

Thursday 14<sup>th</sup> January 1904

The Finance Committee met, in accordance with resolution of previous meeting, at 8 pm.

- Mr Radwin chair
- Callaway
- Daniel
- Roske
- Apps
- Hood
- Walker

Minutes of previous meeting read & confirmed.

Apology for absence of Mr Remmie.

Mr A. Hollistone, who has taken the room vacated by Miss Hutchinson, at a rental of £26 per annum, wrote asking that an allowance of £2.100 on the first quarter's rent be allowed him for necessary repairs & improvements in the room. Granted.

The Library Committee reported that £12.12.5 had been examined and found correct. Report adopted on motion of Mr Callaway & Mr Hood.

The House Committee reported as follows:

Your Committee beg to report that the Secretary has submitted to us a letter received from the Secretary of the Board of Health with regard to the alterations proposed by the Board. Sanitary Council's attention has been drawn by us to the matter, and we recommend that the Board be informed that, in future, we will not let the Upper Hall when the Lodge Hall is already let - except for small meetings such as those of the Royal Metropolitan Liedertafel.

Mr Smith, the librarian, has gone for his holidays. We have asked Mr Lewis to attend during his absence, and we recommend that Mr Lewis be paid £10 for his extra time.

Accounts amounting to £35.11.6 have been

Board of Health

found correct.

Resolved, on motion of Mr Hood and Mr Walker, that the Report be adopted.

The Finance Committee reported as follows:

Your Committee beg to report that the Secretary has informed them that the Royal Metropolitan Liedertafel has paid £50 off its account. The £10 for December have been audited and found correct.

The Secretary has submitted to us the Balance Sheet for the year. Speaking generally, it is considered satisfactory.

The following £s are recommended for payment:

Salaries & wages	£ 33 5.4
Gas	18 12.0
Printed & Stationery Books	9 1.11
Miss Thelma Band of notes - cover	8 10.10
George George funds	6 8.6
J. W. Rummy & Co papers	1 18.10
Fun Leo funds	1 4.8
Advocate	15.0
Study App & P. My Leach	6 10.2
	<hr/>
	£ 86 9.3

Resolved, on motion of Mr Callaway and Mr Walker, that the Report be adopted.

The Secretary read the Annual Report & the Balance Sheet.

Resolved, on motion of Mr Hood & Mr Callaway, that they be adopted subject to the audit of the Balance Sheet by the Auditor, which is to be referred to them for that purpose.

Resolved, on motion of Mr Callaway & Daniel Mr Callaway, that the next meeting of the

General Committee he held at 5 p.m. instead of 8 p.m.

The President announced that the Annual Meeting will be held in the Upper Hall on Wednesday 27<sup>th</sup> January at 8 p.m.

Secretary's statement

Subscriptions for the month 12 months £37.3.6  
578.5.6

Total revenue of month 12 months 231.19.11  
1974.17.4

New members during month 12 months 56

Balance in Bank £309.14.10  
Fixed Deposits 200

Confirmed  
Thomas Brooke

21/2/04

Wednesday 27<sup>th</sup> January 1904

The Annual General Meeting of members was held in the Upper Hall at 8 p.m.

The Chair was taken by the President Mr H K Ruddle.

The Secretary read the advertisement of the meeting which was duly commenced in accordance with the provision of Rule 20.

Minutes of the last Annual Meeting read & confirmed

The annual Report and Balance Sheet having been previously circulated among the members, they were, on motion, read and the Secretary moved that the Report & Balance Sheet be adopted, the motion was seconded by Rev J Wood Almonney, and adopted

REPORT OF THE COMMITTEE

OF THE

Melbourne Athenæum,

FOR THE YEAR 1903.

THE Committee of the Melbourne Athenæum submit their report of the transactions of the past year.

The gross receipts of the year amount to £1976 17s. 4d., and the expenditure to £1956 5s. 4d. The details are given in the Balance Sheet appended to this Report.

The number of members on the roll is 547, of whom 51 joined during the year.

The number of volumes added to the library, exclusive of replaced works, was 170. The total number of works issued to subscribers was 16,937, and 5097 magazines.

STATISTICAL STATEMENT OF TRANSACTIONS FOR THE LAST TEN YEARS.

YEAR.	No. of Subscribing Members.	New Members.	Volumes Added.	Works Circulated.	Magazines Circulated.
1894	945	128	627	27,880	6,988
1895	859	97	485	26,806	6,127
1896	832	105	477	25,810	5,960
1897	805	125	403	24,844	5,975
1898	747	84	370	24,519	5,916
1899	688	88	280	23,086	5,807
1900	668	88	201	20,553	5,607
1901	665	69	180	19,649	5,235
1902	620	61	140	18,008	5,148
1903	547	51	170	16,937	5,097

The following return shows the number of works of various classes that have been issued during the last four years:—

