

Minutes of the Annual Meeting held
on Wednesday January 25. 1922. in the
Library at 8 p.m.

Present

The President (D. Keenan) in the chair Messrs
Lusk, Wigg, Reenie, Topp, Thomson, Mastus
Hall, Pothrozd, Martin, Greenwood & thirty
other members

apologies

apologies were received from Miss Dillon
& M. Sully.

Notice

The secretary read the notice concerning the
meeting

Minutes

The minutes of the meeting of Jan 26 1921
were read & confirmed on the motion of Mr Greenwood & Reenie

Report &
Balance Sheet

The chairman in receiving a motion that the
report & balance sheet be taken as read moved
Mr Messrs Sains & Hall stated that he had received
a letter from the auditors which he read
Mr Reenie moved Mr Wigg seconded ^{as an amendment} that
the report & balance sheet be received together
with the auditors report. carried

Mr Reenie moved & Mr Wigg seconded that
the balance sheet be amended as suggested
by the auditors so that "Repairs Goods &
Sundries" read £530.12.1 and a new
entry "amount stolen from safe £19.0.0" be
included. carried

The chairman moved & Mr Martin seconded
that the report & balance sheet as amended
be adopted. Mr Reenie in supporting the
motion referred to the principal items in the
report & balance sheet specially dealing
with the mortgages & the arrangement for
a loan to Mr Talbot. The report & balance
sheet were then unanimously adopted.
as shown opposite.

Melbourne, 20th January, 1922.

The Committee & Subscribers,
Melbourne Athenaeum,
Collins Street,
MELBOURNE.

Dear Sirs,

In the Statement of Receipts and Expenditure for the
year to 31st December 1921 is included under the item "Repairs Goods
and Sundries" an amount of £19:--:--. This was a sum stolen from
the safe and not recovered, and in our opinion, should have been
shown separately in the Statement under its own heading.

Yours faithfully,

John Gushop }
L. W. Rainey } Auditors

Minutes of the Annual Meeting held on Wednesday January 25. 1922. in the Library at 8 p.m.

Present

The President (D. Kender) in the chair Messrs Lusk, Wigg, Rennie, Topp, Thomson, Martin, Hawthorn & thirty other members

apologies

apologies were received from Miss Dutton & Mr. Valley.

Notice

The secretary read the notice concerning the meeting

Minutes

The minutes of the meeting of Jan 26 1921 were read & confirmed on the motion of Mr. Hawthorn & Rennie

Report

Balance Sheet

The chairman in receiving a motion that the report & balance sheet be taken as read moved Mr. Rennie & Hall stated that he had received a letter from the auditors which he read Mr. Rennie moved & Mr. Wigg seconded ^{as an amendment} that the report & balance sheet be received together with the auditors report. carried

Mr. Rennie moved & Mr. Wigg seconded that the balance sheet be amended as suggested by the auditors so that "Repairs Goods & Sundries" read £530.12.1 and a new entry "amount stolen from safe £19.0.0" be included. carried.

The chairman moved & Mr. Martin seconded that the report & balance sheet as amended be adopted. Mr. Rennie in supporting the motion referred to the principal items in the report & balance sheet specially dealing with the mortgages & the arrangement for a loan to Mr. Talbot. The report & balance sheet were then unanimously adopted. as shown opposite.

Melbourne, 20th January, 1922.

The Committee & Subscribers,
Melbourne Athenaeum,
Collins Street,
MELBOURNE.

Dear Sirs,

In the Statement of Receipts and Expenditure for the year to 31st December 1921 is included under the item "Repairs Goods and Sundries" an amount of £19:--:--. This was a sum stolen from the safe and not recovered, and in our opinion, should have been shown separately in the Statement under its own heading.

Yours faithfully,

John Bishop }
L.W. Rainey } Auditors

REPORT OF THE COMMITTEE OF THE MELBOURNE ATHENÆUM,

FOR THE YEAR 1921.

To be submitted to the Members at the General Meeting,
Wednesday, 25th January, 1922, at 8 p.m.

THE Committee of the Melbourne Athenæum submit their report of the transactions of the year 1921, which is the eighty-second since the founding of the Institution.

THE COMMITTEE.

There have been 15 meetings of the General Committee.

The President, Dr. A. W. RINDER†	attended 7
The Vice-President, Mr. G. H. WIGG	" 11
The Treasurer, Mr. CHARLES RENNIE	" 12
Trustee, Mr. GEO. LUSH	" 9
Trustee, Mr. W. A. CALLAWAY*	" NIL

COMMITTEE :

Mr. Martin	attended 12	Mr. Thomson	attended 12
Mr. Cooke	" 14	Mr. McNally	" 6
Dr. Kennison	" 10	Mr. Dillon	" 9
Mr. Masters	" 13	Mr. Bothroyd†	" 9
Mr. Topp	" 10	Dr. Beattie Smith§	" 6
Mr. H. F. Bathurst	" 1	Mr. Cuthbert Rigg	" 11
Mr. G. B. Hall	" 10	Mr. H. Walker	" 4

* Mr. Callaway was absent on leave for the year.
 † Mr. Bothroyd was granted 3 months leave of absence on Feb. 9.
 ‡ Dr. Rinder was granted leave of absence to the end of the year, on July 27.
 § Dr. Beattie Smith died on December 15.

Mr. W. A. Callaway, one of your Trustees, has been away from Victoria for nearly a year on a visit to England, where he has been able to render good service to the Institution in interviewing our Book Suppliers in London. Prior to his departure, he appointed your Treasurer, Mr. Charles Rennie, to act as his Attorney under power in all matters pertaining to his Trusteeship. Your President has also been an absentee since the middle of the year, owing to ill health. Your Committee are glad to know that he is recovering, and they hope to see him in the Chair at the Annual Meeting.

Your Committee records with deep regret the death of Dr. Beattie Smith, who had been a member of the Committee for two years.

The Finance Committee (Messrs. Rennie (Chairman), Callaway, Rigg, Masters, Thomson, Wigg and Dr. Rinder); the Library Committee Mr. Topp (Chairman), Drs. Rinder and Beattie Smith, and Messrs. Lush, Martin, Callaway and Bothroyd); the House Committee (Messrs. Martin, Cooke, Kernot, McNally, Thomson, Hall, Drs. Kennison and Rinder) held the usual meetings, and thus attended regularly to the various departments of the Institution.

The President, Vice-President, Treasurer and the following members of the Committee, who are eligible for re-election, retire from office, viz., Messrs Bothroyd, Masters, Topp and Dillon.

FINANCIAL.

The gross receipts for the year amount to £4942 3s 5d., an increase of £488 12s. 4d. over 1920, and the gross expenditure to £4474 12s. 5d., a decrease of £53 1s. 5d. as compared with 1920. The revenue from subscriptions, £1473 13s. 9d., is an increase of £301 4s. 6d., and is the largest recorded since 1889. The return from other sources has also been satisfactory.

On the expenditure side it will be noticed that the amount spent on books, magazines and newspapers is £199 12s. 10d. in excess of last year.

On the whole the receipts are £467 11s. in excess of the expenditure. The overdraft at December 31, 1920, was £261 13s. 11d., and this has been converted into a credit balance of £205 17s. 1d.

