

Retrenchment of the Institution with a view to the question of retrenchment and economy when considering the Annual Balance Sheet.

That the Finance Committee and the Treasurer take into consideration the whole question of the finances of the Institution with a view to the question of retrenchment and economy when considering the Annual Balance Sheet.

The President, Vice President, and Treasurers were appointed a subcommittee to draft the Annual Report for the Annual Meeting.

The date of next meeting of the General Committee was fixed for Thursday 11<sup>th</sup> January 1894.

Holidays. Resolved, that the Christmas & New Year holidays be in accordance with the Rules of the Institution.

The Secretary read Receipts & Expenditure for the first eleven months of this & the preceding year.

### Secretary's statement.

Subscriptions for the month	£ 86.9.0
11 months	951.3.6
Total Revenue of the month	244.11.0
11 months	2416.19.2
New members during month	12
11 months	116
Bank Balance	£ 60.9.3
Fixed Deposits	£ 300.0.0

E. Downward

Thursday 11<sup>th</sup> Jan 1894

The Committee met at 8 P.M.  
 Mr Downward President Chair  
 Sliffe Vice President  
 Lusk Treasurer  
 Hayter  
 Barlow  
 Callaway  
 Rev Abernethy  
 Ridley  
 Levi  
 Sangersten  
 Hood  
 Harlin  
 Mr Jamieson  
 Norman  
 Rennie  
 Stevens

Minutes of previous meeting read and confirmed

The Library subcommittee reported as follows:  
 Your committee beg to ~~report~~ report that they have examined the accounts amounting to £54.17.11 & found them correct.

Resolved, on motion of Mr Callaway & Mr Hayter that the Report be adopted.

The House subcommittee reported as follows:  
 With reference to the matter of the Application of the Managers of the Victoria Coffee Palace to you for a reduction in the rent of the subway, your committee beg to report that a lease for the site of the subway was granted to the Company for twelve years at £20 per year, and that the lease does not expire till October 1897. Your committee beg to recommend that the terms of the lease be allowed to

Lease  
of  
subway

Accounts amounting to £ 36. 6. 1 have been examined found correct.

Resolved, on motion of Mr Stand & Mr Ridley that the Report be adopted.

The Finance sub committee reported as follows:—

Your committee beg to report that they have audited the A/cs for December & found them correct.

They have examined the Balance Sheet for the year and find that it corresponds fairly well with the statement of probable receipts & expenditure submitted to you last July. They are of opinion that under all the circumstances of the case, the Receipts are as much as could be expected. The matter of retrenchment

Retrenchment. during the year has been well considered, and your committee recommend that the staff shall consist of the Secretary & the Librarian with a boy who shall be paid not more than ten shillings per week, & the Gatekeeper & Helper. The following accounts are recommended for payment:—

Salaries & Wages	£ 84. 0. 0
Gas (2 months)	21. 18. 9
Electric Light	11. 18. 4
Gordon & Gotech Newspapers	13. 18. 8
Leaswater Newspapers	11. 14. 0
Letmold Stitching & Binding	12. 9. 6
Melville, Mullen & Slade Books	8. 2. 6
Mr Hutchinson Bro's Binding	2. 17. 9
Melbourne Punch	2. 8. 0
Melbourne Punch Almanac advs.	1. 10. 0
Melbourne Corporation. Closets	2. 5. 0
The Advocate	1. 6. 0
Sundry A/cs & Petty Cash	5. 15. 6
	<u>£ 180. 4. 0</u>

Resolved, on motion of Mr Barlow & Mr Lush that the Report be adopted, and that the reduction in the staff take place at the end of January.

Resolved, that a letter of recommendation from the committee be given to each of the Assistants.

The Secretary read the draft of the Annual Report

as prepared by the Special Committee. After a few alterations had been made in it, it was adopted. The Secretary laid the Balance sheet on the table, and it was referred to the Auditor. It was suggested, that under the new arrangement it might be desirable to close the Library earlier in the evening. It was resolved that the Library Committee shall consider the matter & report at the next meeting.

### Secretary's Statement

Subscriptions for the month £ 53. 9. 0  
 12 months 1004. 12. 6

Total Revenue of the month 202. 9. 0  
 12 months 2619. 8. 2

New members during the month 10  
 12 months 126

Bank overdraft £ 216. 19. 1  
 Fixed Deposits 300

J. H. Bliffel  
 President  
 1. 2. 94

*Annual General Meeting*  
*held in the Upper Hall*  
*Wednesday 31<sup>st</sup> January 1894*

*An apology was received for the absence of the President, Mr C Downard.*  
*The chair was taken by the Vice President Mr John Cliffe, at 8 pm.*  
*The meeting was convened in accordance with the provisions of Rule 20, the Secretary read the advertisement.*  
*The minutes of the last Annual Meeting were read & confirmed.*  
*The Secretary read the following*  
*Report*

REPORT OF THE COMMITTEE  
 OF THE  
**Melbourne Athenæum,**  
 For the Year 1893.

The Committee of the Melbourne Athenæum submit their report of the transactions of the past year.

Though the receipts for the year are below the average of more prosperous times, they are perhaps as much as could reasonably be expected during a period wherein almost every institution in the colony has been more or less affected by the long continued financial troubles.

In view of the decreasing income, the Committee have been reluctantly compelled to reduce the salary of the staff 10 per cent, and to initiate a plan of retrenchment in our expenditure generally, the effect of which will be more perceptible in the ensuing year, but will not in any way impair the efficiency of the Institution.