CLASSIFICATION.	1900.	1901.	1902.	1903.
Agriculture, Commerce, and Statistics	4	3	3	5
Mechanics, Mathematical Sciences, Architecture, Engineering, and Useful Arts	1	8	2	5
Biography, Speeches, and Correspondence	944	680	649	588
Classics and Philology	12	8	1	1
Fine Arts	4	5		
Geography, Voyages, Travels, and Descriptive Works	1,157	782	694	710
History and Historical Memoirs	370	852	256	232
Jurisprudence and Legislation	1	1	1	1
Medical Science and Chemistry	1	1	1	1
Miscellaneous and Collected Works	354	293	265	327
Natural History and Botany	8	11	21	18
Works of Fiction	15,831	16,175	15,047	14,065
Music	1	1	1	1
Periodical Literature	1,538	1,025	853	730
Philosophy and General Science	117	105	73	78
Poetry and the Drama	61	68	48	50
Politics	25	24	13	21
Religious & Ecclesiastical Works	31	14	18	23
Juvenile Works	93	93	54	55
	20,553	19,649	18,008	16,937

The number of visitors introduced by members, under the provision of Rule 19, was 85.

The Government has contributed during the year:—

- Victorian Parliamentary Debates.
- Votes and Proceedings of the Parliament of Victoria.
- Acts of Parliament.
- Results of Observations, Melbourne Observatory.

The following donations of works have also been kindly made:—

- The New Zealand Official Year Book, by the Government of New Zealand.
- Victorian Year Book, 1895 to 1898, presented by J. J. Fenton, Esq., Government Statist.
- Seven Colonies of Australasia, by Mr. T. A. Coghlan, Government Statist of New South Wales.
- Transactions and Proceedings of the Royal Society of Victoria, Vol. XXXVIII, New Series, presented by the Council of the Royal Society.
- The Vaccination Inquirer and Health Review, forwarded monthly by Mr. J. Carson.
- Volume XXXIII, of the Proceedings of the Royal Colonial Institute, from the Society.
- The Commonwealth Gazette, by the Commonwealth Government.
- Two Copies of Bradshaw's Guide to Victoria, supplied regularly by Messrs. Stillwell and Co.
- The Sydney Trade Review and Prices Current, by the proprietors, Messrs. Mitchell, Chisholm, and Medcalf.
- The Australian Keystone, presented monthly by the proprietors, R. Montgomery Martin's Australia, presented by Mr. A. Ross.

The proprietors of the principal metropolitan and provincial newspapers have also each contributed one copy of their journals.

The Annual Election of Honorary Office-Bearers resulted in the return of the following gentlemen:—President, H. K. Rusden; Vice-President, T. Hamilton; Treasurer, C. Rennie; Committee—Rev. J. McL. Abernethy, W. A. Callaway, E. Downward, Geo. Lush, and G. Walker.

There have been 12 meetings of the General Committee during the year:—

The President, Mr. H. K. RUSDEN	attended	10
The Vice-President, Mr. T. HAMILTON	.. .. .	6
The Treasurer, Mr. C. RENNIE	.. .. .	7

COMMITTEE:

Rev. Mr. Abernethy	attended	9	Mr. Apps	attended	10
Mr. Callaway	.. .. .	7	Mr. Carr	.. .. .	8
Mr. Downward	.. .. .	7	Mr. Daniel	.. .. .	11
Mr. Lush	.. .. .	6	Mr. Hood	.. .. .	12
Mr. Rooke	.. .. .	11	Mr. Iliffe	.. .. .	1
Mr. Walker	.. .. .	9			

The following are the attendances of the Sub-Committees:—

LIBRARY.	HOUSE.	FINANCE.
No. of Meetings, 12.	No. of Meetings, 12.	No. of Meetings, 12.
Mr. Hamilton - 11 (Chairman)	Mr. Hood - 10 (Chairman)	Mr. Rennie - 6 (Chairman)
Rev. Mr. Abernethy 10	Mr. Apps - 7	Mr. Callaway - 10
Mr. Callaway - 12	Mr. Carr - 9	Mr. Downward - 8
Mr. Daniel - 10	Mr. Iliffe - 4	Mr. Rooke - 9
Mr. Hood - 10		Mr. Rusden - 8
Mr. Lush - 8		Mr. Walker - 8
Mr. Rusden - 9		

The President, Vice-President, Treasurer, and the following Members of Committee retire from office, but are eligible for re-election, viz.:—Messrs. Apps, Carr, Daniel, Hood, Iliffe, Rooke.

The Hon. Nathan Thornley, one of the Trustees of the Institution, died early in the year. The Committee filled the vacancy by the election of Mr. George Lush, till the end of the year. His election will have to be confirmed by you.

Members are reminded that they may make nominations to fill the vacancies at the end of the Annual Meeting (which the members are earnestly requested to attend), to be held on Wednesday, 27th January, 1904.

H. K. RUSDEN,  
President.

THE TREASURER IN ACCOUNT CURRENT WITH THE MELBOURNE ATHENÆUM.

For the Year ending 31st December, 1903.

