

Thursday 12th January 1888

The Committee met this evening at 8 p.m.

- Mr Geo Lusk Pres (Chair)
- Meeks VP
- Huge Treasurer
- Goode
- Levi
- Danson
- Downward
- Rennie
- Hiffe
- Ridley
- Bates
- Harlie.

Apologies were made for the absence of Professor Elkington & Mr Millie.

The minutes of the previous meeting were read & confirmed. A letter was read from the Assistant Mr G.H. Webster, applying for an increase of salary. The Secretary stated that the Finance Committee had made a recommendation on the subject.

Resignation of Mr Connor

A letter was read from Mr S. J. Connor tendering his resignation as a member of the committee.

Resolved that Mr Connor's resignation be accepted with regret.

The House Sub Committee reported as follows:-

Your Committee beg to report that water is percolating into the cellar under the front shop tenanted by W.P. Looker & Sons. They recommend that the Architects be instructed to see to the matter forthwith. It is recommended that two screens be made for use in the Upper Hall.

Resolved, on motion of Mr Meeks and Mr Ridley, that the Report be adopted.

The Finance Sub Committee reported as follows:-

Your Committee beg to report that they have audited the A/cs for December and found them correct. The sum of £750 deposited in the City of Melbourne Bank is due 18th inst. It is recommended that the interest thereon be placed in the cur A/c. There is an additional sum of £250 available for deposit, which, with the £750, will make £1000. The Committee are divided in opinion as to whether it should be deposited in the Bank, on account of the low rate of interest (4%) given by the associated Banks. They therefore leave the question of the mode of investment to the decision of the General Committee. The Assistant, Mr G.H. Webster, has applied for an increase of salary. Your Committee recommend that he receive an increase of 5/- per week from the 1st of January. The following A/cs are recommended for payment:-

Assistant Increase of Salary

Salaries	£ 82. 1. 8
Metrop Gas Co	16. 2. 7
Casulden Newspapers	13. 4. 4
Saml Muller Books	11. 13. 11
John Pownceby Binding	2. 2. 3
Sundry A/cs & Petty Cash	16. 7. 0
	£ 141. 11. 9

Resolved, on motion of Mr Rennie & Mr Levi that the Report be adopted.

Fixed Deposit

Resolved, on motion of Mr Rennie & Mr Huge, that £1000 be deposited in the City of Melbourne Bank for 12 months.

The Library Sub Committee reported as follows:-

Your Committee beg to report that they have examined the following A/cs and found them correct:-

J Casalduca Newspapers £13. 4. 4

Samuel Mullen Books £11.13.11
 John Pownall Binding 2.2.3
 Melburn Punch 2.0.0
 Stillwell & Co Printing 2.6.6

The following are recommended for addition to the Library:—

From Samuel Mullen 12 vols £3.3.0
 " Geo Robertson 3 " 13.0

Resolved, on motion of Mr Hufe & Mr Danson, that the Report be adopted.

The Balance Sheet was laid on the table. Resolved, on motion of Mr Meeks & Mr Foode, that it be referred to the Auditors.

The Annual Report of the Committee, as drafted by the Sub-committee, was read.

Resolved, on motion of Mr Lusk & Mr Rennie that it be adopted.

26th Jan'y

Resolved, on motion of Mr Meeks & Mr Hufe, that the Library be closed on 26th January

Secretary's statement

Subscriptions for the month £88.9.6
 Total revenue of - " 375.13.6
 " " 12 months 4134.8.0
 New members during the month 17
 " " 12 months 376
 In cur A/c Bank £479.7.3
 Fixed Deposits 1250.0.0
 £1729.7.3

encl^d 11mms
 2/2/88

Wednesday 25th January 1888

Annual Meeting of Subscribers
 held in the Small Hall
 of the Institution

The Chair was taken at 8 pm. by the President Mr George Lusk.

The following members of Committee were present:—

- Mr. Henry Meeks Vice President
- Henry R Hufe Treasurer
- Rennie
- Bates
- Ed Kingston
- Foode
- Downward
- Levi
- Sliffe

and a few of the subscribers.

The Secretary read the advertisement convening the meeting. The said advertisement had appeared twice in the daily newspapers, and had been posted in the Reading Room, in accordance with rule 20.

The minutes of the previous Annual meeting were read & confirmed.

The Secretary read the following report:—

In presenting their Report for the past year, the Committee have great pleasure in congratulating the Members on the continued progress of the Institution.

The gross receipts for the year amount to £4134 8s. and the expenditure to £3333 1s. 3d. The following are the details of the receipts:—Subscriptions £1561 1s. 6d.; Front Shops, £1080 10s. 9d.; Large Hall, £882 19s.; Small Hall, £383 2s.; Rooms, £198 12s. 10d.; Sales, £28 1s. 11d.

Among the items of expenditure there is the large amount of £990 for interest on the loan of £18,000. This item will be considerably lessened when the term of the present mortgage expires, as your Committee have commenced the formation of a sinking fund for that purpose, which already amounts to £1250, and is bearing interest almost equal to that paid on the mortgage.

After deducting from the gross expenditure the sum of £990 for interest on mortgage, and £78 6s. 6d. for new catalogue, we have £2265 7s. 9d. left for ordinary expenditure. The principal items in this are:—Salaries, £939 15s.; Books, Magazines, and Newspapers, £591 15s. 5d.; Gas, £243 13s.; Repairs and Furniture, £122 12s. 10d.; Binding, £83 3s. 4d.

The number of books added to the Library was 613. The total number of works issued to the Subscribers was 28,241, and 7150 magazines.

The number of visitors introduced by members, under the provision of Rule 19, was 46.

The Government has contributed during the year:— Victorian Parliamentary Debates. Votes and Proceedings of the Parliament of Victoria. Government Gazette. Acts of Parliament. Victorian Year Book, by H. H. Hayter, Esq. Results of Observations, Melbourne Observatory, by R. L. J. Ellery, Esq.

The Government of New South Wales has contributed:— Parliamentary Papers for the year.

