

Library

The report of the Library Committee was adopted & the books selected approved on the motion of Mr Martin & Topp.

Confirmed
Lobby Room
Chapman

April 15

Present

Minutes

Finance

Minutes of meeting of the General Committee held on January 8 1915

Mr Masters (in the chair) Messrs Martin Callaway, Topp, Cooke, Dillon, Knight Reunie, Shew, Dr Keenison & Lewis

The minutes of Dec 4 were read & confirmed. The Finance Committee reported having audited the books for December & having found them correct. They recommended payment of the following accounts

Hallkeeper wages to 29. 1. 15	10.0.0
Attendant " "	8.15.0
Library assistant " "	3.15.0
Mr Brown washing	15. "
W Donckley wages	7.0.0
ins wash	18. "
Mr Brown chairwoman	1.1.6
Mr Brown repairs	14.16.6
Metropolitan Gas Co gas	3.17.4
City of Melbourne Electric Light	6.3.6
Metropolitan Fire Brigade	1.9.9
Ed Parr books	5.8. "
armstrong agency newspapers	1.2.6
Bendigo advertiser of 6 King & Sons 1st	1.2.0
advertising The Argus of 2nd age of	6.6
W Delmold Bonding	11.6
Chambers & Seymour Goods	1.6.0
Evans & Sons & Co	20.16.8
Secretary Salary	16.13.4
Librarian "	5
Petty Cash	1.1.0
Royal Vic Red Tape	111.19.1
Total	

The Committee also presented the draft balance sheet & recommended that it

Rooms

be sent on for audit. The report was adopted on the motion of Messrs Callaway & Topp. The secretary reported that Mr Moffitt the tenant of one of the shops & of a work room upstairs required extra accommodation. This could be provided by building over the Royal Humane Society's office. Mr Moffitt was prepared to pay £1.10.0 per week for the room. The cost was estimated by the architect at about £300. It was moved by Mr Martin seconded by Mr Reunie "that provided Mr Moffitt was prepared to sign an agreement to take the new room proposed for 5 years & to extend his lease for the other premises for 5 years the secretary be instructed to obtain plans & estimates from Drauly Smith & Ogg architects" Carried

Churchwarden

The Treasurer of the first church of Christ Scientist asked the decision of the committee on the question of rent for the main Hall on Nov 26. The secretary explained that after the difficulties of last year he told the President of the Church that in future the rent would be the same as to other halls viz 5.5.0. In Oct 1914 when the Church wished to engage the Hall the secretary asked for & obtained a signed application for the Hall as usual in all things. When the cheque was sent it was for £4.4.0. The secretary asked for another £1.1.0 which was paid under protest the Church authorities referring to letter of 6.3.14 & asking for the committee's decision & explaining that the contract form had been signed under a misapprehension. The Committee decided that the rent should have been £5.5.0 but that as the Clerk of the Church signed under a misapprehension the sum of one guinea £1.1.0 be refunded. On the motion of Messrs Callaway & Martin the secretary was instructed to so inform the Church authorities.

Annual report
Library

The annual report as drafted was read & on the motion of Messrs Knight & Dillon it was ordered to be printed.

The report of the Library Committee was adopted & the books submitted approved on the motion of Messrs Topp & Hallaway.

The President thanked members for the assistance they had given him & on the motion of Messrs Knight & Rennie it was decided to record "the appreciation of the Committee of the services rendered the institution by W. A. J. Masters as president & having carried out the duties for two years".

Confirmed Herbert Knight
5/21/15

Present

Minutes of the Annual General Meeting of members held in the Library on Wednesday Jan 27. 1915

Messrs Masters (in the Chair) Cooke, Knight, Rennie, Downward, Martin, Topp, Shew & Rensison (members of committee) ^{Mr} McKee & Callaway (Trustees) and 18 members

Apologies

Apologies were received from Messrs Dillon & Kernot.

Notice

The Secretary read the notice & the address concerning the meeting.

Minutes

The minutes of meeting of January 28. 1914 were read & confirmed.

Report & Balance Sheet

The annual report & balance sheet of which copies had been circulated amongst members were taken as read on the motion of Messrs Rennie & McKee.

REPORT OF THE COMMITTEE
OF THE
MELBOURNE ATHENÆUM,
FOR THE YEAR 1914.