To Balance in Bank and Fixed Deposit .. ..	£589 2 10	By Interest on Mortgage .. ..	£640 0 0
Subscriptions .. ..	£518 5 6	Salaries and Wages .. ..	410 1 0
Rent of Front Shops .. ..	644 10 0	Books, Magazines, and Newspapers	316 10 7
" Large Hall .. ..	534 4 0	Gas .. ..	186 8 0
" Small Hall .. ..	149 18 6	Rates .. ..	180 15 0
" Rooms .. ..	99 2 6	Repairs, Goods, and Sundries ..	47 19 8
Sales .. ..	21 16 10	Binding .. ..	47 5 2
Interest .. ..	9 0 0	Insurance .. ..	43 10 11
	1,976 17 4	Sewer Connections .. ..	34 15 6
		Gratuity to Secretary & Librarian	20 0 0
		Postage, Stationery and Petty Cash	15 11 0
		Advertising and Printing .. ..	9 9 6
		Auditors .. ..	4 4 0
			£1,956 5 4
		Balance in Bank .. ..	309 14 10
		Fixed Deposits .. ..	300 0 0
			609 14 10
	£2,566 0 2		£2,566 0 2

APPROXIMATE STATEMENT OF ASSETS AND LIABILITIES.

ASSETS.	LIABILITIES.
Estimated value of the real Property of the Institution .. ..	Loan under Mortgage .. ..
.. ..	.. .. £16,000 0 0
Value of Library .. ..	Amount due for Sewer Connections .. ..
.. ..	.. .. 177 3 4
" Furniture .. ..	Balance .. ..
.. .. 750 0 0	.. .. 21,682 11 6
Balance in Bank and Fixed Deposit .. ..	
.. .. 609 14 10	
£37,859 14 10	£37,859 14 10

Audited and found correct.

CHAS. RENNIE, HONORARY TREASURER.  
J. H. B. CURTIS, SECRETARY.  
MELBOURNE, 18th January, 1904.

P. RAINEY, F.I.A.V.,  
F. H. WILSON, F.I.A.V. } AUDITORS.

The following gentlemen were elected as Serjeants-at-Arms;—  
Messrs. Duff, Schreiber, Lee & Mearns.

Messrs. Rainey & Wilson were re-elected auditors  
Mr. George Lush's election as Trustee was confirmed.

The President announced that if an election were required for members of Committee it would take place on Wednesday 1<sup>st</sup> February 1904

A vote of thanks to the retiring officers and members of Committee was carried, and was acknowledged by the Chairman

Mr. L. S. Daniel moved that a vote of thanks be given to Mr. Lounsbury (Secretary) and Mr. Smith (Librarian) and also to those under them for the faithful way in which they had performed their duties. Mr. Lounsbury returned thanks

The meeting then closed

The following Nominations were duly made

President Mr. J. Hamilton  
Vice President Mr. J. Rooke  
Treasurer Mr. Charles Rennie  
Trustee Mr. George Lush

Members of Committee

Mr. W. Apps  
" D. Carr  
L. S. Daniel  
Mr. Hood  
J. Scouler

As there was no opposition, they were duly elected.

Confirmed  
Thomas Rooke  
25/1/04

Thursday 4<sup>th</sup> February 1904

The General Committee met at 8 p.m.  
Mr Rooke Vice Pres Chair  
Rennie Treasurer

- Callaway
- Daniel
- Apps
- Hood
- Walker
- Scandlen

An apology for the absence of the President Mr Hamilton and Mr Abernethy.  
The Vice President introduced Mr Scandlen, the newly elected member of Committee.

Mr Scandlen

Minutes of previous meeting read & confirmed.

Minutes of Annual General Meeting read for information. They were considered correct.

Letter was read from Mr Hamilton, the newly elected President, returning thanks for his election.

The Librarian reported as follows:—  
He has to report that 31 vols have been added to the Library at a cost of £9.12.3

Resolved on the motion of Mr Callaway and Mr Hood that the Report be adopted.

The Finance Comtee reported as follows:—  
He has to report that they have audited the A/c for January, and found them correct.  
Mr Curtis has applied for leave to take his annual holiday. It is recommended that it be granted, and that the next meeting of the General Comtee

be held on Feb Thursday in March  
The following A/c have been examined & found correct:  
Salaries & wages £ 96.3.4  
Mr Curtis for extra labour £2000  
Postage of Comtee 15.6 } 10.18.6  
£ 49.1.10

Resolved, on motion of Mr Rooke & Mr Rennie, that the Report be adopted.

On the recommendation of the Secretary, it was resolved that a gas lamp be placed outside the refreshment room, to light the steps leading to the right of way.

Hour of meeting

It was resolved, on motion of Mr Daniel, that the hour of meeting for the General Comtee be, in future, 8 p.m.

It was resolved that the Sub-committee be constituted as follows, with the addition of Mr Scandlen to the House Committee, & the resignation of Mr. Dyer

LIBRARY.	HOUSE.	FINANCE.
No. of Meetings, 12.	No. of Meetings, 12.	No. of Meetings, 12.
Mr. Hamilton - 13 (Chairman)	Mr. Hood - 10 (Chairman)	Mr. Rennie - (Chairman)
Rev. Mr. Abernethy 10	Mr. Apps - 7	Mr. Callaway -
Mr. Callaway - 15	Mr. Carr - 6	Mr. Downward -
Mr. Daniel - 14	Mr. Scandlen - 4	Mr. Rooke -
Mr. Hood - 10		Mr. Rusden -
Mr. Lush - 8		Mr. Walker -
Mr. Rusden - 9		