The mortgage of £14,000, which was secured in 1914 for seven years at 4½ per cent., expired on June 30, and the mortgagees (through a trustee company,) were not in a position to renew. It therefore became incumbent on your Committee to place the amount elsewhere. After a deal of negotiation your Treasurer was able to secure the loan from the Australian Mutual Provident Society at 7 per cent. for three years. It became necessary to obtain the formal consent of members to the new mortgage, and for this purpose two Special General Meetings of members were held on July 11 and July 21, at which full borrowing powers were granted to your Committee. The short-dated loan was fixed in order that the Institution should not be compelled to pay the higher rate of interest for any longer period than was necessary, for it is believed that by 1924 the money market will be easier.

Your Committee has pleasure in reporting that it has entered into an agreement with Mr. Francis Talbot to lease to him the Main Hall and rooms pertaining thereto for a term of 20 years at a favorable rental to the Institution. The terms of the lease provide that the Lessee shall expend at least £4000 in permanent improvements and decorations which are to become the property of the Institution. The Hall will thus be vastly improved, and should be one of the most up-to-date places of amusement in Melbourne. Your Committee feels that a very satisfactory agreement has been entered into.

THE LIBRARY

Your Committee has pleasure in reporting that the popularity of the Library and Reading and Smoking Rooms has largely increased, the receipts from membership subscriptions having more than doubled in three years, and more than trebled in the last seven years.

In February, 1921, the Librarian (Mr. W. H. Remfry) resigned his position. In response to an advertisement 70 applications were received, and from these your Committee chose and appointed Mr. Max De Pledge to the vacancy. Your Committee congratulates members on having secured such a capable officer, and is of the opinion that the reorganization of the Library carried out by Mr. De Pledge has increased its efficiency materially. To Mr. De Pledge and his Assistant, Miss Cooper, the Committee extends its cordial thanks for the excellence of their work. In view of the increasing work in the Library, a Junior Assistant has just been appointed.

During the year the long-expected Catalogue was published, and has proved an invaluable adjunct to the Library. Your Committee urges every member to purchase a Catalogue, and so become fully seized with the number of literary treasures on the Library shelves.

A satisfactory feature of the publication of the Catalogue was the fact that 75 per cent of the cost of printing was covered by advertising, thus reducing the cost of production to a minimum.

The following donations of works have been kindly made:—

- Victorian Year Book, presented by A. M. Laughton, Esq., Government Statist.
- Peace and War, by the Peace Society.
- The Christian Science Monitor, from First Church of Christ Scientist, Melbourne.
- The Messenger, by Messrs. Arbuckle, Waddell, Pty. Ltd.
- The New Zealand Official Year Book, by the Government of New Zealand.
- The Theosophist, by the Theosophical Society.
- The Church of England Messenger, by the Diocese of Melbourne.
- The United Empire Proceedings of the Royal Colonial Institute Journal, from the Institute.
- The Commonwealth Gazette, by the Commonwealth Government.
- Two Copies of Bradshaw's Guide to Victoria, supplied regularly by Messrs. Stillwell and Co.

The proprietors of the principal metropolitan and provincial newspapers have also each contributed one copy of their journals.

ART GALLERY.

The success of the Art Gallery has again been remarkable; a succession of exhibitions of oil paintings and water colors having been held throughout the year. The season opened in January with an exhibition of the paintings of the late Mr. Gyles Turner, followed by exhibitions by Miss Dent, Mr. George Coates, Miss Dora Meeson, Messrs. W. Rowell, R. McCann, M. W. O'Connell, Meldrum's Pupils, John Rowell, C. Colahan, A. Newbury, Miss Asquith Baker, Messrs. H. McClelland, C. Hampel, Twenty Melbourne Painters, Clarke Waite, Henri Hoile, Miss Perry, Mrs. Patterson, Miss Janie White, Miss Oakley, Messrs. Arthur Streeton, H. Whitney (Sydney), Mrs. S. J. Topp, Miss

Violet Tenge, Mr. H. S. Power, and the competitive designs for the War Memorial Hall at the Melbourne Grammar School. So keen is the demand for the Art Gallery that there is not a single date available this year. In addition to those mentioned above, a most successful exhibition of paintings was held in the Main Hall by Mr. Penleigh Boyd.

ANNUAL MEETING.

The Annual Meeting will be held in the Library on Wednesday, January 25, at 8 p.m. Members are reminded that they may make nominations to fill the vacancies in the Committee at the close of the Annual Meeting, which they are earnestly requested to attend.

ALFRED W. RINDER, President.
R. W. E. WILMOT, Secretary.

THE TREASURER IN ACCOUNT CURRENT WITH THE MELBOURNE ATHENÆUM.
For the Year ended 31st December, 1921.

Table with two columns: Credits (Subscriptions, Rent of Large Hall, etc.) and Debits (By Balance, Interest on Mortgage, Salaries and Wages, etc.). Total credits: £4,942 3 5. Total debits: £261 13 11. Balance carried forward: £4,680 10 4.

Audited and found correct,
JOHN BISHOP, F.C.P.A.,
L. N. RAINEY, A.I.C.A., AUDITORS.

MELBOURNE, 19th January, 1922.

APPROXIMATE STATEMENT OF ASSETS AND LIABILITIES.

Table with two columns: ASSETS (Estimated value of the real Property of the Institution, Value of Library, Furniture, etc.) and LIABILITIES (Loan under Mortgage, Deposit on Lease, etc.). Total assets: £46,055 17 1. Total liabilities: £46,055 17 1.

CHAS. RENNIE, TREASURER.

auditors Messrs J. H. Bishop & L. N. Rainey were appointed auditors
Vote of Thanks Mr. W. G. Galtis seconded a vote of thanks to the President returning officer Messrs & Co. Officers
The President responded
Sentinels Messrs Galtis, Scott & Mendenhall were appointed sentinels in the event of an election
Elections The following office bearers were returned unopposed
President Mr. J. O. Thomson Vice President Mrs. J. McNally Treasurer Mr. Chas. Rennie Committee Messrs Boothroyd, Mactus, Topp & Dillon.

J. O. Thomson
Chairman
31 Jan 22

Minutes of meeting of the General Committee held on January 13 1922
Present Messrs Wigg (Chair), Topp, Mactus, Boothroyd, Mactus, Cook, Rigg, Rennie Dillon, Thomson & J. Rennie

Minutes The minutes of meeting of Dec 2 & special meeting of Dec 6 were read & confirmed.

Finance The Finance Committee reported having audited the books & accounts for December & recommended payment of the following accounts

Table of financial items and amounts: Salary Secretary 27/1 Librarian 27/18 Mrs. Topp 17/1, Messrs Harkum 17/1, Charwoman 17/6, Books Melville 7/36, G. Robertson 17/3.6, Sundries 8/1.9, Hulsehouson 6/7.0, Messrs Sumpkin Marshall 61/86, Magazines Gordon & Golen 109/13.0, Newspapers 5/6.7, Sundries 4/9.6, Sadst 32/0.9, Sundries 11/5, Cath Sumpkin Marshall 2/3.6, Goods 3/14.8, Repairs 16/6.2, W Young 19/0.9, Petty Cash 5/0.0. Total: £458.18.3

The report was adopted on the motion of Messrs Rennie & Thomson.

