

Minutes of meeting of the General Committee held on January 15. 1932

Present - The President Mrs Callaway, Wigg, Dillon, Regg, Lillie Pitzger, Bourne, Gales, Masters & Kenyon & Mayor Bolton.

apologies Apologies were received from D. Law. Mr Ropp Mr Briggs & Mr Bates

Minutes The minutes of meeting of December 4 were read & confirmed

Mr Cameron The President referred to the death of Mrs Cameron & moved that the following minute be recorded

"The members of the Committee record their sympathy with the Vice-President, the Reverend D. A. Cameron, Moderator of the General Assembly of the Presbyterian Church of Australia, in his bereavement by the death of Mrs. Cameron. They trust that many memories of a long and happy fellowship with his beloved wife will help to mitigate his sorrow".

The motion was seconded by Mr Pitzger & adopted all standing. ~~The report was~~

Finance The Finance Committee reported that the auditors had audited the books & accounts for December & had found them correct. The payment of accounts amounting to £ as shown on pages of the cash book was recommended & adopted on the motion of Mr Wigg & Mr Bates

Balance sheet The Balance sheet which had been audited was presented by the treasurer who explained it in detail & made comparisons with previous years. The Balance sheet was approved on the motion of Mr Wigg & Callaway, read on the Annual meeting.

roads The Finance Committee reported that it had considered an application for further reduction of rent. The Secretary explained that the Rent Reduction Act came into force on Dec 24 1931 under this the rent would be reduced to £9.4.0 per week. On the motion of Mr Wigg & Mayor Bolton it was decided to reduce the rent to £9 a week.

annual report The annual report was left in the hands of the President to approve or the draft prepared by the secretary.

Judge Pitzger The Secretary reported that Mr Briggs & Mr Callaway had met Judge Pitzger & discussed his proposal that a play reading society should be established. The sub-committee recommended that a meeting of members willing to assist & support the establishment of a society to cultivate an appreciation of the drama classical & modern beginning with play readings & discussions, should be held on Friday evening Feb 5 at 8 o'clock.

Chess Club The Secretary reported that there were several questions regarding chess club requests which needed discussion. It was decided to refer the matter to the incoming House Committee.

Swiss Society It was decided to grant the use of the Board Room to Mr Pitzger for the meeting of the Swiss Benevolent Society on Wednesday, February 3.

President The President said that he wished to thank members for the assistance they had given him during the two years he had been President.

Confirmed 5th Feb 1932  
Donald A Cameron  
Chairman

Minutes of the Annual General Meeting of members held in the Art Gallery on Friday January 29, 1932

Present

The President W. F. Greenwood in the chair. The Rev. D. A. Cameron President Elect. Mr. G. H. Wigg Trustee & Treasurer. Mr. Burr, Dillon, Briggs, Lillie, Black, Pietzcker, Upton, Gates, Dr. Law, Major Bolton members of Committee and 41 other members.

Notice

Members

Apologies

The notice concerning the meeting was read. The minutes of the annual meeting of January 28, 1930 were read & approved. Apologies were received from Messrs. Topp, Masters, Regis, Callaway, Bates & J. J. Edding.

Report & Balance Sheet

The report & balance sheet were read on the motion of Mr. Cummings, seconded by Pietzcker.

REPORT OF THE COMMITTEE

OF THE

MELBOURNE ATHENÆUM,

FOR THE YEAR 1931.

To be submitted to the Members at the General Meeting, Friday, January 29, 1932, at 8 p.m.

THE Committee of the Melbourne Athenæum submits its report of the transactions of the year 1931, which is the ninety-second since the foundation of the Institution.

THE COMMITTEE.

There have been 12 meetings of the General Committee.

Table listing committee members: The President, Mr. W. F. GREENWOOD; Vice-President, Rev. D. A. CAMERON; Trustee and Treasurer, Mr. G. H. WIGG; Trustee, Mr. GEORGE LUSH; Mr. W. A. CALLAWAY.

COMMITTEE:

Table listing committee members and attendance: Mr. Masters (11), Mr. Topp (8), Mr. Dillon (10), Dr. Kennison (10), Mr. Biggs (6), Mr. Bates (4), Mr. Lillie (9), Mr. Pietzcker (9), Mr. Burr (12), Major Bolton (8), Mr. Gates (11), Mr. Upton (11), Rev. Dr. Law (7), Mr. Rigg (4).

Mr. George E. Emery resigned from the Committee on May 1, and Mr. Cuthbert Rigg, who had previously been a member of the Committee, was elected in his stead.

The Finance Committee, Messrs. Wigg (Chairman) Bates, Callaway, Cameron, Masters, Lillie, Biggs, Major Bolton and the President; the Library Committee Mr. Topp (Chairman), Biggs, Burr, Callaway, Lush, Wigg, Law, Dr. Kennison and the President; the House Committee, Messrs. Wigg, Dillon, Lillie, Masters, Upton, Burr, Kennison, Major Bolton and the President, held 12 meetings, and thus attended regularly to the various departments of the Institution.

The President, Vice-President, Treasurer and the following members of the Committee, who are eligible for re-election, retire from office, viz., Messrs. Masters, Biggs, Rigg, Bates, Burr, Dr. Kennison and Major Bolton.

FINANCIAL.

The statement of accounts submitted herewith must be very satisfactory to members. It will be seen that the gross ordinary receipts for the year amounted to £7677/16/-, an increase of £57/9/8 over the previous year. The gross ordinary expenditure was £7697/17/2, an increase of £143/9/2.

The most gratifying feature of the statement is the continued increase in members' subscriptions (£87/6/6). On the expenditure side, your Committee has been able to allocate £1849/9/1 for books, magazines and newspapers.

Table with columns: Subscriptions, Purchase of Books, etc., Gross Receipts. Rows for years 1922 to 1931.

Your Committee regrets that, despite its protest, the Customs Department still continues to levy primage and sales tax on books and magazines imported for the use of members. It is hoped that the action of the Library Association in approaching the Government on this subject will result in the tax being remitted.

In addition to the increased cost of books and magazines, brought about by taxation, the high rate of exchange has been a serious matter to the Institution. Altogether the amounts paid under these two headings amounted to £329/3/4, made up of sales tax and primage, £113/13/3; exchange, £215/10/1. These amounts do not include the taxes on local purchases.

THE LIBRARY.

The Library and Reading Room still continue to be most attractive, and the steady increase in membership is not only gratifying, but a distinct proof of their popularity. The number of country subscribers is steadily increasing, with the result that the Library is becoming most widely known. The attendances at the Reading Room, and the number of books and magazines which are exchanged, are a standing evidence of the manner in which the Library is appreciated by members.

The following donations of works have been kindly

- List of donations: The Victorian Philatelic Record, by A. A. Rosenblum, Esq.; The Australian Banker, by A. E. Park, Esq.; The Photo Review, by Kodak Pty. Ltd.; The New Zealand Official Year Book, by the Government of New Zealand; The Duckboard, by the Returned Soldiers Association; Glimpses of the East - N.Y.K. Official Guide 1929-30, by Dalgety and Co. Ltd.; The Travel Bulletin - N.Y.K. Line, by Dalgety and Co. Ltd.; The Australian Board of Missions Review, by A.B.M. Society; The White Star Magazine, by Dalgety and Co. Ltd.; The New Nation Magazine, by the Publishers; The Landmark, by Mrs. R. W. E. Wilmot; The New Church Magazine, by New Church Society; The Church of England Messenger, by the Diocese of Melbourne; The Universe, by Miss Spence; The Theosophist, by the Theosophical Society; The Rationalist, by the Rationalist Society; The Commonwealth Gazette, by the Commonwealth Government; Bradshaw's Guide to Victoria, by Stillwell and Stephens Pty. Ltd.; Literary Guide from P. Taylor, Esq.; Victorian Government Gazette, by the Government of Victoria; New Zealand Parliamentary Papers, by the Government of New Zealand; The Argus Football Guide, by the Proprietors of The Argus and The Australasian; The Argus and The Australasian Cricket Guide, by the Proprietors.