The following are the items of the receipts:—Subscriptions, £1004 12s. 6d.; rent of front shops, £704 10s.; rent of large hall, £494 10s.; rent of small hall, £198 13s. 6d.; rent of rooms, £194 0s. 8d.; sale of papers and catalogues, £15 2s. 6d.; interest £7 19s.

The principal items of expenditure are:—Salaries and wages, £1023 12s. 8d.; interest on mortgage, £700; books, magazines, and newspapers, £547 5s. 2d.; lighting, £258 2s. 7d.; rates, £139 2s. 6d.; repairs and goods, £82 5s. 11d.; binding, £76 5s. 3d.; insurance, £36 0s. 6d.

The number of members on the roll is 1036, of whom 126 joined during the year.

The number of books added to the Library during the year was 639; the total number of works issued to subscribers was 28,815, and 7057 magazines.

STATISTICAL STATEMENT OF TRANSACTIONS FOR THE LAST TWENTY YEARS.

YEAR.	No. of Subscribing Members.	New Members.	Volumes Added.	Works* Circulated.	Magazines Circulated.
1874	1236	547	1414	39,729	12,323
1875	1287	480	657	45,002	10,697
1876	1438	567	980	43,115	10,500
1877	1571	481	746	45,293	11,000
1878	1525	444	654	46,262	11,115
1879	1410	361	771	58,450	6,096
1880	1400	364	543	36,317	6,399
1881	1398	326	552	34,291	6,642
1882	1333	341	582	34,342	7,268
1883	1330	329	560	35,016	7,209
1884	1334	277	711	35,129	7,231
1885	1311	254	680	29,553	7,200
1886	1408	351	700	29,382	7,000
1887	1568	376	613	28,241	7,150
1888	1535	355	618	29,697	7,108
1889	1515	312	698	30,601	7,209
1890	1492	316	670	30,699	7,142
1891	1381	287	640	30,441	7,083
1892	1198	186	652	30,319	7,121
1893	1036	126	639	28,815	7,057

\* Prior to 1880, the figures represent single volumes; since that date they represent the entire work, whether consisting of one volume or more.

The following return shows the number of works of various classes that have been issued during the last four years:—

Table with 4 columns: CLASSIFICATION, 1890., 1891., 1892., 1893. Rows include Agriculture, Commerce, and Statistics; Mechanics, Mathematical Sciences, Architecture, Engineering, and Useful Arts; Biography, Speeches, and Correspondence; Classics and Philology; Fine Arts; Geography, Voyages, Travels, and Descriptive Works; History and Historical Memoirs; Jurisprudence and Legislation; Medical Science and Chemistry; Miscellaneous and Collected Works; Natural History and Botany; Works of Fiction; Music; Periodical Literature; Philosophy and General Science; Poetry and the Drama; Politics; Religious & Ecclesiastical Works; Juvenile Works.

The number of visitors introduced by members, under the provision of Rule 19, was 61.

The Government has contributed during the year:—

- Victorian Parliamentary Debates.
Votes and Proceedings of the Parliament of Victoria.
Government Gazette.
Acts of Parliament.
Victorian Year Book, by H. H. Hayter, Esq., C.M.G.
Results of Observations, Melbourne Observatory, by R. L. J. Ellery, Esq.

The Government of New South Wales has contributed:—
Parliamentary Papers for the year.

The following donations of works have also been kindly made:—

- Transactions and Proceedings of the Royal Society of Victoria, Vol. XXIX—New Series, presented by the Council of the Royal Society.
The Vaccination Inquirer and Health Review, forwarded monthly by Mr. J. Carson.
Volume XXIV of the Proceedings of the Royal Colonial Institute, from the Society.
Victorian Year Book 1891-92, H. H. Hayter, Esq., C.M.G.
Two Copies of Bradshaw's Guide to Victoria, supplied regularly by Messrs. Stillwell and Co.
Two copies A. B. C. Guide, supplied regularly by Messrs. Gordon and Gotch.
The Sydney Trade Review and Prices Current, by the proprietors, Messrs. Mitchell, Chisholm, and Medcalf.
The Melbourne Masonic Journal, presented monthly by the proprietors.
The proprietors of the principal metropolitan and provincial newspapers have also each contributed one copy of their journals.

Copies of the Balance Sheet were distributed among the members, and it was resolved that it be taken as read.

The annual election of honorary office-bearers resulted in the return of the following gentlemen:—President, Mr. E. Downward; Vice-President, Mr. John Iliffe; Treasurer, Mr. Charles Rennie; Committee, Rev. Mr. Abernethy, Messrs. H. S. Barlow, H. H. Hayter, C.M.G., T. Harlin, Dr. Jamieson, G. Lush, and R. C. Norman.

Early in the year Mr. Rennie resigned the Treasurership, as he was about to proceed to Europe. Mr. Lush was elected Treasurer in his place.

There have been 12 meetings of the General Committee during the year:—

Table listing attendance at General Committee meetings: The President, Mr. E. Downward (12 attended); The Vice-President, Mr. J. Iliffe (10 attended); The Treasurer, Mr. Charles Rennie (3 attended); Mr. G. Lush (12 attended).

