

Thursday 13th January 1898

The Committee met at 8 p.m.

Mr W.A. Callaway (Chair)

Mr Hood

Mr Rennie

Mr Lush

Mr Veal

Mr Langston

Mr Mickle

Mr Davies

Mr Barlow

Mr Ridley

Mr Howward

Mr Levi

Mr Halliwell

Mr Jamieson

Apology for the absence of Mr Veal & Mr Daniel

Minutes of previous meeting read & confirmed.

A letter was read from Mr Wesswood of the Firm of Messrs Wesswood, Gibbs & Wesswood, Solicitors to the Institution drawing the attention of the Committee to the fact that they had not been instructed to peruse the recent Mortgage, and that another Firm had assumed the duty of perusal.

It was resolved, on motion of Mr Rennie & Mr Barlow, that Mr Wesswood should be informed that his Firm still retained the confidence of the Committee, and that no instructions had been given to any one to peruse the Mortgage deed.

The Library Committee reported that it had examined Vols amounting to £19.10.8 and found them correct. They recommended 11 vols for the Library from Melville, Mullen & Slade (a £2.15.5)

The Report was adopted on the motion of Mr Hood & Mr Lush.

Mr Wesswood of Messrs Wesswood, Gibbs & Wesswood

The House Committee reported having examined Vols amounting to £99.0.0 which were found correct. The Report was adopted on the motion of Mr Hood & Mr Barlow.

The Finance Committee reported as follows:—

Gratuity to Mr Smith

Your Committee beg to report with reference to the matter of the gratuity to Mr Smith, referred to them by you, that Mr Smith took ill immediately after the last Committee meeting. The President received a letter from Mr Smith's medical adviser stating that it would be some time before he would be fit to resume his duties. Under the circumstances, it was deemed advisable to settle the question of the gratuity at once, so that Mr Smith might take his holiday when sufficiently recovered. A special meeting of the Finance Committee was called, and it was unanimously resolved to give Mr Smith £10. The Finance Committee anticipated your consent, as the matter was urgent, & ordered the cheque to be given to him at once.

We have examined the Vols for December & found them correct. The Balance Sheet has been submitted to us.

Payment is recommended of the following Vols:—

Salaries & Wages	£ 41. 12. 0
Gas & Electric Light	25. 4. 6
Melville Mullen & Slade Books	9. 1. 5
Detmold. Binding	3. 5. 7
Leaxelden. Newspapers	3. 3. 8
Corporation. Charts	2. 5. 0
Jeilong. Advertising	1. 12. 6
Sands & Mc Donnell Duesley	1. 5. 0
Alexr Kemp Repairs	16. 6
Smyth & Co's & Petty Cash	6. 14. 3
Expletone & Decham	10. 10. 0
Total	£ 105. 13. 5

Resolved, on motion of Mr Barlow & Mr Howward, that the Report be adopted.

The Secretary read the Balance Sheet of the Year, which was referred to the Auditors.

The draft of the Annual Report was read,

and, after an amendment had been made in the concluding paragraph, it was adopted.

Foundation Day

It was resolved that the Library only should be closed on 26th January.

Annual Meeting

As the date for holding the Annual Meeting falls on Wednesday 26th January which is a public holiday, it was resolved to hold it on the following day.

Resolved on motion of Mr. Barlow that the items for 1898 of Election List be separated on the Balance Sheet.

Secretary's statement

Subscriptions for the month £ 42.11.0
12 months 781.15.0

Total Revenue of the month £ 153.16.6
12 months 2023.8.3

New numbers during the month £
12 months 125

Balance in Bank £ 398.2.9
Fixed Deposit 500.0.0

conf. Mart Hood

The Annual General Meeting of the Members

Held in the Upper Hall of the Institution
Thursday 27th January 1898
in lieu of Wednesday 26th which was a public holiday.

The chair was taken by the President, Mr W. A. Lockwood at 8 pm.

The Secretary read the advertisement of the meeting which was couched in accordance with the provisions of Rule 20. The minutes of the last Annual Meeting were read & confirmed. The Secretary read the following.

REPORT OF THE COMMITTEE

THE Committee of the Melbourne Athenæum submit their report of the transactions of the past year.

The gross receipts of the year amount to £2023 8s. 3d., and the expenditure to £2252 8s. 5d.

The following are the details of the receipts:—Subscriptions, £781 15s.; rent of front shops, £522 10s.; rent of large hall, £426 14s.; small hall, £159; rooms, £109 5s. 8d.; sales, £17 18s. 7d.

The items of expenditure are:—Interest on mortgage, £720; salaries and wages, £510 16s.; books, magazines, and newspapers, £409 4s. 1d.; gas and electric light, £262 12s.; rates, £119 5s.; repairs, goods, and sundries, £68 9s. 5d.; binding, £67 16s. 3d.; insurance, £43 10s. 8d.; advertising and printing, £31 1s. 6d.; postage, stationery, and petty cash, £15 9s. 6d.; auditors, £4 4s.

The number of members on the roll is 805, of whom 125 joined during the year.

The number of books added to the library during the year was 403; the total number of works issued to subscribers was 24,844, and 5975 magazines.

STATISTICAL STATEMENT OF TRANSACTIONS FOR THE LAST TWENTY YEARS.

YEAR.	No. of Subscribing Members.	New Members.	Volumes Added.	Works* Circulated.	Magazines Circulated.
1878	1525	444	654	46,262	11,115
1879	1410	361	771	58,450	6,096
1880	1400	364	543	36,317	6,399
1881	1398	326	552	34,291	6,642
1882	1333	341	582	34,342	7,268
1883	1330	329	560	35,016	7,209
1884	1331	277	711	35,129	7,231
1885	1311	254	680	29,653	7,200
1886	1466	351	700	29,382	7,000
1887	1569	376	613	28,241	7,150
1888	1585	365	618	29,697	7,108
1889	1615	312	693	30,601	7,209
1890	1492	316	670	30,699	7,142
1891	1381	237	640	30,441	7,083
1892	1198	186	652	30,319	7,121
1893	1036	126	639	28,815	7,057
1894	945	123	627	27,880	6,983
1895	859	97	485	26,806	6,127
1896	832	105	477	25,810	5,960
1897	805	125	403	24,844	5,975

* Prior to 1880, the figures represent single volumes; since that date they represent the entire work, whether consisting of one volume or more.