Balance Sheet The Treasurer presented the draft balance sheet & explained in detail the various points thereon.

and Mr Martin seconded that the balance sheet be sent on to the auditors for audit.

Report

Talbot

Library Committee

Rep.

The secretary produced the draft report which was referred to the Treasurer. President & vice president. The secretary reported that the agreement to lease had been signed & the sum of £500 deposited by Mr Talbot had been placed on fixed deposit in the Bank of Australasia for six months.

The secretary reported that the library Committee had considered an application from the chess playing members forming the chess club for more accommodation & recommended that non smoking chess players be allowed to play at two tables in the North Bay of the Reading room for the present.

It was decided to accept the tender of W. Young for the painting of the iron roofs £29-

J. P. Thompson
Chairman 3 Feb 1922

Minutes of meeting of the General Committee held on Friday February 3.

Present

Messrs Thomson (Chair) Masters, Martin, Cooke Lush Hall, Wigg, Topp Bothwell Dillon, Rennie & Rindin, Kennison.

apologies

apologies were received from Messrs Rigg & Nash.

welcome

The President was welcomed on taking his seat as chairman.

Finance

The Finance Committee reported having audited the books & accounts for January and had found them correct. They recommended payment of the following accounts
Salary Secretary 27/-. Librarian 24/8-1/2
Printer 1/11-3/4
Assistant 57/3/4

Wages Halkupen 14/1. attendance 7/1.	25. 0. 0
Gas Metrop Gas Co	12. 9. 11
Books Robinson & Muller	4. 9. 6
" Melville & Orville	2. 4. 2
" Hutchesons	7. 19. 9
" Sumaris	6. 15. 0
" + traps Sumpkin & Trachan	42. 11. 3.
" Gordon & Goben	19. 3. 8
Newspapers mitty	3 . . .
Bookbinding Sanderson & Son	8 . . .
Printing & Stationery Stillwell & Co	7. 16.
Supplies Annual report Postages	4. 17. 10
" New City Council	2. 10. 6
Auditors W. Rennie 3/3. John Bishop 3/3.	6. 6. 0
Repairs W. Young	64. 6. 3
	<hr/> 279. 10. 0.

The credit balance was £ 52.10.7.
The report was adopted on the motion of Mr Martin & Masters.

The secretary reported a fire in Mr. J. J. Pitts shop on Jan 14. That the damage had been assessed at £138.10.10. which had been allowed & the renovations had been carried out by A. Kump & Son. on the motion of Mr Lush & Mr Martin the sub committees were re-elected thus.

Committees

- Finance - The President, Mr Rennie, Masters, Wigg, Rigg, Callaway & Dr Rindin
- Library - The President, Messrs Lush, Topp, Martin, Bothwell, Callaway & Dr Rindin
- House - The President, Mr Martin, Cooke, McEvelly, Topp, Hall & Dr Kennison.

Unaiopon

an application from Mr Unaiopon of the Church Missionary Society for the Hall for a lecture on The Atoungis was granted on payment of £2.10.0.

Chess Club

an application from the Melbourne chess club was received asking for assistance towards

The Australian Chess Championship all the members of the Chess Club were members of the Melbourne Athenaeum. After some discussion it was decided by 6 votes to 4 on the motion of Mr Mack & Mr Rennie to vote the sum of £10.10.0.

The secretary reported that Mr Talbot's architects were preparing plans he had had several interviews with them & they were making progress

Mr Talbot

J. M. Thompson
 Chairman
 3 March 1922.

Minutes of meeting of the General Committee held on Friday March 3 1922
 Messrs Thomson (Chair), Topp, Booth, & Martin, Rush, Rennie, McNally, & Kinnison
 Mr Masters & Rinder

Present

apology minutes

Elections

an apology was received from Mr Rinder
 The minutes of the meeting of Feb 3 were read & confirmed.

The secretary reported that the nominations of J. A. Norman to Carthur & J. H. D. Bready for the Finance Committee had in accordance with the rules been exhibited in the Library & Reading room for 14 days.

Moved by Mr Mackie
 Seconded by Mr Topp
 "That J. A. Carthur & Mr Bready be elected to the Committee" carried on the motion of Messrs Topp & Rinder
 Mr Bready was elected to the Finance Committee & Mr Carthur to the Library Committee

Finance

The Finance Committee reported having audited the books & accounts for February

and had found them correct. They recommended payment of the following accounts

Salary secretary 25/1/ Librarian 20/1/18 Miss (topp) 17/1/18	62.14.2
Mrses Hallkeeper 17/1/ Assistant 14/1/	31.5
Electric light City Council	10.16.7
Books & Stationery	18.2.8
" Mr Allen 14/6 Philomathos 14/6 Hulehem 17/4	3.3.4
" Magazine Supton March 17/6	2.8.7
Newspapers Melb	7.7.3
" Sundries	1.9.6
Advertising Armstrongs agency	4.2.6
Goods Sundries	4.6.0
Repairs Lawrence 17/6 Radford 4/1	16.6
" Kempton (Fire loss)	138.10.10
Sundries Caber Supton March 17/6	15.0
Improvements Duff 17/6	259.14.6
Petty Cash	5.
Total £555.12.5	

Salaries

Library

Lease

The report was adopted on the motion of Mr Rennie & Topp

The Finance Committee also recommended that the secretary's salary be increased from £300 to £350

" Librarian " " " £250 to £300

" assistant Librarian " " " £2.100 to £2.150

That Miss Cerini be voted an honorarium of £10.10.0 for special work done during the year. Increases to date from Jan 1.

Mr Rennie moved
 Mr Martin seconded
 "That the recommendation be adopted" & after support by Mr Rinder, Mr Topp & Mr Booth the motion was adopted.

The report of the Library Committee was approved on the motion of Mr Topp & Martin.

The secretary explained that he had had several interviews with Mr Talbot his

architects It was probable that Mr Talbot would ask for increased facilities but that so far it had not been possible to complete the plans. He suggested the appointment of a sub-committee to meet Mr Talbot if necessary
 Mr Bothword moved
 Mr Graham seconded

That the President, Treasurer Chairman of the House Committee (Mr Bothword) & Mr Lush be a sub-committee with power to act Carried

Holidays The Secretary applied for leave of absence for annual holidays after the next meeting. The application was granted.