To be submitted to the Members at the General Meeting, Wednesday, 27th January, 1915, at 8 p.m.

THE Committee of the Melbourne Athenæum submit their report of the transactions of the year 1914, which is the seventy-fifth in the history of the Institution.

The Committee regretfully report the death of Mr. W. H. Thodey, who was elected your Vice-President at the last annual meeting. He had been a member of the Institution for thirty-three years, and had been an active member of the Committee. The following minute has been recorded in the books of the Institution:—

"The Committee of the Melbourne Athenæum deeply regrets the death of its Vice-President, Mr. W. H. Thodey, and desires to place on record its appreciation of his services to the Institution, of which he has been a member since 1881. As a member of the General, Finance, and Library Committees, Mr. Thodey's advice and knowledge were invaluable, and his loss will be severely felt."

Mr. H. M. Knight was elected to the vacancy as Vice-President on June 5.

The Committee also have to chronicle with regret the death of Mr. C. L. Andrews, a member of the Committee. The following minute has been placed on the records of the Institution:—

"The Committee of the Melbourne Athenæum desires to express its deep sympathy with Mrs. Andrews and her son in their sad bereavement, and to inform them that the Committee very greatly deplores the loss of a valued colleague."

The gross receipts for the year amount to £2875 15s. 1d. The gross expenditure amounts to £2967 7s. 11d., but of this £408 7s. 9d. was spent in improvements. Thus the ordinary expenditure may be stated as £2559 0s. 2d.

The credit balance in the bank is £185 4s.

The number of members on the roll is 522, of whom 12 are life members, and 93 joined during the year.

The Committee is pleased to be able to report that there is again an increase in the number of members on the roll, the total, 522, being the largest since 1903. The subscriptions paid are £11 10s. in excess of 1913, and the highest since 1905. Early in the year satisfactory buying arrangements were made, with the result that though there were many more books and magazines purchased, the cost was materially reduced. The extra supply of magazines has been much appreciated by members, the number issued during the year being a large increase on 1913.

The Committee carried out the work of providing new conveniences in the basement, and the comfort of the alterations has given general satisfaction, not only to members, but to the public attending entertainments in the Hall. The erection of lockers in the lavatory has also been appreciated. Most of the lockers have been let, but there are still a few available. The alterations have greatly added to the comfort of the smoking room, which has been much more generally used than in former years.

The Committee during the year had to deal with the matter of other buildings on the eastern boundary of the Institution. They have established the right to light and ventilation, with the result that an easement for light has been secured at the points required.

The Committee have great satisfaction in reporting that the mortgage on the real property of the Institution, which in 1912 was reduced from £16,000 to £14,000 and fell due on June 30, 1914, was successfully placed by your Treasurer for seven years. The thanks of the Institution are due to Mr. Rennie for his good offices in this matter.

The number of volumes added to the library during the year was 500. The total number of works issued to subscribers was 14,373, and 9,260 magazines.

The following return shows the number of works of various classes that have been issued during the last four years:—

Committee

Minutes of meeting of the General ~~Committee~~ of ~~the Society~~ held on February 5. 1915.

Present Messrs Knight (Chair), Martin, Martin, Callaway, Topp, Dillon, Keruot, Downward, Cooke, Rennie, Shew Sir Edward Carlile Dr Kennison & Hewes.

Congratulation The chairman welcomed Mr Keruot as a member of the Committee and congratulated Sir Edward Carlile on his appointment as vice President

Minutes The minutes of meeting of January 8 were read & confirmed

Finance The Finance Committee reported having audited the accounts for January & had found them correct. They recommended payment of the following accounts

Hale Kuper wages	626.2.15	8.0.0	
attendant	"	7.0.0	
Library assistant	"	3.0.0	
Mr Brown washing		15	
Mr Buckley wages	1.15.0	20.10.0	
Mr Walsh charwoman		2.11.0	
Metropolitan Gas Co Gas		10.18.4	
H Dawson & Sons Periodicals		22.1.0	
G. Robertson & Co Books		11.10.8	
Melville & Muller		2.18.6	
Sands & Mc Dougal		2.1.0	
F J Meltz Newspapers		3.6.3	
Sunday News papers	Portland Guardian 1/4 Exeter 1/4		
Wreston 1/4 W.ool Standard 1/4 G. Mercury 1/4		2.10.9	
Arushonys agency advertising		10.0.0	
Secretary salary		20.16.8	
Librarian		16.13.4	
Petty Cash		5.0.0	
acting Librarian		9.	
		130.7.6.	