The following return shows the number of works of various classes that have been issued during the last four years:—

CLASSIFICATION.	1894.	1895.	1896.	1897.
Agriculture, Commerce, and Statistics	5	3	3	1
Mechanics, Mathematical Sciences, Architecture, Engineering, and Useful Arts	4	7	3	5
Biography, Speeches, and Correspondence	880	820	1,242	1,234
Classics and Philology	42	29	23	17
Fine Arts	9	2	6	5
Geography, Voyages, Travels, and Descriptive Works	729	710	1,410	1,268
History and Historical Memoirs	478	490	1,009	1,008
Jurisprudence and Legislation	1	1	1	1
Medical Science and Chemistry	1	1	1	1
Miscellaneous and Collected Works	335	380	561	702
Natural History and Botany	27	17	13	20
Works of Fiction	23,002	22,258	19,073	18,346
Music	1	1	1	1
Periodical Literature	1,810	1,650	2071	1,846
Philosophy and General Science	178	151	122	117
Poetry and the Drama	117	101	97	108
Politics	43	20	27	39
Religious & Ecclesiastical Works	31	33	34	43
Juvenile Works	187	132	113	77
	27,880	26,806	25,810	24,844

The number of visitors introduced by members, under the provision of Rule 19, was 81.

The Government has contributed during the year:—

- Victorian Parliamentary Debates.
- Votes and Proceedings of the Parliament of Victoria.
- Government Gazette.
- Acts of Parliament.
- Victorian Year Book.
- Results of Observations, Melbourne Observatory.

The following donations of works have also been kindly made:—

Transactions and Proceedings of the Royal Society of Victoria, Vol. XXXIII, New Series, presented by the Council of the Royal Society.

The Vaccination Inquirer and Health Review, forwarded monthly by Mr. J. Carson.

Volume XXVII of the Proceedings of the Royal Colonial Institute, from the Society.

Two Copies of Bradshaw's Guide to Victoria, supplied regularly by Messrs. Stillwell and Co.

The Sydney Trade Review and Prices Current, by the proprietors, Messrs. Mitchell, Clisholm, and Medcalf.

The Melbourne Masonic Journal, presented monthly by the proprietors.

The proprietors of the principal metropolitan and provincial newspapers have also each contributed one copy of their journals.

The Annual Election of Honorary Office-Bearers resulted in the return of the following gentlemen:—President, Mr. W. A. Callaway; Vice-President, Mr. M. Hood; Treasurer, Mr. Charles Rennie; Committee, Rev. Mr. Abernethy, and Messrs. Downward, Harlin, Levi, Lush, Thomas, Veal (the latter for one year only), and Dr. Jamieson.

Mr. Thomas resigned his place on the Committee, and the vacancy was filled by the election of Mr. Daniel.

Six months' leave of absence was granted to Mr. Levi and Mr. Mickle to pay a visit to Europe.

There have been 12 meetings of the General Committee during the year:—

The President, Mr. W. A. CALLAWAY	attended	12
The Vice-President, Mr. M. HOOD	"	"
The Treasurer, Mr. CHARLES RENNIE	"	8

COMMITTEE:

Rev. Mr. Abernethy	attended	9	Mr. Barlow	attended	10
Mr. Downward	"	6	Mr. Davies	"	11
Mr. Harlin	"	10	Mr. Daniel	"	1
Dr. Jamieson	"	7	Mr. Eales	"	6
Mr. Levi	"	2	Mr. Iliffe	"	8
Mr. Lush	"	9	Mr. Mickle	"	2
Mr. Thomas	"	5	Mr. Ridley	"	10
Mr. Veal	"	7	Mr. Sangster	"	8

The following are the attendances of the Sub-Committees:—

W. A. CALLAWAY,
President.

Copies of the Balance Sheet having been distributed, it was taken as read.

THE TREASURER IN ACCOUNT CURRENT WITH THE MELBOURNE ATHENÆUM.

For the year ending 31st December, 1897.

To Balance in Bank and Fixed Deposit	£1127 2 11	By Interest on Mortgage	£720 0 0
Subscriptions	£781 15 0	Salaries and Wages	510 16 0
Rent of Front Shops	522 10 0	Books, Magazines, and Newspapers	409 4 1
" Large Hall	426 14 0	Electric Light	137 12 6
" Small Hall	159 0 0	Gas	124 19 6
" Rooms	109 5 8	Rates	119 5 0
Sales	17 18 7	Repairs, Goods, and Sundries	68 9 5
Interest	6 5 0	Binding	67 16 3
	2,023 8 3	Insurance	43 10 8
		Advertising and Printing	31 1 6
		Postage, Stationery and Petty Cash	15 9 6
		Auditors	4 4 0
			2,252 8 5
		Balance in Bank	£398 2 9
		Fixed Deposit	500 0 0
			898 2 9
	£3,150 11 2		£3,150 11 2

APPROXIMATE STATEMENT OF ASSETS AND LIABILITIES.

ASSETS.		LIABILITIES.	
Estimated value of the real Property of the Institution	£35,000 0 0	Loan under Mortgage	£16,000 0 0
Value of Library	1,500 0 0	Salaries for December and Sundry Accounts	105 18 5
" Furniture	750 0 0	Balance	22,042 9 4
Balance in Bank and Fixed Deposit	898 2 9		
	£38,148 2 9		£38,148 2 9

Audited and found correct.

CHAS. RENNIE, HONORARY TREASURER.
J. H. B. CURTIS, SECRETARY.

ANDREW BURNS, F.I.A.V., }
PHINEAS RAINEY, F.I.A.V., } AUDITORS.