The following donations of works have also been kindly made:—

Calendar from the Council of the Melbourne University. Transactions and Proceedings of the Royal Society of Victoria, Vol. XXIII., presented by the Council of the Royal Society. The Vaccination Inquirer and Health Review, forwarded monthly by Mr. J. Carson. Volume XVIII. of the Proceedings of the Royal Colonial Institute, from the Society. Two Copies of Bradshaw's Guide to Victoria, supplied regularly by Messrs. Stillwell and Co. Two copies A. B. C. Guide, supplied regularly by Messrs. Gordon and Gotch. The Sydney Trade Review and Prices Current, by the proprietors, Messrs. Mitchell, Chisholm, and Medcalf. The Calcutta Review, presented quarterly by H. Palmer, Esq. The Melbourne Masonic Journal, presented monthly by the proprietor, H. G. Crocker, Esq. Imperial Review, by the publishers, Messrs. McKinley & Co., Melbourne. Volume of Poems, by the author, H. H. Hayter, C.M.G. Literary Curiosities, being a Series of Letters to the New South Wales public Newspapers, by the author, E. J. Godfrey. Pamphlets on Natural Religion, by the author, H. J. Browne. From Mrs. Backhouse, Sunderland, England, "Witnesses for Christ, and Memorials of Church Life," by Edward Backhouse and Charles Taylor. 2 vols.

The Committee and such of the Members as attended the Lectures were highly pleased with them, and expressed themselves in warm terms of praise for the erudition of the Lecturers, and the masterly way in which they treated their subjects. The only disappointing feature was the smallness of the attendance. It is, however, hoped that if the experiment be repeated, the members will be present in larger numbers, and that they will, in other ways, strive to enlarge the usefulness, and promote the prosperity of the Institution.

George Lush President

THE TREASURER IN ACCOUNT CURRENT WITH THE MELBOURNE ATHENÆUM.

For the year ending 31st December, 1887.

Table with two columns: Debit (To Balance, Subscriptions, Rent of Front Shops, etc.) and Credit (By Salaries and Wages, Books, Magazines, and Newspapers, Gas, etc.). Total debit is £5,063 1 6 and total credit is £5,063 1 6.

STATISTICAL STATEMENT OF TRANSACTIONS FOR THE LAST THIRTY YEARS.

Table with 6 columns: Year, No. of Subscribers, New Members, Volumes Added, Volumes Circulated, Magazines Circulated. Data spans from 1858 to 1887.

* Works.

The following return shows the number of works of various classes that have been issued during the last four years:—

Table with 5 columns: Classification, 1881, 1885, 1887, 1888. Lists various categories like Agriculture, Commerce, and Statistics, Mechanics, etc.

The proprietors of the principal metropolitan and provincial newspapers have also each contributed one copy of their journals.

The annual election of honorary office-bearers resulted in the return of the following gentlemen:—President, Mr. George Lush; Vice-President, Mr. Henry Meeks; Treasurer, Mr. Henry R. Fuge; Committee, Mr. T. J. Connor, R. S. Danson, E. Downward, J. S. Elkington, Thos. Harlin, Alex. Millie, Jas. Moloney.

A vacancy on the Committee having occurred through the election of Mr. Meeks as Vice-President, the Hon. W. Bates was elected to fill it.

There have been 12 meetings during the year: The President—Mr. GEORGE LUSH attended 11 The Vice-President—Mr. HENRY MEEKS " 10 The Treasurer—Mr. HENRY R. FUGE " 11

Table of Committee members: Mr. Connor, Mr. Bates, Mr. Danson, Mr. Goode, Mr. Levers, Mr. Elkington, Mr. Iliffe, Mr. Levi, Mr. Harlin, Mr. Ridley, Mr. Moloney, Mr. Sangster.

The President, Vice-President, Treasurer, and the following members of Committee retire from office, but are eligible for re-election, viz.:—Messrs. W. Bates, J. Goode, W. Levers, J. Iliffe, J. Levi, J. S. Ridley, and D. Sangster. There is also another vacancy, caused by the resignation of Mr. T. J. Connor.

A new edition of the Catalogue has been printed, containing the new works added to the Library up to the middle of the year.

In accordance with the promise made at the opening of the new building, the Committee arranged for a series of Lectures, to which members and their friends were admitted free. The following gentlemen kindly undertook to give the Lectures:—JAMES MOLONEY, ESQ., on "Australian Poetry," with Selections. E. LLOYD MARKS, ESQ., F.C.S., on "Colour: Scientific, Literary, Artistic. T. JEFFERSON CONNELLY, ESQ., on "The Development of National Character," Historically Considered. Professor ELKINGTON, on "Labour: its Cost, and its Purchasing Power.

APPROXIMATE STATEMENT OF ASSETS AND LIABILITIES.

Table with two main sections: ASSETS (Estimated value of Property, Value of Library, Cash in Current Account, Fixed Deposits) and LIABILITIES (Loan under Mortgage, Salaries for December and Sundry Accounts, Balance). Total assets and liabilities are £49,479 7 3.

Audited and found correct.

HENRY R. FUGE, HONORARY TREASURER.

W. THOMPSON, ANDREW BURNS, AUDITORS.

MELBOURNE, 17th January, 1888.

Resolved on motion of Mr Char Rennie & Mr Goode that the Balance Sheet be taken as read

The President moved the adoption of the Report, ^{of Balance sheet} which was seconded by Mr Martin Good and carried

Resolved, on motion of Hon Wm Bates & Mr Goode, that the following gentlemen be scrutineers to conduct the election if required

- Mr Hooper
- " Godfrey
- " Good
- " Kearney

Proposed by Mr Chas Rennie, seconded by Mr Levi, & carried that the Auditor, Mr Walter Thompson & Mr Andrew Burns be re-elected

The President announced that the election of officers & members of Committee would, if necessary, be held on Monday 30th Dec^r, and that nominations would be received after the meeting till 10 p.m.

