he merely reported the facts, and that the Sub Committee did not make any recommendations.

After receiving the report of the House Sub Committee a long conversation ensued. The Architects were called in by the Chairman, and, in reply to a question from him, they stated that they considered the amount of the lowest tender was a fair price for the work.

It was resolved, on motion of Mr Severs and Mr Sangster that the Committee shall report to the members as follows:—

Report of the General Committee with reference to the Tenders for the New Building.

Your Committee beg to report:—

1. That no tender has been received within the amount of £ 10,400 authorised by the resolution of the special meeting held 24th October 1883 (pag 98)
2. That, in the opinion of the Architects, the lowest tender is a fair price for the work shown in the finished plans.
3. That the Committee therefore recommend that the resolution restricting the expenditure on Building to £ 10,400 be rescinded, and that the said amount of £ 10,400 be increased to £ 13500.

(Confirmed) Thomas Harlin,
 Chairman,
 2/3/85.

Thursday 12th February 1885

Special General Meeting.

The following members of Committee were present:—
Mr Martin (President) in the Chair, Mr Rennie, (Vice Pres)
Mr Lusk, Mr Meeks, Mr Millie, Mr Jones, Mr Levi, Mr Piers,
Mr Downward, Mr Ridley, Mr Langster, Mr Connor & Professor
Elkington, and eight of the Members.

Mr Martin, the President, took the Chair soon after 8 pm.
and, ^{the Secretary} read the advertisement convening the meeting. The
said advertisement had been published in the daily papers
in conformity with rule 21, and the business was "to
receive the report of the Committee with reference to the
tenders for the new Building, and to give authority to
borrow the money required for its erection, in confor-
mity with Rule 46.

Prior to commencing the immediate business of the evening,
the Chairman said it was his painful duty to have
to announce the death of their late President, Mr Walter
Thompson, who tranquilly expired at four o'clock
this morning.

The Chairman explained that the Architects, in completing
their plans and specifications, had found it necessary, in
order to comply with certain requirements of the Central
and local Boards of Health, and through some other
changes which they themselves had found to be imperatively
necessary, to make certain additions which would
increase the cost by more than £1000. Six tenders
had been received from competent contractors, and
the lowest tender amounted to nearly £13,500. The
Committee, after mature deliberation, had agreed
to the following report, which he read:—

Report of the General Committee of the Melbourne Athenaeum with reference to the Tenders for the New Building.

To the Members of the Melbourne Athenaeum,
Gentlemen,

The Committee beg to report:—

1. That no tender has been received within
the amount of £10,400 authorised by the resolution
of the special meeting held 24th October 1883 (page 98).

2. That, in the opinion of the Architects,
the lowest tender is a fair price for the work shown
in the finished plans.

3. That the Committee therefore recommend
that the resolution restricting the expenditure on
Building to £10,400 be rescinded, and that the
said amount of £10,400 be increased to £13,500.

The Chairman moved the adoption of this report, which
was seconded by Mr Hall.

An amendment was moved by Mr Piers, and
seconded by Mr Downward:— "That, in consideration
of the large increase in the sum required for the
erection of the Building, and the uncertainty of
obtaining the money at the rate already agreed to,
the whole matter be referred to the Committee for
further consideration"

The meeting had been previously informed
by the Chairman that the present mortgagee had
definitely declined to advance the additional loan.
After some remarks on the motion and amend=

ment, Mr Piers asked the Chairman whether the adoption of the Report would have the effect of binding the members to go on with the Building. The Chairman said that he thought not.

Four or five gentlemen spoke in favour of the adoption of the report, and Mr Piers was urged to withdraw his amendment, as the Committee would necessarily have to reconsider the subject.

Mr Piers then withdrew his amendment, and the motion for the adoption of the report was carried.

It was then moved by Mr Piers and seconded by Mr Connor that a fresh statement of ways and means be prepared and submitted to the members. The resolution was carried.

(Confirmed)

Thomas Harlin,

Chairman.

27/1/86.

Monday 16th February 1885.

Special meeting of the General Committee.

The Committee met at 4.30 p.m.

Present

Mr Charlie President (Chair)

Mr Rennie Vice Pres

Fuge Treasurer

Piers

Millie

Ridley

Saugster

Levi

Meeks

Connor

Severs

Davies

Lush

Professor Ellington.

The Chairman stated that he had convened the meeting, in consequence of the resolution carried at the special general meeting of members held on Thursday 12th instant.