The report was adopted on the motion of Messrs

Callaway & Mastus.

Rooms The secretary reported that Messrs Sedley Smith & Co had prepared plans for two new rooms over the Royal Humane Society's Room 28'9" x 20'6" & 31'9" x 20'4" at an estimated cost of £800. Two tenants were prepared to rent these rooms for a term of 5 years at a rental of £78 per annum each.

after a long discussion Mr Cooke moved Mr Mastus seconded

"That the matter be discussed six months hence" carried.

Sub Committees The following sub committees were elected

Finance
The President, Treasurer Messrs Callaway, Shew & Mastus

Library
The President Messrs Martin, Mastus, Topp, Callaway, Dr Hewes & Sir Edward Carlile
House The President Messrs Martin, Mastus, Cooke, Downward & Dr Kennison.

Library The Library Committee reported that the Librarian had volunteered for the Expeditionary Forces & recommended that he be granted leave of absence ^{for 12 months without pay, but} that he be allowed £25 ~~per year~~ as an honorarium, & that Mr J. B. Cooper be appointed acting Librarian at a salary of £3.0.0 per week.

The report was adopted on the motion of Messrs Martin & Mastus

The books submitted were approved.

Confirmed 5.3.15

J. M. Knight

Minutes of Meeting of the General Committee held on Friday March 5 1915

Present Mrs Knight (Chair) Topp, Martin, Mastus Callaway, Cooke, Dillon Kerrot, Dr Kewen Remison, & Sir Edward Carlike

apology an apology was received from Mr Kewen. The minutes of meeting of February 5 were read & confirmed

Finance The Finance Committee reported having audited the accounts for February & had found them correct. They recommended payment of the following accounts.

Hall Keeper wages to	2.4.15.	10.0.0	
Attendant	"	8.15.0	
Library assistant	"	2.0.0.	
Mr Brown washing		15.0	
H. Buckley casual labor		10.6	
Mr Walsh Charwoman		18.0.	22. 18.6
Meth & Bishop B ^o of Works Rates		79. 12.4	
Melbourne City Council Electric light		3. 10.1	
Metrop Gas Co Gas		11. 19.0	
Metrop Fire Brigade Fireman		5. 17.0	
John Robertson Repairs		2. 10.0	
C. F. Pittard "		10. 10.0	
M Brown "		2. 17.0	
Richardson Kerr & Co Insurance		2. 14.4	
Amshong's agency advt		14.0	
D Carson "		2. 7.6	
H. L. Ramey Auditor		2. 2.0	
J Bishop "		2. 2.0	
Chauncy & Kymon goods		1. 10.3	
Evans & Sons Co "		11. 12.9	
J J Mitty newspapers		1. 11.0	
Gordon & Eaten "		8. 8.0	
Melbourne Punch "		18.	
Hillock & Muller Books		4. 18.10	
Secretary salary		20. 16.8	
acting Librarian salary to 2.4.15		15.0.0	

The report was adopted on the motion of Messrs Mastus & Callaway

Library The report of the Library Committee was adopted & the books selected approved on the motion of Messrs Martin & Callaway. The Secretary was granted leave of absence on annual holidays for three weeks from March 13. Mr Cooper to take charge during his absence.

Confirmed 9.4.15
Herbert Underhill
President.

Minutes of Meeting of the General Committee held on Friday 9th April 1915

Present Mrs Knight chair Mastus, Topp, Kerrot Downward, Dillon, Cooke,

apologies apologies were received from Mrs Kewen & Callaway

Minutes the minutes of meeting of March 5 were read & confirmed.