Resolved, on motion of ^{Byland} Major Templeton and Mr Godfrey, that a vote of thanks be given to the retiring President, officers, & members of the Committee

The President returned thanks for himself and colleagues, and the meeting closed

The following nominations were made in due form as provided in the Rules:—

For President	Mr Henry Meeks
Vice President	Mr Joseph Good
Treasurer	Mr Henry R. Dyer

For members of Committee

- Mr Bates
- Severs
- Sliffe
- Levi
- Ridley
- Sanger
- Mr Hayter C.M.F. (in lieu of Mr Connor)

The candidates, not being in excess of the number required, were declared elected.

No motion received
Adjournment at 10 p.m.

Wm Bates
30/1/89

Thursday 2nd Feb 4 1888

The Committee met at 8 p.m.

- Mr Meeks President Chair
- Goode V.P.
- Sege Treasurer
- Harlin
- Sangster
- Hayter
- Shiffe
- Millie
- Downward
- Levi
- Danson
- Rennie

An apology was made for the absence of Mr Bates.

The minutes of the previous meeting were read & Confirmed

The minutes of the Annual meeting were read, and were considered correct.

A letter was read from the Secretary applying for his usual annual leave of absence for a fortnight. Resolved, on motion of Mr Goode & Mr Sangster, that leave be granted.

A letter was read from Mr Richard Heath, a subscriber, stating that sufficient notice of the public meeting had not been given. Resolved that the letter be acknowledged

Resolved, on motion of Mr Rennie & Mr

Hour of meeting

Downward, that the monthly meetings of the Committee be held on the first Thursday of the month at eight p.m.

Resolved, on motion of Mr Levi & Mr Millie, that the following be the Sub Committees for the Year

Sub Committees

Treasury	Library	House	Emergency
The Treasurer	The Treasurer	Ridley	Treasurer
Mr Rennie	Mr Harlin	Shiffe	Sevens
Sevens	Elkington	Sangster	Rennie
Downward	Holoney	Bates	Shiffe
Levi	Millie	Rennie	
Danson	Hayter		
	Leah		

Acoustics of the Hall

The Secretary informed the Committee that Mr Maccabe, who is now giving a series of entertainments in the Hall, had remarked the defective acoustic properties of the Hall on the first night of his performance, and had said he felt sure he could remedy them. He has effected certain changes which have made a very marked improvement, and has made further suggestions which, if carried out, will completely work a cure.

Resolved, on motion of Mr Goode & Mr Millie, that the matter be referred to the House Committee

Resolved, on motion of Mr Harlin & Mr Sangster, that the cost of the fittings placed in the Large Hall by Mr Maccabe be paid by us, and that a letter of thanks be sent to Mr Maccabe for the successful experiment he has made, and the advice he has given.

Thursday 1st March 1888

Junior Assistant

The Secretary informed the Committee that the Junior Assistant had left, on account of sickness, and that he had succeeded in getting Mr Horace Taylor, the former assistant, to return at the same salary as he had when he left.

Resolved, on motion of Mr Rennie & Mr Sangster, that the action of the Secretary be confirmed.

Approved
M. M. 3
1/3/88

The Committee met at 8 pm
Mr Meeks (Chair) Pres.
Goode Vice Pres
Huge Treasurer
Millie
Sangster
Downward
Harlin
Rennie.

Apologies were made for the absence of Mr Stayer, Mr Ridley, & Mr Levi.

The minutes of the previous meeting were read and confirmed.

A letter was read from Mr J. W. Purtt, artist, asking on what terms he would be allowed to exhibit some of his pictures in the Upper Hall, on the understanding that they should be put out of sight when the Hall was required for other purposes.

Resolved that the Secretary be empowered to let the Hall to Mr Purtt at the nominal rental of £1 per week.

The House Sub Committee reported as follows:-

Your Committee beg to report that they have elected Mr Ridley chairman for the year. With reference to the matter of the Acoustics of the Large Hall, it is recommended that the present fixtures be allowed to remain until the effect has been further tested. The cause of the leakage of water into the cellar of the front Shop has been ascertained and remedied. A Siphon has also been fixed there. Mr Goold wishes to have a ventilator placed in the back wall of the shop occupied by him. It is recommended that the Architects be consulted as to the mode in which

placed right round the Library at the top. The following are recommended for addition to the Library

From Samuel Mullen 19 vols £3.16.0
Geo Robertson 12. 4.2.6

The following Yes have been examined, & found correct:-

Whitehead, Magazines £22.17.6
Geo Robertson Books 34.14.6
Detmold Binding 5.0.3
Pownecky Binding 2.0.9
Armstrong, Newspapers & Art 12.9.9
Saml Mullen, Books 3.3.0
Sundry Yes 10.8.3

It is recommended that we subscribe for a copy of the Centennial edition of the works of Marcus Clarke, Price £2.2.0.

Resolved, on motion of Mr Harlin & Mr Goode, that the Report be adopted.

The Finance sub committee reported as follows:-

Your Committee beg to report that they have elected Mr Rennie, chairman for the year. They have audited the A/c's for January & February and found them correct. It is recommended that the sum of £250 be placed as a fixed deposit. Payment is recommended of the following A/c's:-

Salaries, January £27.1.8
Feb 28.1.8
Gas January 10.11.8
Co. Whitehead, Magazines 22.17.6
Geo Robertson Books 34.14.6
Bursley & Munn, Raize & fittings 20.0.0
Detmold, Binding 5.0.3
Pownecky, Binding 2.0.9
Armstrong, Newspapers & Art 12.9.9
Auditors 4.4.0
Saml Mullen, Books 3.3.0
Sundry A/c's & Petty Cash 15.8.3
Fixed Deposit 250.0.0
£508.11.4

this shall be done. Mr Joske, the Secretary of the Public Service Association, has been elected Registrar of the Dental Board, and is using the room, let to the Association, as the office of the Board. The House Committee would wish the General Committee to say whether this should be allowed... It is recommended that the floor of the Large Hall be planed. The following Yes have been examined & found correct.

Planing floor of Large Hall

Bursley & Munn, Raize & fittings £20.0.0
Goold, Penzance 12.0
Dillingworth, Sundry 5.0

Before adopting the whole Report, the President, suggested that the various items should be discussed separately.