The proprietors of the principal metropolitan and provincial newspapers have also each contributed one copy of their journals.

A matter which your Committee considers should be brought under the notice of members is the growing tendency to remove books, magazines and papers from the Reading Room and the mutilation of magazines and newspapers. The detection of offenders in these respects is extremely difficult, and your Committee urges members to assist it in every way to check the evil.

ART GALLERY.

The popularity of the Art Gallery has been maintained, despite the depression. Your Committee, in pursuance of its policy and of the objects of the Institution, reduced the rental to exhibitors, and this action was highly appreciated by artists.

Exhibitions were held by Messrs. J. E. Flett, R. E. Batterbee and J. A. Gardner, Murray Griffin, John Vickery, Max Meldrum, J. Hennessy, Misses Gates and Holgate, Joe Sweatman, Clarice Beckett, Violet Teague, Mrs. Newell, the Melbourne Society of Women Painters, Twenty Melbourne Painters, the Australian Art Association, the New Group, the Seven Water Colourists and the Victorian Salon of Photography.

A pleasing feature of the season was the increase in the number of combined exhibitions by young artists, who received a fair amount of patronage and much appreciation.

The bookings for the 1932 season are highly satisfactory, though there are still some vacant dates.

LECTURES.

The winter lectures, established in 1930, again proved highly successful. The series was well attended, and aroused considerable interest. Lectures were given as follows:—

Mr. J. Howlett Ross (President Australian Natives' Association). Subject: "Australian Literature." (Chairman: The Rev. Dr. A. Law.)

Professor Ernest Scott. Subject: "The Historical Novel." (Chairman: Mr. W. F. Gates.)

Miss Enid Derham, M.A. Subject: "The Glory of 19th Century Literature." (Chairman: The Right Rev. Dr. D. A. Cameron.)

Professor G. H. Cowling, M.A. (Leeds). Subject: "Shakespeare Problems—Orthodox and Unorthodox." (Chairman: The President, Mr. W. F. Greenwood.)

Mr. Ian Maxwell, LL.B. Subject: "The Novel and Modern Life." (Chairman: Mr. L. V. Biggs.)

Mr. Alfred E. McMicken (Librarian, City of Prahran). Subject: "Jottings from a Librarian's Note Book." (Chairman: Mr. W. A. Callaway.)

DRAMATIC SOCIETY.

A suggestion by Judge Beeby, that the Melbourne Athenæum should enter a new field of educational activity by forming a Dramatic Society from its members, has had the consideration of your Committee. The purpose of the Society will be to cultivate an appreciation of the dramatic and modern—and to develop amateur acting talent. Beginning with play readings and discussions, it is believed that from amongst its members the Melbourne Athenæum should be able to establish the nucleus of a strong Dramatic Society, able to give the public some idea of European and American plays which are never heard of in Australia. It is also thought that much can be done to assist Australian playwrights in finding audiences. A meeting, which all members willing to assist and support the project are invited to attend, will be held in the Art Gallery of the Institution on Friday evening, February 5, at 8 o'clock.

THE STAFF.

Your Committee is indebted to the officers and staff for loyal and enthusiastic support in all matters they considered would promote the welfare of the institution. When we remember present community conditions, the increase in the membership is surprising and agreeable, especially when the difficulty of providing materials at increased cost to meet the needs of all our members has had to be met. We again specially acknowledge the efforts of Mr. Wilmot and the Librarian, Mr. De Pledge.

ANNUAL MEETING.

The Annual Meeting will be held in the Art Gallery on Friday, January 29, at 8 p.m. Members are reminded that, under the new rules, "Candidates for the vacant offices shall be nominated in writing, each nomination shall be signed by two members of the Institution and by the candidate, and shall be delivered to the Secretary seven clear days before the Annual Meeting."

W. F. GREENWOOD, President.

*Minutes of the Annual General Meeting of members held in the Art Gallery on Friday January 29, 1932*  
 The President Mr. Greenwood in the chair  
 The Rev. D. A. Cameron President Elect  
 Mr. H. W. Wigg Trustee & Treasurer  
 Burr Dillon Provs Lillie Black  
 Pietzcker, Upton, Gatis, & Shaw  
 Major Bolton members of Committee  
 and 41 other members.

*Present*

*Notice  
Members  
Apologies*

The notice concerning the meeting was read  
 The minutes of the annual meeting  
 of January 28, 1930 were read & approved  
 Apologies were received from Messrs  
 Topp, Masters, Regis Callaway Bates  
 & J. J. J. J.

*Report &  
Balance Sheet*

The report & balance sheet were read  
 on the motion of Mr. Cunningham  
 Pietzcker

REPORT OF THE COMMITTEE

MELBOURNE ATHENÆUM,

FOR THE YEAR 1931.

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THE COMMITTEE.

There have been 12 meetings of the General Committee.

The President, Mr. W. F. GREENWOOD ..	attended	11
Vice-President, Rev. D. A. CAMERON ..	"	5
Trustee and Treasurer, Mr. G. H. WIGG ..	"	11
Trustee, Mr. GEORGE LUSH ..	"	11
" Mr. W. A. CALLAWAY ..	"	11

COMMITTEE:

Mr. Masters ..	attended	11	Mr. Pietzcker ..	attended	9
Mr. Topp ..	"	8	Mr. Burr ..	"	12
Mr. Dillon ..	"	10	Major Bolton ..	"	8
Dr. Kennison ..	"	10	Mr. Gatis ..	"	11
Mr. Biggs ..	"	6	Mr. Upton ..	"	11
Mr. Bates ..	"	4	Rev. Dr. Law ..	"	7
Mr. Lillie ..	"	9	Mr. Rigg ..	"	4

Mr. George E. Emery resigned from the Committee on May 1, and Mr. Cuthbert Rigg, who had previously been a member of the Committee, was elected in his stead.

The Finance Committee, Messrs. Wigg (Chairman) Bates, Callaway, Cameron, Masters, Lillie, Biggs, Major Bolton and the President; the Library Committee Mr. Topp (Chairman), Biggs, Burr, Callaway, Lush, Wigg, Law, Dr. Kennison and the President; the House Committee, Messrs. Wigg, Dillon, Lillie, Masters, Upton, Burr, Kennison, Major Bolton and the President, held their meetings, and thus attended regularly to the various departments of the Institution.