COMMITTEE:

Table listing attendance at Committee meetings: Rev. Mr. Abernethy (9 attended), Mr. Callaway (11 attended), Mr. Barlow (12), Mr. Davies (9), Mr. Hayter, C.M.G. (6), Mr. Hood (12), Mr. Harlin (7), Mr. Ievers (5), Dr. Jamieson (7), Mr. Levi (12), Mr. Meeks (Trustee) (2), Mr. Sangster (6), Mr. Norman (12), Mr. Ridley (ex officio) (8).

The following are the attendances of the Sub-Committees:—

Table listing attendances of sub-committees: LIBRARY (12 meetings), HOUSE (11 meetings), FINANCE (12 meetings). Includes names like Mr. Callaway, Mr. Hood, Mr. Barlow, Mr. Callaway, Mr. Harlin, Mr. Davies, Mr. Downward, Mr. Hayter, Dr. Jamieson, Mr. Ievers, Mr. Levi, Mr. Norman, Mr. Lush, Mr. Iliffe, Mr. Ridley, Mr. Sangster, Mr. Rennie.

During the year, the Institution was deprived by death of the valuable services of Mr. Walter Thompson, jun., who filled the position of Auditor for many years. He was a son of Mr. Thompson, who was formerly Secretary of the Institution, and subsequently an energetic member of the Committee, and President for one year. The vacant auditorship was filled by the election of Mr. P. Rainey.

The President, Vice-President, Treasurer, and the following members of the Committee retire from office, but are eligible for re-election, viz:—Messrs. Callaway, Davies, Hood, Ievers, Levi, and Sangster.

It is earnestly hoped that the members of the Institution will endeavour to do their utmost to increase the roll of members, by each one introducing at least one friend as a new member during the year. This increase of membership, with the return of ordinary prosperity, which may reasonably be hoped for, will place the Institution in the prosperous condition of former years.

E. DOWNWARD, President.

THE TREASURER IN ACCOUNT CURRENT WITH THE MELBOURNE ATHENÆUM.

For the year ending 31st December, 1893.

Financial statement table with columns for To Balance, Fixed Deposit, In Bank, Subscriptions, Rent of Front Shops, Large Hall, Small Hall, Rooms, Sales, Interest on Fixed Deposit, Bank Overdraft, By Salaries and Wages, Interest on Mortgage, Books, Magazines, and Newspapers, Gas and Electric Light, Rates, Repairs, Furniture, and Sundries, Binding, Insurance, Postage, Stationery and Petty Cash, Advertising and Printing, Law Expenses, Auditors, Interest on Bank Overdraft, Dishonoured Cheque (Rent), Fixed Deposit in Bank. Total: £3,255 4 8.

APPROXIMATE STATEMENT OF ASSETS AND LIABILITIES.

Table with two columns: ASSETS (Estimated value of the Property of the Institution, Value of Library, Furniture, Fixed Deposits) and LIABILITIES (Loan under Mortgage, Salaries for December and Sundry Accounts, Bank Overdraft, Balance). Total Assets: £48,050 0 0; Total Liabilities: £48,050 0 0.

Audited and found correct.

GEO. LUSH, HONORARY TREASURER. J. H. B. CURTIS, SECRETARY.

ANDREW BURNS, F.I.A.V. PHINEAS RAINEY, F.I.A.V. AUDITORS.

MELBOURNE, 22nd January, 1894.

The Chairman, Mr John Iliffe, then moved the adoption of the Report & the Balance Sheet. It was seconded by Mr Martin Hood and carried.

Moved by Rev Mr Abernethy seconded by Mr Barlow, and carried that the following gentlemen be Secularness:— Messrs Duffy, Locharnock, Disher & Keilly.

Moved by Mr Levi, seconded by Mr H H Hayter & carried that the following gentlemen be Auditor:— Messrs Andrew Burns & Phineas Rainey.

Moved by Mr Odneij, seconded by Mr Rooke that a vote of thanks be accorded to the retiring officers and members of Committee. Carried. Mr Iliffe returned thanks for self & colleagues.

Resolved, on the motion of Mr Thos Harlin seconded by Mr H H Hayter C.M.G. that a vote of thanks be given to the Officers of the Institution for the manner in which they had discharged their duties during the past year. Mr Curtis returned thanks.

Resolved, on motion of Revd Mr Abernethy and Mr Rook, that a vote of thanks be given to the Chairman. Mr Pliffe returned thanks.

The Chairman announced that Nominations would be taken for Officers & Members of Committee until 10 pm.

The following were duly nominated.

President,	Mr John Pliffe
Vice President	Mr Joseph Levi
Treasurer	Mr Charles Rennie,

Committee  
 Mr W A Callaway  
 E Davies  
 W Hood  
 Wm Deyers  
 J S Ridley  
 D Langster.

The number of Candidates not being in excess of those required, they were elected.

John Pliffe

30th January 1895

Thursday 1<sup>st</sup> February 1894

The General Committee met at 8 pm.

Mr John Pliffe President chair.

Joseph Levi Vice President

Charles Rennie Treasurer

Ridley

Barlow

Downward

Harlin

Callaway

Hayter C.M.G.

Hood

Lush

Apologies were made for the absence of Revd Mr Abernethy & Mr Jamieson

Minutes of previous meeting read & confirmed.

Minutes of the Annual meeting of members read for information of Committee.

A letter was read from Mrs Sayce, one of the tenants, asking for a reduction of the rent of her shop. Resolved that it be referred to the Finance Committee - with power to act, if necessary.