Mr Piers then read for the Committee a statement of ways and means prepared by himself, from which it would appear that, on the supposition that interest would have to be paid at the rate of six per cent per annum on £20,000 borrowed on mortgage, the yearly gross expenditure of the Institution would exceed the receipts by about £200. Mr Piers said that he had handed his statement to the Secretary who had reduced the amounts of some of the items of expenditure, and increased some items of revenue. From a statement prepared by the Secretary it would seem that we might expect a yearly credit balance of

Tuesday 24th February 1885
Special meeting of General Committee

Present Mr Harlin (President) Chair
Burns
Downward
McIllic
Levi
Meeks
Lounor
Ridley

An apology was made for the absence of Mr Rennie.

The Building Sub Committee reported as follows:—
" Your Committee beg to report that they have maturely considered the question of the probable receipts and expenditure after the completion of the proposed new Building, and they are of opinion:—

1. That our total indebtedness after the completion of the new building should not exceed £10,000
11. That the New Building should not ~~exceed~~ ^{cost} more than £10,500.

Your Committee recommend that the Architects be instructed accordingly. They also recommend that the present Cash balance of £500 be retained for possible contingencies.

The Report was adopted on the motion of Mr Piers and Mr Harlin.

Resolved, on motion of Mr Meeks & Mr Millie, that the Secretary shall intimate to the Architects that the Committee will not spend more than £10,500 on the proposed new Building, which shall have all the required accommodation and be carried out in accordance with plans approved by the General Committee.

Confirmed Thomas Harlin,
Chairman,
2/3/85-

about £200. He thought that, even if this statement could be taken as correct, it would not justify us in incurring so large a debt. He would therefore move that the present plans for the erection of the new Building be abandoned.

A long conversation then ensued. It was ultimately Resolved, on motion of Mr Severs and Mr Lush, that a Sub-Committee consisting of Mr Harlin, Professor Elphington, Mr Rennie, Mr Piers, and Mr Ridley, ^{be appointed} to report to the General Committee next Tuesday week (24th) as to ways and means for the new Building.

The Architects (Messrs Smith & Johnson) were then called in, and laid before the Committee certain modifications in the plans by which a saving in the expense could be made. They also exhibited ground plans of an entirely new arrangement of the Building in which both Library & Reading room would be on the one flat. The Building Sub-Committee were requested to consider them and report.

Modified Plans.

Confirmed Thomas Harlin,
Chairman
2/3/85-

Monday 2nd March 1885

The General Committee met at 9.30 p.m.

Present

- Mr Martin President (Chair)
- Rennie Vice Pres
- Kepe Treasurer
- Sampster
- Levi
- Counor
- Downward
- Millie
- Ridley.

The minutes of the last monthly meeting, and the special meetings held 9th, 16th & 24th Feb^y were read and confirmed. The minutes of the special general meeting held 12th Feb^y were also read, and were considered correct.

The Finance Sub Committee reported as follows:-

Your committee beg to report that they have audited the A/c's for Jan^y & Feb^y and found them correct.

They beg to recommend that the sum of £300 be placed in our Bank as a fixed deposit for 12 months, with the understanding that it may be withdrawn sooner if required, and interest be allowed at the lower rate.

They also recommend that the Secretary's assistant shall receive an increase to his salary of five Shillings per week.

The following accounts are recommended for payment:-

Salaries	£ 59.10
Gas	13. 7.6
Electric Light	9. 6.8
Detmold	8. 17.3
Downceby	5. 1.9
Armstrong	14. 6.0
Dickie	10. 0.7
Stittwell	6. 0.0
Sam'l Mullen	3. 9.2
Launceston Examiner	2. 0.0
Auditors	4. 4.0
Sundry A/c's & Petty Cash	23. 12.8
Fixed deposit	300. 0.0
	<hr/>
	£ 459. 15.7

Resolved, on motion of Mr Rennie & Mr Levi that the Report be adopted.

Resolved that two copies of Mr Hartley Williams's work "Religion without superstition" be purchased.

Resolved, on motion of Mr Counor & Mr Sampster, that a letter of Condolence be sent to the family of the late Mr Walter Thompson late President and formerly secretary of this Institution.

Resolved, on motion of Mr Kepe and Mr Sampster, that in consideration of his valuable services to the Institution the sum of £15. 15. 0 be given to the Secretary as a gratuity.