J. J. Lush
 Chairman
 6 April 1922.

Minutes of meeting of the General Committee held on April 6 - 1922

Present Mrs Thomson (Chair), Topp, Callaway, Bothword Lush Mastin, Rennie, Hall Brearley Rigg & Dr Kenyon.

apologies apologies were received from Dr Rinder & Mr O'Nally for non attendance

Minutes the minutes of Friday March 3 were read & confirmed

welcome The Chairman welcomed Mr Callaway on his return from Great Britain & Mr J. P. Brearley on taking his seat for the first time

Finance The Finance Committee reported having audited the Books & accounts for March & of having found them correct. They recommended payment of the following accounts

Salary Secretary	29/3/4	Librarian	25/1/1	Gen Clerk	11/1/1	Janitor	3/1/0	68.13.4
Wages	Hallkeeper	14/1/1	attendant	11/1/1	2/1/1	2/1/1	25.12.0	

Electric Light City Council	9.19.10
Books Robinson & Co	14.13.5
" Hulchison Pty	3.14.2
" W Wallau 1/76 P 1700191	3.16.6
" & Mess Sumpkin Traishan	33.16.3
Magazines Gordon & Co	34.17.4
Insurance Rigg, 6/15 1/100 St 1/100 adwch 13	7.19.5
" & Advertising Armstrongs	14.8.9
Printing Sanderson & Co	2.9
Printing & Stationery Sillwell & Co	24.3.6
Repairs Kempson	34.16
" Newbigin & Co	10.6.3
" Dwan	6.15.3
" August & Ross	32.11.6
Sundries Met Fire Brigade	15.
" Chong 17. Thomson 1/6 1/100 1/100	1.17.6
Goods Swan Straus	2.14.0
Manual Store	14.16.3
Interest Am & Society	245.0.0
Petty Cash	5.0.0
Donation (Sundries) Chess Club	10.10.0
Sundries Registration Fee	5.0.0
	<u>£ 614. 5. 3</u>

The report was adopted on the motion of Mr Rennie & Callaway.

The Finance Committee also reported that £10 had been received in connection with the receipt for loss of rent & had after conference with the Protos decided not to take out any further for not a civil connection. The report was adopted

The Treasurer gave a comparative statement for the first three months of 1921 & 1922. Showing that the Dr Bal of £6.15.9 on Mar 31. 1921 had been transferred to Cr £115.19.5 on 31.3.1922. The receipts for the quarter showed an increase of £176 - 8 which shows a showing of 95 increase. The report was approved unanimously.

Mr Talbot The Secretary read a letter from Mr Talbot regarding some alterations in the agreement in connection with his lease. The letter had been passed on to Messrs Sydney Smith & Searle who had approved of the proposals. The letter from the architects was also read and after some discussion Mr Callaway moved Mr Hush seconded "That Sydney Smith & Searle's recommendation that the Committee affirm Mr Talbot's suggestion that the details be left to be worked out by his ~~architects~~ architects subject to Sydney Smith & Searle's approval after which the whole question will be submitted to the Committee" be adopted "Carried".

an application for the use of the upper hall by Mr Johnson on Sunday evenings was not sustained & the secretary was instructed to reply that the hall was not available for lectures on Sundays.

an application for reduction of rent for a concert in aid of the unemployed soldiers fund be granted the rent to be £3.3.0. The action of the secretary confirmed by the President & Treasurer in reducing the rent to the Rev. E. Mullineux for his lecture on war scars to £3.3.0 was approved. Mr Depledge was appointed acting secretary during the absence of the secretary on holiday.

J. H. Johnson
5 May 1922
Chairman

Johnson

Mullineux

Mullineux

Depledge

Minutes of meeting of May 5. 1922
Present Messrs Thomson, Chan, Hush, Martin, Bothwood, Master, Cooke & Dr. O'Carroll
Minutes The minutes of meeting of April 6 were read & confirmed.
Finance The Finance Committee reported having audited the books & accounts for April & had found them correct. They recommended payment of the following accounts:
Salary Secular ^{29/3/4} Librarian ^{29/1/4} Hushlooke ^{1/1} Assistant ^{3/10} 68.13.4
Wages Banker ^{1/1} Assistant ^{1/1} Hushlooke ^{3/8} 28 8.0
Electric light City Council 11.4.8
Books Robinson & Truelan 35.4.1
" McCallan ^{7/8} Hutchinson ^{1/8} 3.9.8
" Aust Publishing Co. 9.1.3
" Magazine's Supplement Marshall 16.0.10
Newspapers Gordon & Co Ten 1.19.0
" Budget ^{10/1} Justice ^{1/4} 1.7.4
Repairs New Vision 8.5.0
" Devar ^{9/3} Duff Bros ^{1/9} 2.4.3
" Safeguard Chemical Co 1.2.6
Rates & Taxes Land Tax 30.2.0
Insurance Richardson & Kerr 9.11.3
Architects fees Sydney Smith & Searle 10.15.3
Petty Cash 5.0.0
Total £42.8.5

The accounts were passed on the motion of Messrs Martin & Bothwood. The Plans for the alterations to the Hall were produced & explained & on the motion of Messrs Martin & Bothwood the secretary was instructed to take them to the Board of Health. The Committee already appointed was retained to go into any detail which might be required.

Library The report of the Library Committee was approved.
J. H. Johnson
Chairman
2 June 22

Minutes of Meeting of the General Committee held on Friday June 2 1922

Present Messrs Thomson (Chair), Callaway, Mastin, Cooke, Lusk, Topp, Boothroyd, Mastin, Hall, McNally, Dillon, Rigg
an apology was received from Dr Rinder
The minutes of meeting of May 5 were read & confirmed.

Finance The Finance Committee reported having audited the books & accounts for May & had found them correct. They recommended payment of the following accounts.

Salary Secutary	29/3/4 Librarian	29/11. 19/10/21	72. 5. 10
Wages Hall Keeper	17/10/7. assistant	23/10/7.	31. 5
Electric light	City Council		12. 15. 11
Rates & Taxes	"		110. 16. 8
Sundries Metropolitan Fire Brigade			1. 17. 6
Books Hutchinsons Pls 20			2. 18
	Hutchinson & Co		8. 2. 7
Sundry Books			4. 16. 8
Books & Magazines	Simpkin Marshall		17. 12. 3
Newspapers	Mills 3/11, Shear 1/4 Punch 1/8.		5. 15. 1
advertising	Armstrong 4/4. Bank of Australasia		6. 4
Printing	Stallard & Co		12. 17. 6
Book binding	Sanderson & Coon		4. 14. 6
Goods	Sundries		7. 15. 1
Repairs	Dewan 7/6. Murrain 2. 09		4. 4. 3
Betty Case			5
Subsist	W.M.P. Society		245. 0. 0
Rates	Board of works		67. 14. 10
			<u>626. 44</u>

The report was adopted on the motion of Messrs Mastin & Boothroyd.

Talbot a letter was received from Mr Talbot suggesting alterations in the plans for the alterations to the Hall. The secretary explained what Mr Talbot proposed, and on the motion of Mr Boothroyd & Mr Mastin it was decided to ask Mr Talbot to

provide complete plans of what is proposed & that the subcommittee Messrs Thomson, Rummie, Cooke, Lusk & Callaway, reached to go into the matter with Mr Talbot.

Chess Club The secretary reported that two members of the Chess Club wished to interview the committee. It was decided to ask for the subject to be put in writing & referred to the house committee.

Library The Report of the Library Committee was approved.

J. Thomson
Chairman
7 July 1922

Minutes of Meeting of the General Committee held on July 7. 1922

Present Messrs Thomson (Chair), Callaway, Lusk, Mastin, Cooke, Beardsley, Dr Keenison.

apologies apologies were received from Dr Rinder & Dr Mastin

minutes The minutes of meeting of June 2. were read & confirmed.

