

Library

The report of the Library Committee was adopted & the books selected approved on the motion of Mr Martin & opp.

6 confirmed

Hotchcocke

Bharman

A/1/15

Present

Minutes
Finance

Minutes of meeting of the General Committee held on January 8 1915
 Mr Martin (in the chair) Messrs Martin, Collaway, Topp, Cooke, Dillon, Knight, Remond, Shew, Dr Remond & Lewis
 The minutes of Dec 4 were read & confirmed
 The Finance Committee reported having audited the books for December & having found them correct. They recommended payment of the following accounts

Hackney wages to 29.1.15	10.0.0
Attendant "	8.15.0
Library Assistant "	3.15.0
Mr Brown washing	15. 23. 5.0
W. Boulley bags	7.0.0
Miss Ward charwoman	18
Mrs Brown repairs	1.1.6
Metropolitan Gas Co gas	14.16.6
City of Liverpool Electric light	3.17.4
Metropolitan Fire Brigade	6.3.6
E. Parr books	1.9.9
Armstrongs Agency newspapers	5.8
Bendigo advertiser 6/6 Kumpsons 1/6	1.2.6
advertising The Argus 1/6. Magazine	1.2.0
W. Delmold Boarding	6.6
Chambers & Son man goods	11.6
Stales Evans & Co	1.6.0
Secretary Salary	20.16.8
Libraryman "	16.13.4
Postage Cash	5
Royal Recreditape	1.1.0
Total	111.19.1

The Committee also presented the draft balance sheet & recommended that it

Rooms

Chushan Scimus

be sent on for audit. The report was adopted on the motion of Messrs Collaway & Topp.

The Secretary reported that Mr Moffitt the tenant of one of the shops & a workroom upstairs required extra accommodation. This could be provided by building over the Royal Humane Society's Office.

Mr Moffitt was prepared to pay £1.10.0 per week for the room. The cost was estimated by the architect at about £300. It was moved by Mr Martin seconded by Mr Remond

"that provided Mr Moffitt was prepared to sign an agreement to take the new room proposed for 57 years & to extend his lease for the other premises for 5 years the secretary be instructed to obtain plans & estimates from ordinary Smith & Ogg architects" carried

The Treasurer of the First Church of Christ Scientist asked the decision of the Committee on the question of rent for the main Hall on Nov 26. The secretary explained that after the difficulties of last year he told the President of the Church that in future the rent would be the same as to other users viz £5.5.0. In Oct 1914 when the Church wished to usage the Hall the Deacons asked for & obtained a signed application for the Hall as usual in all things. When the cheque was sent it was for £4.4.0. The Secretary asked for another £1.1.0 which was paid under protest the Church authorities refusing to return of £.3.14. asking for the Committee's decision & explaining that the contract form had been signed under a misapprehension.

The Committee decided that the rent should have been £5.5.0 but that as the Clerk of the church signed under a misapprehension the sum of one shilling £.1.0 be refunded. On the motion of Messrs Collaway & Martin the Secretary was instructed to go in person to the Church authorities

annual report The annual report as drafted was read & on the motion of Miss R. King & Dillon it was ordered to be printed.

The report of the Library Committee was adopted & the books submitted approved on the motion of Miss R. Topp & Halloway.

The President thanked members for the assistance they had given him & on the motion of Miss R. King & Rennie it was decided to record "the appreciation of the Committee of the services rendered the institution by W. A. J. Masters as president & having carried out the duties for two years".

Confirmed Herbert H. Knight
5/21/15.

Present

Apologetis

Notice

Minutes

Report &
Balance Sheet

Minutes of the Annual General meeting of members held in the Library on Wednesday Jan 27. 1915

Messrs Masters (in the Chair) Cooke, Knight, Rennie, Downward, Martin, Topp, Shear & Kenison (members of Committee) ^{Mr} Marks & Collaway (Trustees) and 18 members Apologies were received from messrs Dillon & Kerfoot.

The Secretary read the notice & the address on opening the meeting.

The minutes of meeting of January 28. 1914 were read & confirmed.

The annual report & balance sheet or when copies had been circulated among members were taken as read on the motion of Miss Rennie & marks.

REPORT OF THE COMMITTEE

OF THE

MELBOURNE ATHENÆUM,

FOR THE YEAR 1914.

To be submitted to the Members at the General Meeting, Wednesday, 27th January, 1915, at 8 p.m.

THE Committee of the Melbourne Athenæum submit their report of the transactions of the year 1914, which is the seventy-fifth in the history of the Institution.