Secretary read the Comparative Statement.  
Secretary's Statement

Subscription for the month £39.3.6  
Total revenue of 190.12.0  
new members 2  
Balance in Bank £413.7.7  
Sund. Dep 300.0.0

Comprinted this 10<sup>th</sup> March 1904

Mr Hamilton  
President

Thursday 10<sup>th</sup> March 1904

The General Committee met at 5 pm.  
 Mr Hamilton Pres chair  
 Mr Rooker Vice Pres  
 Mr Rennie Treasurer  
 Read  
 Carr  
 Daniel  
 Downes and  
 Callaway  
 Hood

Minutes of previous meeting read & confirmed

The Library Committee reported as follows:-

Your Comtee beg to report that they have elected Mr Callaway chairman for the year. It is recommended that extra shelving be placed under the long table in the library, at a cost not exceeding £5.0.0. Twenty-six volumes have been added to the library at a cost of £4.6.10. Accounts amounting to £127.16.8 have been examined and found correct.

Resolved, on motion of Mr Callaway and Mr Hood, that the Report be adopted.

The H.C. Comtee reported as follows:-

Your Comtee beg to report that they have examined Aps amounting to £89.10.4 and found them correct.

Resolved, on motion of Mr Hood and Mr Carr, that the Report be adopted.

The Finance Committee reported as follows:-  
 Your Comtee beg to report that they have re-elected Mr Rennie chairman for the year. The Aps for February have been audited and found correct. Payment is recommended of the following Aps:-

Salaries and wages	£ 33.5.4
Print & Stationery (of which 10/- is for the year)	45.7.6
Whitehead & Co Periodicals	48.15.2
Wm Dawson & Son H'papers	34.3.0
Gas (two months)	33.19.0
Melville & Mullin Books	11.10.7
Evans & Lenth H'papers	8.8.3
George Robertson & Co Books	6.0.1
Christians' Agency H'papers	4.19.4
Burns H'papers (2 months)	3.16.9
H. Debenham Bonding	2.17.5
Survey Aps	17.10.4
	<hr/>
	£ 250.12.4

Resolved, on motion of Mr Callaway and Mr Walker, that the Report be adopted.

Resolved that the next meeting of the Comtee be held on 14<sup>th</sup> April

Resolved, that the Easter Holidays be the same as last year.

The Secretary read the comparative statement.

Secretary's statement

Subscriptions for the month	£41.5.0
2 months	80.8.6
Total revenue of 2 months	122.3.6
2 months	51.7.0.1

Non members during month 2 — two months 5  
 Balance in Bank £493.3.10 . Fixed deposit £300

Confirmed this 14<sup>th</sup> April 1904

Hamilton  
Chairman

Thursday 14<sup>th</sup> April 1904

The Committee met at 5 pm  
 Mr Hamilton Pres, chair  
 Rooke Vice Pres  
 Rennie Treasurer  
 Rev Mr Aburthy  
 Mr Hood  
 Walker  
 Downward  
 Daniel  
 O'Connell  
 O'Connell  
 Call away.

Minutes of previous meeting read & confirmed.  
 A letter was read from the Librarian, Mr Smith,  
 asking for a bonus, as in former years, for extra work  
 done during the absence of the Secretary when away for his  
 holidays.

Resolved, that Mr Smith receive a bonus  
 of ten pounds.

The Secretary read a letter from the Secretary  
 of the Public Health Department requesting that  
 a guarantee check be given to close the Upper  
 Hall for purposes within the meaning of the Health  
 Act 1890.

This is dealt with in the Report of the  
 House Committee.

Report of Library Subcommittee:  
 Your Committee beg to report that 23  
 vols have been added to the Library at a cost  
 of £5.5.2. Payment is recommended of a/c  
 amounting to £17.16.11

Resolved, on motion of Mr Call away  
 and Mr Hood, that the Report be adopted.

Health Dept

The House Committee reported as follows:  
 Your Committee beg to report that they have elected  
 Mr Carr chairman for the year.

The plaster cornice round the sunlight at the  
 southern end of the Upper Hall fell down a few days ago.  
 It has been replaced by a lighter one in zinc. The cornice  
 round the other sunlight fell down about six years ago,  
 and was similarly replaced. There is still a centre-  
 flange of plaster between the two sunlights. It is recommended  
 that it be replaced by one of zinc.

Health Dept

A letter from the Public Health Department, about  
 giving a guarantee not to open the Upper Hall for  
 public purposes within the meaning of the Health Act 1890  
 has been read to us. The Secretary has prepared the draft of  
 a letter which is recommended to be sent (See letter  
 Book page 111)

Accounts amounting to £90.2.5 have  
 been examined and found correct.

Resolved, on motion of Mr Hood & Mr O'Connell  
 that the Report be adopted.

The Finance Committee reported as follows:  
 Your Committee beg to report that they have audited the  
 a/c for March & found them correct. Payment is recommended  
 of the following a/c:

Salaries & Wages	£ 33.5.4
Income Nightingale Rate	56.5.0
Gas	17.13.6
Small Comertica	8.8.2
Detmold. Binding	6.7.1
Sankey Repairs	5.4.3
Melville & Mulden Books	4.17.1
Printing	4.12.6
Bureau papers	2.0.3
Exp'ts Repairs	1.19.0
Lease & George. Grand	12.6
	£ 141.4.8

Friday 6<sup>th</sup> May 1904

The General Committee met at 4.45 p.m.  
 W Hamilton Pres chair  
 Rooke Vice Pres  
 Rennie Treasurer  
 Rev W Abunthy  
 Mr Daniel  
 Rudden  
 Apps  
 Knox  
 Downward

Minutes of previous meeting read and confirmed.  
 Apology for the absence of Mr Callaway.