The Library sub Committee reported as follows:-

Your Committee beg to report that they have carefully considered the question, referred to them by you, of closing the Library in the evening. They recommend that no alteration take place in the existing hours.

Resolved, on motion of Mr Callaway and Mr Lush, that the Report be adopted.

The following Sub Committees were appointed:—

Library	House	Finance	Emergency
Mr Callaway	Mr Hood	Mr Rennie	Mr Sliffe
Rev. Abernethy	Barlow	Barlow	Rennie
Mr Martin	Davies	Callaway	Severs
Hayter	Downward	Downward	Barlow
Hood	Mr Jamieson	Severs	
Lush	Sliffe	Norman	
Mr Jamieson	Ridley	Lush	
	Sanger		

The Secretary informed the Committee that Madame Bederswall had not paid any rent for her shop for the past three weeks. It was resolved that she be requested to give up her tenancy forthwith

Confirmed  
March 15 1894  
John Sliffe  
President.

Thursday 1<sup>st</sup> Feb or March 1894.

The Committee met at 8 P.M.  
Mr Sliffe President (chair)  
Lush Vice President  
Barlow  
Callaway  
Martin  
Norman  
Davies  
Lush  
Sanger  
Hayter G.M.G.  
Hood

Apologies for absence received from Mr Rennie & Rev. Mr Abernethy. Minutes of previous meeting read & confirmed.  
A letter was received from Mr Edwards, Mr Shouley and Mrs Saunders (Sage), tenants of the front shops, asking for a reduction in their rent. This is dealt with in the report of the Finance Committee.

The Library subcommittee reported as follows:—  
Your committee beg to report that they have re-elected Mr Callaway chairman for the year. The following are recommended for addition to the Library:—  
From Neville, Muller & Stade 19 vols £ 3. 7. 11  
16. 8. 11. 9

Accounts amounting to £21.8.0 have been examined & found correct.

Resolved, on motion of Mr Callaway & Mr Hayter, that the report be adopted.

The House subcommittee reported as follows:—  
Your committee beg to report that they have elected Mr Ridley chairman for the House Committee for the year. Accounts amounting to £23.12.5 have been examined & found correct.

Resolved, on motion of Mr Barlow & Mr Lush

that the Report be adopted.

The Finance Sub-committee reported as follows:

Your Committee beg to report that they have re-elected Mr Barlow Chairman of the Committee for the year.

### Rent of Front Shops.

With reference to the matter of the application from Mrs Sayce (Saunders) for a reduction in the rent of her shop referred by you to us for consideration, we have to report that a similar application has been received from Mr Edwards & Mr Shandley. Your Committee recommended that the rent of each of the shops be reduced to £3 per week, & that the tenants be informed that no further reduction will be made. A good tenant has been secured for the shop vacated by Madame Le Derivale. The A/cs for Jan<sup>y</sup> & Feb<sup>y</sup> have been audited & found correct. Payment is recommended of the following A/cs.

Salaries & Wages	£ 62.7.6
Gas & Electric Light	18.6.5
John Armstrong & Co's papers	7.10.9
Mr Hutchinson & Sons Binding	2.17.0
J. P. Tankin & Son Repairing Chairs	2.15.6
Melville Muller & Stadel Books	1.8.7
A. H. Massina & Co Printing	1.5.0
Wm Debnold Binding	1.3.9
John Armstrong Advertising	1.2.0
McLean Book & Riff Goods	1.1.0
Launt Winding Clocks	1.0.0
Creditors	4.4.0
Sundry A/cs & Petty Cash	11.11.7
	£ 116.12.0

Resolved, on motion of Mr Barlow & Mr Norman, that the Report be adopted.  
The Secretary read Statement of Receipts and

expenditure for the first two months of the year 1893-94.

### Easter Holidays.

Resolved that the Holidays be the same as last year:— namely, — The Library to be closed on Good Friday, Saturday, Easter Monday & Tuesday. The Reading Room to be closed on Good Friday and Easter Monday.

### Secretary's Statement

#### January

Subscriptions for the month £ 87.4.6  
Total Revenue of the month 183.15.0  
New members during month 8.

#### February

Subscriptions for the month £ 106.3.0  
2 months 193.7.6  
Total Revenue of the month 170.18.10  
2 months 364.13.10

New members during month 17  
2 months 25

Bank overdraft £ 113.6.3  
Fixed Deposits £ 300.0.0

Read & Confirmed

April 5<sup>th</sup> 1894

John Sliffe  
President.

Thursday 5<sup>th</sup> April 1894

The Committee met at 8 pm.

- Mr Bliffe President chair
- Leve Vice President
- Rennie Treasurer
- Barlow
- Davies
- Callaway
- Hood
- Rev Ahernethy
- Norman
- Sangster
- Mr Ridley
- Mr Jamieson
- Lush

Apologies received for absence from Mr Harlin, Mr Hayter & Mrs Downward.

Minutes of previous meeting read & confirmed.

The Library sub-committee reported as follows:-

Your Committee beg to recommend the following for addition to the Library:-

Samuel Millie, Muller & Glade 10 vols	£1. 15. 10
George Robertson 2	1. 3. 0
E W Pethuek & Co 5	15. 0

Accounts amounting to £207. 15. 4 have been examined & found correct.

Resolved, on motion of Mr Callaway & Revd Mr Ahernethy, that the Report be adopted.