Mr Joske, the Secretary for the Public Service Association was introduced, and was questioned by the President about the letting of the room to the Dental Board. It was resolved on the motion of Mr Rennie & Mr Downward that our ^{Secretary} committee shall write to the Committee of the Public Service Association informing them that it was distinctly understood, when the room was let to the Association, that it was for their exclusive use, but that our committee do not object to its being used, with the permission of the Association, by the Dental Board, if extra rent be paid to us.

Dental Board

It was resolved that the House Committee be empowered to have the floor of the Hall planed.

The Report of the House Committee was then adopted.

The Library sub committee reported as follows:-

Your Committee beg to report that they have elected Mr Lusk Chairman for the year. It is recommended that an additional shelf be

Thursday 5th April 1888

The Committee met this evening @ 8 o'clock.

- Present
- Mr Henry Meeks, President. (chair)
 - Goode V Pres
 - Juge Treasurer
 - Millie
 - Downward
 - Sangster
 - Ridley
 - Bates
 - Seners
 - Rennie
 - Sliffe
 - Dauson
 - Lush

Apologies for absence, were received from Mr Naylor and Mr Levi.

The minutes of the previous meeting were read and confirmed.

The House Committee reported as follows:—

Your Committee beg to report that they held a special meeting to consider the question of planing the floor of the Large Hall. After having heard the opinion of Mr Alexander Kemp and Mr Newbiggin, who are experts on the subject, the Committee recommend that the idea of planing the present floor be abandoned, and that a new floor of Kaori pine be laid over the present one. They further recommend that the timber be purchased and stacked for twelve months before using it, to obviate the risk of shrinkage... It is recommended that the Secretary of the Public Service Association be allowed to sub let the upper room

Resolved, on motion of Mr Rennie & Mr Goode, that the Report be adopted.

Resolved, on motion of Mr Rennie & Mr Juge, that the £250 be placed in the City of Melbourne Bank for 12 months at 4% per annum.

Mr Joske, while interviewing the committee in reference to the matter of the Dental Board, applied for a remission of the rent of the Large Hall on the night of the Concert given by the Public Service Assocⁿ for the benefit of the Sick Children's Hospital. Mr Joske informed the committee that the Assocⁿ paid full rent for the Hall for five or six Concerts during the year. The object in asking for a reduction for the present Concert was that the charitable institution might receive the benefit.

Resolved, on motion of Mr Rennie & Mr Starlin, that the rent in this instance be foregone, on condition that the next Concert be paid for at one half extra rate.

Secretary's Statement

January

Subscriptions for the month	£ 116. 1. 0
Total revenue " "	321. 0. 3
New members " "	32

February

Subscriptions for the month	£ 95. 10. 0
Total revenue of " "	376. 6. 1
" " 2 months	697. 6. 4
New members during month	26
" " 2 months	58
Balance in Bank	£ 708. 0. 2
Fixed Deposits	1500. 0. 0

compd
 Wm Meeks
 5/4/88

to Mr Otto Lindem for rehearsals at £10 per annum, and also to the Odontological Society for £5 per annum... The following A/cs have been examined and found correct:-

Thomas Dakin, repairing seats in Hall &c	£34.10.0
John Dickie, making water tap & repairs	21.12.10
Water Rates	20.13.4
Alexander Kemp, Syphon & Repairs	10.16.0
Sundry A/cs	5. 3. 0

Resolved, on motion of Mr Ridley and Mr Rennie, that the Report be adopted.
Resolved that the House Committee be empowered to purchase the timber for the new floor.

The Library Committee reported as follows:-
Your committee beg to recommend that five additional copies of the Daily Telegraph be taken. The following are recommended for addition to the Library:-

Seven Samuel Mulven 24 vols	£4.14.6
" Geo Robertson 3 vols	10. 6

The following A/cs have been examined & found correct:-

Samuel Mulven, Periodicals & Books	£48.4.4
Sillwell & Co. Printing	8.18.0
John Pownceby Binding	3.13.9
Wm Detmold Binding	1.18.0
Sundry A/cs	2. 7. 0

Resolved, on motion of Mr Miller & Mr Page, that the Report be adopted.

The Finance Committee reported as follows:-
Your committee beg to report that they have audited the A/cs for March, and found them correct. Payment is recommended of the following A/cs:-

Secretary's Salary March	£29. 3. 4
Librarian's	22. 18. 4
Assistant to 31 st March (5 weeks) @ 40/-	10. 0. 0
Second Assistant " " 15/-	3. 15. 0
Hall Keeper " " 55/-	13. 15. 0
Steward " " 20/-	5. 0. 0
Melb. Gas Co for Feb & March	£16.13.7 1/2
" " " " " " " " " " " "	12. 4. 11 1/2
Thomas Dakin repairing seats in Hall &c	34.10.0
Samuel Mulven Periodicals	£40.0.9 7
" " " " " " " " " " " "	8. 3. 7 5
John Dickie, Repairs	21.12.10
Melbourne Water Supply, Rates to 30/8/88	20.13.4
Alexander Kemp, Syphon, Repairs	10.16.0
Sillwell & Co, Printing	8.18.0
John Pownceby Binding	3.13.9
Wm Detmold Binding	1.18.0
Sundry A/cs Draper & Sons	£2.10.0
Ellingworth, Sundries	2. 1. 0
Buckley & Gunn Towels	12. 0
Dunedin Evening Star	1. 6. 0
Gordon & Litch Austr ⁿ Handbook	10. 6
Year book of Australia	7. 6
Saunders & McDougall Boot	5. 0
Petty Cash	5. 0. 0
	12.12. 0
	£276a8. 6

Resolved, on motion of Mr Rennie & Mr Forde, that the report be adopted.