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	Subscriptions.	Purchase of Books, etc.	Gross Receipts.
1922	1707 6 6	1077 5 9	5376 8 8
1923	1882 17 5	1136 9 5	5876 9 5
1924	2169 6 11	1211 16 0	6266 17 4
1925	2399 4 3	1404 2 9	6692 15 6
1926	2690 7 1	1554 3 1	6901 13 1
1927	2761 11 6	1583 6 8	7305 17 0
1928	2792 17 0	1719 1 5	7372 18 9
1929	2937 18 0	1847 9 4	7517 4 8
1930	2994 15 6	1889 14 2	7620 6 4
1931	3082 2 0	1849 9 1	7677 16 0

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- Way, by Miss Colville.
- Christian Year Book, presented by A. M. Laughton, Esq.
- Government Statist.
- The Christian Science Monitor, from First Church of Christ Scientist, Melbourne.
- Presbyterian Messenger, by Messrs. Arbuckle, Waddell Pty. Ltd.
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W. F. GREENWOOD, President.

THE TREASURER IN ACCOUNT CURRENT WITH THE MELBOURNE ATHENÆUM.  
For the Year ended 31st December, 1931.

To Balance .. .. .	£941 18 6	By Interest .. .. .	£636 8 11
Subscriptions .. .. .	£3082 2 0	Salaries and Wages .. .. .	2231 14 0
Rents .. .. .	4258 4 9	Books, Magazines & Newspapers .. .. .	£1831 12 7
Sales & Sundries .. .. .	230 10 3	Less Refund .. .. .	2 3 6
Railage & Postage Refunds .. .. .	104 9 0		
Interest .. .. .	2 10 0		
	7,677 16 0		
		Gas, Electric Light and Power .. .. .	£1829 9 1
		Repairs, Goods, and Sundries .. .. .	368 6 8
		Rates and Taxes .. .. .	303 4 1
		Sales Tax & Primage 113 13 3	
			878 17 7
		Insurance .. .. .	£786 17 8
		Less paid by Lessee 370 18 4	
			415 19 4
		Binding .. .. .	212 3 10
		Printing, Stationery, Postage & Petty Cash .. .. .	322 2 10
		Railage & Postage to Country Subscribers .. .. .	104 9 0
		Advertising .. .. .	4 1 6
		Auditors .. .. .	52 10 0
		Architects' Fees .. .. .	29 9 3
		Lectures .. .. .	12 12 0
		Lift Maintenance .. .. .	50 1 6
		Bank Charges and Exchange .. .. .	215 19 1
		Improvements and Furniture .. .. .	30 8 6
		Balance .. .. .	7697 17 2
			921 17 4
	£8,619 14 6		£8,619 14 6
Balance brought down .. .. .	£921 17 4	By Reduction of Mortgage .. .. .	£250 0 0
		Balance .. .. .	671 17 4
	£921 17 4		£921 17 4

Audited and found correct,  
WILSON BISHOP AND HENDERSON, )  
L. N. RAINEY, A.C.A. (Aust.), ) AUDITORS.

APPROXIMATE STATEMENT OF ASSETS AND LIABILITIES.

ASSETS.		LIABILITIES.	
Estimated value of the real Property of the Institution as per City Valuation January 1925 (Subject to Lease to Frank Talbot Pty. Ltd., as to Theatre portion expiring July 15, 1967) .. .. .	£80,000 0 0	Loans under Mortgage, due July 1934, at 6 per cent. .. .. .	£9,000
Value of Lift and Improvements .. .. .	3,002 14 0	at 7 per cent. .. .. .	1,750
Library .. .. .	1,500 0 0	Balance (subject to Lease as per contract) .. .. .	£10,750 0 0
" Furniture .. .. .	500 0 0		74,924 11 4
Bank Balance .. .. .	671 17 4		
	£85,674 11 4		

GEO. H. WIGG, TREASURER.

THE MELBOURNE ATHENÆUM  
ELECTION OF COMMITTEE

The following nominations have been received:-

<u>PRESIDENT</u>		
The Rev. D. A. Cameron	<u>Proposer</u> W. F. Greenwood	<u>Seconder</u> W. A. Callaway
<u>VICE-PRESIDENT</u>		
Mr. Amos Burr	W. E. Bates	Cuthbert Rigg
<u>HON. TREASURER</u>		
Mr. G. H. Wigg	W. A. Callaway	W. E. Bates
<u>GENERAL COMMITTEE</u>		
Mr. L. V. Biggs	Geo. H. Wigg	W. F. Greenwood
Mr. P. J. Black	R. A. Mann	David Bain
Major W. Bolton	W. A. Callaway	Jas. Lillie
Mr. George Fielding	W. E. Bates	Jas. Lillie
Dr. J. A. Kennison	Geo. H. Wigg	W. F. Greenwood
Mr. A. J. Masters	Jas. Lillie	Cuthbert Rigg
Mr. Cuthbert Rigg	Jas. Lillie	A. J. Masters

As the nominations do not exceed the number required, the above will be declared duly elected by the President at the Annual Meeting.

*R. W. E. Melrose*

Jan 1932

Secretary.

MELBOURNE, 15th January, 1932

Report of  
Balena Shull

The President in moving the adoption of the Report to balance sheet referred to the fact that for the first time in the history of the Institution the amount received from subscriptions had exceeded £3000. This was highly satisfactory. It showed that the Institution was maintaining its high standard & that depression had not affected the membership. The fact that sales tax & Primage had been levied on books was a serious matter & it showed very much to do is almost to see that such institutions which were highly educational should be exempt. Steps were being taken to bring this matter under the notice of the Federal Ministry & it was hoped that relief would be given. It was extraordinary that in an institution such as the Athenæum there should be people who would mutilate & remove books & papers. The members might help materially in checking this evil by reporting any cases that came under their notice. Had it not been

for Taxation & exchange The Institution would have shown a profit on the year working.  
 The Treasurer in elucidating the adoption of the report & balance sheet referred to various queries & made comparisons on with previous years.  
 Mr Kent asked if it would be possible to increase the supply of books.

The motion was adopted  
 The President announced that The Rev D. A. Cannon President, Mr Amos Bourne (vice President) G. H. Wigg (Treasurer) Mr L. V. Briggs P. J. Black, George Fielding A. J. Maslin, Cuthbert Rigg D. J. A. Keenison & Major W. Bolton had been returned unopposed & he therefore declared them elected.

Mr Greenwood then retired from the chair & installed Mr Cannon as president.

Mr Briggs in moving a vote of thanks to Mr Greenwood for his conduct of the affairs of the Institution during his two years as president referred to his faculty for "happy phrase & good meaning word". Mr Bourne seconded the motion which was carried by acclamation.  
 Mr Greenwood in responding thanked members of the committee for their cooperation & assistance Messrs Wilson Bishop & Henderson & Mr L. N. Rainey were re-elected auditors at the same remuneration on the motion of Mr Brudell & Mr Hillie.

Mr Kent referred to the difficulty of getting books on some of the higher shelves & suggested that a gallery might be erected.

Mr Nash suggested that an extra room might be erected on the stairs below the library including these matters were referred to the General Committee.

Mr Wilson in moving a vote of thanks to the

President

auditors

General

Thanks

NAME	RESIDENCE	DATE
Mr. Amos Bourne	...	...
Mr. G. H. Wigg	...	...
Mr. L. V. Briggs	...	...
Mr. P. J. Black	...	...
Mr. George Fielding	...	...
Mr. A. J. Maslin	...	...
Mr. Cuthbert Rigg	...	...
Mr. D. J. A. Keenison	...	...
Mr. Major W. Bolton	...	...

Springer ...  
 the above ...  
 returned ...

Office bearers & staff said the Institution was fortunate in having such an enthusiastic Comptroller & men a capable staff. In his experience he had less difficulties in obtaining books from the Athenaeum than from any library in Melbourne.