Finance The Finance Committee reported having audited the books & accounts for June & had found them correct. They recommended

payment of the following accounts

Salary Secutary	29/3/4 Librarian	25/11. 19/10/21	68. 13. 4
Wages Hall Keeper	14. assistant	11. & the wages 7/7.	32. 5. 0
Electric light	City Council		22. 12. 11
Books	Hutchinson & Co		6. 15. 3
"	Aubiquanan Bros & Shop		8. 16. 11
"	Sundries		3. 13. 2
"	Magg. Simpkin Marshall		14. 14. 9
Newspapers	Mills 3/7/4 Gordon & Eolein		1. 19. 0
Sundries	Fire Brigade		18. 15
"	City of Melbourne		2. 0. 0
Printing & Stationery	Arthur & Co		2. 2. 3

Goods	J. W. Hanson	3.12.0
Bookbinding	Sanderson & Co	3.11.
Repairs	Sundries	1.16.9
Petty Cash		5.0.0
Books	Robertson & Mulren	10.18.3
Cr. Bal.	Total	£210.13.4

The report was adopted on the motion of Mr Callaway & D. Keenan
 The report of the Library Committee was adopted on the motion of Messrs Tractus & Breasley.
 The Secular reported that Mr Talbot had not yet been able to work out the new plans but expected to have them ready in a few days.

J. D. Hanson
 Chairman
 4 Aug 22.

Minutes of meeting of the General Committee held on Aug 4.

Present: Mr Thomson, Topp, Martin Bothwell & Callaway
 Hugh Dillon Hall Messrs, Cooke Reunie & D. Keenan and Keenan.

The minutes of meeting of July 7 were read & confirmed.

The Finance Committee reported having audited the accounts for July & had found them correct. They recommended payment of the following:

Salary Secular	27/3/4	Hebraean	29/1.	Assistant	11/1	27/15	70.18.11
Water Handker	14/1.	Attendance	21/1.				25.00
Rates	City of Melbourne						95
Elect Light	"	"	"				19.12.7
Gas	met Gas Co						14.17.9
Books	Robertson						3.11.3

Library Committee

Talbot

Present

Minutes

Finance

Books	Sundries	5.0.6
"	Magazine & pamphlet	129.15.7
Magazines	Stichell	1.4
Newspapers	Sundries	5.5.9
"	Arrestees	10.4.9.
Binding	Sanderson Moon	2.6.0
Goods	Slott & Hoare	15
"	Hanson & Co	8.6.10
	Sundries	2.8.4
Repairs	Newbigin & Co	8.6.6
"	Z. Dwar	2.15.6
	Duff Bros	5.10
Printing	Stillwell	5.11.0
Insurance	Richardson & Co	94.1.0
Petty Cash		5.
	Total	£527.4.8

Bank Balance £351.2.0

The report was adopted on the motion of Messrs Reunie & Tractus

Minutes

The draft constitution of rules was submitted from Messrs Wiseman & Duncan & assumed who advised that in order to carry out the arrangement with Mr Talbot further powers should be obtained. The draft was approved with certain modifications & it was decided to call a special meeting & that the President & Mr Hugh should interview the directors on the points raised.

Coffee Palace

The Secular reported a request from the Coffee Palace for a conference on various points of interest to both the Institution & the Coffee Palace. It was decided to appoint Messrs Thomson Hugh Reunie & ~~Thomson~~ ^{Callaway} to meet the Coffee Palace.

Talbot

The Secular reported that the plans were not yet approved but the indications were

favorable, Mr Talbot had arranged to purchase Fisher shop so as to provide a separate entrance. He proposed to bring the level of the main hall to the Colles level & the proposal would not affect the institution as much as before. The Secretary explained the proposals & the plans. Mr Talbot moved by Mr Callaway had met the SW Committee who recommended that his application as shown herewith be granted
 moved by Mr Callaway & seconded by Mr Dillon that the recommendation be adopted carried
 The report of the Library Committee was adopted.

J. Thomson
 1 Sep 22
 Chairman

At a meeting of the special sub-committee on Monday July 31st., there were present Messrs Thomson (chair) Lush, Callaway, Rennie and Cook when Messrs Talbot and Gurney asked for an alteration in the agreement between Mr. Talbot and the Institution.

Mr. Sydney Smith, Architect, was also present.

It was decided to recommend to the General Committee

- a. That the plans submitted be approved
- b. That the shop now leased by Fisher and the room leased by Donahay be included in Mr. Talbot's lease at the present rentals viz:- Fisher £286, Donahay £130 making the total rent under the lease £1976.
- c. That Mr. Talbot's suggestion regarding a property store over a corner of Sleight's Lane be approved, subject to arrangements being made with the Coffee Palace. The Secretary to communicate with the Coffee Palace at once.
- d. That Mr. Talbot satisfy the Committee with a sufficient guarantee to absolve the Committee from all expense and as a guarantee that the work will be carried out satisfactorily.
- e. That Mr. Talbot's request for an extension of the lease from 20 to 25 years *be granted*

The Secretary was instructed to consult the solicitors as to the legal position of the Trustees and the Committee in the whole matter.

Library

Minutes of meeting of the General Committee held on Sept. 1. 1922

Present Messrs Thomson, Martin, Lush, Topp, Bothard, Dastis, Cooke, Reag, Dillon, Hall
apologies were received from Mrs Rennie, Callaway & McNally.

Minutes of meeting of 4th August were read & approved
The President reported the death of Mr Meeks and made a fitting reference to the loss the Institution & the Community generally had sustained.

Mr Lush & Mr Martin supported the President
The President moved } "The General Committee of the
Mr Lush seconded } Melbourne Athnasium
deply regrets the death of the senior trustee Mr Henry Meeks who had been a member of the Institution for 57 years.
as a member of the Committee since 1866 & trustee since 1891. Mr Meeks rendered valuable service to the Institution and the General Committee desires to place on record its appreciation of all that he has done.

Mr Meeks' advice & knowledge were invaluable & his loss will be sorely felt. The General Committee further desires to convey to his relatives the deep sympathy of the members & their sense of personal loss.
It was decided that a letter of sympathy and a copy of this minute be forwarded to the relatives of Mr Meeks.

Trustee On the motion of Mr Lush seconded by Mr ~~Martin~~ ^{Cooke} Mr Charles Rennie was unanimously appointed to the vacant position of trustee.

Finance The Finance Committee reported having audited the books & accounts for August & had found them correct. They recommended payment of the following accounts -

Salaries secular	29/3/4	librarian	27/1	assist ^{12/15}	Junior	27/16	72.10.10
Wages Hall Keeper	17/107	assistant	13/157				31.5.0
Expenses Mel Fire Brigade							2.12.6
Electric light							17.17.4
Books		Robinson & Muller					15.13.3
"		Boader & Stoughton					3.6.4
"		Hulehison & Co					8.7.1

Books Hutchinson & Co	2.9.10
" antique & bookshop	7.6.9
W. Allan 1/4 Wilson & Mackinnon 1/2	2.11.0
Newspapers. Mills 3/4 Industrial 3/4	6.9.1
Govan Hanson	8.1.6
" Mutual Store	8.5.10
" Sundries	2.5
Repairs & improvements Newbiggin	15.10.
Books & magazines Sampson & Co	70.11.3
" Hurst & Blackett	7.16.8
Total £283.19.3	

The Bank Balance was £
 The report was adopted on the motion of Mr. Martin & Co. & Co.
 The Secretary read the minutes of the conference and it was moved by Mr. Martin & Co. & Co. & seconded by Mr. Coates that the recommendations of the conference be agreed to. Carried
 (The minutes are attached hereto.)