Finance The Finance Committee reported having audited the accounts for March & had found them correct. They recommended payment of the following accounts

Hall Keeper wages to 30.4.15.	8.0.0
attendant " "	7.0.0
Library assistant " "	2.0.0
Mr Brown washing	15.0
Mr Hastings labor	10. 18.5.0
metropolitan Gas Co Gas	14. 15.0
City of Melbourne Electric Light	2. 17.8
Metropolitan Fire Brigade	2. 12.0
C. F. Pittard Repairs	3. 7.6
R. S. Inglis "	16. 2.6
M Brown "	2. 12.9
Stillwell & Co Printing	8. 5.0

arrangements agency advertising	1.8.0
" " Newspapers	5.8.0
7-7 Mitty	1.13.4
Sunday Newspapers Lancaster & Am- ^{9/6} 19. Pendergast	1.1.6
Goods transported to ^{12/} Lucaslo ^{12/}	1.11.0
E. a Parr Books	8.5
Miss Director	1.5.0
G. Robertson & Co	5.14.2
McNille & Mullen Magazines	1.13.2
Mc Walsh Charwoman	1.78
Petty Cash	5.0.0
Secretary Salary	20.16.8
acting Librarian	12.0.0
Total £128.14.8	

The report was adopted on the motion of Messrs Mastus & Dillon
 The Library Committee reported that they had examined & approved the books submitted
 The report was adopted on the motion of Messrs Topp & Mastus
 It was decided to hold the next meeting on May 14 instead of May 7.
 Herbert M. Knight. 14.5.15.

Minutes of meeting of the General Committee held on May 14. 1915.
 Present: Messrs Knight (Chair), Mastus, Topp, Callaway, Knight, Martin, Downward, Dillon, Cooke, Kemot Shaw, Dr Lewis & Remison & Sir Edward Carlile.
 An apology was received from Mr Remie
 The minutes of meeting of April 9 were read & confirmed.
 The Finance Committee reported having audited the accounts for April & had

Library

Present

Apology
minutes

Finance

found them correct. They recommended payment of the following accounts

Hall Keeper wages to 28.5.15.	8.00
allendant	7.00
Library assistant -	2.00
Mr Brown washing	15.
Metropolitan Gas Co Gas	17.15.0
Met City Council electric light	15.4.11
Petty cash	3.18.1
Met City Council Rates	7.3
Metropolitan Fire Brigade	71.5.0
Stallard & Co Printing	2.5.6
Arnold & Jackson books	4.15.0
McNille & Mullen	10
Geo Robertson & Co	9.6.6
7-7 Mitty Newspapers	23.2.1
Sunday newspapers Punch 18. Daily Telegraph 9/	1.13.10
AKump & Co repairs	1.4.0
R. S. Inglis	3.11.9
Goods transported to	2.1.10
Goods Lucaslo 9/6 adlem Co 17/6	1.5.0
Secretary Salary for April	1.4.0
acting Librarian	20.16.8
£192.6.5	

The report was adopted on the motion of Messrs Mastus & Callaway.
 The request of the Dickins Fellowship for the use of the Hall for a Pathe Fund entertainment for of cost was approved on the motion of Messrs Topp & Dillon.
 A letter was received from Mr Hummer suggesting the appointment of a canvasser for membership. It was decided on the motion of Messrs Callaway & Cooke to thank Mr Hummer for his offer & suggestion. but the committee did not at present entertain the proposal. If they considered it later they would communicate with Mr Hummer.

Dickins Fellowship

Canvasser

Library

The Library Committee reported having examined the books and magazines they recommended that the salary of the acting Librarian be increased from £3.00 to £3.10.0 per week as from May 1. This recommendation had the approval of the Finance Committee the report & recommendation were adopted on the motion of Messrs Maslin & Topp.

Confirmed 4.6.15
 Herbert Knight

Minutes of Meeting of the General Committee held on June 4 1915.

Present

M^{rs} Knight (Chair), Topp, Maslin, Martin, Callaway, Kerrot, Cooke, Shear & Kenison & Sir Edward Castle

apology

an apology was received from Mr Kenise

Minutes

the minutes of the meeting of May 14 were read & confirmed.

Finance

The Finance Committee reported having audited the accounts for May & had found them correct. They recommended payment of the following accounts.

Hallkeeper wages to	25.5.15	8.00
attendant	"	7.0.0
Library assistant	"	2.0.0
Mr Brown	washing	15
Met. City Council	elect night	3.3.11
Metropolitan Gas Co	Gas	16.5.6
F J Mitty	Newspapers	1.12.4
H.C. Fischer	Sundries	1.5.0
Howard South	Goods	1.8.0
Sunday Goods	Lucas Co 1/6 Evans & Sons 1/6	15
Mr Brown	1/46 Kempson St. White & Sons 1/1	
Cummary to J. Inglis	1/7. Repairs	3.16.6

E.A. Parr Books

1.1.2

Interest Perpetual Trusts Co

315.0.0

Petty cash

5

Secular salary

20.16.8

Librarian "

14

" Increase of salary

2.0.0

Total £405.19.1

The report was adopted on the motion of Mr Shear & Kenison

Library

The report of the Library Committee was adopted on the motion of Messrs Topp & Martin.