The Committee regretfully report the death of Mr. W. H. Thoddy, who was elected your Vice-President at the last annual meeting. He had been a member of the Institution for thirty-three years, and had been an active member of the Committee. The following minute has been recorded in the books of the Institution:—

"The Committee of the Melbourne Athenæum deeply regrets the death of its Vice-President, Mr. W. H. Thoddy, and desires to place on record its appreciation of his services to the Institution, of which he has been a member since 1881. As a member of the General, Finance, and Library Committees, Mr. Thoddy's advice and knowledge were invaluable, and his loss will be severely felt."

Mr. H. M. Knight was elected to the vacancy as Vice-President on June 5.

The Committee also have to chronicle with regret the death of Mr. C. L. Andrews, a member of the Committee. The following minute has been placed on the records of the Institution:—

"The Committee of the Melbourne Athenæum desires to express its deep sympathy with Mrs. Andrews and her son in their sad bereavement, and to inform them that the Committee very greatly deplores the loss of a valued colleague."

The gross receipts for the year amount to £2875 15s. 1d. The gross expenditure amounts to £2967 7s. 11d., but of this £408 7s. 9d. was spent in improvements. Thus the ordinary expenditure may be stated as £2559 0s. 2d.

The credit balance in the bank is £185 4s.

The number of members on the roll is 522, of whom 12 are life members, and 98 joined during the year.

The Committee is pleased to be able to report that there is again an increase in the number of members on the roll, the total, 522, being the largest since 1903. The subscriptions paid are £11 10s. in excess of 1913, and the highest since 1905. Early in the year satisfactory buying arrangements were made, with the result that though there were many more books and magazines purchased, the cost was materially reduced. The extra supply of magazines has been much appreciated by members, the number issued during the year being a large increase on 1913.

The Committee carried out the work of providing new conveniences in the basement, and the comfort of the alterations has given general satisfaction, not only to members, but to the public attending entertainments in the Hall. The erection of lockers in the lavatory has also been appreciated. Most of the lockers have been let, but there are still a few available. The alterations have greatly added to the comfort of the smoking room, which has been much more generally used than in former years.

The Committee during the year had to deal with the matter of other buildings on the eastern boundary of the Institution. They have established the right to light and ventilation, with the result that an easement for light has been secured at the points required.

The Committee have great satisfaction in reporting that the mortgage on the real property of the Institution, which in 1912 was reduced from £16,000 to £14,000 and fell due on June 30, 1914, was successfully placed by your Treasurer for seven years. The thanks of the Institution are due to Mr. Rennie for his good offices in this matter.

The number of volumes added to the library during the year was 500. The total number of works issued to subscribers was 14,873, and 9,260 magazines.

The following return shows the number of works of various classes that have been issued during the last four years:—

CLASSIFICATION.	1911.	1912.	1913.	1914.
Agriculture, Commerce, and Statistics	2	1	2	1
Mechanics, Mathematical Sciences, Architecture, Engineering, and Useful Arts	4	1	4	—
Biography, Speeches, and Correspondence	582	654	744	930
Classics and Philology	8	11	5	5
Fine Arts	2	5	—	—
Geography, Voyages, Travels, and Descriptive Works	710	900	938	990
History and Historical Memoirs	210	209	206	200
Jurisprudence and Legislation	3	1	—	—
Medical Science and Chemistry	1	1	—	—
Miscellaneous and Collected Works	401	401	440	600
Natural History and Botany	26	16	21	40
Works of Fiction	8,784	9,554	10,460	11,240
Music	1	1	—	5
Periodical Literature	366	308	43	32
Philosophy and General Science	79	81	70	114
Poetry and the Drama	57	68	92	180
Politics	20	15	16	12
Religious & Ecclesiastical Works	14	14	5	16
Juvenile Works	26	30	20	8
	11,296	12,271	13,066	14,373

The Government has contributed during the year:—

Victorian Parliamentary Debates.

The following donations of works have also been kindly made:—

Victorian Year Book, presented by A. M. Laughton, E. Government Statist.
Peace and War, by the Peace Society.
The Christian Science Monitor, from First Church of Christ Scientist, Melbourne.
The Messenger, by Messrs. Arbuckle, Waddell, & Fawcett.
The New Zealand Official Year Book, by the Government of New Zealand.
The Theosophist, by the Theosophical Society.
The United Empire Proceedings of the Royal Colonial Institute, Journal, from the Institute.
The Commonwealth Gazette, by the Commonwealth Government.
Two Copies of Bradshaw's Guide to Victoria, supplied regularly by Messrs. Stillwell and Co.

The proprietors of the principal metropolitan and provincial newspapers have also each contributed one copy of their journals.

There have been 12 meetings of the General Committee.