The motion was seconded by Mr. ... & carried.

Minutes of special meeting of the General Committee held on Friday evening Jan 29/32  
Mr. Cannon, Greenwood, Wegg, Bourne, Messrs  
Porter, Pretzker, Wpton, Gales, Mr. Black  
Dillon Biggs & Dr. Law.  
apologies were received from Messrs  
Topp, Callaway, ...  
The secretary reported that he had received  
a letter from F. Talbot Pty. Ltd. asking that  
certain clauses in the lease should be waived.  
The letter of which copies were circulated is  
shown herewith. The Trustees had  
met & had recommended that the  
application be refused. Mr. ...  
Wegg had been present & Mr. Callaway who was  
unavoidably absent had concurred. The  
Trustees recommendation was

The Trustees consider that the clauses in the lease which it is desired should be waived are the minimum that could be stipulated to preserve the desired atmosphere of the Institution and consequently the Trustees cannot see their way to recommend any alterations."

Recd  
apologies  
F Talbot

COPY.

27 Swanston Street,  
Melbourne, 27th January, 1932.

The Trustees,  
Melbourne Athenaeum,  
MELBOURNE, C.I.

Dear Sirs,

We are on the point of completing negotiations with Greater Union Theatres for a lease of the Theatre and at the last moment a hitch has occurred because of some of the clauses in our lease with you.

These clauses are set out below and are vital to the satisfactory conclusion of the negotiations.

As you will realise, the theatrical business is at a very low ebb and if we do not come to terms with Greater Union Theatres we cannot see how we are to find any other tenant.

Were it not for the extraordinary circumstances of the theatrical world, we would not approach you nor would we ask you to alter the conditions of the lease in any way. Greater Union Theatres have made a final demand and we now ask you to help us by granting the concession, during the currency of the proposed lease asked for.

In our lease with Greater Union Theatres we have incorporated all the clauses in the main lease and all have been agreed to except the four quoted below.

May we ask that you should give this matter your earnest and favorable consideration, for we have only a very few days in which to come to terms.

Yours faithfully,  
FRANK TALBOT PTY. LTD.

THEATRE

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10. Not to carry on or permit in or upon the theatre or any part thereof any offensive noisy or dangerous trade business occupation manufacture or any nuisance nor ~~use~~ use the same or any part thereof nor allow the same or any part thereof to be used for any illegal or immoral purpose ~~nor to employ or allow to be employed a spruicker or any person in the nature of a spruicker or any band outside the theatre for the purpose of calling attention to or advertising any entertainment or meeting held therein.~~

11. To keep open and use the theatre except only when the theatre shall be closed for rehearsals or change of plays at all times during the said term as a Theatre for the production of Plays Opera stage plays Burlesque Vaudeville performances spectacular pieces Entertainments or Lectures Concerts Public Entertainments and Picture and Photo Plays (silent or otherwise) and other musical or dramatical performances only and for no other purpose whatsoever ~~and so that the same shall not be opened on a Sunday except with the previous consent in writing of the Head Landlords and the Sub-Lessor and also that the same shall not be opened on Christmas Day or Good Friday save only for the conduct or performance of an entertainment of a sacred character.~~

13. Not to make or permit to be made any alterations in or additions to the Theatre either externally or internally without the consent in writing of the Head Landlord and or the Sub-Lessor first had and obtained ~~nor without the like licence~~

the red under

~~to make or permit to be made any alterations in the architectural decoration thereof or in the arrangement of the gas fittings or principal gas pipes electrical fittings and wiring or warming apparatus in and about the theatre and buildings provided that the respective consents in this clause mentioned shall be given subject only to the approval of the architects of the Head Landlord and or the Sub-Lessor being given to such alterations and additions at the cost of the Tenant.~~

~~14. Not to affix or display anything outside the theatre except in accordance with the authority hereinbefore granted.~~

13. Not to make or permit to be made any alterations in or additions to the Theatre either externally or internally without the consent in writing of the Head Landlord and or the Sub-Lessor first had and obtained provided however that the Sub-Lessee may at its own expense and subject to its reinstating the premises at the end or other sooner determination of the said term if required so to do by the Head Landlord and or the Sub-Lessor make such alterations in or additions to the demised premises for the purposes of improving the same or maintaining or improving the standard of exhibition or production therein or for the more convenient carrying on of the business of the said theatre as the Sub-Lessee shall think fit.

10. Not to carry on or permit in or upon the theatre or any part thereof any offensive noisy or dangerous trade business occupation manufacture or any business nor use the same or any part thereof nor allow the same or any part thereof to be used for any illegal or immoral purpose nor to employ or allow to be employed a prostitute or any person in the nature of a prostitute or any person outside the theatre for the purpose of selling tickets to or advertising any entertainment or

11. To keep open and use the theatre except only when the theatre shall be closed for repairs or change of plays at all times during the said term as a theatre for the production of plays Operas plays Pantomimes and other dramatic performances

Public entertainments and Picture Shows (except or otherwise) and other musical or dramatic performances only and for no other purpose whatsoever and as that the same shall not be opened on a Sunday except with the previous consent in writing of the Head Landlord and the Sub-Lessor and also that the same shall not be opened on Christmas Day or Good Friday save only for the conduct or performance of an entertainment of a social character.

12. Not to make or permit to be made any alterations in or additions to the Theatre either externally or internally without the consent in writing of the Head Landlord and or the Sub-Lessor first had and obtained



The subject was discussed at length and it was decided to adopt the recommendation on the motion of Mayor Proctor & W. Pitzke with the following addendum suggested by W. Greenwood & W. A. Plon.

The Committee would remind the Lessees that it has always met reasonable requests with liberality and will continue to do so though it cannot accept the amendments suggested."

Confirmed 5th February 1932  
Donald A. Cameron  
Chairman

to make or permit to be made any alterations in the structure  
and decoration thereof or in the arrangement of the gas  
fitting or principal gas pipes electrical fittings and wiring  
or warming apparatus in and about the theatre and buildings  
provided that the respective consents in this clause mentioned  
shall be given subject only to the approval of the architect  
of the Head Landlord and or the Sub-Lessor being given to each  
alterations and additions at the cost of the Tenant.  
14. Not to affix or display anything outside the theatre  
except in accordance with the authority hereinafter granted.  
13. Not to make or permit to be made any alterations in or  
additions to the theatre either externally or internally with-  
out the consent in writing of the Head Landlord and or the  
Sub-Lessor first had and obtained provided however that the  
Sub-Lessee may at its own expense and subject to its retaining  
the premises at the end or other sooner determination of the  
said term if required so to do by the Head Landlord and or the  
Sub-Lessor make such alterations in or additions to the theatre  
premises for the purpose of improving the same or maintaining or  
improving the standard of exhibition or production therein or for  
the more convenient carrying on of the business of the said  
theatre as the Sub-Lessee shall think fit.

Minutes of meeting of the General Committee held on Friday Feb 5. 1932.