MELBOURNE, 17th January, 1898.

LIBRARY.		HOUSE.		FINANCE.	
No. of Meetings, 12.		No. of Meetings, 11.		No. of Meetings, 11.	
Rev. Abernethy (Chairman)	11	Mr. Barlow	10	Mr. Rennie	9
Mr. Callaway	11	" (D. Chairman)	7	Mr. Barlow	10
Mr. Daniel	1	Mr. Hood	8	Mr. Callaway	6
Mr. Harlin	3	Mr. Iliffe	10	Mr. Downward	2
Mr. Hood	10	Dr. Jamieson	4	Mr. Eales	8
Dr. Jamieson	4	Mr. Ridley	6	Mr. Hood	10
Mr. Lush	7	Mr. Thomas	5	Mr. Thomas	8
Mr. Thomas	4			Mr. Veal	8

The President, Vice-President, Treasurer, and the following members of Committee retire from office, but are eligible for re-election, viz.:—Messrs. Barlow and Daniel (for one year), Davies, Eales, Iliffe, Mickle, Ridley, Sangster, and Veal.

The mortgage having expired on 30th June last, it was renewed for five years, the rate of interest being reduced to 4 per cent. The saving thus effected will materially help us in our efforts to keep our expenditure within our receipts.

The Committee desire once more to impress upon members the fact that, as the subscriptions form the chief source of revenue, the success of the Institution is largely dependent on the extent of the members' roll. They therefore confidently appeal to all who enjoy the advantages of membership to induce others to participate therein, as a constant increase in the list of subscribers must eventually result in the extension of greater benefits to all.

The President, Mr. W. A. Callaway, moved that the Report be received and adopted.
The motion was seconded by the Treasurer, Mr. Charles Rennie, & carried.

Resolved, on motion of Mr. Hood, that the following be appointed Auditors to conduct the election if required:—Messrs. Downward, Pett, Coates, & Jones.

Resolved, on the motion of Rev. Mr. Abernethy & Mr. Ridley that Mr. Andrew Burns & Mr. Phineas Rainey be re-elected Auditors.

Resolved, on motion of Mr. Harlin & Mr. Carr, that a hearty vote of thanks be given to the retiring Office-bearers and members of Committee. The President & Vice-President returned thanks.

Proposed by Mr. Braks, seconded by Rev. Mr. Abernethy that a vote of thanks be given to the Chairman, & also to the Secretary & the Librarian. The Chairman returned thanks, and Mr. Curtis returned thanks for himself & Mr. Smith.

The Chairman announced that nominations for Officers & members of the Committee would be taken till 10 p.m.

The following Nominations were made in due form:
For President Mr. Martin Hood
Vice President Rev. Mr. Abernethy
Treasurer Mr. Charles Rennie

Committee:—

Messrs. Barlow, Daniel, Davies, Eales, Iliffe, Mickle, Ridley, Sangster, & Veal.
There being no other nominations, they were elected.

Confirmed

Jan. 25. 1899

Martin Hood

Thursday 3rd Feb 1898

The Committee met at 8¹⁵ p.m.
Martin Hood President (Chair)
Rev J. M. O'Connell Vice President
Mr Barlow
Callaway
Levi
Daniel
Ridley
Mr Jamieson
Mr Martin.

An apology for absence was received from Mr Cliffe
Mr Hood returned thanks for his election as President

Minutes of previous meeting read and confirmed.

Minutes of the Annual General Meeting were read

The Library sub-committee reported having examined accounts amounting to £ 111. 2. 7 which were correct. It was recommended that 3 vols from Mulville, Mullen & Slade at a cost of 19/2 be added to the Library.
Resolved, on motion of Rev Mr O'Connell & Mr Callaway that the report be adopted

The House Committee reported having examined and found correct accounts amounting to £ 19. 4. 9

The Report was adopted, on the motion of Mr Levi & Mr Ridley.

The Finance sub-committee reported as follows:—
Your Committee beg to report that they have audited the A/c for January & found them correct.
Payment is recommended of the following A/cs:—

Salaries & Wages	£ 44. 10. 0
Whitehead Portraits	92. 10. 1
The New Electr. Electric Co ^y	11. 10. 0
Messrs Jan Co ^y	7. 9. 0
Mr Robinson & Co Books	7. 12. 2
Melville Mullen & Slade Books	3. 9. 7
Clearwellen N ^y papers	3. 4. 5
Auditors' fees	4. 4. 0
Milbourn Punch	1. 4. 0
Art Macneil & Co Printing	1. 0. 0
Clays Daily Times	1. 0. 0
Gaunt Winding & Repolating Check	15. 9
Sundry A/cs	1. 2. 4
	£ 179. 11. 4

Resolved, on motion of Mr Callaway and Mr Levi, that the report be adopted.

Resolved, on motion of Mr Callaway & Mr Ridley, that the following be the sub-committee for the year:—

Library	House	Finance	Emergency
Cush	Cliffe	Rennie	Cliffe
Callaway	Davis	Barlow	Rennie
Martin	Jamieson	Callaway	Barlow
Mickle	Levi	Jamieson	
Daniel	Ridley	Callaway	
Mr Jamieson	Barlow	Mickle	
		Levi	

The Secretary read comparative statement of Receipts & Expenditure

Secretary's statement

Subscriptions for the month £ 61. 14. 6
Total revenue of the month 128. 17. 4
New members during month 12.

Balance in Bank £ 421. 6. 8
Dues Deposit £ 500. 0. 0

Martin Hood
President

Thursday 4th March 1898

The Committee met at 8 p.m.
W. Wood President, Chair
Rev. Mr. Abernethy Vice President
Barlow
Ridley
Daniel
Danis
Veal
Langley
Lush

Apologies received for absence of Mr Rennie Mr Duffe & Mr Lewis.
& Mr Martin
Minutes of previous meeting read & confirmed

Certificate
of
Title

A letter was read from Mr C. W. Gibbs, one
of the Trustees, asking that he might be allowed
to deposit the Certificate of Title prior to its being
deposited in the Bank under rule 44.
Resolved that the letter be referred to the Treasurer
Mr Rennie who had been requested to look after the
depositing of the Title.