Secretary's Statement

Subscriptions for the month	£ 143. 9. 6
Total revenue of - - -	232. 14. 0
2 months	413. 0. 4
New members during the month	26
2 months	48

Balance in Bank carried up £ 656. 8. 3
Fixed deposit £ 200. 0. 0

Confirmed 13/4/85.
Thomas Martin,
Chairman -

Monday 23rd March 1885

Special meeting of the General Committee

The Committee met at 7.30 p.m.

- Mr Starlin, President (chair)
- Mr Rennie Vice Pres.
- Mr Fuge Treasurer
- Piers
- Dewers
- Connor
- Davies
- Levi
- Meeks
- Ridley
- Sutherland.

Modified plans

The President stated that he had authorised the calling of the meeting, in consequence of a communication received from the Architects, Messrs Smith & Johnson. These gentlemen were present and exhibited their modified plans, and pointed out the principal changes that had been made. These were:-

1. The omission of the upper story & the supper room
 2. The placing of the library & reading room on one flat
- The Architects stated that the altered plans had been submitted to the two Boards of Health and the Building Surveyor, and had been approved of by them.

The Committee then examined the plans.

Resolved, on motion of Mr Dewers and Mr Davies that the plans now exhibited by

the Architects are hereby approved of by the General Committee.

Amended tenders

The Architects then delivered to the President the tenders for the work in accordance with the modified plans. They had asked for prices from the two lowest of the former tenderers.

The President opened the tenders, and announced the amounts as follow:

No 1. £ 10,485

No 2. £ 10,900.3.8.

Tender No 1 was from Mr Alexander Kemp, who was the lowest tenderer on the former occasion.

Resolved, on motion of Mr Dewers and Mr Levi, that this Committee shall ~~recommend~~ ^{report} the tender of Mr Kemp to a general meeting of the subscribers.

Resolved that a special general meeting of members shall be convened for Wednesday 1st April for the purpose of ~~accepting~~ ^{reporting} the tender for the erection of the New Building, and for giving authority to borrow the money required; and also that the second meeting (required by Rule 46) be held on Thursday 9th April or some other day, to be fixed at the first meeting.

Resolved, on motion of Mr Sutherland and Mr Meeks, that copies of the foregoing resolution be sent to the Trustees, and that they be also informed that the plans may be seen by them.

Resolved, on motion of Mr Fuge & Mr Piers, that the Solicitors be instructed to have Mr Thornley

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registered as Trustee in the place of Mr Sumner
deceased.

It was resolved that the monthly meeting of the
Committee shall be held 13th April.

Confirmed 13/4/85
Thomas Harlin
President.

178
Wednesday 1st April 1885
Special General Meeting
Re New Building.

The President (Mr Tho^s Harlin) took the
chair at 8 pm, and called upon the Secretary
to read the advertisement calling the meeting. The
said advertisement had appeared twice in the three
daily papers, the first insertion being in the papers
of Wednesday 25th March. The purpose of the meeting
was set forth in the advertisement was:— to authorise
the general committee to borrow the sum of £10,000
required for the erection of the new building.

There were about a hundred subscribers present.

The Chairman informed the meeting that, after
the last special general meeting, the Committee reconsidered
the whole question and agreed to ask the Architects
to submit ~~modified plans~~ modified plans
which could be carried out at a cost not exceeding
£10,500. These plans had been prepared, and
a tender had been received from Mr Kemp to
erect the Building for £10,485. The principal
alterations were the omission of the fourth story
and also the supper room under the large Hall, and
the placing of the Library & the Reading Room
on the old flat. These modified plans had been
approved by the two Boards of Health and the
Building Surveyor.

The plans were exhibited & explained by

the Architect, Mr Smith.

The President moved:—

That this meeting hereby authorises the General Committee to borrow the sum of £18,000 on the security of the real property of the Institution at a rate not exceeding $5\frac{3}{4}$ per cent per annum such sum to be expended as follows, viz:—
£4,000 to pay off the present mortgage; £11,000 in connection with the erection of the new Building; the Balance for furniture, fittings, and other matters in connection with the Institution.

The resolution was seconded by Professor Elkinston and was carried unanimously.

The President informed the meeting that the second meeting, required by rule 46, would be held on Thursday 9th inst.

(Confirmed April 9, 1885—

Thomas Harlin,

President

Thursday 9th April 1885

Second of the two special general Meetings, re New Building

The Chairman, Mr Tho Harlin, President took the Chair at 8 p.m.