The Library Committee reported:

Your Comtee beg to report that 22 vols have been added to the Library at a cost of £4.15.7. A/cs amounting to £14.8.4 have been examined & found correct.

Resolved, on motion of Rev W Abunthy & Mr Daniel, that the Report be adopted.

The House Comtee reported:

Your Comtee beg to report that Mr Carr, who had been elected Chairman of this Comtee in absence, was felt obliged to decline the position through pressure of business. Mr Rooke has been elected Chairman. Your Comtee think it desirable that an Architect for the Pictorialium should be appointed, and they beg to recommend that it be done. They also beg to recommend that Mr Cecil McCrae be appointed to the position. A/cs amounting to £49.16.0 have been examined & found correct.

Upon the motion for the adoption of the Report an amended motion was moved by Mr Rennie, that Mr Sydney Smith be substituted for Mr McCrae for appointment as Architect.

The Amended motion was carried, and the Report, as thus amended, was adopted.

Resolved, on motion of Mr Rooke & Mr Rennie, that the Report be adopted.

Resolved, on motion of Mr Rooke, Daniel & Mr Rooke that the Council rooms the Hall be examined by some competent person, and an estimate be obtained for repairs or alterations that may be necessary.

The President proposed the Comtee that, in accordance with the rules, the notices of meetings of Comtee should state the business. If any of the sub-committees should make any important recommendations, it should appear on the notice for the General Comtee. To enable this to be done, it would be necessary to change the day of meeting for the General Comtee.

General Committee meet at 5 1/2 to five p.m. on 1<sup>st</sup> Friday

It was resolved that the General Committee shall meet on first Friday of the month at 5 1/2 to five p.m.

Mr Walker, Mr Rooke & Mr Hamilton were added to the House Committee.

The Secretary read the Comparative Statement.

Secretary's Statement

Subscriptions for 3 months	£ 56.9.6	
Total revenue of 3 months	134.18.0	
2 months	214.16.10	
1 month	57.16.11	
New Members 6		
Balance in Bank £ 497.8.6		£ 300

Confirmed this 6<sup>th</sup> May 1904

W Hamilton  
President

The Finance Committee reported:  
 Your letter to report that they have  
 audited the Aps for April, and found them correct.  
 Payment is recommended of the following Aps:

Salaries & Wages	£ 36.3.4
Insurance	35.2.0
Gas	4.9.6
Books & Stationery	4.16.8
Armstrong's Papers	4.11.4
Bunny's Papers	1.19.4
Lancaster Examination	1.10.0
Sundry Aps & Petty Cash	6.15.6
	<hr/>
	£ 105.7.8

Resolved, on motion of Mr Rennie & Mr Rooker  
 that the Report be adopted.

Mr Abbott gave notice that he would, at next  
 meeting, move the following resolution:

"That no motion for giving a gratuity to  
 any of the officers be considered unless a month's  
 notice be given thereof."

The Secretary read the comparative statement.

Secretary's Statement

Subscriptions for ~	£ 40.10.0
Le Grants	17.14.0
Total revenue of ~	143.17.8
Le ~	71.5.7

New members during month  
 Le month

Balance in Bank £ 490.1.4  
 £ 300.0.0

Confirmed this 3<sup>rd</sup> day of June 1904

J. Hamilton  
 Chairman

Friday 3<sup>rd</sup> June 1904

The General Committee met at 4.45 p.m.

- Mr Hamilton Pres Chmn
- Mr Rooker Vice Pres
- Mr Hood
- Mr Daniel
- Mr Leaver
- Mr Walker
- Mr Rudden

Apology for absence of Mr Rennie & Mr Callaway.  
 Minutes of previous meeting read & confirmed.

The Library Committee reported as follows:

Your letter to report that 16 vols have  
 been added to the Library at a cost of £ 3.2.1  
 Aps amounting to £ 7.4.5 have been examined & found correct.

Resolved, on motion of Mr Daniel & Mr Hood, that  
 the Report be adopted.

The House Committee reported as follows:

Your letter to report that they have had  
 an interview with the newly appointed Architect, Mr  
 Sydney Smith. It is recommended that the plans of the  
 Buildings of the Institution be handed to him for  
 inspection, and also that the correspondence with the  
 Board of Health be handed to him for his report.

Resolved, on motion of Mr Rooker &  
 Mr Hood that the Report be adopted.

The Finance Committee reported as follows:

Your letter to report that they  
 have audited the Aps for May & found them  
 correct. Payment is recommended of the  
 following Aps:

Sydney Smith



Salaries & Wages	£ 39. 5. 4
Loss	13. 0. 6
Subville & Muller Books	7. 4. 5
Sunday App	2. 12. 1
Interest on Mortgage	320. 0. 0
	£ 376. 2. 4

Resolved, on motion of Mr Walker & Mr Rooke,  
that the Report be adopted.