The House sub-committee reported as follows:-

Your committee beg to report that, owing to the change in the lighting of the street, they have considered the expediency of having an alteration of the lighting immediately in front of our Building. At present, there have been two gas lamps opposite the front entrance, for one of which we had to pay, the cost being £6. 5. 0 per annum. Your committee recommend that an incandescent

electric lamp of 32 candle power, hanging from a bracket over the front door, be substituted, & that notice be given for the discontinuance of the gas. The cost of fixing will be £1, and for lighting about £2 per annum. Accounts amounting to £38. 8. 9 have been examined & found correct.

Resolved, on motion of Mr Ridley & Mr Hood, that the report be adopted.

The Finance sub-committee reported as follows:-

Your committee beg to report that they have audited the A/c for March & found them correct. The Valuers for Lechote Ward have valued the property of the Institution and have reduced the amount from £1630 to £1500. Your committee have considered the matter well, & recommend that the valuation be accepted, as they do not consider an appeal against it would be successful. The following A/c are recommended for payment:-

Salaries & Wages	£ 64. 5. 0
Whitehead & Co Magazines	73. 11. 8
John Dawson & Sons Newspapers	32. 10. 7
Geo Robertson & Co Books	42. 3. 0
Melville Muller & Glade Mag & Books	37. 15. 1
Gleason & Sons Newspapers	11. 14. 0
Mills & Bishop Board of Works	18. 12. 6
Gas & Electric Light Corporation. Levants	17. 3. 3
	2. 5. 0
Building	6. 15. 0
Laure & Mrs Douglas's Directory &c	1. 5. 0
Messengers Punch	1. 4. 0
Sundry Expenses	1. 5. 0
	<u>£ 312. 9. 1</u>

Resolved, on motion of Mr Barlow & Mr Rennie, that the Report be adopted.

Mr Lush suggested that it would be well to have placards in the Vestibule notifying that we had rooms to let.

The Secretary read comparative statement of the Receipts & Expenditure of the first three months of the Year 1893-94



Secretary's Statement  
for  
March

Subscriptions for the month £ 82. 5. 6  
3 months 275. 13. 0

Total revenue of the month 155. 2. 1  
3 months 579. 15. 11

New members during the month 8  
3 months 33

Bank overdraft £ 78. 14. 0  
Fixed deposits 300. 0. 0

Joseph Lewis  
Chairman

Thursday May 3<sup>rd</sup> 1894

The General Committee met at 8 P.M.  
Mr Lewis Vice President Chair  
Rev Mr Abernethy  
Mr Lush  
Davies  
Barlow  
Callaway  
Dr Jamieson  
Mr Norman  
Hartie  
Hood  
Sliffe

Minutes of previous meeting read & confirmed.

The Library sub-committee reported as follows:—

Your committee beg to report that they recommend the following for addition to the Library:—  
From Melville, Muller & Glade 7 vols £ 2. 11. 9  
4 " " 2. 11

Accounts amounting to £ 13. 3. 4 have been examined & found correct.

Resolved, on motion of Mr Callaway and Mr Hood, that the report be adopted.

The House sub-committee reported that they had examined A/cs amounting to £ 20. 12. 2 & found them correct.

Resolved, on motion of Mr Barlow & Mr Hood, that the report be adopted.

The Finance sub-committee reported that they had examined the A/cs for April & found them correct. They were made payment of the following

Thursday 7<sup>th</sup> June 1894

- The General Committee met at 8 P.M.  
 Mr Bliffe President, Chair  
 Levi Vice President  
 Rennie Treasurer  
 Rev. Mr Abernethy  
 Mr Parlow  
 Davies  
 Mr Jamieson  
 Mr Ridley  
 Hood  
 Martin  
 Norman  
 Lush  
 Mr Hicks Trustee

Apologies for absence from Mr & allaway, Mr Hayter & Mr Sanger

Minutes of the previous meeting read & confirmed.

A letter was read from Mr E. Downward apologising for previous absence, and applying for leave of absence till next October on account of weak health

Resolved, on motion of Rev. Mr Abernethy & Mr Hood that leave be granted with an expression of regret for the circumstance that render the application necessary

A letter was read from Mr E. Miller, Hon<sup>y</sup> Secretary of the Royal Philharmonic Society asking for a reduction in the rent of the rehearsal & club rooms to £6. 19. 4 per month as from 1<sup>st</sup> April last, as the Club is not in a position to be able to pay more. The matter is dealt with in the Report of the Finance Committee.

The Library subcommittee reported as follows: Your Committee beg to recommend the following for addition to the Library: From Melville, Mullen & Stode 11 vols. £2. 11. 0

Accounts:

Salaries & Wages	£ 62. 7. 6
Gas & Electric Light	18. 10. 2
Printing & Co Printing	7. 17. 0
Melville, Mullen & Stode Books	2. 7. 4
Wm Detmold Binding	2. 6. 0
Sundry expenses	2. 15. 0
	<u>£ 96. 3. 0</u>

Resolved, on motion of Mr Parlow and Mr Norman, that the report be adopted.

Secretary read comparative statement of receipts and expenditure of the first four months of 1893 and 1894.

Secretary's statement.

Subscriptions for the month	£ 97. 0. 0
4 months	373. 1. 0

Total revenue of the month	165. 8. 9
4 months	685. 4. 8

New members during the month	18
4 months	51

Bank overdraft	£ 225. 14. 4
Fixed Deposits	300. 0. 0

Read & Confirmed  
June 7<sup>th</sup> 1894  
John Bliffe  
President

(The list of New Booksend)

Accounts amounting to £68.10.3 examined & found correct.