Coffee Palace

Mr Talbot

Miss Cooper

Warne

The secretary reported that the plans of the proposed alterations to the main Hall were being held up by the Building Surveyor. Meanwhile with the approval of the Treasurer he had arranged with Mr. Talbot to collect any rents & deduct them from the monthly payment & that no alterations should be made in the lighting & cleaning arrangements. This arrangement was approved.

The secretary reported that Miss Cooper had been ill & had been ordered 2 months rest. The Library Committee recommended that Miss Cooper be granted two months leave of absence on full pay & that Miss E. Cerini be appointed to the vacancy temporarily at a salary of £2 per week. The recommendation was approved on the motion of Mr. Topp & Dr. Kinder.

The secretary reported that J. Warne the lessee of shop no 184 had applied for back transfer

NOTES OF A CONFERENCE BETWEEN A COMMITTEE OF THE ATHENAEUM AND THE DIRECTORS OF THE VICTORIA COFFEE PALACE CO. LTD. HELD ON TUESDAY 15th AUGUST, 1922, at 3 p.m. IN THE ATHENAEUM.

The following gentlemen were present:-

REPRESENTING THE ATHENAEUM - Mr. Thompson, (in the chair) Mr. Rennie, Mr. Callaway, Mr. Lush, Mr. Cook and the Secretary, Mr. Willmot.

REPRESENTING THE VICTORIA COFFEE PALACE CO. LTD. - Mr. Harris, Mr. Wootton, Mr. Williamson and the Secretary, Mr. Allison.

The conference took into consideration various matters in connection with the respective properties of the parties and the following decisions were provisionally arrived at, viz:-

- (1) Regarding the tenure by The "Victoria" of the existing Subway and Overway or bridge across Sleight's Lane; also the oven site under the lane, which are rented from The Athenaeum. The Athenaeum to grant an extended lease of the privileges at the same rental for 20 or 25 years coterminous with the lease of the Athenaeum Hall to Mr. Talbot, and also to allow a similar subway and overway to be constructed at another point in the lane if and when required by The Victoria, without further rental; but at the cost in all things of the Victoria.
- (2) The erection of a pair of iron gates at the entrance to Sleight's Lane, to be closed at night-time and on Sundays, in order to keep out undesirables, is approved.
 To be at the joint cost of the parties as regards erection of gates, maintenance and lighting; but The "Victoria" is to undertake the cleaning of the lane.
- (3) The sale of a portion of Sleight's Lane to The "Victoria", being a plot measuring 18' 6 1/2" X 9' 11" adjoining the Wrixons Buildings property at the S.E. angle, is approved; the consideration to be at a rate proportionate to the amount paid by the Trustees of Lady Wrixon for a smaller plot adjoining. The costs of transfer to be borne by The "Victoria".
- (4) ALTERATIONS TO ATHENAEUM.
 Sleight's Lane - The placing of a girder across the lane, from N.W. corner 1st floor level of The Athenaeum building to a corresponding point in The "Victoria" building, to support an erection extending across a portion of the lane, if required to carry out the plans of The Athenaeum, is approved by The "Victoria", subject to the opinion of its architect and at the cost of The Athenaeum.

BAPTIST LANE - The Athenaeum has an easement from its eastern boundary over the property of The "Victoria" to Baptist Lane and it is proposed to adapt the right of way (which is also a fire escape passage from The "Victoria" Building) for use as an emergency or fire exit, by making an opening in the eastern wall of the Athenaeum building to allow egress at the ground level, and also at a higher level by a stairway into the right of way, and thence to Baptist Lane. The erection of the stairway is approved by The "Victoria". Any other requirements to be duly considered.

The above items of construction are subject to the approval of architects and the local authorities; and also of the Mortgagee which is The Australian Mutual Provident Society in each case.

sublit. With Mr. Cooke he had seen Mr. Warren & an arrangement had been come to whereby Mr. Warren would be given leave to an approved tenant on his handing over the show and recently decided. The secretary had received a request from Mr. Finlay who proposed to take the shop to be given an option for 5 years beyond the present tenancy ending 31.12.1926. It was decided to give no option.

J. J. Thomson
Chairman
6 October 1922.

Notice of Meeting

Minutes of Special General Meeting of
 Members of The Melbourne Athenaeum
 held in the Library on Monday Sept 4 1922
 The President (Mr J.O. Thomson) was in the
 Chair and there were 24 other members present
 The Secretary read the notice concerning the meeting
 The President explained the object of the alteration
 to the rules which had been drafted by the selectors
 to the Institution Messrs Wrenwood Duncan &
 Wrenwood.

The President moved
 Mr Sims seconded

"1. That the rules of the Melbourne Athenaeum
 be altered or added to as follows:-
 "By inserting after Rule 47 the following
 rules:-
 "47a. Notwithstanding anything in these
 Rules contained or implied, the general commit-
 tee, without any further or other authority
 than this rule:
 "(1) May construct, alter, enlarge, pull down,
 remove, or replace any buildings or walls,
 or any part or parts thereof respectively, on
 the real estate of the institution, and/or
 may authorise, empower, or direct any
 lessee or lessees or other person or persons
 to do any of such things, and/or may join
 persons in doing any of such things.
 "(2) May let on lease any part or parts of
 the said real estate and/or the erections
 thereon, from year to year, or for any
 term or terms of years, at such rent or
 rents, and upon and subject to such terms,
 covenants, stipulations, and conditions, and
 with such powers and authorities in all
 respects as the general committee in their
 absolute discretion shall think reasonable,
 and every intending lessee shall assume
 that the general committee has full and
 ample power and authority to grant such
 lease or leases as and in manner aforesaid.
 "(3) May acquire, create, reserve, surrender,
 and accept surrenders of, or otherwise deal
 with, any rights or easements of, or relat-
 ing to or in any manner affecting the whole
 or any part or parts of the said real estate
 or the buildings or erections thereon; and
 every person concerned or interested therein
 shall assume that the general committee
 has full and ample power and authority to
 do all or any of the matters in this present
 clause mentioned.
 "47b. The trustees for the time being of the
 institution, whenever thereunto requested by a
 resolution of the general committee, shall sign,
 seal, deliver, and execute all leases, contracts,
 agreements, and other instruments, and shall
 do, execute, and perform all acts, deeds, mat-
 ters, and things which may be necessary or
 expedient to give full effect to any exercise
 or intended exercise of all or any of the powers
 and authorities conferred by these rules, or
 any of them, upon the general committee."

Carried

Mr Mastis moved
 Mr Riuder seconded

That the minutes of the meeting be confirmed.