Mr Daniel gave notice that he would, at next meeting,  
move: -

That the resolution passed 5<sup>th</sup> Sept 1903 (page 30)  
restricting the letting of the Halls on Sundays to a meeting of the  
Committee be rescinded, & that, in future, this matter be  
dealt with by an Emergency Committee composed of the President  
of the State Institute and the chairmen of each of the sub  
Committees for the time being - two to form a quorum.

The Secretary read the comparative statement

Secretary's Statement.

Subscriptions for ~	£ 246. 16. 0
5 ~	226. 10. 0
Total revenue of month	200. 15. 6
5 months	916. 9. 7

New members during ~ } 25  
5 ~ }  
Balance in Bank £ 585. 8. 8      £. D £ 300

In the absence of Revd Mr Abernethy, it  
was moved by Mr Daniel, seconded by Mr Hood, & carried  
"That no motion for giving a gratuity to  
any of the officers be considered unless a month's notice  
be given thereof"  
Confirmed this first day of July 1904. Thomas Rooke  
Chairman.

Friday 1<sup>st</sup> July 1904

The Committee met at 4.45 pm.

- Mr Rooke V.P. Chair
- Mr Rennie Treasurer
- Daniel
- Mr Barr
- Callaway
- Rusden
- Walker
- Downward
- Apps
- Hood

Apology for absence of the President by Revd Mr Abernethy.

Minutes of previous meeting read and confirmed.

The Library Comtee reported as follows: -  
Your Committee beg to report that 17 vols have  
been added to the Library at a cost of £ 4. 7. 2. Accounts  
amounting to £ 6. 8. 8 have been examined & found correct.  
Resolved, on motion of Mr Callaway & Mr Daniel,  
that the Report be adopted.

The House Comtee reported as follows: -

Your Committee beg to recommend payment  
of App amounting to £ 38. 8. 3.

Resolved, on motion of Mr Rooke & Mr Hood  
that the Report be adopted.

The Finance Comtee reported as follows: -  
Your Comtee report that they have  
audited the App for June & found them correct.

Payment is recommended of the following A/cs:—

Salaries & wages	£ 37. 5. 4
Fees	18. 15. 6
Wm Kemp & Son Repairs	16. 9. 3
J W Bunney Papers	3. 17. 8
Queen's Dining Standard	1. 6. 0
Sundry A/cs	4. 12. 6
	<hr/>
	£ 77. 17. 3

Resolved, on motion of Mr. Rennie & Mr. Rookie, that Report be adopted

Mr Daniel asked permission to withdraw the motion of which he had given notice. Mr Callaway objected to the withdrawal. After some conversation, Mr Callaway consented to waive his objection, and the motion was thereupon withdrawn.

The comparative statement was read.

Secretary's statement.

Subscriptions for the month	£ 34. 14. 0
do do do	259. 4. 0
Total revenue of the month	156. 7. 1
do do do	1072. 16. 8
New members during month	0
do do do	25
Balance in Bank	£ 965. 13. 5
To Dep	£ 300

Confirmed this 5<sup>th</sup> August

Hamilton  
Chairman

Friday 5<sup>th</sup> August 1904

The Committee met at 8.45 pm  
 Mr Hamilton President, Chair  
 Rookie V. Pres  
 Mack  
 Daniel  
 Callaway  
 Rennie  
 Leary  
 Downward

Minutes of previous meeting read & confirmed.

The Library Comtee reported as follows:—  
 Your Comtee beg to report that 19 vols have been added to the Library at a cost of £6. 0. 6. A/cs amounting to £57. 12. I have been examined & found correct.  
 Resolved, on motion of Mr Callaway and Mr Daniel, that the Report be adopted.

The House Comtee reported:—  
 Your Comtee beg to report that the lighting of the stage of the Large Hall was found to be insufficient in some classes of entertainments. Two standard lights have been placed there, each carrying three incandescent burners. They are a decided improvement. It is recommended that they be kept. The cost is £5. 15. 0. The Lodge gate leading into the right of way stands in need of repairs. We have ordered that it be done. Accounts amounting to £63. 13. 3 have been examined & found correct.

Resolved, on motion of Mr Leary & Mr Rookie, that the Report be adopted.

The Finance Comtee reported:—  
 Your Comtee beg to report that they have audited the A/cs for July, and found them correct. It is recommended that Mr Leary be paid £5 for

extra attendance during the absence of Mr Smith  
through illness

The following are recommended for payment:—

Salaries & Wages	£ 36.3.4
Confederation Term Rate	35. 15. 0
Middle & Miller Magazines	21. 8. 6
Books	9. 8. 4
<u>Jan Club</u>	18. 15. 0
William Debnold. Reading	9. 1. 3
Hill & Mules Dept Works charge	8. 6. 9
London & Estate Insurance	8. 2. 3
Armsbury Newspaper	4. 8. 6
J. W. Denny Papers	1. 19. 4
Milburns Punch	1. 16. 0
Sax Lot Funds	1. 5. 0
George Robertson. Books	1. 0. 5
Edward Smith food, & sundries	1. 19. 0
Repaid to Rev Mr Robinson	5. 5. 0

£ 102. 13. 8

Resolved, on motion of Mr Rook & Mr Callaway,  
that the Report be adopted.