The Library Committee reported as follows:
Your committee beg to report that they
have elected Mr Daniel chairman for the year.
The following are recommended for addition to the Library:-
35 vols from Melville, Muller & Slade @ £ 9.4.7
The withdrawal of 22 vols from the Library has
been approved of, and it is recommended that they
be given to the Benevolent Asylum. Accounts amounting
to £ 25.3.1 have been examined & found correct.
Resolved, on motion of Mr Daniel & Rev. Mr Abernethy,
that the Report be adopted.

The House Committee reported as follows:
Your Committee beg to report that they have
elected Mr Ridley chairman for the year.

Mr Curtis has applied for leave of absence for three weeks
which your committee recommend to be granted. It is also recom-
mended that he receive a gratuity of £10, provided that this
recommendation shall receive the concurrence of the Finance
Committee. Accounts amounting to £11.12.11 have been examined
& found correct.

Resolved, on motion of Mr Ridley & Mr Barlow, that the report
be adopted.

The Finance Committee reported as follows:-

Your committee beg to report that they have elected Mr
Rennie chairman for the year. The A/c for February have been
audited & found correct. The real estate of the Institution has
been re-valued by the Officers of the Corporation, & the valuation
has been reduced from £1500 to £1400 which is considered
satisfactory. The committee concur in the recommenda-
tion of the House Committee that the Secretary shall
receive a gratuity of £10. The following expenses are
recommended for payment:

Salaries & Wages	£41. 12. 0
Westwood Building	11. 2. 0
Electric Light	11. 10. 0
Gas	5. 0. 0
John Armstrong h' papers	6. 19. 9
G. Cassin h' papers	3. 3. 8
Melville, Muller & Slade Books	2. 5. 8
John Armstrong advertising	1. 2. 0
Surveys of Aps	1. 13. 5
	<hr/>
	£ 84. 8. 6

Resolved, on motion of Mr Barlow & Mr Veal,
that the Report be adopted.
The Secretary read the Comparative Statement of Receipts
& Expenditure.

Subscriptions	175. 18. 6
2 months	137. 13. 0
Total received of the 2 months	£312. 31. 6
2 months	273. 10. 2
New numbers during month 9 - during two months 21	
Balance in Bank £386. 8. 2	Fixed Deposit £500. 0. 0

Confirmed
7/4/98 - Mark Wood
President

Thursday 7th April 1898

The Committee met at 8 pm
Mr Hand President, Chair,
Rev Mr Abernethy Vice Pres.
Mr Barlow
Daniel
Harlie
Mickle
Mr Jamieson

Apologies for absence received from Mr Callaway
Mr Ridley, Mr Rennie & Mr Levi.

Minutes of previous meeting read and confirmed.

The Library Committee reported as follows:—

Your Committee beg to report that a letter of
thanks has been received from the Secretary of the Benevolent
Asylum for the gift of Books. It is recommended that
20 volumes from Melville Mullin & Co. £3.12.1
be added to the Library. Accounts amounting to £61.0.5
have been examined & found correct.

Resolved, on motion of Mr Daniel & Rev Mr Abernethy,
that the Report be adopted.

A conversation ensued with reference to the mode of
issuing new Books to members, but no definite resolution
on the subject was passed.

The House Committee reported as follows:—

Your Committee beg to report that a notice has been
received from the Melbourne & Metropolitan Board of Works
that the sewers are now complete, and that we are required to
submit plans for connecting our drainage therewith.
The Secretary has been instructed to acknowledge the receipt
of notice, and to ask for an extension of time for submitting
plans. Accounts amounting to £33.13.7 have been
examined & found correct.

New
Books

Sewerage

Resolved, on motion of Mr Barlow & Mr Harlie, that
the report be adopted.

The Finance Committee reported as follows:—

Your Committee beg to report that they have audited the A/cs
for March, and found them correct. The valuation of the property of
the Institution has, on further negotiation, been reduced by the
valuators of the City Corporation to £1350 a year. The following
A/cs are recommended for payment:—

Salaries & wages	£ 41.12.0
Mills & Melville Board of Works Water	12.15.0
Melville Mullin & Co. Books etc	38.8.0
London & South W. papers to 31/3/98	10.15.6
Electric light Feb 7	11.10.0
Gas	5.2.6
Shillwell & Co Printing Repairs etc	5.17.0
by Casselton & Partners	3.13.8
Levy for A/cs of Melbourne Clubs	2.5.0
Wm Schmidt Bindery	1.16.3
Sunday A/cs	2.15.1
	£ 136.6.0

Resolved, on motion of Mr Barlow & Mr Mickle, that Report be adopted
Resolved that Easter Holidays be the same as last year

Easter
Holidays

The President read a letter that he had received from Mr Pales ordering his
resignation from the Committee owing to his having changed his address.
Resolved that the resignation be accepted with regret.

The Secretary read Comparative Statement of Receipts & Expenditure.

Secretary's Statement

Subscriptions for the month	£ 51.18.6
3 months	159.11.6
Total revenue of month	119.18.10
3 months	393.9.0
Balance in Bank	£ 411.18.6
Reserve Deposit	500.0.0

Confirmed
5/5/98
Mark Hood
President

Thursday 5th May 1898

The Committee met at 8 pm
 Mr Hood (Chair) Pres
 Revd Mr Wharmby Vice Pres
 Mr Barlow
 Middle
 Daniel
 Downward
 Callaway
 Sanyter
 Davies
 Harlin
 Rennie. Treasurer
 Slippi

Apologies for the absence of Mr Veal & Mr Levi

Minutes of previous meeting read & confirmed

The Library Committee reported as follows:
 Your Committee beg to recommend the following
 for addition to the Library:-

From Melville, Muller & Slade 14 vols £2.5.5
 George Robertson 3 vols 1.0.0
 Cole 1 vol 12.0

Books amounting to £12.17.9 have been examined & found
 correct. Resolved, on motion of Mr Daniel & Mr Callaway,
 that the Report be adopted

The House Committee reported as follows:-
 Your Committee beg to report that
 the matter of connecting our premises with the sewer
 system is receiving our attention. Books amounting
 to £18.15.9 have been examined & found correct.
 Resolved, on motion of Mr Ridley and Mr Barlow,
 that the Report be adopted.