The President, Mr. A. J. MASTERS ... attended 12
The Vice-Presidents (Mr. W. H. THODEY
Mr. H. M. KNIGHT) ... " "
The Treasurer, Mr. CHARLES RENNIE ... "
Trustee, Mr. W. A. CALLAWAY ... "

COMMITTEE:

Mr. Martin ..	attended 11	Dr. Kennison ..	attended
Mr. Apps ..	" 4	Dr. Lewers ..	"
Mr. Downard ..	" 9	Mr. Dillon ..	"
Mr. Cooke ..	" 3	Mr. Shew ..	"
Sir E. Carlile ..	" 7	Mr. Knight ..	"
Mr. Andrews ..	" 2	Mr. Topp ..	"

FINANCE COMMITTEE (12 Meetings).

Mr. Bennie (Chairman) attended 5	Mr. Masters ..	attended	
Mr. Callaway ..	" 5	Mr. Shew ..	"
Mr. Thodey ..	" 1	Mr. Knight ..	"

LIBRARY COMMITTEE (12 Meetings):

Mr. Martin (Chairman) attended 11	Dr. Lewers ..	attended	
Mr. Callaway ..	" 8	Mr. Topp ..	"
Mr. Masters ..	" 12	Sir E. Carlile ..	"
Mr. Thodey ..	" 3		

HOUSE COMMITTEE (3 meetings).

Mr. Masters (Chairman) ..	attended 3
Mr. Martin ..	" 3
Mr. Cooke ..	" 2
Dr. Kennison ..	" 2
Mr. Downard ..	" 3

The President, Vice-President, Treasurer, and the following members of Committee retire from office, but all are eligible for re-election, viz.:—Messrs. Apps, Downard, Cooke, Dillon, Shew, Sir Edward Carlile, Drs. Kennison and Lewers.

The Art Gallery has again been largely patronised. Successful exhibitions of paintings were held by Messrs. Montagu Marks, S. Handasyde, Walter Withers, E. Phillips Fox, C. Murray, Stockfeld and Benson, T. Penleigh Boyd, Arthur Streeton, Camm, and Capt. Press, Miss Rodway, the Australian Artists' Association, and Twelve Melbourne

painters.

The Committee desires once more to draw the attention of members to the necessity of introducing new subscribers. The Library and Reading Room, with their accessories, make the Institution without a rival in Melbourne, at the small fee entitling membership, and it is the wish of the Committee that some endeavour be made to enlist new subscribers to the Institution.

Members are reminded that they may make nominations to fill the vacancies at the close of the Annual Meeting (which the members are earnestly requested to attend), to be held on Wednesday, 27th January, 1915.

A. J. MASTERS, President.
R. W. E. WILMOT, Secretary.

* Mr. Thodey died on May 15, 1914.

† Mr. Knight was elected Vice-President and on the Finance Committee on June 5, 1914.

‡ Mr. Andrews died on October 6, 1914.

§ Mr. Cooke was absent for eight months on sick leave.

|| Sir Edward Carlile was elected on the Library Committee on June 5, 1914.

The chairman moved the adoption of the Report & Balance sheet Mr. Rennie seconded the motion which was carried unanimously. Messrs John Bishop & L. N. Rainey were selected auditors on the motion of messrs Knight & Callaway.

On the motion of messrs Weeks & Callaway a vote of thanks was passed to the retiring office bearers & Committee & to the Secular & Librarian. The President & secretary responded.

The following was the result of the election of office bearers & committee. President Mr. H. M. Knight Vice-President Sir Edward Carlile K.C. Treasurer Mr. Charles Rennie Committee Messrs Apps, Downard, Cooke, Dillon, Shew, Mr. Kenison & Lewis & Mr. F. A. Kerfoot.

Confirmed 21st Jan'y 1915
F. Herbert Callaway
President

APPROXIMATE STATEMENT OF ASSETS AND LIABILITIES.

ASSETS	LIABILITIES
Balance in Bank and on hand	£35,435 0
Value of Furniture	185 4
Institution	750 0
Estimated value of the real Property of the Institution	£35,000 0
Balance under Mortgage	0
Total Assets	£35,435 4

THE TREASURER IN ACCOUNT CURRENT WITH THE MELBOURNE ATHENÆUM.

For the Year ended 31st December, 1914.

To Balance in Bank £276 16 10	By Interest on Mortgage £596 10 8
Subscriptions £492 19 6	Salaries and Wages 753 2
Bent of Large Hall 897 9 0	Books, Magazines and Newspapers 377 9 8
Small Hall 605 6 0	Gas and Electric Light 203 6 2
Front Shops 648 1 0	Repairs, Goods and Sundries 124 19 5
Recns 204 15 0	Rates 285 18 0
Sales 27 4 7	Insurance 98 12 4
	Law Costs 43 4 6
	Binding 4 0 0
	Postage, Stationery and Petty Cash 30 0 0
	Printing and Advertising 37 13 0
	Auditors 4 4 0
	Improvements 408 7 9
	2,875 15 1
	2,967 7 11
	185 4 0
	£2,559 0 2
£3,152 11 11	£3,152 11 11

Audited and found correct,

JOHN BISHOP, F.C.P.A., Auditors.