The Secretary read the comparative statement.

Secretary's statement

Subscriptions for month	£ 56. 6. 6
) month	315. 10. 6
Total revenue of month	152. 19. 6
) month	1225. 16. 2
New members during month	9
) month	35
Balance in Bank	£ 440. 10. 8     In Dep £300

*Edward Rook  
Sec Chairman*

Friday 2<sup>nd</sup> Sept 1904

- The Committee met at 8.45 pm.
- Mr Rook Vice Pres (Chair)
  - Reverend Treasurer
  - Richard
  - Leave
  - Scrutens
  - Daniel
  - Callaway

Minutes of previous meeting read & confirmed.

Apology for absence of Mr Hamilton & Mr Walker.

The Secretary reported the death of the  
Reverend Mr Ahern, the announcement of which  
was received with deep regret. A letter was received  
from the President expressing his sincere regret.

Read  
Mr Ahern

Mr Rennie, the Treasurer, said that he felt sure  
he was expressing the sentiment of every member of the Committee  
when he said how sorry he was for the death of his beloved  
and much esteemed friend, who had been for some years  
a gentleman & most valuable member of this Committee.  
He begged to show that it be recorded on the minutes  
of this Committee that we are all deeply grieved at  
the loss the Institution has sustained by his death,  
and that a letter of condolence be sent to his  
widow & family.

The motion was seconded by Mr Callaway,  
and carried amid fervent expressions of regret  
for the loss.

It was agreed that the Aps be paid  
for payment, and that the meeting should be  
then adjourned for a month.

Report of the Finance Committee:  
 Your Comtee beg to report that they have audited the A/cs for August & found them correct. A deposit receipt for £150 fell due Aug 20th, and another for the same amount will fall due Sept 9th it is recommended that they be re-deposited

The following A/cs are recommended for payment:

Salaries & wages	£ 33.5.4
Ed Whitehead & Co. Periodicals	50.10.2
Wm Dawson & Co. Law Papers	23.15.4
Fuel	15.19.6
McNeill & McNeill Books	7.14.7
Fuel City funds	5.15.16
R. S. Douglas's Repairs	2.10.9
Mr G. Carter's extra attendance	5.0.0
Sundry A/cs & July cash	6.17.2
	<hr/>
	£ 151.3.4

Resolved, on motion of Mr Rooke and Mr Rennie, that the report be adopted.

Resolved, on motion of Mr Daniel & Mr Carr, that the Comtee do now adjourn till next month

Thomas Rooke  
 Chairman.  
 7. 10. 04

Friday 7th October 1904

The Committee met at 4.45 p.m.  
 Mr Rooke, Vice Pres: (Chair)  
 Hood  
 Daniel  
 Callaway  
 Rowden  
 Downward  
 Walker.

Apologies for absence of Mr Hamilton (President) and Mr Rennie (Vice Pres)

Minutes of previous meeting read & confirmed.

A letter was read from Miss Obmacty, on behalf of her mother & the family, returning thanks for the letter of condolence for death of Rev W Obmacty.

The Library Comtee reported as follows:  
 Your Comtee beg to report that the books have been added to the Library at a cost of £1.16.3. Accounts amounting to £17.18.7 have been examined & found correct.

Resolved, on motion of Mr Callaway & Mr Daniel that the report be adopted.

The House Comtee reported as follows:  
 Your Comtee beg to report that four months have elapsed since the appointment of the Architect, and that no report has yet been received from him with reference to the agreements of the Revue of Health and other matters. It is recommended that he be asked for the said report. A/cs amounting to £55.0.10 have been examined & found correct.  
 Resolved, on motion of Mr Rooke & Mr Walker that the report be adopted.

The Finance Comtee reported as follows:—  
Your Comtee beg to report that they have audited the A/c for September, & found them correct. Payment is recommended of the following A/c's:—

Salaries & Wages	£ 33 . 5 . 4
Mill & Milling Bd of Works. Rates	45 . 7 . 6
Gas	21 . 4 . 0
Expenses	8 . 8 . 11
Mill & Milling Bd of Works. Sums	8 . 6 . 0
J. W. Quarry. Papers 2 months	3 . 19 . 1
W. DeMold. Printing	8 . 0 . 0
Melville & Muller Books	3 . 12 . 4
Sundry A/c's	4 . 11 . 7
	<hr/>
	£ 6 . 4 . 9

Resolved, on motion of Mr Rooke & Mr Walker, that the Report be adopted.

The following gentlemen were nominated as members of Comtee.

Mr R. F. Kent  
Secretary

The Secretary read the comparative statement.

Secretary's statement

Subscriptions for the month	£ 29 . 16 . 6
9 mo	398 . 9 . 6
Total amount of month	227 . 3 . 6
9 mo	1616 . 19 . 2
New members during mo	2
9 mo	40
Balance in Bank	£ 577 . 4 . 8
To Cash	£ 300

Confirmed this 4<sup>th</sup> Nov 1904  
Hamilton  
Presdt.