Confirmed

Herbert Knight
 2/7/15

Minutes of Meeting of the General Committee held on July 2 1915

Present

M^{rs} Knight (Chair), Martin, Topp, Maslin, Callaway, Downard, Kerrot, Cooke, Dillon, & Kenison & Sir Edward Castle

apology

an apology was received from Mr Kenise.

Minutes

The minutes of meeting of June 4 were read & confirmed.

Finance

The Finance Committee reported having audited the accounts for June & had found them correct. They recommended payment of accounts viz

Hallkeeper wages to	30.7.15.	10.0.0
attendant	"	8.15.0
Library assistant	"	2.10.0
Mr Brown	washing	15.0
Hastings	10/ Mr Watch 3/11.	3.11.0
Metropolitan Gas Co	Gas	25.2.6
Metropolitan Fire Brigade		6.3.6
Beudego adv	1/6 Mitty 1/4 Sundries Newspapers	2.10
A. E. Long	1/10 F. E. Bailey 1/10 J. Little 1/10 Sundries	3.10.0
Peacock	1/6 Chambers & Son 1/6 Lucas 1/6 Goods	1.8.6
McEbride & Muller	Books	10.6.1
Secretary salary		20.16.8
acting Librarian	"	17.10.0
making a total of		£112.9.1

The report was adopted on the motion of Messrs Maslin & Martin.

Martin.

Library assistant

The Committee also recommended an increase in the salary of the library assistant to 15/- per week as from June. The recommendation was adopted on the motion of Messrs Martin & Callaway.

The Committee also recommended that Miss Grant's request for the use of the main hall for Palatine Fund be granted at £2.2.0. The recommendation was agreed to.

Mr Moffitt

The proposal to renovate the shop front at 192 Colles St was considered. It was decided on the motion of Messrs Martin & Callaway that the work be carried out subject to Sydney Smith & Co's approval at a cost not to exceed £150 in all. Mr Moffitt to have a new lease for 5 years at an increase of 10/- a week making the total 3/10/- a week for the shop & £1 a week for the work room total £4.10.0.

Library

The report of the Library Committee was adopted on the motion of Miss Martin & Topp.

Confirmed 6.8.15.
Herbert Knight

Minutes of Meeting of the General Committee held on Friday August 6. 1915.

Present

Messrs Knight (Chair) Martin, Callaway, Corke Kerrot, Downward, Dillon & Skemison & Levers & Sir Edward Carlike

Apologies

apologies were received from Miss Topp & Annie

Minutes

The minutes of meeting of July 2nd were read & confirmed

Finance

The Finance Committee reported having audited the accounts for July & had found them correct. They recommended payment of the following

accounts.

Fall Keeper wages to 28.8.15.	8.00	
Attendant	7.50	
Library assistant	3.00	
Mr Brown washing	15	
Library assistant meal	2.50	
Mr Walsh Charwoman	4.7.6	25.7.6
Metropolitan Gas Co	Gas	20.17.11
Metropolitan City Council	Electric Light	4.15.0
Metropolitan City Council	Rates	55.8.4
Metropolitan Fire Brigade		8.2.6
Melville & Gullie	Books	7.1
E.A. Parr 4.4.5	Dorson Book Soc 7/6	4.6.11
W.D. Dawson & Sons	Magazines	23.11.9
Gordon & Loth	Newspapers	8.8.0
F.J. Melly	"	1.12.10
L. Weston & Co 15/10	"	1.13
Armstrong Agency	"	5.7.0
E.F. Cassidy	Binding	1.19.7
Grans Grant & Co 4/6	Chambers & Symon 4/6	1.13.0
	Libony & Co 7/6	
	Kuef. 4/6	
C. E. Long	Sundries	1.6.10
Repairs M. Brown 7/6	Belwood 9/6	2.15.6
Repairs J. Melly		3.2.2
Secretary Salary for August		20.16.8
acting Librarian	"	14.
Petty Cash		5.0.0
		£217.6.0

Shop Fronts

The report was adopted on the motion of Miss Callaway & Martin. Two Quants D. Baird & E. Rowley asked that their shop fronts might be improved as Mr Moffitt had been. The Secretary produced sketches & valued £232. It was decided to postpone consideration of the matter.