Carried.

J. Thomson
 Chairman
 4 Sept 1922

The Melbourne Athenaeum.

TAKE NOTICE that a Special General Meeting of the Members
 of The Melbourne Athenaeum will be held at the Institution on -
 Monday the fourth day of September One thousand nine hundred --
 and twenty two at eight o'clock in the evening for the purpose
 of considering and, if thought fit, passing with or without ---
 modifications the following resolutions:-

1. "That the Rules of The Melbourne Athenaeum be altered or -
 "added to as follows:- "By inserting after Rule 47 the following
 "Rules-"47a. Notwithstanding anything in these Rules -----
 "contained or implied, the General Committee, without any ----
 "further or other authority than this Rule -
 "(i) May construct, alter, enlarge, pull down, remove or -----
 "replace any buildings or walls, or any part or parts thereof -
 "respectively, on the real estate of the Institution and/or may
 "authorise, empower or direct any lessee or lessees or other --
 "person or persons to do any of such things and/or may join ---
 "with any lessee or lessees or other person or persons in doing
 "any of such things.
 "(ii) May let on lease any part or parts of the said real ----
 "estate and/or the erections thereon, from year to year or for
 "any term or terms of years at such rent or rents and upon and
 "subject to such terms, covenants, stipulations and conditions
 "and with such powers and authorities in all respects as the --
 "General Committee in their absolute discretion shall think ---
 "reasonable and every intending lessee shall assume that the --
 "General Committee has full and ample power and authority to --
 "grant such lease or leases as and in manner aforesaid.
 "(iii) May acquire create reserve surrender and accept -----
 "surrenders of or otherwise deal with any rights or easements -

of or relating to or in any manner affecting the whole or any
part or parts of the said real estate or the buildings or ----
erections thereon and every person concerned or interested ---
therein shall assume that the General Committee has full and -
ample power and authority to do all or any of the matters in -
this present clause mentioned.

47b. The Trustees for the time being of the Institution -----
whenever thereunto requested by a resolution of the General --
Committee shall sign seal deliver and execute all leases -----
contracts agreements and other instruments and shall do -----
execute and perform all acts deeds matters and things which --
may be necessary or expedient to give full effect to any -----
exercise or intended exercise of all or any of the powers and
authorities conferred by these Rules or any of them upon the -
General Committee. X

2. That the Minutes of the said Meeting be confirmed.

<u>A. Eddie</u>	<u>W. G. Price</u>
<u>J. W. Simpson</u>	<u>Charles J. Goff</u>
<u>H. J. Martin</u>	<u>W. W. L. L. L.</u>
<u>Henry J. L. L.</u>	<u>Genl. Robert S. S.</u>
<u>J. J. J. J.</u>	<u>Robt. L. L. L.</u>
<u>E. J. J. J.</u>	<u>W. J. J. J.</u>
<u>G. A. J. J.</u>	<u>W. J. J. J.</u>
<u>M. J. J. J.</u>	<u>J. S. J. J.</u>
	<u>L. W. J. J.</u>
	<u>W. J. J. J.</u>
	<u>H. J. J. J.</u>
	<u>M. J. J. J.</u>

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Minutes of meeting of the General Committee held on October 6

Present Messrs Thomson Brothord, Martin, Callaway Regg, Martin, Rennie Cooke & Kemuson & Dr Rinder.

apologies apologies were received from Messrs Topp & Brearley

Minutes The minutes of meeting of Sept 1 were read & confirmed

Finance The Finance Committee reported having audited the books & accounts for September & had found them correct they recommended

Payment of the following accounts

Salary Secular	2 3/4 Librarian	77-13-4
	assistant 4/10 of 17/11/1917	30-15
Wages Haukeper	1/4. additional 1/4. 8/11/17.	21-6-7
Electric light	City of Melbourne	9-18-5
Books	Robertson & Mullen	18-16-2
"	Antiquarian Bookshop	4-2-3
"	Sundries	3-10-1
Newspapers	Milly	3-1
Builing	Sanderson Moon	10-16
Printing	Stewart & Co	8-1-3
Repairs	Newman	7-7-6
"	Watson & Rankin	37-17-5
"	Kempson	2-0-9
"	Sundries	16-12-8
Insurance	Richardson & Kerr	2-15
Interest	R.T.P.	1-16-3
Repairs	C. J. White	5-2-10
Books		5-15-5
Food	Sundries	£ 512. 6. 9
	Total	

Balance £ 523 4. 1

The report was adopted on the motion of Messrs

Rennie & Martin

Mr Rennie thanked members for having elected him as trustee

Deaths The secretary reported that since the last meeting Dr Alex Lewis & W.B. Duff, two former Presidents had died. He had written a letter of condolence to the relatives in each case. The action of the secretary was approved & it was decided to record the result of the Committee at the death of two who had done much for the Institution.

Philharmonic The Philharmonic Society asked to be rehearsed of their lease as from Oct 1. They gave notice on Aug 30 & under the agreement were to give three months notice. It was decided to accept two months notice on the motion of Messrs Rennie & Martin.

Talbot The secretary reported that The City Building Surveyor (Mr Croft) had agreed to sanction the plans for the alterations as submitted but in a conference with Mr Sydney Smith (The architect of the Institution) & Mr Henry White (architect for Mr Talbot) had made suggestions for modification & amendment. These suggestions were now being developed & as soon as the plans were finally prepared they would be submitted to the Committee. The suggestions involved the closing of the door into the reading room opposite the smoking room & would necessitate all those wishing to use the reading room going through the library which in the circumstances would have to be open till 10 p.m. The secretary reported this as a progress statement so that members would be able to think the matter out in the meantime.

[Signature]

3 x 1 22

Minutes of Meeting of the General Committee held on Friday NOV 3 1922

Present Miss Thomson (Chair), Callaway, Topp, Lush, Bothrod, Martin, Rennie, McNally, Rigg, Mastis, Cooke, Dillon, & Kenison
 apologies were received from Miss Brady, Hall, & Rinder

Minutes The minutes of meeting of October 6 were read & confirmed.

Finance The Finance Committee reported that they had audited the books & accounts & had found them correct. They recommended payment of the following accounts

Salary Secretary 29/3/4 Librarian 25/1. Members 11/1. J ^r 4/10/1. M. Com 27/1.	
Magis Hallkeeper 14/1. Attendance 11/1.	25-0-0
The Light City Council	13-5-3
Gas met gas Co	2-16-8
Sundries Fire Brigade	1-17-6
Books Robertson & Muller	22-6-9
" antiquarian 44/3 Mr Allen 27/1. Depledge 1/10/1.	8-14-3
" Sundries	2-10-3
" Magazines Simpkin Marshall	39-5-6
Newspapers Mitz	3-9-1
" Sundries	1-14
Advertising Armstrongs	10-8-6
" Bank Officials	7-0-0
Goods J.W. Hanson	9-2-6
" Sundries	4-4-11
Insurance Richardson & Kler	15-15-9
Repairs Dewar	3-2-9
Petty Cash	15-
	<u>£257-7-0</u>

The audit balance was reported was adopted on the motion of Rennie & Martin.