L. N. RAINY, A.I.A.V.,

MELBOURNE, 20th January 1915.

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President

Minutes of meeting of the General Committee
of Association held on February 5. 1915.
Mess^r Knight (Chair) Martin, Masters, Callaway,
Topp, Dillon, Kerfoot, Downward, Cooke,
Rennie, Sher Sir Edward Cartile Dr Kinnison
& Lewis.

Congratulations

The chairman welcomed Mr Kerfoot as a
member of the Committee and congratulated
Sir Edward Cartile on his appointment as
vice President.

Minutes

The minutes of meeting of January, 8 were
read & confirmed.

Finance

The Finance Committee reported having audited
the accounts for January & had found them
correct. They recommended payment of the
following accounts.

Hall keeper wages	626.2.15	8.00
Attendant	"	7.00
Library assistant	"	3.00
Mr Brown washing		15
W Bruckley wages	1. 15.0	20. 10.0
Mr Welch charwoman		2. 11.0
Metropolitan Gas		10. 18.4
H Dawson & Sons Periodicals		22. 1.0
G. Robertson & Co Books		11. 10.8
Melville & Gillies	"	2. 18.6
Sands on Douglas	"	2. 1.0
J. McIlroy Newspapers		3. 6.5
Sunday newspapers Post and Guardian 1/- Geelong Advertiser 1/- West Australian 1/- Wool Standard 1/- G. Mercury 1/-		2. 10.9
Armstrongs agency advertising		10.0
Secretary salary		20. 16.8
Librarian	"	16. 13.4
Post Cash		5. 00
acting Librarian		9.
		130. 7.6.

The report was adopted on the motion of Mess^rs

Committee

Rooms

Callaway & Masters.

The secretary reported that Mess^rs Duley, South
roffe had prepared plans for two new rooms over
the Royal Humane Society's Room 28' 9" x 20' 6" &
31' 9" x 20' 4" at an estimated cost of £800. Two
tenants were prepared to rent these rooms for a
term of 5 years at a rental of £78 per annum
each.

After a long discussion Mr Cookie moved
Mr Masters seconded

"that the matter be discussed six months
hence" carried.

Sub Committees

The following sub committees were elected

Finance

President, Treasurer mess^r Callaway
Sher & Masters

Library

President mess^r Martin, Masters, Topp
Callaway & Lewis & Sir Edward Cartile
House The President mess^r Martin, Masters, Cooke
Downward & Dr Kinnison.

The Library Committee reported that the librarian
had volunteered for the Expeditionary Forces
& recommended that he be granted leave
of absence ^{for 12 months without pay out} & that he be allowed £25 ~~a year~~
as an honorarium, & that Mr J. B. Cooper
be appointed acting librarian at a salary
of £3. 0.0 per week.

The report was adopted on the motion of
Mess^rs Martin & Masters

The Books submitted were approved.

Confirmed 5. 3. 15

J. M. Knight

Present

Apology
minutes

Finance

Minutes of Meeting of the General Committee held on Friday March 5. 1915

W^m Knight (Chair) Topp, Martin, Mastis Callaway, Cooke, Dillon, Kernot, D'Herens Remond, & S^r Edward Carlile
An apology was received from Mr Remond.
The minutes of meeting of February 5 were read & confirmed.

The Finance Committee reported having audited the accounts for February & had found them correct. They recommended payment of the following accounts.

Hall Keeper wages to 2.4.15.	10.0.0
Attendant	8.15.0
Library assistant	2.0.0
W ^m Brown washing	15.0
H. Buckley casual labor	10.6
W ^m Walsh charwoman	18.0. 22.18.6
Melthompson B ^o of Works Rates	79.12.4
Melbourne City Council electric light	3.10.1
Metrop Gas Co Gas	11.19.0
Metrop Fire Brigade Freeman	5.17.0
John Robertson Repairs	2.10.0
C. F. Pittard	10.10.0
W ^m Brown	2.17.0
Richardson Kerr & Co Insurance	£. 14.4
Armstrongs agents adst	14.0
D Carson	2.7.6
H. L. Rawley Auditor	2.2.0
J Bishop	2.2.0
Chambers & Seymour goods	1.10.3
Elias Evans & Co	1.12.9
29 Minto	1.11.0
Gordon & Scott	8.8.0
Melbourne Punch	18.
Winkles & Gullen	4.18.10
Secular salary	20.16.8
acting Librarian salary to 2.4.15	15.0.0

Library

The report was adopted on the motion of Messrs Mastis & Callaway.