Secretary's Statement

Subscriptions for the month	£133.18.0
Total revenue of 3 months	316. 7. 11
New members during month	£30
" " " " " " " " " " " "	3 months 88
Balance in Bank	£575.16.9
Fixed Deposits	£1750. 0. 0

correct
3/5/88

Thursday 3rd May 1888

The Committee met at 8 pm.
Mr Meeks, President, Chair
Hartie
Lush
Stiffe
Levi
Sewers
Millie

Minutes of the previous meeting read and confirmed.
The Finance Sub Committee reported as follows:—
Your Committee beg to report that they have audited the Aps for April & find them correct. Payment is recommended of the following Aps:—

Salaries	£ 78.1.8
Law	12.14.11
Life Insurance Co	6.0.0
National "	4.10.0
Aust Alliance "	4.10.0
Nat ^l New Zealand "	3.0.0
Geo Robertson & Co Books	28.11.7
Samuel Muller "	9.18.3
John Pownsey Binding	1.18.0
J. Casselden Newspapers	8.12.0
Sundry Aps &c	2.6.1
	<u>£ 100.26</u>

Resolved, on motion of Mr Levi & Mr Sewers, that the report be adopted.

The Library sub committee reported as follows:—
Your Committee beg to recommend that the following be added to the Library:—
From Sam^l Muller 20 vols £ 5.9.1
Geo Robertson 6 " 2.12.6

The following Aps have been examined & found correct
Geo Robertson Books £ 28.11.7
Samuel Muller " 9.18.3
Resolved, on motion of Mr Lush & Mr Hartie, that the report be adopted

The House sub committee reported as follows:—
Your Committee beg to recommend that the Chairman of the House Committee, the President, & Mr Langster be authorised to purchase the timber for the floor of the Large Hall.

The following Aps have been audited and found correct:—
Whitehead & Co Stationery £ 0.16.0
Gleason & Co Disinfectant 12.0
Resolved, on motion of Mr Stiffe & Mr Sewers, that the Report be adopted.

Mr Hartie informed the committee that it was proposed to hold a Centennial Chess Congress probably in the month of October, and he wished to know if the committee would grant the Chess Congress the use of the Upper Hall at a low rental!

The President said that it was very likely that the Hall would be in great demand at that time. Should it, however, be vacant, Mr Rennie Hartie might make an application.

Secretary's Statement.
Subscriptions for the month £ 170.17.0
Total revenue " " 346.5.5
" " 4 months 1359.19.8
New members during month 40
" " " " 128
Balance in Bank £ 585.13.8. Fixed Deposits £ 1750.
compd
Wm Meeks
11/5/88

Thursday 7th June 1888

The committee met at 8 pm.

- Mr Meeks, President, (Chair)
- Mr Suge Treasurer
- Mr Taylor
- Mr Bates
- Mr Millie
- Mr Redley
- Mr Renne
- Mr Downward
- Mr Lush
- Mr Sliffe
- Mr Langston
- Mr Harlin
- Mr Dawson
- Mr Seners

An apology was received from Mr Levi for absence. The minutes of the previous meeting were read & confirmed.

A letter was read from the Senior Assistant, Mr Horace Taylor, asking for an increase to his salary.

Resolved that he shall receive an increase of five shillings per week to date from the 1st June (making 20s per week)

The House Sub Committee reported as follows:-

Your committee beg to report that they have purchased the timber for the floor of the Large Hall from Messrs. Atkinson & Kerr at the rate of 1/9 per 100 feet. Mr Kemp will stack it in his yard till the work can be done.

Resolved, on motion of Mr Langston & Mr Bates, that the report be adopted.

The Finance Sub Committee reported as follows:-

Your committee beg to report that they have audited the A/c for May & found them correct. Payment is recommended of the following A/cs:-

Salaries	£ 78. 1. 8
Executors & Sumner Estate. Interest	195. 0. 0
from Dawson & Sons (for Whitehead) Newspapers	39. 6. 3
Metrop for tea for May	27. 19. 9
John Armstrong Newspapers to 31/5/88	12. 1. 3
Corporation City of Melbourne Sewer & Lighting Rates	55. 10. 0
William Detmold Pending	3. 1. 0
Samuel Mullen Books	8. 11. 11
Sundry A/cs Charles Maxwell Books	£ 4. 0. 6
Charles Swedel Printing Tobacco	3. 0. 0
Drapery & Sons cloaks	2. 10. 0
Launceston Examiner	1. 19. 6
Whitehead & Co Stationery	1. 0. 0
Ellingworth Sundries	16. 6
Police Department	10. 0
Petty Cash	5. 0. 0
	<hr/>
	18. 16. 6
	£ 738 8. 14

Resolved, on motion of Mr Rennie & Mr Seners, that the Report be adopted.

The Library Sub Committee reported as follows:-

Your committee beg to recommend the following for addition to the Library:-

from Saml Mullen 10 vols	£ 4. 6. 2
do Geo Robertson 3 "	1. 8. 6
The following A/cs were examined & found correct:-	
from Dawson & Sons Newspapers	£ 39. 6. 3
John Armstrong Newspapers	12. 1. 3
from Detmold Pending	3. 1. 0
Samuel Mullen Books	8. 11. 11
Charles Maxwell Books	4. 0. 6

Senior Assistant

Thursday July 5th 1880

- The Committee met at 8 p.m.
- Mr Meeks President (Chair)
 - Mr Goad Vice President
 - Mr Juge Treasurer
 - Mellie
 - Downward
 - Ridley
 - Bates
 - Sturlin
 - Sangerter
 - Dawson
 - Lusk
 - Hayter
 - Stiffe.

Apologies were made for the absence of Mr Rennie and Mr Levi

The minutes of the previous meeting were read and confirmed.

A letter was read from Mr Charles Potter, Government Printer of New South Wales, forwarding by the instructions of the Colonial Treasurer, four copies of the following works:— "The Wealth and Progress of N.S. Wales" by J.W. Cochrane; "N.S. Wales her Commerce & Resources" by G.W. Friffin.

The Secretary stated that he had acknowledged, with thanks, the receipt of the works.

A letter was read from G. J. W. Lavalier Esq Secretary of the C. S. E. M. asking for the loan of some chairs for the opening ceremony of the Exhibition. The Secretary stated that he had answered, after consulting the President, that

Charles Travel Printing	3.0.0
Launceston Examiner	1.19.6
Whitehead & Co Stationery	1.0.0

Resolved, on motion of Mr Lusk & Mr Juge, that the Report be adopted.