The Finance Committee reported as follows:-
 Your Committee beg to report that they have audited

the Books for April and found them correct. Payment is recom-
 mended of the following

Salaris & Wage	£ 44.10.0
Electric Light	11.10.0
Gas	3.18.6
George Robertson. Books	4.8.6
Melville, Muller & Slade. Books	3.10.7
G. Leavelle newspapers	3.4.5
Papering ceiling of Shewby's shop	1.0.0
W. L. B. Books & Riff. Disinfectant	18.0
Chambers & Seymour. funds	£0.17.9
Launceston Examine	10.3
William Dorkie Repairs	7.6
Leole Laundry Directory	12.0
Gas Day. Minutes	4.0
Petty Cash	5.0.0
	7.17.6
	£ 81.3.6

Resolved, on motion of Mr Barlow & Mr Middle,
 that the Report be adopted.

In the vacancy on the Committee, Mr R. G. Wilson
 was nominated by Revd Mr Wharmby & Mr Sanyter.

On behalf of the Chess Club, Mr Harlin applied for
 the use of the Small Hall as last year. The request
 was granted.
 The Secretary read the Comparative Statement.

Secretary's statement.

Subscriptions for the month	£66.14.0
4 months	256.5.6
Total revenue of the month	157.9.2
4 months	550.18.2
new members during month	3
4 months	29
Balance in Bank	£433.1.8
Expd Deposit	500.0.0

Confirmed
 5/6/98 - Mark Hood
 President

Thursday 2nd June 1898

The Committee met at 8^o P.M.

- Mr Stood President, chair
- Rev. Mr Abernethy Vice President
- Mr Barlow
- Ridley
- Veal
- Saugster
- Lush
- Mr Jamieson

Apology for absence received from the Treasurer Mr Rennie, Mr Daniel, Mr Cliffe & Mr Levi

Minutes of previous meeting read & confirmed.

The Secretary read a copy of a letter which the Treasurer had sent to Mr Gibbs, the Senior Trustee, informing him that the Little deeds of the property of the Constitution were in the custody of the Mortgagees of Sumner's Estate. The certificate of the Title of the Right of Way is in the custody of Messrs Wiswaud, Gibbs & Wiswaud, our Solicitors, and he thought it was scarcely worth while depositing it in the Bank (see page 2) 5

Little Needs

The Library Committee reported as follows:

Your Committee beg to report that the following books have been added to the Library:

From Melville, Muller & Slade Quots £1.11.8

13 vols 3.12.9

George Robertson 160 5 1.14.0

Accounts amounting to £23-2-6 examined & found correct

Resolved, on motion of Rev. Mr Abernethy & Mr Veal that the Report be adopted.

The House subcommittee reported as follows:

Your Committee beg to report that a letter

Sewerage

has been received from the Secretary of the Melbourne & Melhope Board of Works extending the time for commencing the connection with the Sewer system to 21st of next October. It is recommended that Mr Barlow & Mr Hood with the Secretary shall interview Mr Frederick Williams, who is acting for our Creditors Messrs Smith & Johnson, with a view of obtaining a report as to the best method of making the connection &c. Accounts amounting to £71.12.9 have been examined & found correct.

Resolved on motion of Mr Ridley & Mr Saugster that the report be adopted.

The Finance Committee reported as follows:

Your Committee beg to report that they have audited the A/c for May & found them correct. The Insurance renewal premiums fell due 20th May. The Treasurer gave cheques for payment of them. Payment is recommended of the following A/c's:

Salaries & Wages	£241.12.0
Low Rate of City of Melbourne	£33.15 7
Lighting Rate	16.17.65
Electric Light	50.12.6
Gas	11.10.0
Detmold Building	7.15.6
John Armitroy papers	8.5.0
Melville, Muller & Slade, Books	6.19.9
G. C. Alexander & papers	4.14.1
Chambers & Seymour, Foods	3.3.8
Sweeping Chimneys	1.6.9
Interest on Mortgage	10 0
	320.0.0
	£456.9.3

Resolved, on motion of Mr Barlow & Mr Veal, that the report be adopted.

R. G. Wilson Mr R. G. Wilson was desired duly elected a member of the Committee.

Library Association Resolved, on the motion of Mr Ridley, that we subscribe to the Library Course of Australasia.

and that the President for the time being be our Representative.

The Secretary read the Comparative Statement of Receipts & Expenditure.

Secretary's Statement

Subscriptions for the month £ 87.16.0
5 months 344. 1. 4

Total revenue of the month £ 175.8.0
5 months 726.6.2

New members during month 7
5 months 36

Balance in Bank £ 492.4.2
Fixed Deposit £ 500

confirmed
July 7th 1898.

Mark Hood

Thursday 7th July 1898

The Committee met at 8 p.m.
Mr Hood President Chair
Rev. Mr. Chantry Vice Pres
Mr Rennie Treasurer
Barlow
Daniel
Davis
Downward
Willow
Wallaway
Ridley
Sliffe
Lush.

Apologies for absence of Mr Levi & Mr Yeal

Minutes of previous meeting read & confirmed.

The Library Committee reported as follows:—

Your committee beg to report that the following books have been added to the Library

From Melville, Miller & Hoole 24 vols £ 4.14.10

Accounts amounting to £ 25.6.10 have been examined & found correct.

Resolved, on motion of Mr Daniel & Mr Wallaway, that the report be adopted.

The House sub Committee reported as follows:—

Your committee beg to report that the matter of connecting with the sewerage system is receiving their attention.