Library

The Secretary read a draft of a proposed circular to members regarding the use of the reading room by nonmembers. After some discussion

it was decided to refer the matter to a subcommittee consisting of Messrs Broke, Knott, Shum & Martin for report. The report of the Library Committee was adopted on the motion of Messrs Martin & Callaway.

Confirmed 3 Sept. 1915
Herbert Knight

Library

Present

Minutes

Finance

Minutes of meeting of General Committee held on 3rd Sept 1915.

Messrs Knight (Chair), Topp, Martin, Callaway, Rennie, Knott, Downward, Cooke, D-Lewis, Sir Edward Cahill

The minutes of the previous meeting were read & confirmed.

The Finance Committee reported having audited the accounts & found them correct. They recommended payment of the following accounts.

Hall Keeper wages 625.9.15.	8.00
allhand	7.
Library assistant	3
Mr Brown	15
Photography & other labor	1. 10. 10-50
Methuon Gas	18. 6. 1
Methuon City Council	3. 9. 4
Methuon Fire Brigade	2. 18. 6
Methuon B ^o works Rates	67. 14. 10
Eduff Bros	140
Eduff Bros	1. 12. 4
Eduff Bros	4. 3. 6
Eduff Bros	1. 18. 0
Eduff Bros	6. 0. 0
Eduff Bros	2. . 6
Eduff Bros	20. 16. 8
Eduff Bros	14. 0. 0
Total	£ 703. 5. 9

Moved by Mr Callaway seconded by Mr Martin that the report be adopted & carried.

The report of the Library Committee was adopted on the motion of Messrs Topp & Martin. The question of health insurance was left to the President & Secretary to arrange.

Confirmed 1. 10. 15
Herbert Knight
President

Minutes of meeting of the General Committee held on Oct 1. 1915

Present - Mr Knight (Chair), Topp, Martin, Callaway, Knott, Cooke, Downward, Rennie, Dillon

apologies were received from Messrs Martin, Sir Edward Cahill, Dr Kenison & Lewis

The minutes of meeting of Sept 3rd were read & confirmed.

The Finance Committee reported having audited the accounts & found them correct. They recommended payment of the following a/c's.

Hall Keeper 10/11/15 & 12/15	25. 5. 0
Methuon Gas	6. 1. 0
Methuon Fire Brigade	2. 18. 6
Methuon City Council	4. 9. 4
Richardson Kerr & Co Insurance	78. 9. 3
G. Robertson & Co Books	7. 15. 11
E. A. Parr	2. 5. 5
Newspapers Advertis ^g 17/10/15	2. 8. 10
Howard Smith & Co Coal	1. 8. .
Goods Chambers & Segun ^g 16/10/15	1. 13. 0
Repairs Methuon B ^o 16/10/15	2. . 2. 0
Salary Secretary 17/10/15	38. 6. 8.
Total	£ 170. 2. 0

The report was adopted on the motion of Mr Rennie & Callaway.

The Library Committee report was adopted

Library

on the motion of Mr Topp & Sir E. Carlile
Confirmed 5 November 1915
Herbert Knight

Present Minutes of meeting of November 5. 1915.
Mr Knight (Chair) Topp, Martin, Callaway,
Dillon, Dr Kenuison & Lewis & Sir Edward
Carlile

Apologies Messrs Rennie, downward, Martin &
Shew apologized for absence

Finance The Finance Committee reported having
audited the accounts for October & had
found them correct. They recommended
payment of the following accounts

Hall Keeper wages 626.11.15	-	8.00	
attendance	"	7.0.0	
deputy assistant	"	3.0.0	
Mr Brown washing		15.	
Mr Walsh chauffeur		1.18.10	
Mr Hastings labor		17.0	21.10.10
Melbourne City Council light			4.14.3
Metropolitan Gas Co Gas			29.64.2
Metropolitan Fire Brigade dues			19.6
Richardson Kerr & Co			22.9.3
Melville & Muller magazines			62.1.7
" " Books			11.3.5
Books G. Robertson 1/4 Gordon & Co 1/6			2.11.10
Newspapers Mills 1/37 & Esling & Co 1/6 Bendigo 1/12			2.19.7
Bunday & Cassidy			1.5.4
Sundries W Brown 1/7. A Scullthorpe 1/7. McLeod & Co 1/7			2.10.0
Goods Chambers & Seymour 1/7. Evans & Co 1/7. Lucas 1/6			2.2.6
Admission Victoria artists			1.0.0
Secretary Salary			20.16.8
acting chairman "			14.0.0
Petty cash			5.0.0
			204.18.11