The report of the Library Committee was adopted & the books selected approved on the motion of Messrs Martin & Callaway.
The Secretary was granted leave of absence on annual holiday for three weeks from March 13. Mr Cooper to take charge during his absence.

Confirmed 9.4.15

Herbert H. Knight
President

Present

Apology

Minutes

Finance

Minutes of Meeting of the General Committee held on Friday 9th April 1915

W^m Knight chair Mastis, Topp, Kernot, Downdale, Dillon, Cooke,
apologies were received from Mr Remond & Callaway.

The minutes of meeting of March 5 were read & confirmed.

The Finance Committee reported having audited the accounts for March & had found them correct. They recommended payment of the following accounts.

Hall Keeper wages to 30.4.15.	8.0.0
Attendant	7.0.0
Library assistant	2.0.0
W ^m Brown washing	15.0
W ^m Hastings labor	10. 18.45.0
Metropolitan Gas Co Gas	14.15.0
City of Melbourne Electric Light	2.17.8
Metropolitan Fire Brigade	2.12.0
C. F. Pittard Repairs	3.7.6
R. S. Jugis	16.2.6
W ^m Brown	2.12.9
Stewart & Co Printing	8.5.0

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Armstrong Agency Advertising		1. 8. 0
" Newspapers		5. 8. 0
7. J. Petty	"	1. 13. 4
Sunday Newspapers Lamont Train 17% Paid ^{9/6}		1. 1. 6
Goods Transvaal 17% Lucas 13%		1. 11. 0
E. A. Parr Books		8. 5
Mrs Directors	"	1. 5. 0
G. Robertson & Co	"	5. 14. 2
Melville & Gullen Magazines		1. 23. 2
Mc Walsh Charwoman		1. 18
Petty Cash		5. 0. 0
Secretary	Salary	20. 16. 8
acting Librarian	"	<u>12. 00</u>
	Total	<u>128. 14. 8</u>

The report was adopted on the motion of Messrs Martin & Dillon
The Library Committee reported that they had examined & approved the books submitted.
The report was adopted on the motion of Messrs Topp & Martin.
It was decided to hold the next meeting on May 14 instead of May 7.

Herbert Knight 14.5.15.

Present

Apology

Minutes

Finance

Minutes of meeting of the General Committee held on May 14. 1915.

Mr Knight (Chair) Martin, Topp, Callaway, Knight, Martin, Dowward, Dillon, Cooke, Rumot Shaw, Dr Lewis & Remond & Sir Edward Castle.

An apology was received from Mr Remond.
The minutes of meeting of April were read & confirmed.

The Finance Committee reported having audited the accounts for April & had

found them correct. They recommended payment of the following accounts:		
Hall keeper wages	to 28.5.15.	8. 00
attendant	"	7. 00
library assistant	"	2. 00
Mr Brown	washing	15
Metropolitan Gas	Gas	15. 4. 11
metr. City Council	Electricity	3. 18. 1
Petty cash	"	7. 3
metr. City Council	Rates	71. 5. 0
Metropolitan Fire Brigade	"	2. 5. 6
Stallard & Co	Printing	4. 15. 0
Ames & Jackson	Books	10
Melville & Gullen	"	9. 6. 6
Geo Robertson & Co	"	23. 2. 1
7. J. Petty	Newspapers	1. 13. 10
Sunday Newspapers Punch 17% Daily Telegraph 6%	"	1. 4. 0
Atkins & Co	repairs	3. 11. 9
R. S. Duglis	"	2. 1. 10
Evans Evans & Co	Goods	1. 5. 0
Goods Lucas 9/6	Acme Co 7/6	1. 4. 0
Secretary	Salaries for April	20. 16. 8
acting Librarian	"	<u>12. 0. 0</u>
		<u>2182. 6. 5</u>

The report was adopted on the motion of Messrs Martin & Callaway.

The request for the Dickens Fellowship for the use of the Hall for a Patriotic Fund Entertainment in October was approved on the motion of Messrs Topp & Dillon.

A letter was received from Mr Hunsader suggesting the appointment of a canvasser for members. It was decided on the motion of Messrs Callaway & Cooke to thank Mr Hunsader for his offer & suggestion, but the Committee did not at present entertain the proposal. It was considered it would be better to communicate with Mr Hunsader

Dickens
Fellowship

Canvasser

Library

The library committee reported having examined the books and magazines. They recommended that the salary of the acting librarian be increased from £3.00 to £3.10.0 per week as from May 1. This recommendation had the approval of the Finance Committee. The report & recommendation were adopted on the motion of Messrs Topp & Martin.