Present Mrs Cameron, Greenwood Gates, Upton Callaway Burr, Briggs, Wigg, Masters Pietzcker, Lillie, Dillon, Rigg, Fielding Black, O'Kam & Major Bolton

Minutes of meetings of January 15 & January 29 were read & confirmed

The President welcomed Mr Fielding & Black as members of the committee

The Finance Committee reported that the Auditors had audited the books & accounts for January & had found them correct. The payment of accounts amounting to £383.10.2 as shown on pages 96 & 97 of the Cash book was recommended. The Treasurer after explaining the accounts & giving the comparative statement moved the adoption of the report which was seconded the motion which was carried. The Finance Committee recommended that S. J. Woods request for a further reduction of rent be not entertained but that J. Courts rent be reduced in accordance with the new Reduction Act. The motion to approve of the recommendation was adopted on the motion of Mrs Wigg & Bolton

As a committee The President, Treasurer & Greenwood were appointed to confer with Frank Talbot Esq on rent & other matters if required. Moved by Major Bolton & Mr Briggs

The Library Committee report including the recommendation that Miss Thomson be appointed night assistant in place of her father on trial for three months at £3 per week was adopted on the motion

of Mrs Callaway Briggs. The following sub-committee were appointed.

Sub-committee

FINANCE	LIBRARY	HOUSE
The President	The President	The President
The Treasurer	The Treasurer	The Treasurer
Bolton, Mjr. W.	Biggs, L. V.	Bolton, Mjr. W.
Callaway, W. A.	Black, P. J.	Burr, A.
Fielding, G. A.	Burr, A.	Dillon, E. E.
Greenwood, W. F.	Callaway W. A.	Kennison, Dr. J. A.
Lillie, Jas.	Gates, W. F.	Lillie, Jas.
Masters, A. J.	Kennison, Dr. J. A.	Masters, A. J.
Rigg, Cuthbert	Law, Rev. Dr. A.	Pietzcker, J. A.
	Lush, Geo.	Upton, H.

Confirmed 4th March 1932  
Donald A Cameron  
Chairman

Minutes of meeting of the General Committee held on Friday February 5. 1932

Present Mrs Cameron, Wigg, Briggs, Black Burr, Callaway, Gates, Lush, Dillon, Lillie, Masters, Greenwood, Pietzcker, Fielding, O'Kennison & Major Bolton.

Apologies were received from Mr Upton & Rigg & O'Law.

Minutes of meeting of Feb 5 were read & confirmed.

The Finance Committee reported that the auditors had audited the books & accounts for February & had found them correct. The payment of accounts amounting to £518.4.8 as shown on pages 98 & 99 of the cash book was approved on the motion of the Treasurer, who gave the usual comparative statement & Mr Briggs

The Finance Committee reported that a conference had been held by the President, Treasurer & Mr Greenwood with Mr Lean & Talbot representing Frank Talbot Esq on the question of rent reduction. A statement prepared by the secretary had been considered. The question

Talbot Esq

of what reduction if any would be justifiable would turn on the value of the property leased to Frank Tabor Ph<sup>10</sup>. The matter had been gone into exhaustively. Mr Greenwood moved Mr Wigg seconded that valuation be obtained from Poillier amount the fee to be £7.7.0 Carried

Insurance

The Finance Committee recommended that the Insurance covering Risk from Riot & Civil Commotion be renewed Mr Wigg moved Mr Callaway seconded that the recommendation be adopted Carried

House Committee

The House Committee recommended that a hand rail be erected on the steps from the vest landing to the library landing be erected & that a partition be erected between the Chess & Smoking rooms & that the Chess Room be leased to the Fribourg Chess Club at £3 per annum.

The tender of Alex Rees for £15.18.0 for the hand rail & £12.0.0 for the partition was recommended being the lowest. The report was adopted on the motion of Mr Maslin & Major Bolton.

The sub committee approached to arrange for lectures recommended that six lectures be held, to be delivered by Professors Cowling & Scott Mr Ian Maxwell, Frank Tate R. H. Croft & Mrs and Dr. K. H. that the lectures be held on the fourth Friday of each month beginning in April. The recommendation was adopted on the motion of Mr Briggs & Mr Callaway

Lectures

Play Reading Society

a letter was read from Miss Betty regarding the Play reading society with which he is connected

The proposed rules after discussion it was decided to approve of the formation of the society provided it be confined to members of the Fribourg Ath. Union and that the Institution would accept no financial responsibility. Mr H. V. Briggs & Mr Barr & Major Bolton were appointed to represent the committee at a meeting to be held on March 9.

Library

The report of the Library Committee was adopted on the motion of Mr Callaway & Major Bolton

Chairman of Committee

The Secretary reported that the various committees had appointed their chairmen as follows Treasurer Mr Wigg, Library Mr Callaway, House Mr Maslin.

Secretary

The Secretary applied for leave of absence on annual holiday from March 9. The application was granted Mr De P'edg. to be acting secretary with authority to endorse cheques & drafts.

Conformed 1 April 1932  
Donald A. Cameron  
Chairman

Present

Minutes of meeting of the General Committee held on Friday April 1. 1932.  
Mr Cameron Callaway Lush, Barr, Gelis, Black, Wigg, Bolton Greenwood Rees Maslin Kelle Dr. Lam Dr. Kenneson & Major Bolton. The minutes of meeting of March 9 were read & confirmed.

Apologies

Apologies were received from Mr Briggs & Mr Upton. In the latter case application was made for three months leave of absence & this was granted.

Accounts

The Finance Committee reported that the creditors had audited the books & accounts

for March had found them correct. The payment of accounts amounting to £ 809.9.1 as shown on pages 100 & 101 of the minute book was recommended.

The Treasurer in moving the adoption of the report read the monthly comparative statement & explained it. The motion was seconded by Mr. Maslin & carried.

Talbot

The question of Reduction of Rent to Frank Talbot P<sup>th</sup> was discussed on the recommendation of the Finance Committee and on the motion of Mr. Callaway & Wigg it was adopted.

Income Tax

The Secretary reported that the Income Tax Commissioner had demanded returns for the last tax year. He had acknowledged the letter & was preparing the schedules. His action was approved.

Library

The report of the Library Committee was adopted on the motion of Mr. Callaway & Maslin.

Confirmed 6th May 1932

Donald A. Cameron  
Chairman

Minutes of meeting of the General Committee held on Sunday May 6, 1932

Present

The President Messrs. Hugh Callaway, Greenwood Burr, Briggs, Wigg, Maslin, Dillon, Little, Pitts, O'Han, O'Keefe, Major Bolton

Apologies

Apologies were received from Mr. Fielding & Mr. Rigg & Mr. Upton.

Minutes

The minutes of meeting of April 1 were read & confirmed.

Finance

The Finance Committee reported that the auditors

had audited the books & accounts for April & had found them correct. The payment of accounts amounting to £ 550.2.2 as shown on pages 1 & 2 of the cash book was recommended.

The Treasurer in moving the adoption of the report explained the accounts & gave the usual Comparative statement. The motion was seconded by Mr. Greenwood & carried.

F. Talbot

The Finance Committee reported that it had gone fully into the question of refund or rent claimed by F. Talbot to P<sup>th</sup> & a reduction under the act and recommended that

a the special subcommittee meet the representatives of F. Talbot P<sup>th</sup> in conference & that in the event of no agreement being reached the Committee proceed to take action under the act to protect the interests of the Institution, that in the meantime a valuation be obtained from Baillieu Aldard and that Mr. Fielding be added to the subcommittee.

After discussion the recommendation was adopted on the motion of Mr. Maslin & Major Bolton.

Library

The report of the Library Committee was adopted on the motion of Mr. Greenwood & Wigg. Major Bolton was asked to provide plan & specifications.