Resolved, on motion of Mr Hood & Mr Davis that the Report be adopted.

The House sub committee reported having examined accounts amounting to £98.14.5. The Report was adopted on the motion of Mr Ridley & Mr Barlow.

The Finance sub committee reported as follows:-

Your committee beg to report that they have audited the A/c for May & found them correct. A letter from the Post Secretary of the Royal Metropolitan Lie der Tafel, asking for a reduction in their rent has been considered, and it is recommended that it be reduced to £4.10.0 per month for 12 months commencing 1<sup>st</sup> July next.

The renewal premiums on the Insurance policies fell due 2<sup>nd</sup> May, and have been paid, the amount being £30.

The following Yrs are recommended for payment:-

Salaries & Wages	£ 62.7.6	
Rates	56.5.0	
George Robertson Books	19.19.6	
William Debnold Binding &c	11.18.7	£11.19
Gas & Electric Light	18.8.3	
Garden & Fitch Newspapers	10.15.6	
G. Cassell & Co	7.15.0	
John Crompton	7.10.9	
Melville Mullen & Glade Books	6.0.0	
W. Hutchinson & Co Binding	3.4.3	
Cooperation of Mills: Iron & Coal	2.1.8	
New South Electric Co. Lighting & Drank &c	1.5.0	
Sundry Yrs & Petty Cash	7.18.0	
Interest on Mortgage	330.0.0	
	£ 564.12.2	

Moved by Mr Barlow, seconded by Mr Rennie, that the Report be adopted.

Royal Metropolitan Lie der Tafel

An amendment was moved by Mr Lisle, seconded by Mr Marks that the Treasurer & the Chairman of the Finance Committee shall see the Secretary of the Lie der Tafel & arrange as to the rent. The amendment was carried, and the Report as amended adopted.

The Secretary read the comparative statement

of Receipts and Expenditure for the first five months of the years 1893-94.

As it was seen from this statement and the Report of the Finance Committee that it would be necessary to obtain a further overdraft from the Bank, it was Resolved, on motion of Mr Lush & Mr Weeks that the Treasurer and the Chairman of the Finance Committee be empowered to arrange for an overdraft up to £750 with the City Bank.

Secretary's statement

Subscriptions for the month	£ 82.18.0
5 months	455.19.0
Total Revenue of the month	169.8.6
5 months	854.13.2
New members during the month	15
5 months	60
Bank overdraft	£ 182.8.10
Saved deposits	300.0.0

Read & Confirmed  
July 5<sup>th</sup> 1894  
John Stiffle  
President

Thursday 5<sup>th</sup> July 1894

The Committee met at 8 p.m.

- Mr Duffe President chair
- Levi Vice President
- Rennie Treasurer
- Barlow
- Callaway
- Rev Abernethy
- Hood
- Norman
- Mr Jamieson
- Sayster
- Leah

Apology for the absence of Mr Staylor & Mr Ridley.

Minutes of last meeting read and confirmed

The Library subcommittee recommended the purchase of books amounting to £1.16.8 and stated that account had been examined & found correct amounting to £10.18.5

Resolved, on motion of Mr Callaway and Mr Hood that the Report be adopted

The House subcommittee reported that they had examined Aps amounting to £29.19.7 and found them correct.

Resolved, on motion of Mr Barlow & Mr Hood that the Report be adopted.

The Finance sub committee reported as follows:—

Your committee beg to report that their

R. Metropfe  
Siederlapfel

Chairman & the Treasurer waited on Mr Miller the Hon<sup>y</sup> Secretary of the Royal Metropolitan Liedertafel with reference to the question of the rent for their rehearsal & club rooms. It is recommended that the General should agree to their proposal to pay £6.3.4 per month, and that the reduction shall date from 1<sup>st</sup> June last. Arrangements have been made with the acting General Manager of the City of London Bank for

Large Hall.

an overdraft of £750. It is recommended that the rent for the Large Hall for ordinary entertainments be reduced to £5.5.0, and for lectures to £4.4.0. Lettings for more than one night to be proportionately reduced. The Accounts for June have been audited and found correct.

Payment is recommended of the following Aps:—

Salaries & Wages	£ 66.5.0
Gas & Electric Light	22.12.1
London & News papers	3.19.0
Milville Muller & Olive Brooks	3.4.11
Alex <sup>r</sup> Kemp. Repairs	2.13.0
Lockport. Closets	2.5.0
De Tomato Bonding	2.3.6
Melbourne Punch	1.4.0
Secretary's guarantee	1.10.0
Sundry Aps	2.16.6
	£ 108.13.0

Resolved, on motion of Mr Barlow & Mr Rennie, that the Report be adopted.

The Secretary read Comparative Statement of Receipts & Expenditure for first six months of 1893-94.

Secretary's Statement	
Subscriptions for the month	£ 58.9.0
6 months	514.8.0
Total revenue of the month	196.14.6
6 months.	1051.7.8
New members during month	11
6 months	77
Bank overdraft	£ 550.6.6
Deposits	£ 300

Joseph Levi  
Chairman  
1894

Thursday 2<sup>nd</sup> August 1894

The General Committee met at 8 P.M.

Mr Levi Vice Pres (chair)

Rennie Treasurer

Ridley

Barlow

Callaway

Norman

Stod

Martin

Davies

Apology made for absence of President, and also Rev. Mr. Abernethy.