A letter has been received from Mr G. Walker, the Manager of the Victoria Coffee Palace, stating that, as the lease of the Subway has expired, he has been directed to inform us that they will not continue to use the Subway unless a merely nominal rent of one guinea a year be charged for it. They have been paying £ 20 a year for it. But no change

Coffee
Palace
Overway
&
Subway

has been made by us for the use of the
Overhead passage
 about which nothing is said in Mr Walker's letter.
 This overhead passage is of very great advantage to them.
 Indeed, it would seem indispensable to them, as it is their
 only means of communicating with the rooms in their
 building on the eastern side of our right-of-way. Without
 we have allowed them to use this overhead passage without
 charge, because they were paying £20 per annum for the
 subway. Your committee have consulted our architects
 and have ascertained from them that we can compel
 them to remove the Overhead passage or else pay rent
 for the space it occupies. It is, therefore, recommended
 that a rent of £20 per year be charged for the space
 occupied by the Overhead passage, and one
 pound per annum for the underground passage.
 Accounts amounting to £29.14.0 have been examined
 & found correct.

Victoria
Coffee
Palace

Overhead
passage

It was moved by Mr Shiffe & Mr Ridley
 that the Report be adopted.
 Mr Rennie pointed out that the rent for the accommodation
 would thus be increased by a pound a year. He thought
 that, rather than make such a trifling increase, it would
 be better to charge the old amount of £20 per
 annum as rent for the two passages, and to
 treat them as one affair.

Mr Barlow said that the matter had been thoroughly
 well discussed by the House Committee. This reason
 for recommending the two separate charges was chiefly
 for the purpose of asserting our right to the fee simple
 of the Overhead passage.

The two
passages
as one

The feeling of the majority of the General Committee was
 that this could be done by treating the two passages
 conjointly as proposed by Mr Rennie.
 The members of the House Committee agreed to
 accept this amendment, and the Report thus
 amended was adopted.

Mr Wilson
 It was resolved on the motion of Mr Rennie & Mr Ridley
 that Mr Wilson be a member of the House Committee.

The Finance Committee reported as follows:—
 Your committee beg to report that they have
 audited the A/c for June & found them correct.
 Payment is recommended of the following A/cs, —

Salaries & Wages	£41.12.0
Electric Light	11.10.0
Gas	11.18.0
Printing	13.2.6
Melville Muller & Stone Book	7.14.8
J. Cassidin & Co. Papers	3.3.8
Melbourn Punch	2.8.0
Co-operative Blocks	2.5.0
Papering Carpenter's rooms	1.5.0
Australian Mining Standard	1.6.0
Wm Howard Smith & Sons Coal	19.6
London A/c	2.7.6
Secretary's Guarantee	1.15.0
	<hr/>
	£ 101 2.10

Resolved, on motion of Mr Rennie & Mr Barlow,
 that the Report be adopted.

Title
of
Right of
way.

The Treasurer, Mr Rennie, handed in a letter that
 he had received from Mr Gibbs, the Senior Trustee,
 dated 2nd June 1898, thanking Mr Rennie for information
 about the Title, and expressing his satisfaction as to the
 principal part of the Title. Now he thought as the Title of the
 "Right-of-way" was still in the custody or control of
 the Institution, the safer course is to have it in the
 Bank under the bye-law. As Trustee, he would like
 to inspect it before deposit. He wished to do so in the
 interest of the Institution.

Mr Rennie stated that he had not yet replied to
 Mr Gibbs's letter, as he wished to bring it before
 the Committee.

Title of Right of Way

Resolved, on motion of Mr Nennie & Mr Lusk, that the Secretary shall obtain from our Solicitors the certificate of title of the Right of way and show it to Mr Gibbs. It shall then be retained by us till the question of the rental to be paid by the Coffee Palace Coy for the subway & overhead passage in the right of way has been definitively settled. It shall then be handed to the Trustees of the Summer Estate to be kept with the main title.

The Secretary read the Comparative Statement.

Secretary's Statement.

Subscriptions for the month £ 62. 17. 6
6 months 406. 19. 0

Total revenue of the month 190. 10. 0
6 months 916. 0. 0

New members during month 6
6 months 42

Balance in Hand £ 226. 4. 11
Reserve Deposit £ 500

Confirmed
Aug-4. 1898.

Mark Hood,
President.

Thursday 4th August 1898.

The General Committee met at 8 pm.
Mr Hood, President (Chair)
Revd Mr Abernethy Vice Pres.
Mr Pastore
Daniel
Veal
Langster
Hiffe
Lusk
Mr Jamieson

Before the minutes were read Revd Mr Abernethy informed the Committee that Mr Langster had suffered a sad bereavement by the death of his wife. He begged to move that the sympathy of the Committee be given to Mr Langster. The motion was seconded by Mr ~~Lusk~~ & carried. Mr Langster returned thanks.

Minutes of the previous meeting read & confirmed

A letter was read from Mr Levi stating that he was not able to venture into the night air, and could not attend the meetings of the Committee. Under the circumstances, he tendered his resignation. It was resolved not to accept the resignation, but to grant Mr Levi leave of absence for three months.

A letter was read from a member, Mr John White, complaining that he had seen dogs in the ^{Reading Room} Library. The Secretary was directed to explain that it was against the regulations for members or others to take dogs into the Reading Room.

A letter was read from Mr G Walker Manager of the Victoria Coffee Palace, in which he acknowledged the receipt of a letter from the Secretary of our institution dated 11th July. He had laid it before the Directors of the Victoria Coffee Palace &c. A reply will be sent.

A letter was read from Mr C M Gibbs one of our Trustees on the subject of the Certificate of Title of the Right of Way, and the lease to the Victoria Coffee Palace &c.

Right of Way.

The Secretary stated that he had read the letter to the House Committee, and the matter is mentioned in their Report which would come before the meeting this evening.

The Library sub-committee reported as follows:

Your committee beg to report that fourteen volumes have been added to the Library at a cost of £2.11.1 Accounts amounting to £14.17.7 have been examined and found correct.