Mr Severs informed the Committee that the Shakespeare Society had discontinued their meetings in the Upper Hall on account of its bad acoustics.

Resolved that the matter be referred to the House Committee

Mr Juge gave notice that he would move at the next meeting that ^{no part of the} ~~the~~ ~~Upper Hall~~ ~~be not~~ ~~let~~ in future for Elections

Elections
Large Hall
&c.

Secretary's Statement.

Subscriptions for the month	£127.5.6
Total revenue of -	362.14.0
" 5 months	1722.13.8
New members during month	30
" 5 months	158
Balance in Bank	£788.5.2
Fixed Deposits	1750.0.0

Wm Juge
5/7/80

the chairs would be lent, if they could be spared.

The Finance Committee reported as follows:-

Your Committee beg to report that they have audited the A/c for June, and found them correct. Payment is recommended of the following A/c's:-

Salaries	£85. 16. 8
Gas	23. 16. 7
Samuel Mullen Books	4. 6. 2
Wm Delmot's Binding	21. 10. 0
John Pownall " "	2. 3. 9
Sundry A/c's	6. 4. 3
	<hr/>
	£143. 17. 5

Resolved, on motion of Mr Coode & Mr Dawson, that the report be adopted.

The Library Sub Committee reported as follows:-

Your Committee beg to recommend the following for addition to the Library:-

From Sam Mullen Books £4. 10. 1

The following A/c's have been examined & found correct:-

Samuel Mullen Books	£4. 10. 2
Wm Delmot's Binding	21. 10. 0
John Pownall Binding	2. 3. 9

Resolved, on motion of Mr Lusk & Mr Hayter that the Report be adopted.

The House Sub Committee reported as follows:-

Your Committee beg to report that they have given their attention to the question of the improvement of the acoustics of the Upper Hall, but have postponed it for further consideration. It is recommended that 6 Vienna chairs

and a lounge be purchased for the Ladies cloak Room and also a Brussels carpet.

It is recommended that the Lavatory be painted or coloured.

The following A/c's have been examined & found correct:-

J. C. Smith & Co Coal	£1. 11. 3
C. Crowley, Card Stands	1. 10. 0
C. White & Co, Repairs	1. 0. 6

Resolved on motion of Mr Ridley & Mr Bates, that the Report be adopted.

Mr Sage, moved "that in future, no part of the Distinction be let for the purpose of Elections"; the motion was seconded by Mr Dawson, and after having been well discussed, was negatived. In connection with the subject of the motion, the Secretary was instructed that when the Hall is let for elections, he should arrange that the Vestibule be kept clear.

Resolved that the Library, but not the Reading Room be closed on the opening day of the Exhibition.

Resolved that the next meeting of the Committee be on the 9th instead of 2nd of June.

Secretary's Statement.

Subscriptions for the month	£158. 4. 0
Total revenue of " "	472. 9. 0
Total revenue of 6 months	2195. 2. 8
New members during the month	40
" " " "	6 months 198

Balance in Bank	£322. 5. 10
Fixed Deposits	1750. 0. 0

amp'd
M. M. B.
9/8/88

Thursday 9th August 1888

The Committee met, agreeably with the resolution of the preceding meeting, this evening at 8 p.m.

Mr Meeks, President (Chair)

Goode Vice Pres

Duge Treasurer

Dawson

Ridley

Harline

Rennie

Levi

Sliffe

Millie

Lush

Apologies were made for the absence of Hon Mr Bates & Mr Severs

The minutes of the previous meeting were read and confirmed.

The Finance Sub Committee reported as follows:—

Your Committee beg to report that they have audited the A/cs for July and found them correct.

A Deposit in the City Bank for £500 fell due on 5th inst. It is recommended that this be withdrawn and be deposited with an additional £250 in a place to be determined by the General Committee.

The following A/cs are recommended for payment:—

Salaries	£ 79. 1. 8
Gas	50. 17. 7
Geo Robertson Books	29. 14. 8

Saml. C. Mullen Books	4. 10. 10
John Downey Binding	2. 1. 0
G. Cassel den & Papers	9. 8. 6
Samuel A/cs	20. 2. 6
E. Whitehead & Co Magazines	£ 83. 6. 9
Geo Dawson & Son A/cs	33. 5. 9
	116. 12. 6
	<u>£ 292. 17. 3</u>

Resolved, on motion of Mr Rennie & Mr Goode that the Report be adopted

Mr Rennie then moved & Mr Dawson seconded that the £500 with accrued interest (if it will be accepted) be re-deposited in the City of Melbourne Bank at 5% for twelve months. Carried

An amendment was moved by Mr Lush, seconded by Mr Goode

Fixed Deposit

Mr Lush then moved that £250 be deposited in the Victoria Permanent Property Investment & Building Society for twelve months @ 5 1/2 % . Mr Goode seconded the motion.

An amendment was moved by Mr Duge seconded by Mr Dawson that it be deposited for 12 months in the City of Melbourne Bank at the current rate (4% per annum)

The matter having been well discussed, the amendment was put & lost, the following being the Division

For	Against
Mr Duge	Mr Lush
Dawson	Goode
Rennie	Harline
Ridley	Levi
	Sliffe
	Millie

The motion was then put and carried

Thursday 6th September 1888

The Committee met at 8 pm.
Mr Meeks, President (Chair)
Hugh Lumsden
Downward
Langster
Kears
Harlie
Danson

Apologies were made for the absence of Mr Ridley, Mr Levi, & Mr Lush.

Minutes of previous meeting read & confirmed.
A letter was read from Mr J. Crosbie fold, which is referred to in the Report of the House Sub Committee.

The Finance Committee reported as follows:—

Your Committee beg to report that they have examined the A/cs for August & found them correct. Payment is recommended of the following A/cs:

Salaries	£ 85. 16. 8
Town Rate	37. 0. 0
Strait & Kerr	78. 4. 5
Gas	21. 16. 9
John Armstrong. N'papers	12. 3. 3
John Mullen Books	3. 7. 8
Wm Detmold Pending	2. 15. 6
Sundry A/cs	8. 2. 6
	<hr/>
	£ 249. 6. 9

Resolved, on motion of Mr Downward and Mr Harlie, that the Report be adopted.