The advertisement calling the meeting was read. The said advertisement had appeared twice in the three morning daily Journals, the first insertion being in the issue of Thursday 2nd April. The advertisement stated that the object of the meeting was to confirm the resolution of the special general meeting of Wednesday 1st April 1885 giving the General Committee authority to borrow the sum of £18,000.

The minutes of that meeting were read and confirmed.

Resolved that this, the second of the two special general meetings required by rule 46, hereby confirms the resolution unanimously carried at the previous meeting giving authority to the General Committee to borrow the sum of eighteen thousand pounds stg on the security of the real property of the Institution at a rate not exceeding $5\frac{3}{4}$ per cent per annum, such sum to be expended as follows:— viz:— £4,000 to pay off the present mortgage; £11,000 in connection with the New Building, the Balance for furniture, fittings, and other matters in connec-

tion with the Institution.

The resolution was moved by the President and seconded by Mr Piers (one of the committee) and was carried unanimously

The minutes of the meeting Resolved on motion of Mr Downward & Mr Piers that the foregoing minutes be confirmed

Confirmed April 9, 1885 -
Thomas Harlan
President

Monday 13th April 1885.

Monthly meeting of General Committee.

The General Committee met at 7.30 this evening, by resolution, instead of Monday 6th April which was a holiday. All present except Mr Suthead.

The minutes of the monthly meeting held 2nd March were read. Attention was drawn to the fact that no notice had been given of the intention to grant a gratuity to the Secretary and to increase the salary of the Assistant. The minutes were then confirmed.

The minutes of the special meeting of the General Committee held 23rd March were read and confirmed.

The Finance Sub-committee reported as follows:-

"Your committee beg to report that they have elected the Vice President, Mr Charles Rennie, Chairman of the Finance Sub Committee for the year. They have audited the A/cs for March and found them correct. Payment is recommended of the following accounts:-

Salaries	£ 60. 10. 0
Wm Dawson & Sons (Whitehead) Newspapers	37. 13. 8
E Whitehead & Co Magazines to Betty	73. 6. 2
Saml Mullen, Newspapers & Mag. to March	43. 13. 6
Melbop ⁿ Gas Co	8. 19. 4
Australian Electric Co	4. 13. 4
John Pounceby. Binding	5. 9. 4
Wm Detmold Binding	3. 19. 6
Stillwell & Co Printing	9. 2. 6
John Dakin Repair	3. 19. 2
Melbourne Water Supply. Rates to June	8. 0. 0
Sundry for E Whitehead Stationery	2. 1. 3
John Armstrong advertising 21/10	1. 5. 0
A J Smith, London Directory	1. 0. 0
	<hr/> 4. 6. 3
	£ 259. 6. 6

Secretary's Statement.

Subscriptions for the month £125. 10. 6
 Total revenue of - - 166. 0. 10
 3 months 579. 1. 2
 New members during the month 26
 - 3 months 74
 Balance in Cur A/c Bank £346. 18. 6
 Excess deposits 500. 0. 0
 Confirmed April 27, 1885,
 Thomas Harlan
 Chairman.

Post forward	4. 6. 3	£259. 6. 6
Howie & Co. Sundries	19. 6	
Draper & Sons. Labels	16. 8	
Thos Hunt. Kilmore Free Press	13. 6	
Petty Cash	10. 0. 0	16. 15. 11
		<hr/>
		£276. 2. 5

Resolved, on motion of Mr Sevens & Mr Sangster that the report be adopted.

Loan

Mr Rennie reported that he had received a letter informing him that the Hon Henry Miller had decided not to grant the loan.

Resolved, on motion of Mr Sangster & Mr Connor, that Mr Rennie, Professor Elkington, & Mr Fuge be fully empowered to negotiate the loan on behalf of the Institution on the best terms obtainable up to 5 3/4 per cent per annum.

Renting premises

Resolved on motion of Mr Ridley and Mr Connor ^{that the Hon. Sub Committee} consider the question of renting premises in the neighbourhood for library & Reading room, and to report to a special meeting of the General Committee to be held this night week.

Dr Wilkie

Mr Deir ^{mentioned the} ~~reported~~ death of the Honorable D. C. Wilkie M.D who was for 23 years Treasurer of the Institution

Resolved, on motion of Mr Deir & Mr Sangster that a letter of Condolence with the widow and family be sent to Mr Daniel Wilkie.

Mr Such was added to the Library Sub Committee.

Monday 20th April 1885.

Special meeting of the General Committee.

Re renting premises.