Confirmed 4.6.15

Herbertus Knight

Minutes of meeting of the General Committee held on June 4 1915.

Present

Mrs Knight (Chair), Topp, Martin, Martin, Callaway, Kerfoot, Cooke, Sheriff Dr Kenison & Sir Edward Carlile

apology

An apology was received from Mr Kenison

Minutes

The minutes of the meeting of May 14 were read & confirmed.

Finance

The Finance Committee reported having audited the accounts for May & had found them correct. They recommended payment of the following accounts.

Hallkeeper wages to 26.5.15	8.00
attendant -	7.0.0
library assistant	2.0.0
W.C. Brown washing	15-
Well City Council elect light	3.3.11
Metropolitan Gas Co Gas	16.5.6
J. & Mitty Newspapers	1.12.4
H.C. Fischer Sundries	1.5.0
Howard Smith & Co Goods	1.8.0
Sundries Goods Lucas Co 6/6 Evans Evans 8/6	15
W. Brown 1/6 Kempson 8/- White & Sons 9/-	
Cumming 8/0 7/- Duglis 15/- Repairs	3.16.6

E.A. Parr Books

Salient Perpetual Trustee to

Petty cash

Secretary salary

Librarian "

" increase of salary

1.1.2

315.0.0

5

20.16.8

14

2.0.0

Total £ 403.19.1

The report was adopted on the motion of Mr Shear & Dr Kenison

The report of the Library Committee was adopted on the motion of Mr van Topp & Martin.

Confirmed

Herbertus Knight

21/7/15

Minutes of meeting of the General Committee held on July 2 1915
Mrs Knight (Chair) Martin, Topp, Martin, Callaway, Downden Kerfoot, Cooke, Dillon, Dr Kenison & Sir Edward Carlile
An apology was received from Mr Kenison.

The minutes of meeting of June 4 were read & confirmed.

The Finance Committee reported having audited the accounts for June & had found them correct. They recommended payment of accounts viz

Hallkeeper wages to 30.7.15. 10.0.0

attendant " " " 8.15.0

library assistant " " " 2.10.0

W.C. Brown washing 15.0

Hastings 10/- W.M. Walsh 3/11. 3.11.0

Metropolitan Gas Co Gas 25.2.6

Metropolitan Fire Brigade 6.3.6

Bendigo adst 6/6 Mitty 1/4/4 Sundries Newspapers 2.10.0

Elton 10/- F.E. Bailey 1/- J Little 10/- Sundries 3.10.0

Peacock 1/6 Chambers & Son 4/6 Lucas 1/6 Goods 1.8.6

Merrile & Studd Books 10.6.1

Secretary salary 20.16.8

acting Librarian 17.10.0

making a total of £ 112.9.1

The report was adopted on the motion of Messrs Martin &

Martin.

The Committee also recommended an increase in the salary of the library assistant to 15/- per week as from June. The recommendation was adopted on the motion of Mrs. Martin & Callaway.

The Committee also recommended that Miss Fraithous' request for the use of the main Hall for Paluote Fund be granted at £2.2.0. The recommendation was agreed to.

The proposal to renovate the shop front at 192 Collins St was considered. It was decided on the motion of Mrs. Martin & Callaway that the work be carried out subject to Surveyor Smith's approval at a cost not to exceed £150 in all. Mrs. Moffett to have a new lease for 5 years at an increase of 10/- a week making the total 3/- a week for the shop & £1 a week for the work room totaling £4.10.0. The report of the Library Committee was adopted on the motion of Miss Martin & Opp.

Confirmed 6.8.15.

Herbert Kugel

Minutes of Meeting of the General Committee held on Friday August 06. 1915.

Present

Mrs. Knight (Chair) Martin, Martin, Callaway, Cooke, Kerst, Downard, Dillon, Dr. Kenison & Levers & Sir Edward Castle

Apologetis

Apologies were received from Messrs. Topp & Kline

Minutes

The minutes of meeting of July 2nd were read & confirmed

Finance

The Finance Committee reported having audited the accounts for July & had found them correct. They recommended payment of the following

accounts.