Friday 4<sup>th</sup> Nov 1904

The Comtee met at 4.45 p.m.

- Mr Hamilton chair Pres
- Rooke V.P.
- Rennie Treasurer
- Rusden
- Daniel
- Apps
- Road
- Callaway
- Walker

Minutes of previous meeting read & confirmed

The Library Comtee reported:—

Your Comtee beg to report that 20 vols have been added to the Library at a cost of £3.11.8

Shelves

It is recommended that additional shelving be placed in the Library at a cost not exceeding £25. Accounts amounting to £9.4.1 have been examined & found correct.

Resolved, on motion of Mr Callaway and Mr Daniel that the report be adopted.

The House Comtee reported as follows:—

Your Comtee beg to report that the Architect has promised to send in his report as soon as possible.

Accounts amounting to £85.16.0 have been examined & found correct.

Resolved, on motion of Mr Rooke and Mr Walker that the report be adopted.

The Finance Comtee reported as follows:—

Your Comtee beg to report that they have audited the A/c for October & found them correct. Payment is recommended of the following A/c's:—

Salaries & Wages	£ 36.3.4
Gas	19.12.6
W & Woolly funds	4.11.0
Armstrong & Papers	4.8.6
Melville & Muller Books	1.18.5
Wheaton Bk & Riff	1.0.0
Sundry apes	3.9.8
	£ 71.3.5

Resolved, on motion of Mr Rennie & Mr Callaway that the report be adopted.

Kent  
Dufty

The Chairman declared Mr Kent & Mr Dufty duly elected members of Committee.

The Secretary read the comparative statement.

Secretary statement

Subscriptions for the year	£ 26.12.6
10 months	£ 25.2.0
Total income of month	185.11.11
10 months	1802.11.1
New members during year	2
10 months	42
Balance in Bank	£ 567.3.10
S. Depos	300.0.0

Confirmed this 2<sup>nd</sup> Dec<sup>r</sup> 1904

Hamilton  
President

Friday 2<sup>nd</sup> December 1904

The Committee met at St. Luke's  
 Mr Hamilton Pres (Chair)  
 Rooker Vice Pres  
 Daniel  
 Apps  
 Walker  
 Dufty  
 Hood.

Minutes of previous meeting read & confirmed.

Lord  
Church  
Scientist

The Secretary read a letter from the Secretary of the Lord Church of Christ Scientist offering to rent the Upper Hall on Sunday Mornings & evenings, and on Wednesday evening for religious services, at a rental of four pounds per week for one quarter at least, and probably for much longer.

The Secretary explained that, as the matter was urgent, and on the consideration the letting a very desirable one, he consulted with some members of the Committee and decided to agree to the letting, pending on the approval of the Committee.

It was resolved that the action of the Secretary be confirmed.

The Library Committee reported that 23 vols had been added to the Library at a cost of £ 5.7.8. Vols amounting to £ 4.0.4 had been examined & found correct. Resolved, on motion of Mr Daniel & Mr Hood that the Report be adopted.

The House Committee reported as follows:

Your Committee beg to report that the Librarian has asked permission to take his holidays in the middle of January. It is recommended that leave be granted, and that the Secretary be asked to come down after dinner during Mr Smith's absence, and that he be paid £10 as last year. It is recommended that the Sydney Morning Herald and other old papers in the basement, which were left unsold, be now sold by Mr Smith, together with the old lumber that is there.

This Sub. Committee reported last month that four months had elapsed since the appointment of Mr an Architect, and that no report of any kind had been received from him. He was written to by the Secretary but another month has passed without result. This sub committee considers therefore that further steps should be taken in the matter.

Exp<sup>s</sup> amounting to £20 or 12.4 have been examined & found correct

Resolved, on motion of Mr Rooke and Mr Walker, that the report be adopted

Resolved, on motion of Mr Daniel & Mr Apps, that the Secretary shall write to the Architect and inform him that if no report be received from him during the next four weeks, it will be considered that he has resigned his office

The Finance Com<sup>tee</sup> reported:—

Your Committee beg to report that they have audited the accounts for November & found them correct

Payment is recommended of the following exp<sup>s</sup>

Salaries & Wages	£33. 5. 4
Gas	17. 14. 6
Mutuelle & Muller. Books	4. 0. 4
For Col <sup>d</sup> funds	1. 5. 10
Sundry exp <sup>s</sup>	1. 12. 0
Balance in hand	320. 0. 0
	£ 377. 18. 0

Read, on motion of Mr Rooke & Mr Walker that the report be adopted.

Mr Kent was appointed a member of Library Com<sup>tee</sup>, and Mr Defty a member of the Finance Com<sup>tee</sup>

Resolved that the next meeting of the Club be on 2<sup>nd</sup> Friday in January (13<sup>th</sup>)

The Secretary read the Comparative Statement.

Secretary's statement	
Subscriptions for month	£30. 4. 0
"    "    "    "    "	455. 0. 0
Total revenue of month	210. 10. 0
"    "    "    "    "	2013. 1. 1
New members during	2
"    "    "    "    "	44
Balance in Bank	£906. 10. 5
"    "    "    "    "	308. 0. 0

Thomas Ross & Co  
 Chartered  
 12. 1. 05