The Committee met at 7.30 p.m.

Mr Harlin, President, Chair.

Mr Fuge, Treasurer

Mr Biers

Mr Davies

Mr Millie

Mr Meeks

Mr Lush

Mr Connor

Mr Ridley

Mr Downward

Mr Sutherland

Mr Foode

Prof ElKington.

A letter was received from Mr Rennie apologising for his absence, and stating that Mr Fuge would be able to give all information with reference to the loan which had been arranged for with Mr Eggleston, one of the executors in the estate of the late Mr J. J. Sumner.

The House Sub Committee reported as follows:—

The House sub-committee beg to report that they have considered the question referred to them by the General Committee and have agreed that, if suitable premises could be obtained in the neighbourhood, it would be desirable, for the convenience of the subscribers, to rent them. Premises were advertised for,

Renting
Premises
for Library

and the Committee ascertained that the following suitable ones could be had:—

1. A large room on the first floor of the Equitable Co-operative Society Limited. Size 62 feet by 40, and 14 feet 2 in high. Rent £6. 6 per week.

2. Two large rooms in Swanston Street opposite the gateway of the Town Hall, each 70 feet by 16. Rent £9 per week.

As the former is not only a lower rental, but is better suited for the purposes required, the Committee recommended that it be taken.

St Paul's

The House Sub Committee also beg to report that a deputation from St Paul's Church is to wait on them tomorrow afternoon with reference to the terms on which the Large Hall can be let to them on Sundays for a term of probably three years. The House Committee ask for power to enter into an agreement for letting.

Resolved, on motion of Mr Biers and Mr Connor, that the Report be adopted and that authority be given to the House Sub Committee to let the Hall.

Loan for the erection of the New Building

Loan

from
Estate of
late J. J. Sumner.

Mr Fuge informed the Committee that Mr Rennie and himself had waited on Mr John W Eggleston one of the Executors in the estate of the late J. J. Sumner with reference to the loan required for the erection of the New Building, and subsequently received from him the following letter:—

The Secretary stated that, by direction of Mr Rennie, he had sent copies of these letters to Messrs Wisewould & Gibbs.

The General Committee endorsed the action of the sub committee and thanked them for their trouble, especially Mr Fuze who had first seen Mr Eggleston. Mr Sargeter was also thanked for his assistance in obtaining the ^{offer of the} Hall of the Equitable Co-operative Society Limited on such good terms.

Mr Rennie, Mr Fuze, and Professor Elkinston were requested to continue to arrange matters with regard to the loan, and to make arrangements to pay off Mr Payne at once, so that the certificate of title might be obtained from him.

Resolved that a special meeting be held on Monday next, 27th instat, to make further arrangements re New Building, and to transact the usual monthly business, so that the monthly meeting in May might be dispensed with.

(Confirmed April 27, 1885,
James Harlin
Chairman

(Copy)

Imperial Chambers
Bank Place
Melbourne 15th April 1885

Chas Rennie Esq,
Dear Sir,

I have consulted my co Trustees in the estate of the late J. J. Sumner, and we are willing to lend on the security of the Athenaeum property on the terms submitted in your memo £18,000 for 7 years at 5 1/2 per cent, interest to be paid 1/2 yearly on 30th June and 30th Dec^r - £10,000 payable on registration of mortgage and the balance in three months from date. Will you kindly reply accepting this on behalf of the Institution, and informing me where I can obtain particulars of title.

Yours truly
John W Eggleston

To this letter Mr Rennie sent the following reply.

(Copy)

Melbourne 16th April 1885

W Eggleston Esq.
Imperial Chambers.
Dear Sir,

We are in receipt of your favor of the 15th inst: intimating that the Trustees of the late J. J. Sumner are willing to lend on the security of the Melbourne Athenaeum Property £18,000 for seven years at 5 1/2 per cent. Interest payable half yearly. On behalf of the Institution we beg to accept your offer, and refer you to Messrs. Wisewould & Gibbs for particulars of title.

We are, Dear Sir
Yours truly

Asst Secy
Secretary.

Chas Rennie } Sub Committee
W R Fuze } Melbourne Athenaeum
J. S. Elkinston }

Monday 27th April 1885

Special meeting of the General Committee.

The Committee met at 7.30 p.m.

- Present:—
- Mr Starlin, President (Chair)
 - Biers
 - Rennie
 - Connor
 - Lush
 - Millie
 - Ridley
 - Goode
 - Davies
 - Fuge
 - Meeks

Prof ElKington.