Fall Karen wages	28.8.15.	8.00
Attendant	"	7.0.0
Librarian	"	3.0.0
Mr. Brown washing		15
Librarian's meals		2.5.0
Mc Walsh charwoman		4.7.6
Metropolitan Gas Co	Gas	
Melbourne City Council Electric light		
Melbourne City Council Rates		
Metropolitan Fire Brigade		
Melville & Gullin	Books	
G. A. Parr	4.4.5 Grosvenor Book Soc.	3/6
Watson & Sons	magazines	
Gordon & Golch	Newspapers	
T. J. Mills		
D'Eston Team	"	
Armstrongs Agents	"	
E. T. Cassidy	Binding	
Stansbury & Chambers	Chambers & Son's	4/6
C. E. Long	Binders to head	7/6
Repairs to Brown	1/1. Delivered 9/6	
Repairs to Miller		
Secretary's Salary for August		
acting Librarian	"	
Petty Cash		

£. 217. 6. 4

The report was adopted on the motion of Mrs. Callaway & Martin. Two members of the Board & Secretary asked that their shop fronts might be improved as W.C.Y.O. flats had been. The Secretary produced sketches & stated £232. It was decided to postpone consideration of the matter.

The Secretary read a draft of a proposed circular to members regarding the use of the reading room by non-members. After some discussion

library

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it was decided to refer the matter to a subcommittee consisting of Mr. Herbert Callaway, Mr. Cooke, Mr. Knott, Mr. Martin & myself for report.

The report of the Library Committee was adopted on the motion of Messrs. Martin & Callaway.

Conformed 3. Sept. 1915

Herbert Callaway

dearly

Present

Minutes

Business

Minutes of meeting of General Committee held on 3rd Sept 1915.

Mr. Knight (Chair) Topp, Martin, Callaway, Remie, Knott, Downward, Cooke, Dr. Lewis, Sir Edward Callih

The minutes of the previous meeting were read & confirmed.

The Finance Committee reported having audited the accounts of August & had found them correct. The recommended payment of the following accounts.

Hall keeper wages £25. 9. 15. 8. 00

attendant 7.

library assistant 3

Mr. Brown 15

Postage &c £1. 10. 10-50

Postage £1. 18-6

Milk City Council 3. 9-4

Whip Inn Brigade 2. 18-6

Metrop. B. Works Rates 67-14. 6

Duff Bros board 140

Agencies 1. 13-4

Sheriff's W 4. 3-6

In Brown 1. 18-0

W. Morris 6. 0-0

Goods 2. . 6

Secretary salary 20. 16-5

city drainage 14. 0-0

£303. 5-9

Moved by Mr. Callaway seconded by Mr. Martin that the report be adopted carried.

The report of the Library Committee was adopted on the motion of Messrs. Topp & Martin. The question of health insurance was left to the President & Secretary to arrange.

Conformed 1. 10. 15

Herbert Callaway

President

Minutes of meeting of the General Committee held on Oct 1. 1915

Present Mr. Knight (Chair) Topp, Martin, Callaway, Knott, Cooke, Downward, Remie, Dillon, ^{See Callih} Dr. Lewis, Sir Edward Callih

apologies were received from Mr. Martin, Dr. Lewis & Dr. Callih. The minutes of meeting of Sept 1 were read & confirmed. The Finance Committee reported having audited the account of Duff Bros who had found them correct. They recommended payment of the following accts.

Hall keeper "off/d Headaur £1. 9. Libra, visiting £1. 10-0" 23. 5. 0

Metropolian Gas 6. 1. 0

Metropolian drill Brigade 2. 18-6

First City Council Drill Regt 4. 12. 5

Richardson Ken & Co Insurance 28. 9. 3

G. Robertson & Co Books 7. 15. 11

E. A. Parr 2. 5. 5

Newspaper Advocate 1. 7. 10 " 2. 8. 10

Howard Smith & Co Coal 1. 8.

Gordons Chambers & Son " 1/2 dozen 76 Dras" 1. 13. 0

Repairs White Horse 1/6 B crown " 0. 6 2. . 2. 0

Salary Secretary 2/0. 0. Lehman 7/0. 38. 6. 8.

Total £ 170. 2. 0

The report was adopted on the motion of Mr. Remie & Callaway.

The Library Committee report was adopted

Lehman

on the motion of Mr. Topp & Mr. Carlile
Confirmed 5 November 1915
Herbert Knight

Present

Minutes of meeting of November 5. 1915.
W^m Knight (Chair) Topp, Martin, Callaway,
Dixon, Mrs. Kenison & Jewes & Mr. Edward
Carlile

Mess^m Rennie, downward, Hastings &
Shew apologized for absence

The Finance Committee reported having
audited the accounts for October & had
found them correct. They recommended
payment of the following accounts

Hall Keeper wages	626.11.15	- 8.00
attendant	"	7.00
Librarian assistant	"	3.00
Mr. Brown washing		15.
Mr. Walsh Chaucoman	1.18.10	
Mr. Hastings labor	17.0	21.10.10
Melbourne City Council light		4.14.3
Metropolitan Gas Co. gas		29.04.2
Metropolitan Fire Brigade dinner		19.6
Richardson & Co	22.9.3	
Melville & Allen magazines	62.1.7	
Books	11.3.5	