T. Abbott The secretary reported that the plans for the alterations under Mr Abbott's lease were

PROPOSAL FOR LOAN PICTURES.

The Secretary suggests that in order to

- (a) make the reading room more attractive,
- (v) give encouragement to Australian Art,

it would be advisable to establish a Loan Gallery in the Reading Room.

He suggests that each artist who has an exhibition in the Art Gallery be invited to lend one picture, typical of his work, to be hung in the Reading Room.

That to each picture be affixed a card with the name and address of the lender and a notification that the picture is on loan.

That Mr. McNally be asked to supervise the hanging with power to reject any picture offered.

The suggestion has been cordially approved by the various artists to whom it has been mentioned. They like the light in the Reading Room and consider such a loan collection would be very useful and instructive.

The suggestion contemplates inviting all artists who have had exhibitions in the Art Gallery to send in pictures.

The Athenaeum would not be required to accept any responsibility for loss by fire. It would be necessary in accepting a picture on loan to have a form of receipt prepared which would clearly set out the responsibility of the Institution.

It would be necessary to fix a picture rail etc. at a cost of say £10.

an picture

practically complete & he hoped in a few days to be able to call the sub-committee together. The secretary suggested that a loan exhibition of pictures painted by artists who were exhibited in the Art gallery should be established & produced an outline of the scheme which was adopted on the motion of miss Bothroy & McNally.

W Norris

The secretary explained that a member W Norris was using the library to have business letters addressed thru.

W Lush moved

W Kenne seconded

"That the Athinaeum will not take charge of any members letters addressed to its care & any so sent will be returned to the Post office"

Confirmed Charlotte Gopp
1. 12. 22

Present

Minutes of meeting of the General Committee held on Friday December 1. 1922
Miss Topp (Chair) Bothroy & Martin (following Lush, Cork, Hall, Dillon, Rigg & Astus & Ruder & Dr Kenison. Nearly

apologies

apologies were received from Miss Thomson & Kenne & McNally.

minutes

The minutes of meeting of Nov 3 were read & confirmed.

accounts

The Finance Committee reported having audited the books & accounts for November and had found them correct. They recommended payment of the following accounts

an pictures

practically complete & he hoped in a few days to
be able to call the sub-committee together.
The secretary suggested that a loan exhibition of
pictures painted by artists who were exhibited in
the Art gallery should be established & produced
an outline of the scheme when was adopted on the
motion of miss Bothroy & McNally.

W Morris

The secretary explained that a member W Morris
was using the library to have business letters addressed
there.

W Lush moved

W Keene seconded

"That the Athenaeum will not take charge of any
members letters addressed to its care & any
so sent will be returned to the Post Office"

Confirmed Charles Gopp
1. 12. 22

Present

Minutes of meeting of the General Committee
held on Friday December 1. 1922
Miss Gopp (Chair) Bothroy & Martin following
Lush, Cook, Hall, Dillon, Rigg & Ruston &
Ruden & Dr Keenison. Absently

apologies

apologies were received from Miss Thomson
Reverie & Mcnally.

minutes

The minutes of meeting of Nov 3 were read &
confirmed.

accounts

The Finance Committee reported having audited
the books & accounts for November and had
found them correct. They recommended payment
of the following accounts

Salary Secular ^{24/3/14} Librarian ^{29/1/1917} J. J. 7/1/6
 wages ^{1/10/14} ^{4/5/14} attendants

Electric light City Council	109-9
Gas met Gas Co	5-18-1
Books Mullen & Robertson	9-13-5
" Sundries	1-14
" Hurst & Blackett	2-18-2
" Halehouson	8-18-1
" & Mrs Sumpkin & Marshall	27-12-9
Newspapers Sundries	4-1-5
" & Advt. arrangements	13-7-9
Repairs Dugh & Ross	47-10-3
Dunbar	4-4-0
Sundries met Fire Brigade	3-15
" Taxicab Co	2-1-6
Interest A. & P. Soc	245-00
Rates met Road works	21-14-6
Repairs Newberry Co	5-14-10
Printing & Stationery Stephens	13-15
" & Binding advance Co	5-2-3
Goods Sundries	2-17-3
Petty Cash	5-
Telephone etc	10-11-1
	£ 605. 19. 4

The report was adopted on the motion of Messrs Callaway & Hipp.

The sub-committee reported that Mr Talbot had offered to place £5,000 on fixed deposit ^{as a guarantee} on the ~~joint account of the Institution~~ ^{of the Institution} & that it had approved of an alteration in the plans as shown in the plans hereunto.

The committee recommended the acceptance of the alterations subject to satisfactory arrangements as to finance.

Mr Cooke moved that the recommendation of the committee be adopted subject to satisfactory financial arrangements. Carried

Talbot

- Messrs Thomson, Lush, Rennie, Callaway and Cooke met Mr. Talbot and his Architects (Messrs White & Gurney) at the offices of Messrs Sydney Smith Ogg & Serpell. Mrs Smith was also present.
- Amended plans were submitted and after explanation by the architects Mr. Smith said that, as the Architect for the Institution he entirely approved of them. It was explained that the amendments now submitted were the outcome of objections raised by the City Engineer.
- The main alteration was the proposal to make the entrance to the Upper Gallery of the reconstructed Main Hall by way of the stairs now leading to the Reading Room and Smoking Room. This will necessitate the bricking up of the door into the Reading Room from those stairs, and thus, the only entrance to the Reading Room will be through the Library. It will therefore be necessary that the Library should be open from 8 a.m. till 10 p.m. and this will involve the employment of an extra assistant in the Library. It is proposed that members should have all the privileges of the Library during those hours. It is considered that this will induce a large increase in membership.
- The entrance to the Smoking Room will be by means of a new staircase to be erected as shown on the plans. The Smoking Room accommodation will be increased by about 100 feet and will also be more easily worked.
- Under the new scheme no provision is made for caretakers quarters which Mr. Talbot had undertaken to provide. After a long discussion it was unanimously decided that the services of a resident caretaker be dispensed with, Mr. Talbot undertaking to provide a watchman in direct communication with the Fire Brigade Head Station.
- Mr. Talbot will produce a Bank guarantee for £15,000 that he will carry out the rebuilding of the Main Hall etc. in accordance with the plans submitted, to the satisfaction of the Architects to the Institution. The Special Committee unanimously approved of the scheme as presented and recommends its acceptance by the General Committee.
- The Special Committee further recommends that the lease of Feb. 23 1922 be cancelled, and a new lease embodying the various alterations be entered into. In so doing the Special Committee considers:-
 - That the scheme now propounded is greatly to the advantage of the Institution.
 - It will make a very much more satisfactory arrangement and will completely separate the premises occupied by Mr. Talbot from those used by the Institution.
 - The alteration of the entrance to the Gallery as arranged with the City Engineer will remove many of the objections now raised to the use of the Upper Hall by the Board of Health.
 - The Smoking Room and Lavatory arrangements will be much to the advantage of members.

[Handwritten signature]

(e) The arrangement whereby the northern end of the present Committee Room will be reserved exclusively as a Board Room should prove a great advantage to the Institution.