The minutes of the meeting of Monday 13th April and of Monday 20th April were read and confirmed.

R. A Sutherland

A letter was read from Mr R A Sutherland stating that as he had been ordered to go out at night during the winter months as seldom as possible, he begged to tender his resignation as a member of Committee.

Resolved, on motion of Professor ElKington and Mr Fuge, that Mr Sutherland be requested not to press his resignation, as it is the unanimous wish of the Committee that he should remain a member thereof.

C. F. Roberts

A letter was read from Mr C. F. Roberts and a pamphlet forwarded by him which he asked the Committee to accept as a donation to the Institution. As there was some doubt among

St Paul's
re
renting
Hall

the Committee as to whether the book was a suitable one, its acceptance was left to the decision of the Chairman of the Library Sub Committee.

The House Sub Committee reported as follows:—

"The House sub committee beg to report that they have had two interviews with the Churchwardens of St Paul's Church with reference to the proposed letting of the Large Hall on Sundays. Until the Churchwardens know what price will be obtained for the material of the Church, they are not able to bind themselves to any definite amount for the rent, but they fully anticipate to be able to give £225 per annum. They are to meet the House Committee on the 4th proximo, when it is expected that a letting will be effected on that basis"

Resolved, on motion of Mr Biers and Mr Meeks that the Report be adopted

The Finance Sub Committee reported as follows:—

Overdraft
to pay off
Payne's mortgage

"The Finance Sub Committee beg to report that arrangements have been made with the City of Melbourne Bank for an overdraft of £4000 to pay off Mr L B Payne's mortgage. The interest due on it to date will also have to be paid, together with a penalty of £50 in lieu of the six months' notice. A voucher will have to be signed for this payment. The accounts, with the exception of the salaries and £10 petty cash, will not be paid till next month. It will be necessary for arrangements to be made with the

Insurance
policy to be
endorsed.
Books & furniture
no of policy 7803

National Insurance Co of New Zealand with reference to the Insurance policy on the books and furniture in the Library and reading rooms. It is probable that an extra premium may have to be paid.

Resolved, on motion of Mr Rennie and Mr Goode, that the report be adopted.

The Library sub committee reported as follows:-

The Library sub committee beg to report that they have elected Mr Lush chairman of the sub committee for the year. Since the 1st November 1884, 156 volumes have been added to the Library at a cost of £72.14.7.

They recommend that preparations be made forthwith for removing the Library to the Hall of the Equitable Co-operative Society L^d.

They also recommend that the old and defaced books removed from the Library be sent, as usual, to the charitable Institutions.

The following books are recommended for addition to the Library:-

From Samuel Mullen	56 vols @	£15.16.5
Geo Robertson	14 "	5.10.6
Alex ^r Scott	1 "	10.6
	<u>71</u>	<u>£21.17.5</u>

Resolved, on motion of Mr Lush and Mr Connor, that the report be adopted.

New Loan.

It was reported by Mr Rennie that the "Loan" Sub Committee had an interview with the manager of the City of Melbourne Bank who readily acceded to their request for an overdraft of £4000 to pay off Mr J. B. Paynes Mortgage.

Mr Luge reported that the solicitors were making all the arrangements for the new mortgage,

Mr Lush
chairman
of Library Sub
Committee

Removal of
Library

and that Mr J B Payne had of the Athenæum with his solicitors inspection.

It was decided that when the loan shall have been received (Mr Rennie, Mr Luge, and Dr) deposit the unused balance

Notice of

Mr Biers read a notice to prepared, relative to the move

THE Members are informed that the about to be pulled down and re-built, as Reading Room and Library in the area of the present ones.

It was at first intended that the the purposes of Reading Room and I buildings in progress being retained, b pointed out to the Committee that the a Reading Room, and that it would through the winter months. They have comfort and convenience of the Member

LARGE HALL OF THE EQUITAB which for these requirements is eminent

Two or three days at the begin up in the removal of furniture and Institution will be closed. On or about is situated a little further up the street and will remain so for about nine months. Athenæum premises will be ready for

By order

April 27th, 1885.

Monday 8th June 1885

The Committee met at 7.30 pm. in one of the rooms of the Equitable Co-operative Socy.

Present. Mr Tho Harlin (President) chair.
 Fuge (Treasurer)
 Biers
 Millie
 Lush
 Downward
 Severs
 Meeks
 Davies
 Prof E Kingston

Apologies were made for the absence of Messrs Levi, Rennie, Langster, Ridley, & Connor.