Resolved, on motion of Mr Daniel & Mr Leck, that the Report be adopted.

The House Committee reported as follows:

Your committee beg to report that the Secretary has written to the Manager of the Victoria Coffee Palace informing him of the terms on which the Company will be allowed to occupy the sites of the subway & overhead passages in the Right-of-Way. Only a verbal reply has, up to this time, been received. The Secretary has been instructed back for a written one.

The Secretary has read to your committee a letter from our Trustee, Mr E. M. Gibbs, relative to the Title of the Right of Way and other matters. The question of a fresh agreement with the Victoria Coffee Palace Co. is receiving our attention. A proper survey of the Right of Way was made when the Certificate of Title was obtained. No acknowledgment has since taken place. Accounts amounting to £25.13.6 have been examined & found correct.

Resolved, on motion of Mr Barlow and Mr ^{Langford} ~~Leck~~, that the Report be adopted.

The Finance Committee reported as follows:

Your committee beg to report that they have audited the A/c for June, and found them correct.

The Fixed Deposit of £500 in the Bank of Australasia falls due 8th of August. It is recommended that it be re-deposited.

The following A/cs are recommended for payment:

Salary & Wages	£44.10.0
Gas for June	12.10.6
Electric Light	11.10.0
Melville Muller & Slade, Books	5.5.9
Group Robinson & Co. Books	3.19.11
G. Karaman & Papanis	3.4.5
McLean Carr & Riff	18.0
Sundry A/cs	2.12.6
	<hr/>
	£85.1.1

Resolved, on motion of Mr Barlow, that the Report be adopted.

Secretary read Comparative statement for first seven months of 1898-97

Secretary's statement

Subscriptions for the month	£93.1.0
7 months	500.0.0

Total revenue of the month	260.11.7
7 months	1177.7.9

New members during month	9
7 months	51

Balance in Bank	£385.13.8
Fixed Deposit	£500
Confirmed	

8/9/98
Mark Hard
President

Thursday 8th Sept 1898

The Committee met at 8 p.m.
 Mr Hood, chair President
 Rev Mr Abernethy, Vice Pres
 Barlow
 Langster
 Davies
 cliffe
 Ridley
 Downward
 Lusk
 Dr Jamieson

Apologies for absence of Mr Veal, Callaway, Harlin, Daniel & Rennie.

Minutes of previous meeting read & confirmed.

The Library Committee reported as follows:—

Your Committee beg to report that 24 vols have been added to the Library at a cost of £5.2.1 Accounts amounting to £22.19.7 have been examined & found correct.

Resolved, on motion of Mr Lusk & Rev Mr Abernethy that the Report be adopted.

The House Committee reported as follows:—

Your Committee beg to report that the letter from the Directors of the Victoria Coffee Palace re the passage in the light of way has not yet been received. Your Committee have directed the Secretary to ask for it. A portion of the cornice on the ceiling round one of the sun lights in the Large Hall, has fallen down. Your Committee are attending to the matter. Accounts amounting to £36.4.11 have been examined & found correct.

Resolved, on motion of Mr Ridley & Mrcliffe, that the Report be adopted.

The Finance Committee reported as follows:—

Your Committee beg to report that they have audited the A/c for August & found them correct. Payment is recommended of the following A/cs.

Salaries & wages	£ 41.12.0
Gas	18.12.6
Electric Light	11.10.0
Armstrong's Papers	6.19.9
Helmold Binding	5.11.2
Melville Mullen & Co Books	4.4.3
Bookie, Repairs	3.13.8
Cassell's Papers	3.3.8
Mr Howard Smith & Sons Ltd	1.0.6
Sundry Gas	8.16.3
	<u>£ 105.3.9</u>

Resolved, on motion of Mr Barlow & Mr Davies, that the Report be adopted.

See and Comparative statement of Receipts & Expenditure

Secretary's statement

Subscriptions for month	£ 69.19
for month	569.19

Total revenue of month	273.5.6
for month	1450.13.3

New members during month	13
for month	64

Balance in Bank	£ 573.18.1
Fixed Depos	500

Confirmed
 6 Oct 1898 Mark Hood
 President.

Thursday 6th October 1898

The Committee met at 8 p.m.

- Mr Hood President Chair
- Winnic Treasurer
- Ridley
- Barlow
- Davis
- Mickle
- Callaway
- Daniel
- Harbin
- Luce

Apologies for absence received from Rev W Abernethy, Mr Huffer, and Mr Neal.

Minutes of the last meeting read & confirmed.

The Library Committee reported as follows:—

Your Committee beg to report that the following books have been added to the Library:—

From Melville, Mullen & Lade 19 vols £14.17.11

It is recommended that the following magazines be discontinued:—

2 Pilgrimage, 2 Good words, 1 British Australasian,

and that 3 copies of Pearson's Magazine be taken. Accounts amounting to £108.18.7 have been examined and found correct.

Resolved, on motion of Mr Mickle & Mr Callaway, that the Report be adopted.

The House Committee reported as follows:—

Your Committee beg to report that Mr Kemp, the contractor, has made an examination of the damaged portion of the ceiling round the opening for the Sun light in the Large Hall. He says it is in an unsafe condition. The cost to make the necessary repairs will be about £3.15.0, the principal item of expense being the putting up & taking down of the Scaffold. It is recommended that Mr Kemp's tender be accepted. Accounts amounting to £76.2.9 have been examined & found correct.

Resolved, on motion of Mr Ridley & Mr Davis, that the Report be adopted.

The Finance Committee reported as follows:—

Your Committee beg to report that they have audited the Accounts for the year ending 31st Dec 1897. Payment is recommended of the following Expenditure:

Salaries & Wages	£ 471.10.0
Wholesale Magazines & Newspapers	99.16.3
Income Tax to 31/12/98	33.15.0
Gas, Candles	18.19.6
Electric Light	11.10.0
Melville, Mullen & Lade, Books	5.15.8
Victoria Gas Co	4.11.1
South British "	3.17.8
Geographical Newspapers	3.3.8
Separation Blanks	2.5.0
Sundry Exps	1.4.6
Total	£ 529.11.4

Resolved, on motion of Mr Barlow & Mr Winnic, that the Report be adopted. Resolved that the arrangements for Leap day be as last year.