Lectures

The Secretary reported that the first lecture by Professor Cowling had been well attended. The President had occupied the chair & the following were appointed chairmen for subsequent lectures.

Mr. Maxwell Mr. Briggs, Mr. Durham O'Han  
Professor Scott Mr. Greenwood, Mr. Coll  
Mr. Callaway &

Confirmed

3rd June 1932

Donald A. Cameron  
Chairman

for March had found them correct. The payment of accounts amounting to £ 809.9.1 as shown on pages 100 to 101 of the minute book was recommended.

The Treasurer in moving the adoption of the report read the monthly comparative statement & explained it. The motion was seconded by Mr. Maslin & carried.

Talbot The question of Reduction of Rent to Frank Talbot P<sup>th</sup> was discussed on the recommendation of the Finance Committee and on the motion of Mrs. Callaway & Wigg it was adopted.

Income Tax The Secretary reported that the Income Tax Commissioner had demanded returns to be lodged for the last tax year. He had acknowledged the letter & was preparing the schedules. His action was approved.

Library The report of the library committee was adopted on the motion of Mrs. Callaway & Maslin.

to be informed 6th May 1932  
Donald A. Cameron  
Chairman

Minutes of meeting of the General Committee held on Sunday May 6, 1932

Present The President Mrs. Ruth Callaway Greenwood Burr, Biggs, Wigg, Maslin, Dillon Litch, O'Han, O'Keefe, Major Bolton

Apologies Apologies were received from Mr. Deedling & Mr. Rigg & Mrs. Upton.

Minutes The minutes of meeting of April 1 were read & confirmed.

Finance The Finance Committee reported that the auditor

had audited the books & accounts for April & had found them correct. The payment of accounts amounting to £ 550.2.2 as shown on pages 1 & 2 of the cash book was recommended.

The Treasurer in moving the adoption of the report explained the accounts & gave the usual comparative statement. The motion was seconded by Mr. Greenwood & carried.

F. Talbot

The Finance Committee reported that it had gone fully into the question of refund or rent claimed by F. Talbot to P<sup>th</sup> & a sanction under the act and recommended that

a. the special sub-committee meet the representatives of F. Talbot P<sup>th</sup> in conference & that in the event of no agreement being reached the Committee proceed to take action under the act to protect the interests of the Institution, that in the meantime a valuation be obtained from Baillieu Atard and that Mr. Deedling be added to the sub-committee.

after discussion the recommendation was adopted on the motion of Mr. Maslin & Major Bolton.

Library

The report of the library committee was adopted on the motion of Mr. Greenwood & Wigg. Major Bolton was asked to provide plan & specifications.

Minutes

The Secretary reported that the first lecture by Professor Cowling had been well attended. The President had occupied the chair & the following were appointed chairmen for subsequent lectures.

Mr. Maxwell Mr. Biggs, Mrs. O'Han, O'Keefe, Professor Scott Mr. Greenwood, Mr. Litch Mr. Callaway &

Confirmed  
3rd June 1932  
Donald A. Cameron  
Chairman

Minutes of meeting of the General Committee held on June 3. 1932

Present

The President, Mrs Callaway, Greenwood, Burr, Black, Peag, Ealin, <sup>Miss</sup> Wigg, Dillon, Pitzsch <sup>Miss</sup> Proctor, D. Ham & D. Kenyon.

apology  
troubles  
when

apology was received from Mr Fielding <sup>Mr Fielding</sup> in the minutes of May 6 was read & confirmed. The President referred to the death of Mr Lush and on the motion of Mr Callaway our wig the following resolution was adopted

The General Committee of the Melbourne Athenaeum deplores the death of Mr. George Lush, the senior Trustee of the Institution, and by this minute places on record its deep sense of the value of his services as member since 1865, member of Committee since 1878, Trustee since 1903, and in his two years of Presidency. Mr. Lush's long experience and ripe judgment were at all times of inestimable value to the Institution. His colleagues on the Committee will miss his valuable advice, which was ever available to them.

Trustee

Mr Callaway moved & Mr. Trask seconded that Mr. Culbert H. Peag be appointed Trustee in succession to Mr Lush. Carried. The Finance Committee reported that the auditors had audited the books & accounts for May & had found them correct. The amount of £900.16 3 as shown on pages 3 & 4 of the cash book was recommended.

Finance

Mr Wigg in moving the adoption of the report explained the figures. The motion was seconded by Mr Greenwood & carried.

Talbot

Mr Greenwood & Mr Wigg reported that a conference had been held with the representatives of Frank Talbot Pty Ltd with a view to arriving at an agreement regarding the valuation. The Finance Committee had decided to write to Mr Talbot in the terms of the letter shown hereunder. It was decided on the motion of Mrs Greenwood & Wigg to send the letter. It was further decided

C.I. June 3. 2.

Messrs. Frank Talbot Pty. Ltd.,  
ATHENAEUM THEATRE.

Dear Sirs,

It was arranged at the Conference between you and my sub-Committee on the 30th ulto. that you would endeavour to let me have for the consideration of my Committee an amended proposal not later than this morning.

At our Conference you mentioned that reductions in rent had been made by my Trustees to the tenants of the shops facing Collins Street. It was pointed out to you, however, that each of the tenants established a case of hardship by submitting proper balance sheets and trading accounts from which it was shown that the tenants were unable to carry on without a reduction of rent.

In the case of yourselves the Trustees have so far not been able to see ground for a reduction of rent on the basis of the valuation contemplated by the Landlord & Tenant (Rent Reduction) Act, but it may be that you consider there should be a reduction on the ground of Financial Emergency and reduction in expenditure.

The last date before which the Trustees must take steps under the Act to protect their position is rapidly approaching and for this reason it is requested that you let me have not later than 10 a.m. on Wednesday the 8th inst. any proposal you may see fit to make, accompanied by a proper balance sheet and trading or profit and loss account.

If these are forthcoming the Trustees will speedily after their receipt again give consideration to any proposal for a reduction of rent that you may make.

Yours faithfully,

Secretary.

on the motion of Mayor Bolton & Mr Callaway that the sub committee be instructed to take such steps as will protect the interests of the Institution & that the solicitors be instructed accordingly.

House Committee

Mr Greenwood & Mayor Bolton explained the report of the House Committee as shown in the minutes on page and on their motion it was adopted.

Library

The report of the library committee was adopted on the motion of Mr Callaway & Galt.

Confirmed 1 July 1932  
Donald A Cameron  
Chairman

Minutes of meeting of the General Committee held on July 1, 1932

Present

The President, Mrs Wagg, Callaway, Bourr Galt, Black, Mastis, Pegg, Dillon Pietzker, Little, Regg, & Ham Mason Bolton

apologies

apologies were received from Mr Fulding & Greenwood & E. Kemison

Minutes

The minutes of meeting of June 3 were read & confirmed.

Finance

The Finance Committee reported that the auditors had audited the books & accounts for June & had found them correct. The payment of accounts amounting to £ 689. 8. 6 as shown on Pages 5. 6. 7 of the cash book was recommended.

The report was adopted on the motion of Mr Wagg, who gave the usual monthly statement & comparison, & of Mr Little.