Minutes of previous meeting read and confirmed.

The Library sub-committee reported as follows:—

Your Committee beg to recommend for addition to the Library, three books from Melville Muller & Stode @ 1/42. Accounts amounting to £40.19.5 have been examined & found correct.

Resolved, on motion of Mr Callaway & Mr Stod that the Report be adopted.

The House sub-committee reported having examined A/cs amounting to £28.19.1. The Report was adopted on the motion of Mr Ridley & Mr Barlow.

The Finance Sub Committee reported as follows:—

Your Committee beg to report that they have audited the A/cs for July & found them correct.

Mr Saunders, a tenant of one the front shops has been gradually going in arrears for rent, and now owes £44. The matter has engaged the attention of the sub-committee & they will report on it again.

The following A/cs are recommended for payment:—

Mr Saunders

Salaries & wages	£ 62.7.6
for George Robertson, Bank	39.17.9
Melville Muller & Stode Books	2.3.5
J. Jacob Books	1.0.1
Sundry A/cs	2.14.0
	£ 132.6.0

Resolved, on motion of Mr Barlow & Mr Norman that the Report be adopted.

Secretary read comparative statement of receipts and expenditure for first seven months of 1893-94.

### Secretary's statement

Subscriptions for the month £102.4.6  
7 months 616.12.6

Total revenue of the month £219.10.0  
7 months 1270.17.8

New members during month 11  
7 months 90

Bank overdraft £439.9.6  
Fixed deposits £300.0.0

Confirmed. Sept 6<sup>th</sup> 1894

John Duff  
President.

Thursday 6<sup>th</sup> Sept 1894

The Committee met at 8 p.m.  
 Mr Sliffe President (chair)  
 Levi Y. President  
 Rennie Treasurer  
 Callaway  
 Revd Abernethy  
 Bartow  
 Ridley  
 Dr Jamieson  
 Langster  
 Lush  
 Hood  
 Davies

An apology was made for the absence of Mr Harlin.

Minutes of previous meeting read & confirmed.

The Library sub committee reported as follows:—  
 Your Committee beg to recommend the following  
 for addition to the Library:—

From Melville, Muller & Slade 6 vols @ 18/9  
 2 " 25/-

Accounts amounting to £124.17.2 examined & found correct.  
 Resolved, on motion of Mr Callaway & Mr Rennie that  
 the Report be adopted.

The House sub committee reported as follows:—  
 Your Committee beg to report that they have  
 examined 6/6s amounting to £26.1.8 & found them  
 correct.

Resolved, on motion of Mr Ridley & Mr Hood,  
 that the Report be adopted.

The Finance sub committee reported as  
 follows:—  
 Your Committee beg to report that they have  
 examined the A/cs for August & found them correct.

Payment is recommended of the following A/cs:—

Salaries	£62.7.6
E Whitehead & Co Magazines	76.14.0
Wm Dawson & Sons Newspapers &c	23.2.8
Melrose & Co July	12.9.6
The New Australian Sheet; Co	12.1.0
G Casselton Newspapers	7.13.0
John Armstrong Newspapers	7.10.9
William Detmold Binding	4.3.0
Melville, Muller & Slade Books	3.0.0
Otago Daily Times	£1.0.0
Froeder Printing	18.9
Hawkins Smith & Sons Coal	16.0
Sydney Daily Telegraph	13.0
Police	8.0
Lehmanns & Seymour food	6.6
Petty Cash	5.0.0
	<u>9.2.3</u>
	£218.6.4

Resolved, on motion of Mr Bartow & Mr Levi, that  
 the report be adopted.  
 The Secretary read comparative statement of receipts  
 and expenditure for first eight months of 1893-94

Secretary's statement

Subscriptions for the month	£86.5.6
8 months	702.18.0
Total revenue of the month	192.6.0
8 months	1463.3.8
New members during the month	0
8 months	90
Bank overdraft	£379.9.6
Fixed Deposits	300.0.0

Read and confirmed

14<sup>th</sup> October 1894

John Sliffe  
 President

Thursday 4<sup>th</sup> October 1894

The General Committee met at 8 p.m.

- Mr Sliffe President, chair
- Rennie Treasurer
- Ridley
- Callaway
- Downward
- Dr Jamieson
- Barlow
- Norman
- Davis
- Lush
- Hood
- Kartini

Apothegms were made for the absence of Mr Leni & Revd Mr Abernethy.

Minutes of previous meeting read & confirmed

The Library sub-committee reported as follows:-

Your committee beg to recommend the addition to the Library of 12 vols @ £2.12.11. Accounts amounting to £23.9.0 have been examined & found correct.

Resolved, on motion of Mr Callaway & Mr Jamieson that the report be adopted.

The House sub-committee reported having examined A/cs amounting to £80.5.11 and found them correct. The Report was adopted, on the motion of Mr Ridley & Mr Barlow.

The Finance sub-committee reported having audited the A/cs for September & found them correct. They recommended payment of the following A/cs

Salaries & wages	£66.5.0
Loan Rate	37.10.0
George Robertson	16.10.3
Mills & Theon's Board of Works	12.15.0
Gas & Electric Light	22.15.5
Consideration Newspapers	3.19.0
Mr Hutchinson Bros	2.18.3

Victoria Insurance Co <sup>y</sup>	£2.11.6
South British & The A/c Co <sup>y</sup> L <sup>d</sup>	1.19.0
Cooperation of Melbourne. Co <sup>ts</sup>	2.5.0
Sunday A/cs	13.6
	£169.19.11

Resolved, on motion of Mr Barlow & Mr Norman that the Report be adopted.