The Library Sub Committee reported as follows:—

The Library sub committee reported as follows:—

Your Committee beg to recommend the following for addition to the Library:—

From Geo Robertson 4 vols £ 1. 2. 0
" Saml Mullen 8 " 1. 7. 3

The following A/cs have been examined & found correct:—

Whitehead's Geo Magazines	£ 83. 6. 9
Wm Dawson & Sons N'papers	33. 5. 9
Geo Robertson Books	29. 14. 8
Saml Mullen Books	4. 10. 10
John Pownceby Binding	2. 1. 0
G. Caldwell Newspapers	9. 8. 6
Sundry A/cs	10. 15. 0

Resolved, on motion of Mr Lush & Mr Millie that the Report be adopted.

The Secretary was instructed to insert an Advertisement of the objects of the Institution in the Argus of Saturday for some weeks.

At the invitation of Mr Ridley, the Chairman of the House sub committee, the Committee inspected the ladies' cloak room, & were much pleased with the improvements made, and suggested further improvements.

Secretary's Statement

Subscriptions for the month	£ 176. 5. 6
Total revenue of	398. 8. 8
" 7 months	2593. 11. 4
New members during month	37
" 7 months	235
Balance in Dr £ 776. 17. 1	S. Dep £ 1750. 0. 0

Wm Meeks
6/8/88

Thursday 4th October 1888.

The General Committee met at 8 p.m.

Mr Meeks (chair)

Goode V.P.

Fuge Treasurer

Hayter

Rennie

Millie

Ridley

Downward

Levi

Lush

Sliffe

The minutes of the previous meeting were read and confirmed.

A letter was read from Rev^d Joseph Abrahams, Senior Jewish Minister, asking for the use of the large Hall for a choral service of the two Hebrew Congregations on Hospital Sunday, either free of charge or at a reduced rate.

Resolved, on motion of Mr Rennie & Mr Lush, that the use of the Hall be granted at the full rate, and that 50^s be returned as a donation.

The Finance Sub Committee reported as follows:—

Your Committee beg to report that they have audited the A/cs for September, and found them correct. Payment is recommended of the following A/cs:—

Salaries	£79.1.8
Mshop Gas lev	30.13.4
George & George, Carpets	31.3.1
Melbourne Water Supply	23.6.8

S. W. Mowsey, Printing & Papering	£12.6.1
G. Casselden Newspapers	8.16.0
Wm Detmold Binding	4.3.6
John Pownock Binding	3.12.3
Sam ^l Muller Books	3.12.9
Victoria Ins Lev ^y Pr Policy 85668	2.11.6
South British F & M Lev ^y - 19120	1.19.0
Sundry A/cs & Petty Cash	21.8.11
	<u>£222.14.9</u>

Resolved, on motion of Mr Rennie & Mr Fuge that the Report be adopted.

The Library Sub Committee reported as follows:—

Your Committee beg to recommend the following for addition to the Library:—

From Sam ^l Muller 15 vols	£2.6.3
Geo Robertson 5 "	1.6.0

The following A/cs have been examined & found correct:—

Samuel Muller, Books	£3.12.9
Wm Detmold Binding	4.3.6
John Pownock Binding	3.12.3
G. Casselden Newspapers	8.16.0
Melbourne Punch	3.12.0
John Armstrong Advancers	3.12.0
J. G. Edwards Binders Independent	15.0
Alex D. Scotts Books	13.6
Charles S. Maxwell Law Times	12.6
E. Whitehead Stationery	11.6
	<u>£30.1.0</u>

Resolved, on motion of Mr Lush & Mr Millie, that the Report be adopted.

The House Sub Committee reported as follows:—

Ceiling
Mr Gould's
Shop

Floor
of
Reading
Room

Your Committee beg to report that the Architect, Mr Johnson, has examined the ceiling in the shop occupied by Mr Gould, the Chemist, and thinks the crack is caused merely by shrinkage. He does not see any necessity for repairing it.

The Committee also report that a portion of some of the boards in the floor of the Reading room was found to be decayed. It has been repaired, and the Committee would suggest that the whole of the floor should be examined when a favourable opportunity offers.

The following A/c's have been examined and found correct:

George & Peoye, Carpets & Linoleum	£ 31. 3. 1
Melbourne Water Supply	23. 6. 8
S W Mounsey, Painting & Papering	12. 6. 1
Victoria Insurance Levy.	2. 11. 6
South British F & M I Coy	1. 19. 0
Ellingworth Landries	1. 17. 2
Draper & Co's	2. 10. 0
J. G. Smith & Co Coals	1. 9. 3
Saml. Lowe Drs	10. 0

Resolved, on motion of Mr Ridley & Mr Cliffe that the report be adopted.

Secretary's Statement.

Subscriptions for the month	£ 117. 3. 6
Total revenue of - - -	357. 12. 0
- - - 9 months	3496. 14. 8
New members during month	24
- - - 9 months	286
Balance in Bank	£ 862. 16. 5
Fixed Deposits	2025. 0. 0

J. R. [Signature]
Chairman 1/11/88

Thursday 1st November 1888.

The Committee met at 8 pm.

- Mr R. Durr, Treasurer, Chair
- Hayter
- Bates
- Cliffe
- Largeter
- Downward
- Millie
- Harlin

Apologies were made for the absence of Mr Grecks (Pres) Mr Grode (V. Pres) Mr Rennie & Mr Levi.

The minutes of the previous meeting were read & confirmed.

Institute of
Surveyors

A letter was read from Mr Ernest Foske, Secy of the Vic Public Service Association asking for permission to ~~let~~ sublet the upper room to the Institute of Surveyors on certain conditions. The matter is dealt with in the report of the House sub-committee.