Taxation

The Finance Committee recommended that the valuation of goods should be £ 347501 0. 0 be approved. This would entail a reduction in the rent of £ 238. 10. 0 per annum. That this approval be subject to the approval of Mr Duncan & Mr Egan & that suitable arrangements be

Patrol Lease

The secretary reported that the solicitors & learned Counsel had advised that the valuation, <sup>£3470</sup> under the Rent reduction be accepted & the County Court action with drawn each side to pay its own costs. The reduction of rent would be £238. 10. 0. The first month's rent had been paid. The action was approved on the motion of Mr Dillon Barr. The report of the Library Committee was adopted on the motion of Mrs Callaway & Gates. The secretary reported that Mr Tich who was to deliver the September lecture would not be in Victoria & had had to cancel the appointment. The question of a substitute was left to the sub-committee Mrs Briggs & Callaway to arrange.

Library

lectures

Confirmed  
A Barr  
Vice Presd.  
9 Sept 1932

Minutes of meeting of the General Committee had on Sept 9, 1932  
Present Mrs Barr (Chair), Callaway, Black, Gates, Briggs, Pitzsker, Little, Regg, Dr Kenyon & Major Bolton  
apologies were received from Mr Greenwood, Dr Law, & Mr Dillon  
Minutes The minutes of meeting of August 5 were read & confirmed.  
Finance The report of the Finance Committee that the auditors had audited the books & accounts for August & had found them correct and its recommendation that accounts amounting to £581-11-3 as shown on pages 10, 11, 12 of the Cash book were read & adopted on the motion of Mr. Wigg (who read the monthly comparative statement) and Mr. Martin. The report of the Finance Committee that a notice of Blanche O'Sullivan had been served into under Sec 24 1934 at eight pounds (£8) per week, reducible

Made as to costs.  
The report was adopted on the motion of Mrs Wigg & Callaway  
The Finance committee's recommendation that when the 1<sup>st</sup> or 2<sup>nd</sup> of the month fell on a Friday the meeting should be held on the second Friday in the month was approved. The report of the Library Committee was adopted.  
Confirmed 5 Aug 1932  
Donald A Cameron  
Chairman

Meeting

Library

Minutes of meeting of the General Committee of ~~Victoria~~ The Melbourne Athenaeum held on August 5, 1932  
Present The President Mrs Briggs, Callaway, Gates, Barr, Briggs, Dillon, Pitzsker, Greenwood, Little, Dr Law, Major Bolton.

Present

apologies

Minutes

Finance

apologies were received from Mrs Piddock, Mrs Black &  
Minutes The minutes of meeting of July 1 were read & confirmed.  
Finance The Finance Committee reported that the auditors had audited the books & accounts for July & had found them correct. The payment of accounts amounting to £749-1-0 as shown on pages 8 & 9 of the Cash book was recommended.  
The Treasurer in moving the adoption of the report read the comparative statement. Mr Pitzsker seconded the motion which was carried.

Mr. Topp

The secretary reported the death of Mr. C. A. Topp on the motion of the President & Mr Callaway the following resolution was adopted.  
The General Committee of The Melbourne Athenaeum records

with deep regret the death of Mr. C. A. Topp, who was a member of the Committee for 18 years, Chairman of the Library Committee for 10 years, and a past President. Mr. Topp's knowledge and experience were of great value to the Institution, and his loss will be deeply felt.



to six pounds (£6) per week if paid on the due date was adopted on the motion of Mr Wigg & Mr Callaway

The Report of the Finance Committee that it had rejected an application for a further reduction of rent by S. J. Woods Pty Ltd was approved & adopted on the motion of Mr Wigg & Mr Callaway

The report of the Library Committee was adopted on the motion of Mr Callaway & Mr Wigg

The Finance Committee recommended that the application of the secretary for leave of absence from Sept 20 to October 24 to visit Colombo as the administrator of the Bushalean Press & for leave to visit Adelaide in the first week in November & Sydney in the first week in December for the Press was adopted on the motion of Mrs Bolton & Mr Rigg.

It was further decided that Mr Depledge be appointed acting secretary & that authority be given for him to sign cheques & endorse cheques & Bills of Exchange & that the Bank be notified.

Confirmed  
A. Burr  
6 Oct 1932

Minutes of meeting of the General Committee held on October 7, 1932.

Present Messrs. Wigg, Callaway, Gates, Kitzinger, Burr, Greenwood, Dillon, Lillie, Rigg, Black, D. Kennison & Major Bolton.

Apologies Apologies were received from Messrs. Riggs, Fielding, Masters & D. Law.

Minutes The minutes of meeting of September 9 were read & confirmed.

Library Committee

Secretary

TELEPHONE No.:  
CENTRAL 7394.  
TELEGRAPHIC ADDRESS:  
"STATAX."



VICTORIA.

IMPORTANT.

Please tear off and attach this corner to your reply:

V.V.X. V.C.29947.

STATE INCOME TAX.  
FEDERAL INCOME TAX (VICTORIA.)

TAXATION OFFICES,  
436-450 LONSDALE STREET,  
MELBOURNE, C.1. 8.9.1932.

The Secretary,  
The Melbourne Athenaeum,  
188 Collins Street,  
MELBOURNE, C.1.

Please note  
new Address.

Dear Sir,

INCOME TAX

With reference to your communication of 9th August, 1932, and previous correspondence, I desire to inform you that your claim for exemption from Federal Income Tax was submitted to the Federal Commissioner who has decided that the Society is exempt from taxation under Section 14(1)(k) of the Act.

Your claim that exemption should also be granted for State Income Tax purposes is now under consideration, and you will be further advised when a decision has been arrived at.

Yours faithfully,

C.

P. H. C. State Commissioner of Taxes, and  
Deputy Commissioner of Taxation.

PLEASE NOTE that the reference number should be quoted in your reply. Omission to do so often causes inconvenience to taxpayers.

If the name and address used in this communication is not your correct or usual name or postal address, kindly quote both the correct particulars and the name and address used in this correspondence in your reply.

T.614/6.31.-5810.

Letter

TELEPHONE NO.:  
CENTRAL 7394.  
TELEGRAPHIC ADDRESS:  
"STATAX."



VICTORIA.  
....

STATE INCOME TAX.  
FEDERAL INCOME TAX (VICTORIA.)

TAXATION OFFICES,  
436-450 LONSDALE STREET,  
MELBOURNE, C.1, 10.9.1932.

The Secretary,  
The Melbourne Athenaeum,  
188 Collins Street,  
MELBOURNE, C.1.

*Please note  
new Address.*

Dear Sir,

INCOME TAX

Following my communication of the 8th inst.,  
I have to inform you that it has been decided to treat  
the Institution as exempt for purposes of State Income Tax.

Yours faithfully,

RCW'C

*R* State Commissioner of Taxes, and  
Deputy Commissioner of Taxation.

PLEASE NOTE that the reference number should be quoted in your reply. Omission to do so often causes inconvenience to taxpayers.

If the name and address used in this communication is not your correct or usual name or postal address, kindly quote both the correct particulars and the name and address used in this correspondence in your reply.

Finance The report of the Finance Committee that the Auditor had audited the books + accounts for September and had found them correct, and its recommendation that accounts amounting to £948.10.0 as shown on pages 13, 14 + 15 of the Cash book be paid were received and adopted on the motion of Messrs. Wigg and Callaway.

Tax Letters were received from the Income Tax Commissioners stating that it had been decided that the Institution is exempt from both Federal and State Income Tax.

any The report of the Library Committee was adopted on the motion of Messrs. Callaway + Major Bolton.