Resolved that the next meeting of the Committee be on 10th Nov. Sub-committee to meet as follows:— House, Friday 12th Nov, Library 7th, Finance 8th.

Secretary read the Comparative Statement of Receipts & Expenditure.

Secretary's Statement

Subscriptions for the month	£ 58.15.6
9 months	628.14.6

Total revenue of the month	136.10.6
9 months	1607.3.9

New members during month	4
9 months	68

Balance in Bank	£ 625.4.10
By way of deposit	500

Confirmed
10/11/98 Mark Hood

Thursday 10th Nov 1898

The Committee, agreeably with resolution passed at last meeting, met today instead of last Thursday at 8 p.m.

- Mr. Mack President, chair
- Rev. Fred Abney, Vice Pres
- Mr. Ridley
- Mickle
- Callaway
- Stiffe
- Harlin
- Lusk
- Davies

Apologies for the absence of Mr. Daniel & Mr. Veal

Minutes of the preceding meeting read & confirmed.

A letter was read from Mr. Barlow stating that he was leaving Melbourne for a time, and asking for leave of absence for three months. The request was granted.

The Literary Committee reported as follows:-

Your committee beg to report that the following books have been added to the library:

From Melville Mullen & Glade books £ 1.10.5
5 " " " " " 15.0

Accounts amounting to £26.8.1 have been examined & found correct.

Resolved, on motion of Mr. Callaway & Mr. Mickle, that the report be adopted.

The House Subcommittee reported as follows:-

Your committee beg to report that the following Gos. have been examined & found correct.

Resolved, on motion of Mr. Ridley & Mr. Stiffe that report be adopted.

The Finance Committee reported as follows:-

Your committee beg to report that they have audited the Gos for October & found them correct. Payment is recommended of the following Gos:-

Salaries & Wages	£41.12.0
Melbourne Municipal Board of works	45.7.6
Gas & Electric Light	19.14.6
Gordon & Loch & papers to 31/1/98	10.6.6
William Detmold. Printing & Shipy	8.7.0
Melville Mullen & Glade. Books	4.10.2
G. Kinsland. Newspapers	3.4.5
Swidy Gos	19.0
	<hr/>
	£ 134.1.1

Resolved, on motion of Mr. Mickle & Mr. Callaway, that the report be adopted.

Resolved that next meeting be 8th Dec, and that the sub-committee shall meet as follows, ~~House Committee~~^{the} The Secretary and the Comparative Statement of Gos

Secretary's Statement

Subscriptions for the month £ 53.12.6
10 months 682.7.0

Total revenue of the month £ 146.19.3
10 months 1754.3.0

New members during the month 11
10 months 99

Balance in Bank £ 572.12.9
Fixed Deposit 500.0.0

Confirmed
Dec 8th 1898

Mark Hood.
President.

Thursday 8th Dec 1898

The Committee met at 8 pm.

- Mr Hood, President, Chair
- Rev Mr Wharmby Vice Pres
- Mr Reunie Treasurer
- Daniel
- Downward
- Ridley
- Shiffe
- Mr Jamieson

Apologies made for the absence of Mr Maclean & Mr Callaway.

Minutes of previous meeting read & confirmed.

A letter was read from Mr J. W. Rubin who presented the Constitution with two copies of "Philosophy of Theism" by Professor Campbell Maule.

Resolved, on motion of Mr Daniel & Mr Shiffe that a letter of thanks be sent to Mr Rubin.

The Library Committee reported that 36 volumes had been added to the Library at a cost of £10.5.2, and that accounts amounting to £17.17.10 had been examined & found correct. The Report was adopted, on the motion of Mr Daniel & Rev Mr Wharmby.

The House Committee reported as follows:

Your Committee beg to report that the Secretary of the Chess Club has written a letter stating that the heat in the Chess Room is very great. He asks that the roof should receive a coating of "Arabic cooling paint". Your Committee have asked Mr Hood to take charge of the matter, and to make inquiries as to the method of doing it and whether it should be done. The Secretary has laid before us a comparative statement of the cost of gas before and since the substitution of

Cost of gas

Kerosene in the Chess Room and also the use of the incense burner light in the Small Hall. From this it appears that a saving of £15 a year has been effected. Accounts amounting to £51.16.11 have been examined & found correct.

Resolved, on motion of Mr Ridley & Mr Shiffe, that the Report be adopted. The Finance Committee reported that the accounts for November have been audited & found correct, & recommended payment of the following items:—

Salaries & Wages	£41.12.0
Gas & Electric Light	20.4.0
Mr Kemp's Repairs	6.4.6
John Armstrong's Papers	6.19.9
Melville Muller & Co's Books	3.16.2
Cassell's Papers	3.3.8
Delmore's Printing	2.14.9
Hurkie's Repairs	2.10.0
Lyvel's Printing	1.10.0
Smith's Eyes	2.11.11
Interest on Stock	320.0.0
Total	£111.6.9

Resolved, on motion of Mr Reunie & Mr Downward, that the Report be adopted. Resolved, that the President & Vice President with the Secretary shall draft the Annual Report.

Annual Report

Resolved that the Library shall be closed 24th, 26th & 27th Dec and 2nd & 3rd Jan, and that the Reading Room be closed 26th Dec & 2nd Jan.

Holidays

The Secretary read the Comparative Statement of accounts - the next meeting was fixed for 12th January

Secretary's Statement

Subscriptions for the month	£36.12.6
11 months	718.19.6
Total revenue of month	£107.7.6
11 months	1864.10.6
New members during month 2	
11 months 81	
Balance in Bank	£515.19.2
Fixed Deposit	£500.0.0

Confirmed

Jan. 12th 1899

Mr Hood.

President