Books G. Robertson 1/4	Gordon & Trotter 1/6	2.11.10
Newspapers 10/-	Evans & Codd 1/6	2.19.7
Bunting & Passidge	1.54	
Sundries W. Brown 1/2	J. McLean 1/0	2.10.0
Goods Chambers 1/4	E. Evans Evans 1/0	4/6
Admiralty 1/2	McLean 1/0	2.2.6
Secular artists	1.00	
acting Librarian	"	20.16.8
Petty Cash		14.0.0
		5.0.0
		204.18.11

W^m H. Glend

The report was adopted on the motion
of Messrs Callaway & Martin
W^m H. Glend wrote complaining of a letter
addressed to "member only" having been kept
from him. The Secretary stated that such
a letter had come & had been kept in the
office subsequently letters addressed to
R. Don had ~~been~~ in accordance with practice
been handed to W^m H. Glend. He (the Secular) had
discussed the matter with the President &
in consequence had told W^m H. Glend that
letters addressed to trade names should
be sent to the members business address
W^m H. Glend had replied all right. Subsequently
he had asked for the "members letter" with his
letter.

It was decided on the motion of Mess^m
Callaway & Martin that the Secretary's
action be endorsed & that ~~not~~ ^{no longer} be informed
that this had been done. The Secretary was
further instructed that letters addressed
to care of Mr. & Thindum in other than
members names should be
returned to the Post Office.

The Library Committee reported that
they had chosen the books recommended
that the name "Athaeum Library" should
be painted on the west wall in front
of the Coffee Palace. The report was
adopted on the motion of Messrs Topp
& Martin.

Confirmed 3.12.15

Herbert Knight

Minutes of meeting of The General Committee held on Friday Dec 3. 1915

Mrs S Knight (Chair) Callaway Martin Kernot, Cooke, Dr Kinnison & Sir Edward Carlile

Apologies were received from Messrs Rennie Topp & Masters

The minutes of meeting of Nov 5 were read & confirmed.

The Finance Committee reported having audited the accounts for November and found them correct. They recommended payment of the following accounts

Hall keeper wages to 31.12.15.	10. 0. 0
attendant -	8. 15. 0
charwoman -	3. 15. 0
Mr Brown washing for month	15. 0
Mr Walsh charwoman	10. 23. 15. 0
City of Melbourne Electric light	4. 1. 7
Metropolitan Gas Co Gas	16. 5. 9
Metropolitan Fire Brigade Firemen	3. 15. 0
McEvily & Muller Magazines 6/1/17 Books 73.5	68. 16. 0
E. A. Parr Books	1. 13. 2
Newspapers with 1/34 Punch 18.	2. 11. 4
A Kelly & Sons Repairs	6. 0. 6
A Stellara & Co Printing	3. 18. 6
Foods Lucas 1/6 volume 1/6 Evans to 199	2. 0. 9
Sundries C. E. long	13. 6
Salaries Secretary	20. 16. 8
Librarian	17. 0. 0 38. 6. 8
Religious Trustees to Interest	315 - 0. 0
Total £ <u>489. 9</u>	

The report was adopted on the motion of Mr Callaway & Knight.

It was decided on the motion of Mr Callaway & Martin to renew their lease in terms of the previous letter at £45 per annum. The committee making

Present

Apology

Minutes

Finance

Next meeting

a rebate of 5% for the next year.

The Secretary reported that the Woman's Peace Army had applied for the Hall for Dec 9 for a meeting. He had asked for a guarantee that nothing would be said or done at that meeting to prevent or interfere with enlistments & he had also asked for a copy of the proposed programme & the platform of the society. The promoters of the meeting had refused to give the guarantee & he had declined to let them the Hall. The action of the Secretary was endorsed. It was decided to hold the next meeting on Jan 14.

Confirmed 14.1.16

Herbertus Knight

Minutes of meeting of the General Committee held on Friday January 14. 1916

The President (W. Knight) Mrs Topp, Masters, Callaway, Kernot, Downward, Rennie, Dillon, Cooke, Mr Drapers & Kinnison & Sir Edward Carlile. An apology was received from Mr Martin. The minutes of meeting of Friday Dec 3 were read & confirmed.

The Finance Committee presented the draft balance sheet & statement of receipts & expenditure. The Treasurer explained various items showing the decrease in receipts in the letting of the Halls. He moved that the balance sheet be approved & sent to the auditors Mr Masters seconded the motion which was carried. The Finance Committee also reported that