Confirmed  
 M. Callaway  
 4.11.32

sent Minutes of meeting of the General Committee held on November 4, 1932.  
 Messrs. Wigg, Callaway, Gates, Dillon, Piezycki, Maclean, Biggs, Lillis, Rigg, Black, Major Bolton, D. Law + D. Kennison.

logies Mr. Greenwood sent an apology.  
 minutes The minutes of meeting of October 7 were read and confirmed.

Finance The report of the Finance Committee that the Auditor had audited the books and accounts for October and had found them correct, and its recommendation that accounts amounting to £419.8.2, as shown on pages 16, 17 + 18 of the Cash book, be paid were received and adopted.

Letters of sympathy The Secretary's estimate of receipts and expenditure was read by Mr. Wigg.  
 It was decided, on the motion of Major Bolton and Mr. Lillis, to send a letter of sympathy to Mr. Greenwood.  
 Mr. Gates suggested that the Finance Committee at its next

meeting should bring up a statement and prospects for 1933.

Confirmed 9th Dec 1932  
Donald A. Cameron  
Chairman

Minutes of meeting of the General Committee held on Friday Dec 9. 1932.

Present

The President Mrs Callaway, Burr, Biggs Black Pitzker Gals Wigg Master, Lillie, Regie  
Major Bolton, O'Han & O'Keenison  
apologies were received from Mr Fielding & Mr Dillon.

apologies

Finance

The Finance Committee reported that the auditors had audited the books & accounts for November and had found them correct. The payment of accounts amounting to £647.9 as shown on page 19. 20 21 of the cash book was recommended. The report was adopted on the motion of Mrs Wigg & Master.

The Treasurer read the comparative statement & an estimate of the receipts & expenditure for the year. The Secretary read the minutes of the special Finance Committee meeting held on Nov 25. The Treasurer explained the figures and gave details of the meeting of the Insurance sub-committee (Mrs Wigg, Lillie, Master & the President) & its conference with Mr Sydney Smith (architect) & Mr Lillie (Pechason Ken & Co) insurance broker. The property of the Institution is now insured for £72,000 & Mr Smith considered that the amount might be substantially reduced <sup>to</sup> £64,000. It was decided to refer the matter back to the Finance Committee for further report.

The Finance Committee reported that as the rules provided for copies of the annual report & statement of accounts should be supplied to members on application there was no obligation

MELBOURNE ATHENAEUM  
REPORT FOR FINANCE COMMITTEE

The Insurance sub-committee of the Finance Committee met on Monday, November 28, Messrs. Wigg, Lillie and Masters being present. Mr. Sydney Smith, the architect to the Institution, was in attendance and advised the sub-committee that in his opinion the present replacement value of the buildings is £64,000. The sub-committee therefore recommends that the Insurance on the buildings be reduced from £72,000 to £64,000.

The Sub-Committee is also enquiring into various aspects of the insurances and will report further at a later date.

Secretary.

THE MELBOURNE ATHENAEUM

Report on the financial position of the Institution together with estimated budget of Receipts and Expenditure for 1933 setting forth extraordinary expenditure for 1932, not likely to recur, and estimate of reduction in expenses submitted to the Finance Committee on Nov. 25, 1932, and generally approved for submission to the General Committee.

I have gone carefully into a budget for 1933.

I estimate that the receipts for 1933 will be £7118 (say £7100) and the expenditure £7139 (say £7150) as per statement herewith.

Extraordinary expenditure as per statement herewith incurred in 1932 and not likely to recur - £275.

Estimated reductions as per statement herewith - £190. The insurances on the buildings are £72,000. This might be reduced to £60,000 and thus save £50 in premiums.

I estimate the loss on the working for 1933 will be £515. This may be reduced by non-recurrence of extraordinary expenditure (£275) and estimated reductions (£190), or a total of £465, to £50 for 1933.

ESTIMATED RECEIPTS & EXPENDITURE FOR 1933.

<u>RECEIPTS</u>		<u>EXPENDITURE</u>	
	£		£
Subscriptions	3250	Salaries	2170
Rents	3647	Books & Magazines	1750
Sales	100	Light & Power	350
Sundries	121	Repairs	100
	<u>£7118</u>	Interest	550
		Rates	765
		Insurance	415
		Binding	200
		Printing & Stationery	160
		Petty Cash & Sundries	350
		Auditors	52
		Lectures	12
		Lift Maintenance	50
		Bank Charges & Exchange	<u>215</u>
			£7139

Report on the financial position of the Institution together with  
 estimated budget of Receipts and Expenditure for 1933 setting forth  
 extraordinary expenditure for 1933, not likely to recur, and estimates  
 of reduction in expenses submitted to the Finance Committee on Nov.  
 28, 1932, and generally approved for submission to the General Committee.  
 I have gone carefully into a budget for 1933.  
 I estimate that the receipts for 1933 will be £118 (say £118,000) and  
 the expenditure £132 (say £132,000) as per statement herewith.  
 Extraordinary expenditure as per statement herewith incurred in 1932  
 and not likely to recur - £275.  
 Estimated reductions as per statement herewith - £190. The result  
 shows on the balance are £12,000. This might be reduced to £8,000,000  
 and thus save £40 in premiums.  
 I estimate the loss on the working for 1933 will be £140. This may  
 be reduced by non-recurrence of extraordinary expenditure (£275) and  
 estimated reductions of £190, or a total of £85, to £55 for 1933.

ESTIMATED RECEIPTS & EXPENDITURE FOR 1933

EXPENDITURE		RECEIPTS	
Bank charges & exchange	10	Subscriptions	3850
Lift Maintenance	15	Rents	3641
Doctors	25	Salaries	100
Auditors	30	Water	121
Petty Cash & Sundries	300	Insurance	121
Printing & Stationery	150	Lighting	2415
Books & Magazines	80		
Light & Power	20		
Repairs	15		
Books & Magazines	80		
Salaries	100		
	1180		
	1320		

EXTRAORDINARY EXPENDITURE 1932.

Valuations	£
Primage & Sales Tax	47
Rail on Stairs & Alteration to Chess Room	170
Library Book Shelves & Cupboard	30
	28
	<u>£275</u>

ESTIMATED REDUCTIONS FOR 1933.

Books & Magazines	£
Lighting & Power	80
Binding	20
Printing & Stationery	15
Insurance	25
	50
	<u>£190</u>

R. W. E. WILMOT,  
 Secretary.

on the Committee to post a copy to each member. It recommended that the rule be complied with & that the report statement of accounts should be available. This would mean a saving of nearly £70. The report was adopted on the motion of Mr. Briggs & Miss Bolton.

Annual Meeting

The date for the annual meeting was fixed for Friday, January 27. Notice of the meeting to be posted on or before January 12. Nominations for the election of officers bearing to close on Thursday, January 19.

Annual Dinner

Mr Briggs ~~submitted~~<sup>moved</sup> that at the next meeting ~~it would be~~ that a special sub-committee consisting of the President, the Chairman of the Library Finance & House Committee Mr Greenwood and the mover be appointed to confer in the new year with the secretary with the object of reporting on the practicability of an annual dinner & luncheon for the purpose of promoting the advancement of literature and art in this city, the dinner to be held as nearly as practicable to the date of the establishment of this institution. The motion was carried.

That a summary of the Treasurer's Financial Proposals be circulated among members a few days before the next Committee meeting. Moved by Mr Briggs seconded by Miss Bolton Carried.

Confirmed ● 6th Jan 1933  
Donald Cameron  
Chairman