The Secretary read the Comparative Statement of the Receipts & Expenditure for the first nine months of 1893-94

Secretary's statement

Subscriptions for the month £67.8.6  
9 months 770.6.6

Total revenue of the month 241.1.10  
9 months 1704.5.6

New members during the month 4  
9 months 102

Bank overdraft £356.14.0  
Fixed deposits £300

Read & Confirmed  
Nov<sup>r</sup> 14<sup>th</sup> 1894  
John Sliffe  
President

Thursday 1<sup>st</sup> Nov 1894

The Committee met at 8 p.m.  
 Mr Sliffe, President, Chair  
 Lenk Vice President  
 Ronnie Treasurer  
 Sangster  
 Downward  
 Davies  
 Norman  
 Callaway  
 Ridley  
 Harlin  
 Lush

Apologies for the absence of Revd Mr Ahernthy and Mr Wood

Minutes of previous meeting read & confirmed.

The Library Committee reported that they had examined A/c's amounting to £14. 14. 2 and found them correct. Thirteen vols from Melville Muller & Slade at £2. 14. 8 were recommended for addition to the Library.

Resolved, on motion of Mr Callaway Mr Harlin, that the report be adopted.

The House sub-committee reported having examined A/c's amounting to £25. 11. 0 & found them correct. The Report was adopted, on the motion of Mr Sliffe & Mr Barlow

The Finance sub-committee reported as follows:—  
 Your Committee beg to report that they have audited the A/c's for October & found them correct. Payment is recommended of the following Accounts:—

Salaries & wages	62. 7. 6
Gas & Electric Lighting	25. 11. 0
Melville Muller & Slade Books	5. 17. 2
London Newspapers	3. 14. 6
William Detmold Printing	4. 9. 6
Colar Reformers	£ 0. 6. 0
Jeilong Advertiser	6. 0
	<u>113. 0</u>
	£ 102. 12. 8

Resolved, on motion of Mr Barlow & Mr Norman, that the Report be adopted

Holidays Resolved, on motion of Mr Lush & Mr Sangster, that the arrangements for closing the Library & Reading Room on Cup day be the same as last year.

The Secretary laid on the table comparative statement of receipts & expenditure for first ten months of 1893-94

### Secretary's Statement

Subscriptions for the month	£ 61. 3. 6
10 months	832. 0. 0
Total revenue of the month	£ 448. 5. 6
10 months	1852. 11. 0

New members during the month 9  
 10 months 111

Bank overdraft £ 389. 6. 10  
 Fixed deposit 300. 0. 0

Read & Confirmed  
 December 6<sup>th</sup> 1894

John Sliffe  
 President



Thursday 6<sup>th</sup> Dec<sup>r</sup> 1894

The Committee met at 8 pm.

Mr Duffe, President, Chair

Levi Vice President

Ridley

Barlow

Rev. Aherneby

Norman

Sampster

Hood

Dr Jamieson

Marlin

Apologies received for absence of Mr Rennie & Mr Callaway.

Minutes of previous meeting read & confirmed.

The Library subcommittee recommended the addition of ten vols to the Library at a cost of £3.6.10, and reported having examined A/cs amounting to £34.3.10 and found them correct.

Resolved on motion of Rev. Mr Aherneby & Mr Hood that the report be adopted.

The House subcommittee reported that they had examined A/cs amounting to £27.7.1 & found them correct. The report was adopted on the motion of Mr Ridley & Mr Hood.

The Finance subcommittee reported that they had audited the A/cs for November & found them correct. They recommended payment of the following A/cs

Salaries & Wages	£ 62.7.6
Gas & Electric Light	25 2.1
Gordon & Fitch N <sup>o</sup> Papers	10.15.6
John Armstrong	7.10.9
Melville Mullin & Slade Books	6.19.1
Shillwell & Co Printing	3. 11.0
Cassell den N <sup>o</sup> Papers	3. 8.0
Corporation A/c	2. 5.0
Sundry A/cs & Petty Cash	3. 19.6
	<hr/>
	£ 125.18.5

Resolved, on motion of Mr Barlow & Mr Hood that the report be adopted.

Annual Report Resolved that the President, Vice President & Treasurer be the subcommittee to draw up the Annual Report.

Next meeting Resolved that the next meeting of the Committee be held on 10<sup>th</sup> Jan<sup>r</sup>.

Holidays Moved by Mr Sangster & seconded by Rev. Mr Aherneby that the Christmas & New Year Holidays shall be those proclaimed by the Government.

An amendment was moved by Mr Norman, seconded by Mr Ridley that the Reading Room shall be opened on 2<sup>nd</sup> January. The amendment was lost, and the original motion carried.

The Secretary read the comparative statement of receipts and expenditure for the first eleven months of 1893-'94.

Secretary's statement.

Subscriptions for the month £ 57.4.0  
11 months 889.4.0

Total revenue of the month 166.9.0  
11 months 2099.0.0

New members during month 6  
11 months 117

Bank overdraft £ 325.10.6  
Fixed Deposits £ 300.0.0

Read & Confirmed

Jan 4 1895

John Duffe  
President