W H & Land

The report was adopted on the motion
of Messrs Callaway & Dr Kenuison
Mr W H & Land wrote complaining of a letter
addressed to "member only" having been kept
from him. The Secretary stated that such
a letter had come & had been kept in the
office subsequently letters addressed to
R. Don had ~~been~~ in accordance with practice
been handed to W H & Land. He (the Secretary) had
discussed the matter with the President &
in consequence had told W H & Land that
letters addressed to trade names should
be sent to the members business address
W H & Land had replied all right. Subsequently
he had asked for the "member only" letter with
letter.

It was decided on the motion of Messrs
Callaway & Martin that the Secretary's
action be endorsed & that ~~it~~ ^{W H & Land} be informed
that this had been done. The Secretary was
further instructed that letters addressed
to care of The Athenaeum in other than
members names should be
returned to the Post Office.

Books

The Library Committee reported that
they had chosen the books & recommended
that the name "Athenaeum Library" should
be painted on the west wall in front
of the Toffe Palace. The report was
adopted on the motion of Messrs Topp
& Martin.

Confirmed 3.12.15
Herbert Knight

Minutes of meeting of The General Committee held on Friday Dec 3. 1915

Present Miss Knight (Chair) Callaway, Martin Kernot, Cooke, Dr Kemison & Sir Edward Carlisle

apologies apologies were received from Mrs Rennie Topp & Martin

Minutes The minutes of meeting of Nov 5 were read & confirmed.

Finance The Finance Committee reported having audited the accounts for November & had found them correct. They recommended payment of the following accounts

Hall keeper wages to 31.12.15.	10.0.0
attendant -	8.15.0
charity assistant -	3.15.0
Mr Brown Washington	15.0
Mrs Malch charwoman	10. 23.15.0
City of Melbourne Electric light	4.1.7
Melropolitan Gas Co Gas	16.5.9
Melropolitan Fire Brigade Firemen	3.15.0
Melville & Musker Magazines 6/12/7 Books 7/3/5	68.16.0
E. a Parr Books	1.13.2
Newspapers Mitty 1/24 Punch 1/4	2.11.4
A Kemp & Sons Repairs	6.0.6
a Stillard & Co Printing	3.18.6
Goods Sales (1/6 adlem (1/6 Evans to 1/9	2.0.9
Sundries C. E. Long	13.6
Salaries Secretary	20.16.8
Librarian	17.10.0 38.6.8
Perpetual Trustees Co Interest	315.0.0
Total	£ 499. 9

The report was adopted on the motion of Mr Callaway & Knight.

W. Johnston It was decided on the motion of Mrs Callaway & Martin to review this lease in terms of the previous letter at £.45 per annum the committee making

Peace armey

a rebate of 5 for the first year. The secretary reported that The Women's Peace armey had applied for the Hall on Dec 9 for a meeting. It had asked for a guarantee that nothing would be said or done at that meeting to prevent or interfere with subscriptions & had also asked for a copy of the proposed programme & the platform of the society. The promoters of the meeting had refused to give the guarantee & he had declined to let them the Hall. The action of the secretary was endorsed. It was decided to hold the next meeting on Jan 14.

Confirmed 14.1.16
Herbert Knight

next meeting

Minutes of meeting of The General Committee held on Friday January 14. 1916

Present The President (Mr Knight) Mrs Topp, Martin, Callaway, Kernot, Downward, Rennie, Dillon, Cooke, Shew & Lewis & Kemison & Sir Edward Carlisle

apology an apology was received from Mr Martin
Minutes The minutes of meeting of Friday Dec 3 were read & confirmed

Finance The Finance committee presented the draft balance sheet & statement of receipts & expenditure. The Treasurer explained various items showing the decrease in receipts in the letting of the Halls. He moved that the balance sheet be approved & sent to the auditors Mr Martin seconded the motion which was carried. The Finance committee also reported that