The chairman informed the Committee that he had authorized the Secretary to call the meeting for to night in lieu of the first Monday in the month.

The minutes of the preceding meeting were read and confirmed.

The following correspondence was read.

A letter from Mr Levi apologising for absence,
 Letter from Mr Connor apologising for absence of self and Mr Ridley, and stating that they objected to the fixed cloak rooms that had been erected in the large Hall.
 Letter from Mr C. F. Bradley, enclosing an account,
 Letter from Mr C. F. Roberts enclosing a copy of "Roberts's occasional."
 From Mr Rennie, one of the "Loan" Committee stating

Resolved, on motion of Mr Biers and Mr Ridley, that 250 copies of this notice be printed and circulated among the subscribers.

The Secretary read a declaration which he will be required to make with reference to the election of the Honorable Nathau Thornley as Trustee of the Institution.

Arrangement for signing the Contract for the New Building.

Resolved, on motion of Mr Biers and Mr Meeks, that the President (Mr Tho Harlin) and the Treasurer (Mr Henry R Fuge) be and are hereby empowered to sign the Contract for the New Building.

Mr Kemp, the Contractor, was then called in, and was informed that he could take possession of the Building on the eleventh proximo.

Mr Kemp agreed to hand over the New Building on or before 28th February 1886.

Resolved, on motion of Mr Rennie and Mr Lush, that the two deposits to be made by the Contractor be reduced to £100 each.

It was arranged that the Contract should be signed at the Architects' office on Thursday next, 30th April, at 1/4 to 2 p.m.

Confirmed Thomas Harlin
Chairman

8/6/85.

Signing Contract for New Building.

Building to be Completed 28th Feb 1886

A letter, to the same effect, was also read from Messrs Nathaniel Billing & Lou (Architects to Mr Coates) to Messrs Smith & Johnson, our Architects.

A letter from Mr Wisewould (enclosing letter from Mr Moubrey, one of the Trustees, addressed to Mr Wisewould, and also Mr Wisewould's reply) stating that it will be necessary to hand the Trustees a resolution of the General Committee to that effect when any of the money now deposited by them is required for the purposes of the loan. Mr Wisewould informed Mr Moubrey, the Senior Trustee, that no further responsibility attaches to the Trustees to see how the money is applied.

No action was taken with reference to the preceding correspondence except in the matter of the encroachment of the wall of Mr Sleight's shop as already noted.

The President reported that he and Mr Hage had signed the contract for the New Building on the 30th April as directed, and that the moving of the Library to the Hall of the Equitable Co-operative Society was commenced 28th April, and that the issuing of books was only suspended for three or four days. The old Building was handed over to the contractor, Mr Kemp, on 11th May, who on that date commenced to take it down.

Responsibility of Trustees re loan

Contract for new Building signed

Taking down old Building

The Finance Sub Committee reported as follows: - Your Committee beg to report that they have audited the accounts for April and May, and found them correct. The sum of £200 which had been placed as a fixed deposit in the City of Melbourne Bank till 5th inst, has

First instalment of loan from Sumner estate.

Accepted 17/5/1911

Encroachment of wall of Sleight's shop.

Notice to owners of adjoining properties

that the sum of £10,000 being the first instalment of the loan of £18,000 from the executors of the Sumner estate had been received, and thus disposed of: -

- £4500 to Current A/c in Bank
- £4500 placed as a fixed deposit (No 1470) in the Bank for 6 months @ 5%
- £1000 placed as a fixed deposit (No 5393) in the Bank for 12 months @ 5 1/2%

A letter from the Secretary to the Solicitors (page 262 of letter book) asking if the owner of the shop occupied by Mr Sleight the Undertaker could be compelled to remove encroachment caused by projection of the western wall.

Reply of Mr J Wisewould, Solicitor, stating that his advice is not to raise the question, but to arrange our Building so as to avoid the difficulty.

It was resolved in reference to this matter that the advice of the Solicitor be acted upon, and that the Architects be instructed accordingly.

A letter from the Secretary to the Solicitors (page 251 of letter book) asking if it is necessary for us as well as the Contractor to give notice to the owners of the adjoining properties to support & maintain their Buildings during the erection of the new Building

Reply from Mr Wisewould stating that it would be safe to do so.