The Library subcommittee reports as follows:

Your Committee beg to recommend the following for addition to the Library

From Gen Robertson 5 vols	£ 0. 19. 0
" John Donne Shu. 3 "	1. 5. 0
" Saml. Mullen 12	2. 15. 10

The following A/c's have been examined & found correct: -

Gordon & Gotch, St. Patrick	£ 34. 4. 4
George Robertson & Co Books	13. 15. 4
Saml. Mullen Books	2. 6. 2
Gen. Delmold, Binding	2. 4. 0
R. W. Ringham, Binding	1. 19. 0
Stillwell & Co Printing	2. 2. 6
A. A. Macmillan & Co Printing	1. 0. 0

Resolved, on motion of Mr. Hayter & Mr Downward

that the Report be adopted.

The Finance Committee reported as follows:-

Your Committee beg to report that they have audited the A/c for October & found them correct.

It is recommended that the sum of £500 be placed as a Fixed Deposit either in the Bank or a society to be named by the General Committee.

Payment is recommended of the following A/cs:-

Salaries for October	£79. 1. 0.
Gordon & Co. Stationery	34. 4. 4
Thomas & Dakin, Shelving &c	28. 7. 5
John Dickie, Plumbing & fitting	21. 15. 5
George Robertson Books	13. 15. 4
J. Gault, Clock Case Hall	10. 10. 0
Samuel Hullett Books	2. 6. 2
Wm Detmold Binding	2. 4. 0
R. W. Kingham Binding	1. 19. 0
Hillbark & Co Printing	2. 2. 6
Sundry A/cs	5. 12. 0

Resolved, on motion of Mr Bates & Mr Langster that the report be adopted.

Resolved, on motion of Mr Bates & Mr Langster, that the £500 be deposited in the Victoria Permanent P. B. & S. for twelve months at the best rate obtainable.

The House sub-committee reported as follows:-

Your Committee, having considered the application of Mr Doeke with reference to subletting the room to the Institute of Surveyors, beg to recommend that his request be not acceded to.

The following A/cs have been examined & found

Correct:-

Thomas & Dakin, Shelving &c	£28. 7. 5
John Dickie, Plumbing & fitting &c	21. 15. 5
J. Gault, Clock	10. 10. 0
Lucas Assurance Co Extra premium Dunfran Kapelle	1. 6. 8
National Assurance Co of Australasia	1. 0. 0
Australian Alliance Ins Co	1. 0. 0
National of New Zealand	13. 4
J. Kerchie Gold, Pringle	12. 0

Resolved, on motion of Mr Bates & Mr Langster, that the report be adopted.

The Secretary was instructed to get Mr Alexander Kemp to inspect the Reading room floor if possible on the Prince of Wales's Birthday.

Resolved that the Institution be closed on "Cup" day as well as on the Prince of Wales's Birthday, the reading room to be opened on the evening of those days.

Cup Day

Secretary's Statement

Subscriptions for the month	£ 141. 6. 6
Total revenue of "	426. 16. 6
" " 10 months	3923. 11. 2

New members during month 36
10 months 322

Balance in Bank	£ 1066. 18. 2
Fixed Deposits	2095. 0. 0

correct
H. M. C. B.
6/12/88

Thursday 6th December 1888

The Committee met at 8 p.m.

Mr Micks chair

Kartin

Dawson

Sliffe

Langster

Downward

Millie

Lush

Levi

Apologies were made for the absence of Mr Sage, Mr Jode, Mr Ridley & Mr Rennie

The minutes of the previous meeting were read & confirmed.

The Library sub Committee reported as follows:—

Your Committee beg to recommend the following for addition to the Library:—

From Saml Muller 19 vols £ 4.1.2
Geo Robertson 3 . 6.0

The following Yrs have been examined & found correct:—

John Armstrong, A papers	£ 12.19.6
Saml Muller Books	3.15.0
Wm Detmold, Binding	5.17.3
W Kingham Binding	1.14.0
E Whithead Ho Stationery	14.0
Australasian Schoolmasters	7.0

Resolved, on motion of Mr Lush & Mr Langster, that the Report be adopted.

The Finance sub Committee reported as follows:—

Your Committee beg to report that they have audited the Yrs for November and found them correct. Payment is recommended of the following Yrs:—

Salaries	£ 85.16.8
Interest on mortgage for half year ending 31/11/88	495.0.0
Messrs Gas Co Gas Oct Nov 20.0.6	47.5.0
John Armstrong A papers	12.19.6
Saml Muller Books	3.15.0
Wm Detmold Binding	5.17.3
W Kingham Binding	1.14.0
Sundry Yrs & Petty Cash	8.5.6
	<u>£ 660.12.11</u>

Resolved, on motion of Mr Downward & Mr Levi, that the Report be adopted

Floor

of
Reading Room

The Secretary reported that Mr Alexander Kemp had examined the floor of the Reading room and found it all perfectly sound except a very small portion near the front previously discovered to be damaged, which he repaired.

Annual
Report

Resolved that the President & Vice President shall draw up the Annual Report of the Committee with the Secretary.

Resolved that the next meeting of the Committee be held on the second Thursday in January.

Christmas
Holidays.

Resolved that, if the Government shall proclaim Monday 24th December a public holiday, the Library shall be closed on that day. The Subscription to be closed on usual on 25th & 26th.

Thursday 10th Jan^y 1889

The Committee met at 8 p.m.

- Mr Meeks chair
- Goode Vice Pres
- Hugh Treasurer
- Bates
- Dawson
- Ridley
- Bliffe
- Downward
- Sangster
- Millie
- Rennie
- Livers

Apologies for absence were received from Mr Hayter and Mr Levi.

The minutes of the previous meeting were read and confirmed.

The Finance Sub Committee reported as follows:-

Your Committee beg to report that they have audited the A/c for December, & found them correct.

In view of the great success achieved during the year, it is recommended that a bonus of £50 be divided among the officers and employes proportionally to their salaries.

The following accounts are recommended for payment:-

Secretary's Statement.

Subscriptions for the month £98.19.6
 Total revenue of month 343.19.4
 " " 11 months 4267.10.6
 New members during month 14
 " " 11 months 336
 Balance in Bank £708.19.8
 Fixed Deposits £2525.0.0

correct
H. Meeks
10/1/89