The Secretary stated that he had given notice accordingly. He read a letter from Messrs R. S. Anderson & Lou (Solicitors to Mr Coates, the owner of Mr Sleight's shop) stating that the portion of the premises which had been erected for more than 15 years must be supported by us, but that the portion which has been erected for less than 15 years will be supported by Mr Coates

been redeposited for twelve months at 5 1/2 % per annum. Payment is recommended of the following accounts.

Secretary's Salary May	25 00	
Librarian's ~ May	19 10 0	
Assistant to John May	6 50	
Stallkeeper ~	13 15 0	64 10 0
Gas, April and May		21 19 2
Electric Light April		4 2 7
John W. Eyreman, rebau.		26 50
J. J. Crouch		6 60
Geo Robertson		90 19 8
Rates		30 18 4
Samuel Mullen books		15 16 2
John Dickie Repairs		13 5 1
Gordon & Gotch St'papers		12 11 8
Smith & Johnson		3 3 0
John Armstrong advertising		3 0 8
John Powarby Building		5 14 9
Wm Detmold ~		3 3 3
Sundry Aps Dunedin Evening Star	1 60	
Leatherman Leader	1 60	
Alex B Scott books	10 6	
Poulton & Sons	8 0	
Inedel	7 6	
Australasian Schoolmaster	7 0	
Jeelony Advertiser	6 6	
Petty Cash	15 00	19 11 6
Victoria Insurance Co		3 16 6
		<hr/>
		£ 324 12 8

Resolved, on motion of Mr Stevens & Mr Lush that the report be adopted.

Cellar under New Building.

The President stated that Mr Smith the Architect had had a conversation with him as to the desirability of placing a cellar or cellars under the front Building

Building Sub Committee

Fire policies

Mr Smith was present, and explained to the committee his views on the matter. After some conversation on the subject, a Building sub committee was appointed consisting of

- The President
- Vice President
- Treasurer
- Mr Diers
- Professor L. Kingston

and the question was referred to them to report on it to the General Committee.

The Secretary, by direction of Mr Gibbs, one of the Trustees made a report with reference to the Fire Insurance policies of the Institution, and stated that the interest in Policies No 145 (Victoria) No 23559 (alliance) and No 12897 (National) had been transferred to the executor in the Summer estate as mortgages of the new loan.

Secretary's Statement April.

Subscriptions for the month	98.16
Total revenue of ~	202.15
~ ~ 4 months	781.16.2
New members during month	30
~ ~ 4 months	104

May

Subscriptions for the month	63.17.0
Total revenue of ~	159.13.0
~ ~ 5 months	941.9.2
New members during the month	25
~ ~ 5 months	129
Balance in Bank Current A/c	£ 731.0.6

Fixed deposits	£ 4500	} £ 6000.0.0
	1000	
	300	
	200	
		£ 6731.0.6

Confirmed, July 6, 1885.
Thomas Hurden
Chairman

Monday 22nd June 1885

Special meeting of the General Committee.

Re Cellars.

The Committee met at 7.30 pm.

The President Mr Harlin, President, (Chair)

- Mr Biers
- Ridley
- Downward
- Davies
- Sangster
- Meeks
- Millie
- Devers

Apologies were made for the absence of Mr Rennie, Mr Luge, Mr Levi, and Professor Elkington.

The "Building" Sub Committee presented the following report: -

The Building subcommittee beg to report that they have considered the question of having cellars under one or more of the front shops of the new Building. They have received from the Contractor the following tender; -

1. For one cellar and drain (west) £120.0.0

2. For one cellar to the east

Cellar £ 217.0.0

Drain 75.0.0

Under pinning

old front well (later) 70.14.0

} £ 362.14.0

3. For five cellars complete £ 933.0.0

Extra time for 1 - 4 weeks

~ ~ ~ 2 6 "

~ ~ ~ 3 3 months

Cellar.

The sub committee beg to recommend that a cellar be constructed under the western shop at an extra cost of £120 with the allowance of four weeks' extra time.

As the contractor finds the work of getting out the foundations is impeded by his having to keep the approach to the Large Hall, he has expressed his willingness to pay £50 per month for one or two months, if the Hall be allowed to remain unlet for that period. The Committee recommend that the Secretary be empowered to make an agreement to that effect with the Contractor, to commence from the 11th proximo."

Resolved, on motion of Mr Millie and Mr Sangster that the report be adopted.

The Secretary was authorised to let the Hall to Mr Kemp for two months from 11th of July at £50 per month.

Confirmed July 6, 1885,
Thomas Harlin,
President.